

The City of Bainbridge Island has developed Core Values and Ethics Principles in order to promote and maintain the highest standards of personal and professional conduct among all who comprise the City's government:

<http://bit.ly/COBIEthicsBoard>.

If you are interested in accessing the services of the Ethics Board, visit <http://bit.ly/COBIEthicsBoard> or contact Christine Brown, City Clerk at [cbrown@bainbridgewa.gov](mailto:cbrown@bainbridgewa.gov) or 206.780.8618.



# NAVIGATING OUR ETHICS PROGRAM

City of Bainbridge Island  
Ethics Committee  
280 Madison Ave N.  
Bainbridge Island, Washington 98110  
Rz Lassoff, rlassoff@bainbridgewa.gov



# The 4 C's: The Basic Rules of Ethics

## Conduct of Public Meetings

Since all elected officials and members of City Committees and Commissions are required to be educated specifically about the Open Public Meetings Act, the education provided by the Ethics Board focuses on everyday conduct for all, in meetings or not.

Conversations involving elected officials or City Committees or Commissions should be held in a manner that maximizes transparency, integrity, and respect.

All meetings of the City Council and its Commissions and Committees should have a standing agenda item for disclosure of possible conflicts of interest

## Confidentiality

Except as required by law, current and former elected officials and current and former members of City Commissions or Committees are not permitted to disclose or use privileged, confidential, or proprietary information obtained in executive sessions or otherwise in the course of their duties as a result of their position.

## Compensation and Gifts

Subject to limited exceptions, elected officials, members of City Commissions or Committees, and their immediate families are not permitted to accept any gift, directly or indirectly, for a matter related to his or her duties with the City of Bainbridge Island.

## Conflict of Interest

Subject to certain exceptions, elected officials and members of City Commissions or Committees cannot directly, or indirectly through a subordinate or fellow officer, official, or employee, take direct official action on a matter on behalf of the City if he or she or a member of his/her immediate family:

Has a substantial contractual employment interest related to the matter;

Has other financial or private interest in the matter; or

Is a party to a contract or the owner of an interest in real or personal property that would be significantly affected by the action.