



Transportation Impact Fees (TIF) Independent Fee Calculation

The applicant may choose not to have the Transportation Impact Fees (TIF) determined according to the fee structure listed in the Fee Schedule, by submitting to the City an Independent Fee Calculation Form and associated fee.

STEP #1: DETERMINE IF THIS FORM SHOULD BE SUBMITTED

This form must be submitted if the applicant opts for an independent fee calculation, otherwise disregard this form. For more details on independent fee calculations, see BIMC 15.30.060.

STEP #2: GENERAL INFORMATION

Enter the following information:

Project Name: _____

Request Completed By: _____

Date Completed: _____

STEP #3: INDEPENDENT FEE CALCULATION DOCUMENTATION

Submit documentation, prepared by a licensed traffic engineer, which shows the basis upon which the independent fee calculation is being made using procedures consistent with those established in the current edition of the Institute of Transportation Engineers Trip Generation Handbook. The documentation shall:

- 1. Use the same methodology used to establish TIFs set forth in the fee schedule,
- 2. Shall be limited to adjustments in trip generation rates and lengths used in the Rate Study, and
- 3. Shall not include travel demand forecasts, trip distribution, transportation service area zones, costs of Street and Road projects, or cost allocation procedures.

STEP #5: SUBMIT INDEPENDENT FEE CALCULATION FORM

An applicant requesting an independent fee calculation will be required to pay the City a review fee per the current Fee Schedule. This form, the associated documentation, and the independent review calculation fee must be submitted together with the building permit application.