



CITY OF
BAINBRIDGE ISLAND

CITY COUNCIL BUSINESS MEETING
TUESDAY, JANUARY 10, 2017

MEETING MINUTES

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE – 7:01 PM

Mayor Tollefson called the meeting to order at 7:00 PM. Mayor Tollefson, Deputy Mayor Peltier, and Councilmembers Blossom, Medina, Roth, Scott and Townsend were present. Everyone stood for the Pledge of Allegiance.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST
DISCLOSURE – 7:02 PM

MOTION: Councilmember Scott moved to accept the agenda as presented.

Scott/Townsend: The motion carried unanimously, 7-0.

No conflicts of interest were disclosed.

3. PUBLIC COMMENT – 7:03 PM

There was no general public comment.

4. CITY MANAGER'S REPORT – 7:03 PM

City Manager Schulze announced that Association of Washington City's annual City Action Days, an opportunity for City councilmembers to go to Olympia to receive updates on current issues, are February 15-16.

5. PUBLIC HEARING - 7:05 PM

A. Ordinance No. 2017-01 (formerly Ordinance No. 2016-29), Comprehensive Plan Update and Ordinance No. 2017-02 (formerly Ordinance No. 2016-30), Amending Bainbridge Island Municipal Code to Adopt Changes Related to the Comprehensive Plan Update, AB 15-108 – Planning.

Mayor Tollefson opened the public hearing at 7:07 PM. He explained that Council will not be discussing the Comprehensive Plan Update again until the public hearing has closed. The next Council discussion will be on January 24, 2017, but there will be no opportunity for public comment at that time.

7:07 PM Doug Rauh expressed his concerns regarding the lack of a vision for the future in the Island-Wide Transportation Plan.

7:13 PM Amy Tousley introduced herself and said she will submit comments in writing on behalf of Puget Sound Energy.

7:13 PM Andrew Cainion spoke about restoring commercial zoning for his property in Island Center.

7:17 PM William Palmer, Andrew Cainion's representative, raised concerns about the process.

7:22 PM Scott Anderson spoke about Island Center businesses and their need for a rezone in order to expand businesses and provide housing.

7:28 PM John Eckert, owner of Bainbridge Rental, said his business needs space to expand.

7:29 PM Sherri Eckert, owner of Bainbridge Rental and All-Seasons Event Rental, said both businesses need space to expand or may need to move off the Island.

7:34 PM Jody Loving will submit her comments in writing.

7:34 PM Charles Schmid acknowledged contributions of staff and Council to the Comprehensive Plan. He said he has submitted comments in writing. He commented on his request to change the zoning of Pritchard Park.

7:38 PM Mary Claire Kersten spoke against widening Highway 305 and development and asked that environmental stewardship be prioritized.

7:44 PM Melanie Keenan spoke about a lack of public process in the development of the Comprehensive Plan and a failure to prioritize water resources.

7:49 PM Malcolm Gander said water levels in aquifers on Bainbridge are decreasing, and Bremerton is using a high volume of water thereby decreasing the volume available to Bainbridge. He will submit suggested changes relating to the water supply in writing.

7:54 PM Erika Shriner, Climate Action Bainbridge, spoke about climate change and the need for local action. She will submit written comments on behalf of the group.

7:59 PM Charlie Kratzer said the City should not expect to meet housing demand. He spoke about water resources, and requested additional monitoring of sea water intrusion and water recharge.

8:05 PM Jason Wilkinson said Design Review Board approved two motions prioritizing environmental stewardship and a green building code (Living Building Challenge).

8:10 PM Patti Dusbabek spoke against development and a parking garage.

8:15 PM Dave Henry agreed with Doug Rauh's comments on transportation plan and reminded Council of his proposed project on the Wycoff site and the fact that buildings couldn't be constructed on the site. He commented that wells in California went dry due to lack of water resource management.

8:19 PM Lara Hansen said that implementing the plan is the most important piece for a sustainable future.

8:20 PM Jane Stone, Bainbridge Island Land Trust, spoke about their comments on the Comprehensive Plan. She said that the Bainbridge Island Land Trust is willing to participate in a strategic plan with the City.

8:23 PM Lisa Macchio thanked Council and the community for participating in the process. She said that the Transportation Element is critical and the non-motorized plan needs attention and a strategic vision.

Mayor Tollefson closed the public hearing at 8:26 PM. He re-opened the public hearing at 8:26 PM for one additional comment.

8:26 PM Tad Fairbank spoke in favor of assisting Island Center businesses grow and including land for lower-priced housing.

Mayor Tollefson closed the public hearing at 8:28 PM.

Council adjourned for a ten-minute recess. Mayor Tollefson called the meeting back to order at 8:40 PM.

6. UNFINISHED BUSINESS

A. Sound to Olympics Trail Construction Award for Phases 2 and 4, AB 14-096 - Public Works, 8:40 PM.

Public Works Director Loveless introduced the item and explained the history of the bidding process. He said a budget amendment is needed to cover contingencies and addressed Council's questions on the budget. Councilmembers discussed funding options and the request for a budget amendment.

MOTION: I move that the City Council approve the Sound to Olympics Trail construction award to Nordland Construction Northwest, Inc., in the bid amount of \$2,188,979.00.

Medina/Townsend: The motion carried unanimously, 7-0.

B. Resolution No. 2017-02, Adopting the Island-Wide Transportation Plan, AB 16-148 - Public Works, 9:06 PM.

Public Works Director Loveless introduced the item and asked Council if they would like to go through their suggested revisions.

Mayor Tollefson asked for public comment; there was none.

MOTION: Mayor Tollefson moved to adopt his changes to the first two paragraphs under Plan Purpose:

The Island-Wide Transportation Plan (IWTP) represents an update and expansion of the 2004 Island-Wide Transportation Study (IWTS) and in support of and to aid the implementation of the Transportation Element of the Comprehensive Plan. The IWTP focuses on the issues and desires of the Bainbridge Island community to develop a

transportation system that will accommodate vehicle traffic patterns within a multimodal environment. Figure 1-1 shows the study area and primary transportation features in relationship to the surrounding region. The purpose of this Plan is to provide an in-depth analysis of the existing and future traffic patterns to determine future transportation needs and solutions the technical data and analysis to facilitate transportation planning and to aid in implementation of the Transportation Element of the Comprehensive Plan. [see Transportation Element, pg. TR-6, para. 1, and pg. 1-3 of this plan, last para.] The effort will include the development of a transportation model based on recent traffic counts, land use data, and roadway information that has allowed the analysis of existing and future travel needs. The emphasis in the model is to identify congested areas and the improvements needed to accommodate existing future vehicle traffic considering the needs of all the Island's transportation modes of travel.

Tollefson/Medina: The motion carried unanimously, 7-0.

MOTION: Mayor Tollefson moved to adopt his changes to Chapter 2, page 2-1, second paragraph to strike "Bainbridge is largely a bedroom community of Seattle and Kitsap County and", so that it now reads "Many Islanders commute off island..." etc.

Tollefson/Roth: The motion carried unanimously, 7-0.

Mayor Tollefson inquired about using traffic data from 2012. Public Works Director Loveless said that the data is the most recent, and the data does not change that much. Mayor Tollefson further commented that the Madison/Wyatt roundabout is now a plan not a concept. Public Works Director Loveless agreed.

MOTION: Mayor Tollefson moved to adopt his change to Figure 3-7 on page 3-27 for Ericksen Avenue to insert the word "motorized" so the phrase would read "improve the mobility of the motorized transportation system."

Tollefson/Medina: The motion carried 6-1 with Deputy Mayor Peltier voting against.

MOTION: 9:19 PM Deputy Mayor Peltier moved to delete subparagraph 3 of Figure 3-7 on page 3-27 relating to the connection of Ericksen Avenue to Hildebrand Lane.

Peltier/Medina: The motion carried 4-3 with Councilmembers Townsend, Roth and Scott voting against.

9:26 PM Mayor Tollefson said that both he and Councilmember Peltier have suggested changes to Chapter 4 to clarify that the City does not support widening Highway 305. Council discussed the provisions.

MOTION: Deputy Mayor Peltier moved to adopt his changes in Chapter 4, Long-Term Recommendations, bullet point 2:

Advocate for capacity improvements to roadway segments north of the Miller Road intersection that don't require acquisition of additional right of way and don't adversely impact treelined buffers. Primary improvements should include improved signalization and restrictions on single occupancy vehicles during peak traffic. Alternatives may include HOV lanes, a reversible HOV lane, or shoulder use by HOV's. Consider accommodation for bus rapid transit.

Peltier/Medina: The motion was restated following discussion.

Council and staff discussed the limitation to the segment north of Miller Road, restrictions on single-occupancy vehicles, and primary improvements.

Councilmember Townsend made a friendly amendment to change the verbiage to "Advocate for capacity improvements to roadway segments north of the Miller Road intersection that don't entail widening 305." Council continued to discuss the motion.

RESTATED MOTION: 9:40 PM Deputy Mayor Peltier re-stated the motion to revise bullet point 2 under Long-Term Recommendations to read:

Advocate for capacity improvements to roadway segments on the highway that don't require widening of the highway.

Peltier/Townsend: The motion carried 5-2 with Councilmembers Roth and Blossom voting against.

MOTION: 9:46 PM Deputy Mayor Peltier moved to add language to bullet point 3 under Long-Term Recommendations as follows:

Advocate for Agate Pass Bridge upgrades ~~or~~ and possible replacement but continue to opposed construction of a second bridge.

Peltier/Medina: The motion failed 5-2 with Deputy Mayor Peltier and Councilmember Medina voting in favor.

MOTION: 9:48 PM Mayor Tollefson moved to adopt his changes to the last bullet point on page 4.9:

Advocate for intersection improvements at Day Road ~~Improvements to accommodate additional (4 lanes) in the north-south direction at the signalized intersection would to~~ help with queuing for operational efficiency. The Phelps Road intersection with Day Road is in close proximity to SR 305. ~~If funding can be secured for a two-lane A roundabout it may be a preferred solution to address this complexity. With either a wider signalized intersection or two-lane roundabout,~~ Additional facility investments ~~would~~ are also ~~be~~ needed to accommodate pedestrians and cyclists.

~~The above recommendations are based on information from the special study that was included in the update of this Plan. The special study was limited to the LOS data developed using the updated traffic data and traffic model. Further study and preliminary design and engaging the community in a process for decision making is recommended prior to developing and prioritizing specific improvement projects. The priorities for funding are based on reducing traffic congestion and improving safety on SR 305 and maintaining improving access at intersection locations with no alternative access.~~

At the time of the writing of this Plan a gas tax increase had been passed by the State Legislature. The City of Bainbridge Island, Kitsap County, the Suquamish Tribe, and the City of Poulsbo are ~~organizing~~ participating in a multi-agency effort to plan improvements for the Corridor. WSDOT is undertaking a State-wide effort for planning Corridors including SR 305, called "Corridor Sketches".

New State funding may provide for intersection access and safety improvement at Suquamish Way and as much as \$6 million of improvements on Bainbridge Island. The level of funding for Bainbridge could address intersection improvement and other related work at the Day Road intersection, the Agatewood/West Port Madison intersections, and possibly some limited access roadway improvements. At other intersections along SR 305 where there are alternative routes to access SR 305 access restrictions would be employed for peak hours until additional funding can be secured.

Deputy Mayor Peltier proposed a friendly amendment to clarify that the roundabout is for the entire intersection: "A roundabout for the SR305 intersection may be a preferred solution to address its complexity." Council discussed the amendment. Mayor Tollefson moved to amend the verbiage in the first paragraph:

Advocate for intersection improvements at Day Road to help with queuing for operational efficiency. Additional facility investments are also needed to accommodate pedestrians and cyclists.

Tollefson/Roth: The motion carried unanimously, 7-0. 9:54 PM

MOTION: Mayor Tollefson moved to strike Table 6.7 in Chapter 6.

Tollefson/Scott: The motion carried 6-0, with Councilmember Blossom abstaining.

9:56 PM Mayor Tollefson asked Public Works Director Loveless if the first full paragraph on P. 6-1 should refer to "2004 Island-Wide Transportation Study" or "2003 Non-Motorized Transportation Plan" Public Works Director Loveless said it should read "2003 Non-Motorized Plan."

9:57 PM Mayor Tollefson asked if the final plan could include links to more legible maps.

MOTION: 9:58 PM Mayor Tollefson moved to adopt his changes to Chapter 6, page 6-8:

"The vision and goals for non-motorized transportation are established in the Transportation Element of the City's Comprehensive Plan. To meet the vision and mobility and connectivity goals in the Transportation Element of the Comprehensive Plan, a comprehensive nonmotorized network is defined proposed in this section. Providing facilities for accommodation of non-motorized modes of transportation has consistently ranked high on past City citizen surveys." and delete the remainder through bullet points at the top of pg. 6-9 since these are all covered in the Transportation Element.

Tollefson/Scott: Deputy Mayor Peltier proposed a friendly amendment to change the verbiage to "Bainbridge Island community" surveys in place of "citizen surveys". Mayor Tollefson agreed. The motion carried unanimously, 7-0.

MOTION: 10:00 PM Mayor Tollefson moved to adopt his changes in 6-9, Item B:

Road shoulders can provide connectivity for commuter and more experienced cyclists, as illustrated in the City's Core 40 Program. The Core 40 goal is to provide an integrated network of shoulders ~~for cyclists~~ that, when combined with multi-use trails and lower volume roadways, provides 40 miles of bicycle safe non-motorized routes on the Island.

Tollefson/Townsend: Engineering Manager Hammer suggested "The Core 40 goal is to provide an integrated network of shoulders for safe non-motorized use that, when combined with lower volume roadways and multi-use trails, provides 40 miles of bicycle routes on the Island." Mayor Tollefson and Councilmember Townsend agreed to the amendment. The motion carried unanimously, 7-0.

MOTION: 10:02 PM. Mayor Tollefson moved to adopt his change on page 6-9, relating to the Sound to Olympics trail so the section would read:

The Sound to Olympics (STO) trail, which serves as a centralized spine for non-motorized users and ~~a 12-foot wide~~ is a separated multi-use path connecting the Bainbridge Island Ferry Terminal to the Agate Pass Bridge and linking to other regional locations.

Tollefson/Scott: The motion carried unanimously, 7-0.

MOTION: 10:03 PM Mayor Tollefson moved to adopt his change on page 6-17, last paragraph:

Regional trails, intra-island trails, and some connecting pathways are shown in system plan maps. Connecting pathways may be ~~required~~ desired and sought in locations not depicted in the system plan maps to preserve existing connectivity or provide connectivity to facilities.

Tollefson/Scott: Deputy Mayor Peltier proposed a friendly amendment, "Explore ways to secure connecting pathways in locations not depicted in the system plan maps to preserve existing connectivity or provide connectivity to facilities." Mayor Tollefson and Councilmember Scott agreed to Deputy Mayor Peltier's amendment. The motion carried unanimously, 7-0.

MOTION: 10:05 PM Mayor Tollefson moved to delete the section on pages 6-21 and 6-22, Implementation of Non-Motorized Projects, since these are Transportation Element subjects.

Tollefson/Townsend: The motion carried 5-0 with Councilmember Medina and Deputy Mayor Peltier abstaining.

MOTION: 10:09 PM Mayor Tollefson proposed deleting the section on pages 6-29 and 6-30 since the provisions belong in Comprehensive Plan.

Tollefson/Roth: The motion failed 4-3 with Mayor Tollefson and Councilmembers Blossom and Townsend voting in favor.

MOTION: 10:13 PM Mayor Tollefson moved to make the following changes to pages 6-29 and 6-30:

~~"The NMTAC, supported by City Public Works, Planning, and Police Staff, and The City in coordination with School District, Parks District, Fire District, Kitsap County Health District, and community groups,..."~~ and likewise, after the second set of bullets ~~"The NMTAC and City routinely supports the following efforts"~~

Tollefson/Scott: The motion carried unanimously, 7-0.

MOTION: Deputy Mayor Peltier moved to add the following to the list on page 6-22, Implementation of Non-Motorized Improvements, in the appropriate position:

Consider increasing the transportation impact fee on new development in order to better fund non-motorized improvements.

Deputy Mayor Peltier withdrew the motion.

MOTION: 10:14 PM Deputy Mayor Peltier moved to adopt his proposed change to Chapter 7:

Recommendations for Ferry Service, bullet point six: Fare box recovery – Generally maintain affordable fares for service to Bainbridge Island and Kitsap County for walk-on, non-motorized, and multiple passenger vehicles. Discourage SOVs through relatively higher fares. The City supports long range planning and investment for State funding to subsidize operation and maintenance for the ferry system.

The motion failed for lack of a second.

MOTION: 10:16 PM Deputy Mayor Peltier proposed a new bullet point for Chapter 7, Recommendations for Ferry Service:

Consider ways to mitigate carbon emissions from ferries, including a possible carbon surcharge on fares.

The motion failed for lack of a second.

MOTION: I move that the City Council forward Resolution No. 2017-02, as amended by motions this evening, adopting the Island-Wide Transportation Plan to the January 24, 2017, consent agenda.

Townsend/Peltier: The motion carried unanimously, 7-0.

C. Agreement for Lodging Tax (Civic Improvement) Funds for Bainbridge Island Chamber of Commerce, AB 17-011, 10:17 PM.

Deputy City Manager Smith introduced the contract stating that it is the only Lodging Tax contract that exceeds that City Manager's signing authority.

MOTION: I move that the City Council forward the Bainbridge Island Chamber of Commerce 2017 LTAC contract in the amount of \$56,000 to the January 24, 2017, consent agenda.

Townsend/Peltier: The motion carried unanimously, 7-0. 10:19 PM

7. NEW BUSINESS

A. Resolution No. 2017-04, Urging Congress to Adopt Carbon Fee and Dividend Legislation, AB 17-005 - Councilmember Medina, 10:19 PM

Councilmember Medina introduced the resolution that urges state and local governments to take actions to limit carbon emissions. Council discussed the resolution.

MOTION: I move that the City Council forward Resolution No. 2017-04 to the January 24, 2017, Consent Agenda.

Medina/Townsend: The motion carried, unanimously 7-0.

**B. 2017 Professional Services Agreement for Arts and Humanities Bainbridge, AB 17-006
- Executive, 10:23 PM.**

Deputy City Manager Smith introduced the contract and responded to Councilmembers' questions.

MOTION: I move that the City Council forward the 2017 Agreement for Professional Services with Arts and Humanities Bainbridge to the January 24 consent agenda for approval.

Roth/Scott: The motion carried unanimously, 7-0.

C. Property Donation in Winslow, AB 17-007 - Public Works, 10:28 PM.

Public Works Director Loveless said that this item relates to the donation of a small property that fronts on Winslow Way.

MOTION: I move that the City Council forward the Quit Claim Deed to the January 24, 2017, consent agenda for acceptance.

Medina/Roth: The motion carried unanimously, 7-0.

D. 2017 Vehicle Procurement, AB 17-008 - Public Works, 10:29 PM.

Public Works Director Loveless explained that the 2017 capital equipment budget includes \$581,000 for eleven vehicles and two pieces of equipment. He said that City staff will work with the Washington State Department of Enterprise Services (DES) to purchase vehicles and equipment when available under State contracts. Vehicles indicated as replacements will also result in the existing vehicles being disposed of as surplus.

MOTION: I move that the City Council forward to the January 24, 2017, consent agenda the purchase of eleven vehicles from the Washington State Department of Enterprise Services and two pieces of equipment either from the DES or by soliciting three quotes not to exceed the 2017 budget of \$581,000.

Medina/Peltier: The motion carried unanimously, 7-0.

**E. Contract Amendment for Legal Services Agreement (Prosecution Services) with
Kitsap County Prosecutor, AB 17-009 – Executive, 10:31 PM.**

City Attorney Levan introduced the amendment which extends the contract with the Kitsap County Prosecutor for an additional year while City staff explore other options.

MOTION: I move that the City Council forward to the consent agenda for the January 24 meeting execution of the Legal Services Agreement Amendment, Prosecution Services, between the City and Kitsap County for 2017.

Medina/Peltier: The motion carried unanimously, 7-0.

8. CONSENT AGENDA – 10:33 PM

A. Consent Agenda Coversheet

B. Accounts Payable Voucher

Check run December 5, 2016 – December 19, 2016:
Accounts Payable Manual Check Numbers 343177 – 343180 for a total of \$8725.20; EFT check number 242 for \$12,622.17; ACH check numbers 243 – 244 for a total of \$6404.79; Regular

Check Run numbers 343181 – 343292 for a total of \$193,447.22. Total disbursement = \$261,963.38. Retainage release number 153 for \$8,600.44.

Check run December 19, 2016 – January 2, 2017:

Accounts Payable Manual Check Numbers 343293 – 343300 \$150,544.73; Regular Check Run numbers 343301 – 343384 for a total of \$582,024.20. Total disbursement = \$732,568.93.

- C. City Council Study Session Minutes, December 6, 2016**
- D. Resolution No. 2017-03, Related to the Fee for the Use of the City Boat Ramp and Boat Trailer Parking, AB 17-004 - Finance**
- E. Resolution No. 2017-01, Adopting the 2017 Fee Schedule, AB 17-003 - Finance**
- F. Cooperative Agreement No. CA 93-094455 between Washington State Department of Natural Resources and the City of Bainbridge Island for Puget Sound Corps Crew Work Under the Urban Forestry Restoration Project, AB 16-126, Planning**
- G. Amendment to Kitsap County/City of Bainbridge Island Agreement for Incarceration of Prisoners, KC-124-13-B, AB 17-010, Police**
- H. Human Services Funding Advisory Committee 2017-18 Award Recommendations AB 16-112, Executive**

MOTION: I move that the City Council approve Consent Agenda items (B) through (H) as presented.

Roth/Scott: The motion carried unanimously, 7-0.

9. COMMITTEE REPORTS – 10:34 PM

A. Mayor's Youth Advisory Committee Notes, December 12, 2016 - Mayor Tollefson. 10:05 PM

There was no discussion.

10. REVIEW UPCOMING COUNCIL MEETING AGENDAS – 10:34 PM

A. Upcoming Meeting Calendar

City Manager Schulze reviewed the upcoming Council meeting calendar. The Utility Advisory Committee's presentation on their workplan will be added to January 17.

11. FOR THE GOOD OF THE ORDER

There was no discussion.

12. ADJOURNMENT

Mayor Tollefson adjourned the meeting at 10:43 PM.


Val Tollefson, Mayor


Christine Brown, City Clerk