

**2022 LODGING/TOURISM FUND PROPOSAL
COVER SHEET**

Project Name:

New Schoolhouse Exhibit
Our Community: Past To Present

Name of Applicant Organization:

Bainbridge Island Historical Museum (BIHM)

Applicant Organization IRS Chapter 501(c)(3) or 501(c)(6) Status and Tax ID Number:

501 (c) (3) Tax ID 91-1037866

Date of Incorporation as a Washington State Corporation and UBI Number:

1978 UBI Number 601086880

Primary Contact:

Brianna Kosowitz, Executive Director

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Please indicate the type of project described in your proposal:

- Supporting the operations of a tourism-related facility owned or operating by a nonprofit organization

LODGING/TOURISM FUND APPLICATION

Applicant Information

Please respond to each of these questions in the order listed. If the proposal includes multiple partners, please include the requested information for each organization.

Applicant Information

1. Describe the applicant organization's mission, history, and areas of expertise. Describe the applicant's experience in tourism promotion on Bainbridge Island and its demonstrated ability to complete the proposed project.

MISSION: Preserve and share the stories of Bainbridge Island to promote a greater understanding of our community and the world in which we live.

VISION: Spark curiosity and inspire people to connect, explore different perspectives, reflect, and celebrate the diverse stories of our community.

VALUES:

Integrity. Our programs are intellectually responsible and encourage visitors to think about history from different viewpoints.

Visitor-Centered. We encourage visitors to think for themselves - to image and reflect on their own experiences and connect to our local history. We encourage two-way conversation and strive to design exhibits for social learning.

Collaboration. We are always working to develop strong partnerships with other museums, institutions, and local communities to share collections, expertise, and resources. We believe that together, we can achieve far more than we can accomplish alone.

Curiosity. We strive to create programming and exhibits that provoke visitors of all ages to ask questions, touch, explore, and discover.

Experimentation. We think BIG. We are flexible and open to out-of-the-box thinking. We accept that sometimes we fail, but we jump at the chance to solve problems creatively.

Within the island's walkable downtown core, there are three museums and a host of other outstanding cultural organizations, which together generate a critical mass of high quality arts, history and humanities experiences and programs. BIHM plays an important role as part of this "cultural district" which is the foundation of Bainbridge's growing identity as a top arts & cultural destination.

Through rotating exhibits, free public programs, and volunteer-led group experiences, visitors connect with one another and explore different perspectives as they celebrate the diverse stories of our Island. Our staff helps educators, writers and curious visitors locate and interpret historical source materials through our research library and from our collection of more than 18,000 artifacts, digital images, books, and maps.

We are listed as one of the top 5 attractions on Bainbridge through TripAdvisor and in 2019, experienced a record number of visitors (18,661), which was an increase in 40% over the year prior. While we are now navigating the long-term impacts of the COVID pandemic, we are committed to our mission and remaining open to visitors as many days/week as our capacity and financial support will allow in 2022.

2. If appropriate, please identify any project partners and briefly describe the involvement of each. Please note that the maximum award of \$175,000 will apply to any single project, even if proposed by a team of partners.

BIHM will partner with Islanders from local organizations to develop exhibit content. The inaugural year of the exhibit will feature thirteen BI communities (African American, Business, Faith, Farming, Filipino, Forestry, Indipino, Japanese American, LGBTQ+, Maritime Transportation, Military, Pickleball, and Suquamish). We will partner with representatives from each community.

BIHM has a strong partnership with the Museology Department at the University of Washington. Department Director, Dr. Jessica Luke, oversaw focus groups and surveys during the initial planning phase of the exhibit in early 2021. Graduate students will assist in the research, interpretation, and design/build.

As part of the IMLS Sensory Tools grant, BIHM will collaborate with the New York University Ability Project and several historic sites and organizations, including the Intrepid Sea, Air & Space Museum, The Smithsonian, Fort Ticonderoga, Louisiana State Museum, and the National Trust for Historic Preservation to prototype one or more multisensory interpretive elements for the new exhibit.

3. If appropriate, please list each project and amount of funding awarded and utilized from the Lodging Tax (Civic Improvement) Fund within the last five years (2017-2021).
 - 2017: Support for added hours \$8,000
 - 2018: Support for daily operations \$15,000
 - 2019: Support for free admission \$12,000

- 2020: Support for Founders Pickleball Tournament \$12,000 awarded, received \$1,919.94 (amount used) due to COVID cancellation of tournament
 - 2021: Support for Fri-Sun daily operations \$15,000
4. If any previous projects by the applicant were funded through the Lodging Tax (Civic Improvement) Fund and were not completed and/or if reports were not submitted to the City as requested, please explain:

BIHM has a proven track record of completing projects supported by past grants from LTAC and other sources and of completing the necessary reports and documentation. Unfortunately, limitations instituted by the WA State Government to keep people healthy and safe prevented BIHM from fulfilling our 2020 LTAC project—holding the BI Founders Pickleball Tournament in August of 2020. LTAC had initially awarded us \$12,000 for support of the tournament. We were only eligible to receive \$1,919.94 to help cover expenses that could not be recouped after the tournament was canceled.

Even with a reduced scope, we could not legally have held the tournament given WA State’s guidelines for social distancing within the state and our county in August, 2020. The pandemic was a completely unforeseen circumstance and we were very disappointed to have to cancel the tournament. We are happy to report that we were able to resume the annual tournament this summer in August of 2021. The tournament drew 375 registered players from all over Kitsap County, Washington State, the U.S. and Canada.

Project Information

1. Describe the proposed project.

- a. **Scope:** Identify the Project’s main objectives and how each will be achieved. Be as specific as possible about the proposed services, measurable impacts, distribution method, and costs.

BIHM’s primary gallery, located in the historic schoolhouse building, will be completely transformed into a lively, beautiful, and provocative new exhibit, replacing the current exhibit, *An Island Story*, which opened in 2009. Scheduled to open by summer 2022, *Our Community: Past to Present (OCPP)* will illuminate diverse, beloved, and previously untold stories about Bainbridge Island.

OCPP will be organized in distinct sections; each one will showcase a different BI community, a group of people linked by heritage, work, hobby, school, faith, or other association. Each section will be animated with authentic cultural materials, photos, oral/video histories, text, AV experiences, and unique sensory and hands-on activities. The inaugural year of the exhibit will feature thirteen BI communities: African American, Business, Faith, Farming, Filipino, Forestry, Indipino, Japanese American, LGBTQ+, Maritime Transportation, Military, Pickleball, and Suquamish. In order to showcase many Island communities over time, some sections will change periodically. The exhibit will be free to all audiences and open during regular museum hours.

In addition to a new exhibit, the *OCPP* project will enliven other museum services.

- The BIHM Collection will grow with newly discovered cultural materials (objects, artifacts, photographs and oral/video histories), especially from previously overlooked and marginalized Island communities.
- The schoolhouse interior will be updated with new light protective window blinds, lighting, structural repairs and restoration, technology, and paint.
- Resources about each community will be added to the museum’s invaluable research library.
- The website will expand to include key information about each community, including historical photographs and oral and video stories.

- Community outreach programs will delve deeper into some Island communities featured in the exhibit.

OCPP has 3 primary objectives:

To illuminate a more truthful and inclusive story. As the Island’s primary resource for local history, BIHM is responsible for representing a comprehensive and inclusive story about the Island. While the current exhibit exposes key moments in BI history, the scope is limited. *OCPP* will illuminate an expanded, more nuanced and inclusive history, celebrating communities previously overlooked or misrepresented.

To create a fun, educational Island destination. *OCPP* will be lively, attractive, provocative, and fun. It will combine historical content and elegant design with sensory and hands-on learning activities for people of all ages, abilities, and backgrounds. Interpretive materials will be thoughtfully designed to engage families with children, visitors with different abilities, school groups, and other curious learners.

To improve BIHM’s public value. Close to the ferry and downtown, BIHM is well situated to be a popular destination for tourists and locals. By replacing a broken, outdated exhibit with a dynamic new one, BIHM will attract more visitors and enhance the public perception of the Museum and the BI downtown corridor.

This ambitious project demands the dedication of many people. Merilee Mostov, BIHM Director of Exhibits & Engagement, will supervise all aspects of this project. Other BIHM staff will contribute their talents to the marketing, fundraising, collection management, related educational programs, volunteer training, editing, and administrative support.

Critical to the success and integrity of this project, eleven individuals will contribute their expertise and knowledge to the exhibit team as Community Exhibit Advisors. Each Advisor will identify and advise on significant artifacts, photos, people, issues, and stories for one section of the exhibit; each Advisor works or lives within the community they represent. Island painters, carpenters, and designers have also been retained as part of the *OCPP* team. *Our Community: Past to Present* will support several BIHM and visitor learning outcomes.

BIHM Outcomes

1. BIHM will seek out, collect, and illuminate diverse stories and cultural materials about Island communities, including previously marginalized ones.
2. BIHM will demonstrate best practices in exhibit design, inclusive interpretation, and collection management.
3. BIHM will employ historical thinking and museum learning theory to activate a dynamic, visitor-centered learning environment.
4. BIHM will collaborate with many Islanders to create the exhibit.
5. BIHM will generate increased visitation and enhanced public perception.

Visitor Learning Outcomes

1. Visitors will gain a greater understanding of the scope and diversity of BI events, places, people, issues, and culture.
2. Visitors will reflect on and share how they connect to BI events, places, people, issues, and culture.
3. Visitors will think critically (question, compare, interpret, analyze) about change and the impact of change on Island communities.
4. Visitors will have conversations about *community*.

- b. **Budget:** Include a detailed budget for the proposed project with itemized expenses and income. Include the amount requested from the Lodging Tax Fund and identify other sources

of funding anticipated or obtained, including matching funds, as well as any in-kind contributions necessary to complete the project.

OCPB BUDGET	
Income	
Requested LTAC Funds	30,000
BCF Grant Funds (obtained)	10,350
Port Madison Enterprises Grant Funds (obtained)	2,000
COBI Cultural Funding 2022-2023 (requested)	10,000
Town & Country Market sponsorship (requested)	5,000
Bainbridge Island Historical Museum	28,954
TOTAL INCOME	86,304
Expense	
Painting	6,604.00
Acrylic cases	5,000.00
Lighting updates	3,000.00
Window coverings	5,350.00
Collection purchases	750.00
Print graphics	4,000.00
AV supplies and Tech support	2,000.00
Furniture	4,800.00
Exhibit design/build/repairs	30,000.00
Interpretive supplies	3,500.00
Research	800.00
Preparator	6,000.00
Research Intern	500.00
Editor	1,000.00
Exhibit Advisors	5,000.00
Graphic Designer	8,000.00
TOTAL EXPENSE	86,304

c. **Schedule:** Provide a project timeline that identifies major milestones.

OCPB Timeline

January-March 2020 – Develop initial concept for exhibit, develop new collection cataloguing processes and systems, organize collection storage.

April 2020 – Present concept and initial budget to BIHM Board

May-December 2020 –Research and development of plan, identify BIHM & visitor learning outcomes, apply for grants, evolve and focus ideas and design details, retain contractors.

February-March 2021 – Host 2 Focus Groups, analyze focus group data and write summative report, tweak and develop exhibit concept and details.

March-June 2021 - recruit Community Exhibit Advisors, hire Collection Coordinator, research, develop concepts.

July-November 2021 --Meet with Advisors, search BIHM Collection for cultural materials, research communities, revise budget, meet with designers, identify new cultural materials, design hands-on learning activities, attend Sensory Tools convening, develop and test new sensory activities.

December-January 2022 --Finalize exhibit content and materials, write all exhibit text, meet with designers make new oral/video history recordings, finalize exhibit design details

February-April 2022 - Close schoolhouse, demo existing exhibit, updates to space, prepare new exhibit, manage new collection materials, finalize design and text, develop website content to align with new exhibit, identify new research library materials

April-May 2022 - Open exhibit. Train volunteers and staff about exhibit and new group experiences.

June Begin to offer new group experiences in exhibit.

August-September 2022 --develop new website content, first phase evaluations, edits and adjustments as needed, host related outreach programs, expand research library materials

November-December Second phase of evaluations, edits and adjustments as needed

If the full amount of LTAC funds are not awarded, we may have to delay the opening of the exhibit until enough Museum funds are raised through donations and membership to support the project.

2. Provide a brief narrative statement to address each of the selection criteria:

- a. Expected impact on increased tourism in 2022. Please provide specific estimates of how the project will impact the number of people traveling fifty miles or more to Bainbridge Island for the activity, or who will travel from another country or state outside of Washington State to attend the activity. If appropriate, compare/contrast this impact to the actual or estimated number of tourists at your event/facility in 2020 and estimates for 2021.

The pandemic has dramatically and negatively impacted tourism and organizational capacity in Washington State over the last two years. Our Museum faced staffing and volunteer challenges due to the pandemic which forced us to limit the days we are open to the public to Fri-Sun. However, we fully expect to increase our operating hours to at least Wed-Sun in 2022 and serve more visitors annually. Due to the unstable conditions of the last two years, we are using 2019 numbers for reference and making adjustments based on our reduced operating schedule and continued impact of COVID-19 on travel.

In 2019 the Museum was open 7 days a week and served 12,103 visitors from 50 miles away or greater. Since we expect we will be open to the public on the 5 busiest days/week next year, **we are estimating we will serve at least 8,500 people from 50 miles away or greater in 2022.**

- b. Expected impact on, or increase in, overnight stays on the island. Please include actual or estimated numbers of tourists who will stay overnight in paid accommodations in Bainbridge Island lodging establishments in 2022 as a result of the proposed activities. Please include the basis for any estimates.

In 2019, 1,658 BIHM visitors stayed overnight. Adjusting that number for 5 days/week operating and continued impact of the pandemic on travel, **we estimate that we will serve at least 1,000 visitors spending the night on Bainbridge in 2022.**

- c. Projected economic impact on Bainbridge Island businesses, facilities, events, and amenities, including sales of overnight lodging, meals, tours, gifts, and souvenirs (helpful data may be found on the Washington State Department of Commerce website).

In 2022 we expect to generate at least \$185,000 in tourism dollars. We used suggested metrics from the BI Chamber of Commerce to break down the data into:

- lodging costs (\$125 x 1,000 people) totaling \$125,000
- meal costs (\$35 x 1,000 people) totaling \$35,000
- retail cost (\$25 x 1,000 people) totaling \$25,000

In addition, there would be other expenditures for family members or guests traveling along with the out-of-town registrants and for any meals and retail items purchased by local registrants who are not beyond the 50-mile radius.

To quantify this, we estimated that 50% of out-of-town visitors also bring family members or guests who would have meals and retail costs (lodging costs are not likely). This would increase tourism dollars by another \$30,000 (1,000 out of-town visitors x 50% x \$60/day). **Thus, the combined total for overnight stays estimated is \$215,000.**

- d. The project's potential to draw visitors to the Island and increase overnight stays during the off-season, i.e., October 1 until Memorial Day.

The Museum is a popular tourist destination year around. Just over half of our annual visitors and over 70% from other countries come to the Museum in the off-season - between October 1 and Memorial Day in a typical year.

Colleagues from Visit Bainbridge ensure that Seattle hotel staff and concierges regularly recommend Bainbridge for day trips. BIHM plays a critical part of the cultural community that draws those visitors to Bainbridge during the off-season. We are confident that with this new primary exhibit, Seattle tourism outlets will be more inclined than ever to recommend our museum, and thereby a trip to Bainbridge, to out of town guests.

- e. The applicant's demonstrated history of organizational and project success.

The Museum has been in existence since 1948 and has operated continually in its present form since incorporation in 1980. Over the last 10 years, we have received 15 local, statewide, or national awards for our publications, exhibits, and events. The Washington State Museums Association has recognized BIHM with more awards than any other small museum in Washington.

The substantial growth in visitors to the Museum in 2019 demonstrates our successful use of a prior LTAC grant to provide free admission and expand our visitation and growth. We have also successfully developed and executed the only Pickleball Tournament on Bainbridge Island. The Founders Tournament grew substantially in 2021 and will continue to expand and draw more players from across the U.S. and Canada for overnight stays in the future.

LTAC funds have allowed our Museum to develop and launch new and innovative projects that attract out-of-town visitors to the island and help share the unique history of Bainbridge Island.

- f. Describe any partnerships with other organizations and businesses in the proposed project – including efforts to minimize duplication of services where appropriate and encourage cooperative marketing.

BIHM will partner with several Island organizations and businesses to bring this project to life. Several Community Exhibit Advisors are working as representatives of their organization, including the Bainbridge Island Chamber of Commerce, EduCulture, the Indipino Community of Bainbridge Island and Vicinity, and the

Suquamish Museum. Blackmouth Design, Alex Sanso Creative, and Indigo Painting LLC will contribute to the fabrication and design of the exhibit. Eagle Harbor Window Covering is working with us to fabricate and install new window blinds. Graduate students from UW and the NYU Ability Project will assist with collection management, visitor evaluation, and accessible exhibit and website features.

- g. Describe how this project is new to our community or reflects an innovative use of LTAC funds.

The Our Community: Past to Present project establishes a bold and innovative exhibit model.

Learning and Exhibit Design. Aligned with current museum best practices, OCPP will be thoughtfully constructed to foster inquiry-based, multi-sensory, hands-on, and social learning experiences. Populated with ever-changing custom games, puzzles, writing, drawing, tactile, olfactory, and other activities, the space encourages visitors to engage actively with diverse historical content as they develop their own thoughts and ideas. Unlike traditional exhibits which provide a passive, look and listen, visitor experience, OCPP invites lively visitor conversation and participation. In addition to providing facts and data, OCPP will integrate guided questions to direct visitors to think like a historian—to observe, compare, question, analyze, reflect and imagine. Led by trained staff or volunteers, a suite of dynamic new group experiences for people of any age will be available by appointment once the new exhibit opens.

Accessibility. Traditional exhibits present many barriers for people with physical, cognitive, hearing, sight, and sensory challenges. As much as possible, BIHM will reduce these barriers in the new exhibit. For example, OCPP will include some braille labels near tactile experiences, selective audio and video experiences, video captioning, increased font size for printed text, olfactory experiences, manipulative activities, comfortable seating, and enhanced exhibit content accessible by visitor portable devices.

Colonialism. BIHM, like most museums, is rooted in a traditional museum model. The current exhibit, An Island Story presents a predominantly white-centered perspective of the Island’s past. It perpetuates many mis-told stories, while ignoring others. Our Community: Past to Present addresses an urgent need to critically re-access what and how the Museum showcases a more inclusive BI story. The project plan includes specific actions steps to disrupt the singular, dominant culture narrative. OCPP will illuminate some previously mis-told and untold Island stories, including those of the African American, Indipino, Suquamish, and LGBTQ+ communities; it will celebrate previously overlooked stories about faith and environmental changes. To responsibly explore these topics, BIHM will not attempt to curate historical information through the lens of a single curator, but share authority about truth with others, illuminating multiple, diverse and divergent perspectives about the Island’s past and present.

- h. Expected draw for the proposed event, in particular how it will both generate an expected increase in tourism and appeal to the community.

Close to the ferry and downtown, BIHM is well situated to be a popular destination for tourists and locals. By replacing a broken, outdated exhibit with a dynamic new one, BIHM will attract more visitors and enhance the public perception of the Museum and the BI downtown corridor.

OCPP will ensure BIHM is a fun, educational Island destination for tourists and locals alike. The exhibit will be attractive, provocative, and fun. It will combine historical content and elegant design with sensory and hands-on learning activities for people of all ages, abilities, and backgrounds. Interpretive materials will be thoughtfully designed to engage families with children, visitors with different abilities, school groups, and other curious learners.

- i. If for a capital project, detail the project’s expected impact on increased tourism.
- j. Describe the degree to which the project goals and/or results can be objectively assessed.

BIHM will use several strategies to evaluate the project during the planning phase and after opening.

In spring 2021, BIHM hosted two Zoom focus groups with diverse community members. Facilitated by UW professor Dr. Jessica Luke, these meetings provided a platform to introduce preliminary exhibit plans to people in the BI community and gather important participant feedback. Some details of the original concept were adjusted based on participant questions and feedback.

The OCPP project is funded in part by an IMLS Sensory Tools Leadership Grant which promotes the use of new and experimental sensory interpretation in exhibits. In December – March 2022, BIHM will mount a small lobby installation to test one new olfactory interpretive design which will be used in the new exhibit. Visitor feedback from a brief written questionnaire will be used to improve the design for the exhibit opening.

After the exhibit opens, the BIHM Outcomes outlined in the response to question #1 above will be measured using these methods:

1. Execution of all elements of the exhibit plan
2. Number of new cultural materials, photographs, and oral/video histories added to the Collection, specifically from previously excluded communities.
3. Community/member survey—a questionnaire sent to museum members, focus group participants, and other community stakeholders 6 months following the opening of new exhibit. The questions will be designed to measure their perception of *OCPP*.
4. Museum attendance
5. Tracking comments on travel platforms and social media

The Visitor Learning Outcomes outlined in the response to Question 1 above will be measured using these methods:

1. Formal visitor interviews— a random sampling of 14-18 visitors will be invited to participate in a post-visit interview. Questions will be designed to measure the success of the identified visitor learning outcomes.
2. Post-visit survey—a written questionnaire offered to a random sampling of 30- 40 visitors after exploring *OCPP*. Questions will be designed to measure the success of the visitor learning outcomes.
3. Photo documentation of visitors in the exhibit will be analyzed to access how visitors use the exhibit.
4. Informal visitor observation and conversations reveal additional information about the visitor experience with the new exhibit.
5. Analysis of visitor-generated content such as drawing and written response activities.
6. Visitor time- tracking provides data about the amount of time visitors spend in the new exhibit. This data will be compared to similar data from the current schoolhouse exhibit.

- k. Describe the degree to which the project will leverage award funds with additional matching funds or donated in-kind goods or services.

Matching Costs and contributions are included in the budget for this project. Please refer to question 1, section b under Project Information.

- l. Describe how this proposal will support tourism approached with an intent towards reducing carbon emissions.

This project does not directly focus on reducing carbon emissions.

Summary:

BIHM is requesting \$30,00 in LTAC grant funds to transformed our primary exhibit space into a lively, beautiful, and provocative new exhibit. Scheduled to open by summer 2022, *Our Community: Past to Present (OCP)* will illuminate diverse, beloved, and previously untold stories about Bainbridge Island. These funds are expected to generate \$185,000 in tourism dollars for Bainbridge Island over the course of 2022.

LODGING/TOURISM FUND APPLICATION

Supporting Documentation

1. Provide your organization's 2020 income/expense summary.

Attached

2. Provide your organization's 2021 budget and an estimate of actual 2021 revenue and expenses.

Attached

3. Letters of Partnership – Include letters from any partnering organizations committing to joint sponsorship of the application and specifying their intended activities.

Attached

BIHM
2020 Income/Expense Summary
Report (LTAC)

	Actual Year To Date 2020
Ordinary Income/Expense	
Income	
4100 · Donations	70,988.26
4200 · Fundraising	96,208.30
4300 · Membership	30,492.46
4400 · Earned Income	8,513.59
4500 · Grants	69,816.53
4600 · Restricted Income	51,200.00
Total Income	327,219.14
Cost of Goods Sold	1,608.60
Gross Profit	325,610.54
Expense	
5100 · Personnel costs	213,376.02
5200 · Fundraising Exp	6,226.12
5300 · General Biz Expense	22,189.23
5400 · Facilities	16,294.63
5500 · Program Exp	4,369.25
5600 · Membership Exp	4,030.04
5700 · Grant Expense	16,414.13
Total Expense	282,899.42
Net Ordinary Income	42,711.12

BIHM
2021 Budget
(Report for LTAC)

	TOTAL
	Jan - Dec 21
Ordinary Income/Expense	
Income	
4100 · Donations	59,185.00
4200 · Fundraising	78,988.00
4300 · Membership	36,185.00
4400 · Earned Income	5,040.00
4500 · Grants	67,750.00
4600 · Restricted Income	0.00
4700 · Carryover	0.00
Total Income	247,148.00
Cost of Goods Sold	2,385.00
Gross Profit	244,763.00
Expense	
5100 · Personnel costs	161,909.30
5200 · Fundraising Exp	5,600.00
5300 · General Biz Expense	31,424.00
5400 · Facilities	18,090.00
5500 · Program Exp	5,500.00
5600 · Membership Exp	5,700.00
5700 · Grant Expense	35,065.00
Total Expense	263,288.30
Net Ordinary Income	-18,525.30
Net Income	-18,525.30

Bainbridge Island Historical Museum

BIHM 2021 MONTHLY BUDGET AND CASH FLOW
As of August 31, 2021

BIHM 2021	Jan	Feb	Mar	Apr	May	June	July	Aug	Aug	Sept	Oct	Nov	Dec	2021	2021
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	Budget Proj.	Budget Proj.	Budget Proj.	Budget Proj.	Budget Proj.	SUM OF MONTHLY Projections	BOARD APPROVED BUDGET
INCOME															
Donations	37,500	2,873	2,388	12,436	13,830	10,742	54,665	13,382	3,500	2,235	2,025	1,700	2,925	156,702	59,185
Fundraising	0	0	0	0	0	14,500	2,450	7,040	4,988	74,000	0	0	0	97,990	78,988
Membership	380	13,405	4,610	1,345	950	850	1,305	600	1,385	600	1,100	1,900	1,100	28,145	36,185
Earned Income	271	88	460	1,616	412	569	796	987	650	330	270	1,465	735	7,998	5,040
Grants	0	3,000	3,000	500	5,250	15,500	31,750	10,350	10,000	5,000	16,000	0	9,000	99,350	67,750
Restricted Income	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUB-TOTAL ALL FUNDRAISING	38,151	19,366	10,458	15,897	20,442	42,161	90,966	32,359	20,523	82,165	19,395	5,065	13,760	390,185	247,148
Cost of Goods Sold	35	43	125	575	117	150	349	526	680	147	58	580	180	2,885	2,385
TOTAL OPERATING INCOME	38,116	19,323	10,333	15,322	20,325	42,011	90,617	31,833	19,843	82,018	19,337	4,485	13,580	387,300	244,763
EXPENSES															
Personnel costs	15,843	15,862	17,383	11,318	10,275	10,566	10,526	11,817	13,835	14,099	14,099	14,099	14,099	159,987	161,909
Fundraising Exp	327	220	0	248	211	150	342	6,086	1,000	2,000	0	0	0	9,585	5,600
General Biz Expenses	1,812	2,780	427	1,483	706	918	1,118	871	2,670	6,355	4,669	1,715	1,095	23,949	31,424
Facilities	1,517	1,092	2,614	1,532	1,452	3,230	1,142	1,108	2,095	1,035	4,130	1,595	1,190	21,637	18,090
Program Expense	798	187	98	1,680	342	2,025	113	300	400	800	400	300	0	7,043	5,500
Membership Expense	1,571	1,489	101	283	91	91	68	82	370	370	70	570	220	5,005	5,700
Grant Expense	134	2,424	0	1,500	0	0	0	0	1,363	4,363	1,363	1,363	12,363	23,510	35,065
	-	-	-	-	-	-	-	-	-	-	-	-	-	0	0
TOTAL OPERATING EXPENSE	22,002	24,054	20,623	18,044	13,077	16,980	13,309	20,265	21,733	29,022	24,731	19,642	28,967	250,716	263,288
NET OPERATING INCOME	16,114	(4,731)	(10,290)	(2,722)	7,249	25,031	77,308	11,568	(1,890)	52,996	(5,394)	(15,157)	(15,387)	136,584	(18,525)
Bequests	-	-	412,450	-	-	-	-	-	-	-	-	-	-	412,450	
Facilities Reserve Expenses	-	-	-	-	-	(566)	-	-	-	-	-	-	-	(566)	
Johnston Residence Expenses	-	-	-	(5,444)	(216)	(820)	(121)	(3,241)	(200)	(200)	(5,400)	(200)	(200)	(15,842)	
Investments- change in value	-	-	-	18,588	-	-	-	-	-	-	-	-	-	18,588	-
NET INCOME	16,114	(4,731)	402,160	10,422	7,033	23,645	77,187	8,327	(2,090)	52,796	(10,794)	(15,357)	(15,587)	551,214	(18,525)

Bainbridge Island Historical Museum

CASH FLOW

	ACTUAL Jan	ACTUAL Feb	ACTUAL Mar	ACTUAL April	ACTUAL May	ACTUAL June	ACTUAL July	ACTUAL Aug	PROJ Aug	PROJ Sept	PROJ Oct	PROJ Nov	PROJ Dec	
Beginning Unrestricted Cash	45,033	62,392	32,807	34,491	37,232	39,272	61,565	88,393	88,393	91,567	141,363	125,719	99,362	45,033
Act/Projected Net Operating Income	16,114	(4,731)	(10,290)	(2,722)	7,249	25,031	77,308	11,568	(1,890)	52,996	(5,394)	(15,157)	(15,387)	136,584

Statement of Cash Flow Adjustmnts**

PPP Loans		44,564												44,564
Transfer (to) from Edw Jones							(48,990)							(48,990)
Transfer (to) from Oper Res		(65,000)	20,000											(45,000)
Transfer(to) from Petty Cash/PD		(108)	5			7	1							(95)
PFML Receivable				(1,140)	(3,182)	550	550	2,350						(872)
Receivable from Johnston Est		(4,457)	(4,765)	9,221										0
Undeposited Funds		(91)	(909)	1,000										0
Interest on Investment Accts	(211)		(118)	(65)	(67)	(65)	(76)	(64)						(666)
Change in Inventory	35	(432)	125	600	117	227	222	182						1,076
Change in Credit Card due	1,286	1,064	(2,379)	1,263	(913)	965	(1,136)	534						683
Change in Sales Tax collected	(250)	8	31	146	52	52	70	52						160
Bank Recon Clearing	385	(400)	(17)	32				(41)						(41)
Johnston Estate Expenses				(5,444)	(216)	(820)	(121)	(3,241)	(200)	(200)	(5,400)	(200)	(200)	(15,842)
EXHIBIT & CAPITAL EXP				(150)	(1,000)	(3,088)	(1,000)	(8,165)	(2,300)	(3,000)	(4,850)	(11,000)	(12,800)	(45,053)
Facilities Reserve Expenses						(566)								(566)
ENDING OPERATING CASH BALANCE	62,392	32,807	34,491	37,232	39,272	61,565	88,393	91,567	84,003	141,363	125,719	99,362	70,974	70,974

Original Cash Balance Proj 23,026 20,136 14,867 1,487 (403) 52,593 47,199 32,042 16,654 16,654

Cash Balances:

Facilities Reserve	46,923	56,684	56,693	56,697	56,702	56,707	56,712	56,717						
Facilities Reserve-CD's		200,000	200,080	200,130	200,181	200,230	200,281	200,329						
Operations Reserve	289,157	144,396	74,420	74,426	74,432	74,438	74,445	74,451						
Visitor Exp Reserve	9,598	9,598	59,603	59,608	59,613	59,618	59,623	59,628						
Postage Due Acct	26	25	20	20	20	13	12	12						
Petty Cash	(57)	52	52	52	52	52	52	52						
Total Cash, MM & CD's	408,038	443,562	425,359	428,165	430,271	452,622	479,517	482,755						
Edw Jones Investment Acct							48,990	48,990						
T Rowe Price Investment Acct			412,450	431,038	431,038	431,038	431,046	431,046						
Total Cash and Investments	408,038	443,562	837,809	859,203	861,309	883,660	959,553	962,791	-	-	-	-	-	-



September 23, 2001

To Whom It May Concern,

I am excited to be working with the Bainbridge Island Historical Museum as an Advisor for the exciting new exhibit *Our Community: Past to Present*. My role is to gather stories, cultural materials, photographs, and important issues about the world of business on Bainbridge. I was asked to participate in this project because of my strong ties to this community, and because of my love for the mission of the Historical Museum.

By collaborating with me and 10 other individuals with unique backgrounds, BIHM will illuminate and celebrate many diverse voices, perspectives, people, issues, and stories. I strongly support the museum's courage to take a radical new approach to exhibit storytelling by seeking out and highlighting previously mis-told or untold stories in order to provide a more truthful and comprehensive history of the Island.

The collaboration of many Islanders will ultimately culminate in a dynamic centerpiece of history and culture for our community and visitors alike.

The bold vision for this project requires extensive resources of people and materials. I endorse the bold vision that the Historical Museum is embracing and encourage you to support this effort through generous funding.

Best wishes,

S.

Stefan Goldby

President/CEO

Bainbridge Island Chamber of Commerce



September 25, 2021

Members of the Lodging Tax Advisory Committee,

It is my pleasure to submit a letter of support and partnership for the Bainbridge Island Historical Museum for the 2022 LTAC grant cycle.

I was very excited to learn about the Historical Museum's plans for a new exhibit "*Our Community: Past to Present*" in 2022. They are a central part of our cultural corridor on Winslow and visitors to Bainbridge consider the Museum one of our top interactive attractions. By replacing their current exhibit with new engaging and dynamic content, this is sure to attract new visitors to Bainbridge seeking to learn about our diverse history.

Once the exhibit nears completion, Visit Bainbridge plans to work closely with BIHM's Executive Director, Brianna Kosowitz to market this exhibit to off Island visitors through inclusion in travel writer introductions and features, advertising placement and social media promotion.

As an organization focused on marketing Bainbridge Island as a destination rich in history and culture, I endorse the Museum's efforts to launch their new exhibit and encourage you to support this effort through generous funding.

With warm regards,

Chris Mueller

Christine Mueller, Executive Director
Visit Bainbridge Island

Visit Bainbridge Island
321 High School Road NE, STE D3
POB 282
Bainbridge Island, WA 98110



To Whom It May Concern,

I am working with the Bainbridge Island Historical Museum as a Community Exhibit Advisor for the exciting new exhibit *Our Community: Past to Present*. My role is to gather stories, cultural materials, photographs, and important issues about the Indipino Community of Bainbridge Island and Vicinity. I was asked to participate in this project because of my strong ties to this community and I have collaborated with BIHM in the past on successful cultural, historical projects such as the *Honor Thy Mother: Aboriginal Women's Photo Exhibit*.

By collaborating with me and 10 other individuals with unique backgrounds, BIHM will illuminate and celebrate many diverse voices, perspectives, people, issues, and stories. I strongly support the museum's courage to take a radical new approach to exhibit storytelling by seeking out and highlighting previously mis-told or untold stories in order to provide a more truthful and comprehensive history of the Island.

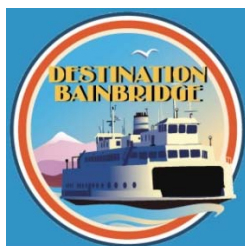
The collaboration of many Islanders will ultimately culminate in a dynamic centerpiece of history and culture for our community and visitors alike. I was born and raised on Bainbridge Island and have worked on many Indigenous and Asian cultural and historical projects, events and exhibits over the years. I am so pleased to participate and witness the development of such an inclusive, rich exhibit that will include the history of Filipino immigrants and Indigenous women who migrated to the Island before World War II and the untold stories of the many generations who came after them.

The bold vision for this project requires many resources of people and materials. I endorse this bold vision and encourage you to support this effort through generous funding.

Thank you.

Warm Regards,

Gina Corpuz
Indipino Community of Bainbridge Island
And Vicinity



September 30, 2021

Lodging Tax Advisory Committee
City of Bainbridge Island
280 Madison Avenue
Bainbridge Island WA 98110

Dear Advisory Committee,

Bainbridge Island Lodging and Hospitality Association -aka Destination Bainbridge- has had a long and illustrious history of supporting the Bainbridge Island Historical Museum, and this upcoming year is no exception. We have always been a proponent of partners who encourage our island visitors to spend a night or more on our beautiful island, and the Historical Museum is a fabulous example of that partner. The exhibits are superbly interesting for adults and children alike. All the colors, textures and stories get visitors interested in our very important history.

We are particularly excited for their new project proposed for next year called 'Our Community Past to Present'. We feel strongly this new exhibit will encourage more overnight stays with longer durations, which will help both the lodging community as well as all our tourism partners and retail shops in Downtown Winslow. Incorporating the diverse voices of various community perspectives to the stories illustrated by the exhibits will bring a fresh and engaging appeal to the already darling 1908 schoolhouse. We will not only promote the exhibit within our own marketing feeds, but we will ask our lodging partners to spread the word to their guests. It will be an exciting and welcome addition to our island's cultural diversions.

Destination Bainbridge has always been a big fan of the Historical Museum. We endorse the bold vision of this new exhibit and recommend LTAC funding for this project.

Thank you so much for your time and consideration,

Andrea Addington
Sales and Marketing Director
Bainbridge Island Lodging and Hospitality- Destination Bainbridge