

ITEMS DISCUSSED

1. EXECUTIVE SESSION: CURRENT LITIGATION (RCW 42.30.110(1)(I)); REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)(G))
2. CALL TO ORDER / ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE
5. PRESENTATION
 - A. HOUSING NEEDS ASSESSMENT, AB 14-193
6. STAFF INTENSIVE
 - A. 2015 LODGING TAX ADVISORY COMMITTEE (LTAC) AWARD RECOMMENDATIONS, AB 14-020
 - B. ORDINANCE NO. 2014-38, MODIFYING BAINBRIDGE ISLAND MUNICIPAL CODE CHAPTER 15.18, LAND CLEARING AND CLARIFYING THE AUTHORITY OF THE CODE COMPLIANCE OFFICER, AB 14-143
 - C. ORDINANCE NO. 2014-43, Q4 2014 BUDGET ADJUSTMENTS, AB 14-064
 - D. MANITOU BEACH ROAD PARKING OPTIONS, AB 14-194
 - E. PAVEMENT CONDITION ASSESSMENT, AB 14-195
 - F. PUBLIC WORKS CONTRACT, AB 14-196
 1. GENERAL SEWER PLAN PROFESSIONAL SERVICES AGREEMENT EXTENSION, AB 12-108
 - G. ORDINANCE NO. 2014-42, AMENDING BIMC 13.12, SEWER CONNECTION REQUIREMENTS, AB 14-197
 - H. ANNUAL CONTRACT RENEWALS, AB 14-198
7. NEW BUSINESS
8. COUNCIL DISCUSSION
9. REVIEW UPCOMING COUNCIL MEETING AGENDAS
10. ~~FOR THE GOOD OF THE ORDER~~
11. ADJOURNMENT

1. EXECUTIVE SESSION: CURRENT LITIGATION (RCW 42.30.110(1)(I)); REVIEW QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)(G)) 6:00 PM

Deputy Mayor Roth called an executive session to order at 6:00 p.m. with Councilmembers Blair, Blossom, Bonkowski, Tollefson and City Attorney Marshall to discuss Current Litigation (RCW 42.30.110(1)(I)); and to Review Qualifications of an Applicant for City Employment (RCW 42.30.110(1)(G)) in the Planning Conference Room. The recording system was turned off and a notice was posted on the door to the Council Chamber. No action was taken.

2. CALL TO ORDER / ROLL CALL 7:01 PM

Deputy Mayor Roth called the regular meeting to order at 7:01 p.m. with Councilmembers Blair, Blossom, Bonkowski, and Tollefson. Councilmembers Ward and Townsend were absent and excused. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:01 PM

7:01 PM

***MOTION:** I move to modify the agenda by adding a new Item 7; to discuss the results of action taken during executive session.*

***BLAIR/BONKOWSKI:** The motion carried 5-0.*

4. CITY MANAGER'S REPORT: COMPREHENSIVE PLAN/NAVIGATE BAINBRIDGE UPDATE 7:02PM

City Manager Schulze had no report for Friday, November 28 as it was the Thanksgiving holiday. However, there are listening sessions coming and the report for Friday, December 5 will include dates, times and topics to be discussed.

5. PRESENTATION 7:03 PM

A. HOUSING NEEDS ASSESSMENT, AB 14-193

City Manager Schulze introduced Jared Eyer, MPA, and Management Intern. Mr. Eyer presented a comprehensive report on housing needs for Bainbridge Island.

Public Comment

Mark Blatter, Housing Resources Board, thanked the staff for an excellent draft.

Charles Schmid, Manitou Park, made comments regarding salaries v housing needs and the number of condominiums sitting empty.

Mark _____ a real estate developer, suggested the data be clear about the area it is gleaned from, i.e. Kitsap County, King County.

6. STAFF INTENSIVE 7:35 PM

A. ORDINANCE NO. 2014-38, MODIFYING BAINBRIDGE ISLAND MUNICIPAL CODE CHAPTER 15.18, LAND CLEARING AND CLARIFYING THE AUTHORITY OF THE CODE COMPLIANCE OFFICER, AB 14-143

Special Project Planner Sutton provided background on the agenda item. BIMC 15.18, *Land Clearing* regulates small-scale clearing in the City, and is just one of several chapters with tree regulations in the BIMC. Ordinance No. 2014-38 proposes to move Chapter 15.18 to new Chapter 16.18, but the most significant regulation change in the draft ordinance applies only within the Mixed Use Town Center (MUTC) & High School (HS) Rd. Zoning Districts:

- Modifies the definition of “significant tree” to 8” diameter (reduced from the current 10”& 12”)
- Lowers threshold for Clearing Permit in MUTC/ HS Rd. Districts to require permit to remove any “significant tree”; also establishes criteria for removal in those districts.

7:41 PM

***MOTION:** I move that the City Council schedule a public hearing for Ordinance No. 2014-38 on December 9, 2014.*

***TOLLEFSON/BONKOWSKI:** The motion carried 5-0.*

B. ORDINANCE NO. 2014-43, Q4 2014 BUDGET ADJUSTMENTS, AB 14-064 7:41PM

Finance Director Schroer briefed Council on the most recent adjustments made to the budget.

7:44 PM

***MOTION:** I move that the City Council forward Ordinance No. 2014-43 amending the 2014 Budget of the City and providing for uses not foreseen at the time the 2014 budget was adopted to the December 9, 2014 consent agenda.*

***BONKOWSKI/BLAIR:** The motion carried 5-0.*

C. MANITOU BEACH ROAD PARKING OPTIONS, AB 14-194 7:44 PM

Deputy City Manager Smith led the discussion on the agenda item. At the City Council study session on April 21, 2014, Council discussed options for the disposition of a City-owned surplus parcel located on Manitou Beach Drive (“Manitou Tidelands”). Council discussion included consideration of the nearby upland parcel also owned by the City (“Manitou Upland”). At that meeting, Council expressed support for a plan to develop parking on the upland parcel, with the intent to improve public access opportunities at the site. Council also indicated that once parking is installed, the Council would consider whether to surplus the upland parcel and then proceed with a transfer of both the upland and tideland property to the Bainbridge Island Metro Park and Recreation District (BIMPRD). Council directed staff to further investigate the feasibility of providing a limited parking area at the upland site, including permit issues and cost estimates. Public Works staff have completed an initial assessment of options for parking and a description of the proposed project.

In early August, 2014 City staff received information from a resident of the Manitou Beach neighborhood indicating that the majority of area residents did not support plans for public parking at this site. The City received a petition signed by 37 households in the area near the site expressing opposition to parking for motorized vehicles.

The site was acquired in 2003 using funds from the Open Space Bond. The tideland parcel was declared surplus by the City in 2011.

Public Comment

Doug McKenzie, lives in the neighborhood. Prefers the potential parking space be taken out of the right-of-way, not the middle of the wetland.

Linda Solberg also lives in the neighborhood. Ms Solberg provided a handout with photos of the seasonal flooding that occurs.

Charles Schmid mentioned that one SMP goal is to provide access to the shoreline. He would like to see the parking stalls reduced to just two and parking only during daylight hours.

Brandi _____ believes limiting the parking to two or three spots will avoid the party atmosphere that occurs. She would like to see water access for all.

D. PAVEMENT CONDITION ASSESSMENT, AB 14-195 8:28 PM

Engineering Manager Hammer provided a PowerPoint to illustrate the assessment. The pavement condition assessment project consisted of using a laser road surface tester with enhanced digital imagery to collect a full array of pavement conditions on the island's 137 miles of roadways. The purpose of the project is to produce a current pavement condition index (PCI) score for the entire COBI road network. The data will be compiled and entered into the City's existing MicroPAVER database, updating the road rating survey that was last updated in 2011. In addition, the project report provides an analysis of the required investment levels to maintain or improve road conditions in the future.

E. PUBLIC WORKS CONTRACT, AB 14-196

1. GENERAL SEWER PLAN PROFESSIONAL SERVICES AGREEMENT EXTENSION, AB 12-108 8:54 PM

The City Council approved the General Sewer Plan award to Carollo Engineers in the amount of \$274,961.00 at the December 12, 2012 City Council meeting. Amendment No. 1 changes the termination date from December 31, 2014 to December 31, 2015.

8:57 PM

***MOTION:** I move that the City Council forward the General Sewer Plan - Professional Service Agreement Amendment No. 1 to the December 9, 2014 City Council consent agenda.*

***BLAIR/BONKOWSKI:** The motion carried 5-0.*

F. ORDINANCE NO. 2014-42, AMENDING BIMC 13.12, SEWER CONNECTION REQUIREMENTS, AB 14-197

8:57 PM

The current BIMC Section 13.12.010 states that property owners within the City sewer service area, and within 300' of an existing sewer main, shall not be allowed to install a septic system. City Council desires to support sustainability and one way to accomplish this is to revise the existing Code to allow an exception, to this policy, for composting toilets. Ordinance No. 2014-42 would add subsection "D" to BIMC 13.12.010 to include an allowance to install an onsite sewage system for property owners installing a composting toilet system.

***MOTION:** I move that the City Council forward Ordinance No. 2014-42 Relating to Sewer Connection Requirements and Amending Bainbridge Island Municipal Code Section 13.12.010 to the December 9, 2014 City Council consent agenda, which will be modified according to the conversation tonight.*

***BLAIR/BONKOWSKI:** The motion carried 4-1. (Blossom)*

G. ANNUAL CONTRACT RENEWALS, AB 14-198 9:14 PM

Deputy City Manager Smith explained the renewal process for certain contracts.

- Interlocal agreement with Kitsap Humane Society (KHS). This renewal reflects a shorter term (reduced from 5 years to 3), an updated scope of services, and annual funding consistent with the previous agreement (including annual increases of 3%).
- Professional services agreement with Kitsap County Prosecutor's Office for prosecution services. This renewal maintains the terms of the previous annual agreement, with an increase in costs of roughly \$5,000.
- Amendment Number 2 to professional services agreement with Thom Alpaugh for public defense services. This amendment extends the existing term for an additional 6 months to allow the City Attorney to examine this contract in light of the recent court decision affecting public defense services.
- Professional services agreements for community service programs with Helpline House, Bainbridge Youth Services, and Housing Resources Board (HRB). These annual agreements reflect the Biennial Budget approved by City Council in November, but the contract amounts exceed the City Manager's authority and require City Council approval.

The concession agreement with Udo Wald is for use of space in Eagle Harbor for kayak rentals. This renewal extends an existing agreement, which was changed to an annual term beginning in 2014 to allow flexibility as planning moves ahead for the City Dock and Waterfront Park projects. The terms of the agreement are consistent with the previous version.

9:18 PM

***MOTION:** I move the City Council forward these agreements to the consent agenda for approval at the City Council Business Meeting on December 9.*

***BLAIR/BONKOWSKI:** The motion carried 5-0.*

7. NEW BUSINESS: CURRENT LITIGATION (RCW 42.30.110(1)(I)) 9:19 PM

9:19 PM

***MOTION:** I move to authorize the City Manager to sign the settlement agreement regarding the Paulson-Fortner v. City of Bainbridge Island lawsuit with the conditions discussed in executive session on December 2.*

***BLAIR/TOLLEFSON:** The motion carried 4-1. (Blossom)*

8. COUNCIL DISCUSSION 9:20 PM

Mayor Blair explained the action needed on the Kitsap Regional Coordinating Council (KRCC) TransPOL and Puget Sound Regional Council (PSRC) Transportation Policy Board interlocal agreements. Council appointments also need to be confirmed.

9. REVIEW UPCOMING COUNCIL MEETING AGENDAS 9:29 PM

City Manager Schulze reviewed the December 9, 2014 meeting agenda.

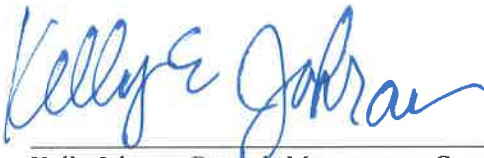
~~**10. FOR THE GOOD OF THE ORDER 9:36 PM**~~

11. ADJOURNMENT 9:36 PM

Deputy Mayor Roth adjourned the meeting at 9:36 p.m.



Anne S. Blair, Mayor



Kelly Jahraus, Records Management Coordinator