

Jennifer Sutton

From: Jennifer Sutton
Sent: Friday, March 6, 2026 6:21 PM
To: gmshaa@commerce.wa.gov
Cc: Patricia Charnas; Vanegas, Ted (COM); Fritzel, Anne (COM); Darron Buchanan; Ellen Schroer
Subject: RE: HAA Materials
Attachments: Working Draft Update toCAPITAL FACILITIES ELEMENT Mar 2026.pdf; Draft Updated CULTURAL ELEMENT Feb 2026.pdf; Draft Updated Environmental Element Feb 2026.pdf; Draft Updated HUMAN SERVICES ELEMENT Feb 2026.pdf; Draft Updated UTILITIES ELEMENT.pdf; TRANSPORTATION ELEMENT__Draft_Update 030326.pdf; WATER RESOURCES_Strikethrough_Underline_030326.pdf

JENNIFER SUTTON, AICP

she | her

Senior Planner



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206.780.3772 (desk)

206.798.4657 (cell)

From: Jennifer Sutton
Sent: Friday, March 6, 2026 6:20 PM
To: 'gmshaa@commerce.wa.gov' <gmshaa@commerce.wa.gov>
Cc: Patricia Charnas <pcharnas@bainbridgewa.gov>; Vanegas, Ted (COM) <ted.vanegas@commerce.wa.gov>; Fritzel, Anne (COM) <anne.fritzel@commerce.wa.gov>; Darron Buchanan <dbuchanan@bainbridgewa.gov>; Ellen Schroer <eschroer@bainbridgewa.gov>
Subject: RE: HAA Materials

Submitting requested HAA Materials.

Due to file size, this is the first of a few emails, and I will note the last submittal email.

Thanks for your assistance these last few weeks.

JENNIFER SUTTON, AICP

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Senior Planner



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From: Hodgson, Laura (COM) <laura.hodgson@commerce.wa.gov>
Sent: Friday, February 27, 2026 5:10 PM
To: Jennifer Sutton <jsutton@bainbridgewa.gov>
Cc: COM GMS Housing Accountability Act <gmsxaa@commerce.wa.gov>; Patricia Charnas <pcharnas@bainbridgewa.gov>; Vanegas, Ted (COM) <ted.vanegas@commerce.wa.gov>; Fritzel, Anne (COM) <anne.fritzel@commerce.wa.gov>
Subject: RE: HAA Materials

CAUTION: PLEASE Look this email over CAREFULLY - It came from outside the CITY OF BAINBRIDGE ISLAND email system. Take caution NOT to open attachments or links unless you KNOW the sender AND you were EXPECTING the attachment or the link.

Hi Jennifer,

Good afternoon! Thank you for speaking just now. I hope I was able to answer your questions. Should you have any questions after today, please contact Anne Fritzel at Anne.Fritzel@Commerce.wa.gov. She will be able to assist you.

When you have your draft comprehensive plan elements, [housing element checklist](#) and [HAA development regulations checklist](#) completed next week, please submit those to the HAA inbox (gmsxaa@commerce.wa.gov). The checklists will help us to understand where the city has addressed the requirements to date. We will prioritize review of the city's materials and work to get you a letter with feedback as quickly as possible for your April 23rd comprehensive plan meeting.

Also, over the next few weeks through 3/20, I will be out of town on vacation. Should you have any questions during that time, please email the HAA inbox (gmsxaa@commerce.wa.gov) and copy Anne Fritzel (anne.fritzel@commerce.wa.gov). Someone from our team will get back to you as soon as possible to assist you and answer your questions.

Thank you!

Laura Hodgson | HOUSING PLANNING AND DATA MANAGER
Cell: 360.764.3143 | Email: Laura.Hodgson@commerce.wa.gov

From: Hodgson, Laura (COM)
Sent: Thursday, February 26, 2026 10:10 AM
To: 'Jennifer Sutton' <jsutton@bainbridgewa.gov>
Cc: COM GMS Housing Accountability Act <gmsxaa@commerce.wa.gov>; Patricia Charnas <pcharnas@bainbridgewa.gov>; Vanegas, Ted (COM) <ted.vanegas@commerce.wa.gov>; Fritzel, Anne (COM) <anne.fritzel@commerce.wa.gov>
Subject: HAA Materials

Good morning, Jennifer,

Thank you for reaching out! Please submit the Housing Accountability Act materials (drafts comprehensive plan elements and checklists) by the end of next week to gmsxaa@commerce.wa.gov if

you are not able to submit them this week. We realize you have a lot of materials to gather and potentially update based on your city meetings this week.

Patty,

I was able to touch base with Jennifer on your schedule questions as well today. We will strive to get you a draft letter on the HAA submission materials to have in time for your April 23rd Planning Commission meeting.

Laura Hodgson | HOUSING PLANNING AND DATA MANAGER
Cell: 360.764.3143 | Email: Laura.Hodgson@commerce.wa.gov

From: Jennifer Sutton <jsutton@bainbridgewa.gov>
Sent: Wednesday, February 25, 2026 2:21 PM
To: Hodgson, Laura (COM) <laura.hodgson@commerce.wa.gov>
Subject:

External Email

Hi Laura, just checking in- is it ok to submit any materials that we have by the close of business this Friday 2/27? Or were you expecting them earlier? Or would Monday be OK?

JENNIFER SUTTON, AICP

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Senior Planner



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