CITY OF
BAINBRIDGE ISLAND

Form B109
Site Assessment Review (SAR) Application

Project Information

Project Name:

Site Address:

Parcel Number:

Project Narrative:

Applicant (Property Owner or Purchaser)

Name | Phone

Address | Email

City | State | Zip Code

Authorized Representative or Engineer (if applicable)

Name | Company

Address | Work

City | State | Zip Code | Email

Exemptions - Clicking Yes to Any of these Qualifies for SAR Exemption

This form automatically adds sections as project complexity grows.
Start by determining if you qualify for an Exemption. If any of the 7 exemptions below apply to your project, check the applicable checkbox(es), sign, and submit. Once submitted, anticipate a response from Public Works in 2 weeks.

My Project is for:

- ☐ *Commercial Agriculture*
- ☐ *Forest Practices*
- ☐ *Road Maintenance*
- ☐ *New Non-motorized Shoulder Improvement*
- ☐ *Underground Utilities*

-OR-

☐ I applied for a Pre-Application Meeting between January 1, 2017 and October 1, 2017

Meeting Date:

-OR-

☐ A Plat Development Exemption applies.
My project is located within one of the developments listed in the SAR Exemption List AND the project meets ALL the conditions of approval for that development.

Development Name/ Planning Permit #:

☐ *Check here to continue to Form B109A (Page 2) if none of these 7 boxes are checked.*

Signature

I, the undersigned, certify that the information submitted is true and accurate to the best of my knowledge and understand that any misrepresentation in the forgoing information may delay review and approval of my project.

Date:

Signature

APPLICANT

Your project is not categorically exempt from the SAR process.

However, the project may qualify for an exemption for being small in scale. Complete the Table 1 to determine if the project scope qualifies:

Project Scope	
A. Is this a redevelopment[1] project or new development[2]? *Redevelopment includes all construction on parcels of land existing prior to Feb 10, 1999. If your lot is not part of a recent subdivision, this likely applies to your project. Redevelopment also applies if more than 35% of the lot is existing hard surface.*	
B. New and replaced Hard Surface[3] area proposed *(include all proposed hard surface areas in square feet)*	
C. Total area of construction, clearing, grading, or development activity *(Area of the project limits including all areas being disturbed in square feet)*	
D. Total site area *(Include the area of all parcels that contain the project activity or construction; Use the area of right-of-way for road projects; in square feet)*	
Percentage of Site to be developed (Box C ÷ Box D × 100)	

Table 1

Then, evaluate your project scope using Table 2:

If the scope of the project is less than the thresholds listed in the table, based on your answers from Table 1, then this project is exempt from the SAR process but still required to consider the 13 elements of an erosion control plan which can be found in COBI Form B109d.

You chose for Box A:	And Box B is...	And Box C is...
Redevelopment	Less than 800 sq. ft.	Less than 7000 sq. ft.
New Development	Less than 1300 sq. ft.	Less than 7000 sq. ft.

Table 2

☐ My project **IS** exempt per Table 2. Click here and sign Form B109A.

☐ My project **IS NOT** exempt per Table 2. Continue to Page 3.

Signature

I, the undersigned, certify that the information submitted is true and accurate to the best of my knowledge and understand that any misrepresentation in the forgoing information may delay review and approval of my project.

Date: _____

Signature _____

APPLICANT

Site Assessment Review

Stormwater Minimum Requirements

Using Chart 1 or Chart 2 from the *Site Assessment Review Guidesheet* document determine which stormwater minimum requirements apply to your project. Mark the appropriate box:

- ☐ **Minimum requirements #1-#9 apply - STOP.** Engineered plans are required. A licensed professional engineer should be consulted to assist with the remaining portions of this document and the required attachments for submission to the City
- ☐ **Minimum requirements #1-#5 apply**

Application Attachments

The following attachments are required to complete your SAR application. Details and resources to assist in completion of these items are included in the SAR Guidesheet. Attach these items to this application.

- ☐ Existing Condition Site Plan (see Guidesheet for specific items to include on this drawing)
- ☐ Preliminary Soils Information Mapping (see Guidesheet for more detail)
- ☐ Proposed Site Plan (proposed features should be included on the Existing Condition Site Plan)

Development Data

Please complete the following table.

Development Data (areas in square feet unless otherwise noted)	Existing	Proposed	Change	Change %
Lot Area				
Existing Hard Surface Area				
Land Disturbing Area (Clearing Limits)				
New Hard Surface Area[1]				
Roof Area				
Impervious Surfaces - other than gravel				
Impervious Surfaces - gravel				
Pervious Pavement				
Replaced Hard Surface Area[1]				
Roof Area				
Impervious Surfaces - other than gravel				
Impervious Surfaces - gravel				
Pervious Pavement				
Total Hard Surface after Development[1]				
New Lawn/Landscape/Pasture Area				
Tree canopy (% of site)				

Signature

I, the undersigned, certify that the information submitted is true and accurate to the best of my knowledge and understand that any misrepresentation in the forgoing information may delay review and approval of my project.

Date: _____

Signature _____

APPLICANT

[1] **Hard Surface** An impervious surface, a permeable pavement, or a vegetated roof.