

INDEPENDENT LIVING PROGRAM  
2019 REPORT ON EXECUTION OF SERVICES

REPORT ON EXECUTION OF SERVICES

A The Service Provider shall submit a quarterly report to accompany each quarterly invoice for the first, second, and third quarters of each calendar year. The quarterly report shall provide information on the number of clients served in the quarter and the percent of clients served who were Bainbridge Island residents.

B. Information for the fourth quarter shall be provided within an annual report. The Service Provider shall submit an annual report prior to or accompanying its fourth quarter invoice for each calendar year. For 2019 activities, the annual report will be due on January 17, 2020. For 2020 activities, the annual report will be due on January 15, 2021. In each annual report, the Service Provider shall:

1. Summarize the activities undertaken in providing the scope of services described in Attachment A1.

The Independent Living Program (IL) provides financially eligible Bainbridge Island residents the means and resources to modify and sustain their independence by completing necessary health and safety home improvements. Program project management assists with assessments, estimating, contracting and seeing projects to completion. Qualified projects are designed to improve: accessibility to and within the home; reduce the risk of falls; and restore deteriorating conditions affecting the function of the home.

Projects are funded by a Human Services Grant from the City of Bainbridge Island. Authorized expenses for Direct Services (individual household grants) are paid directly to contractors and suppliers. Funding proposals are limited to \$6,000 per household for Direct Service costs (supplies, equipment, contractor services). Bainbridge Island renters as well as homeowners are eligible to apply for home modifications. There is no age restriction to apply. Resident households earning less than 80% of Kitsap County AMI as determined by HUD are eligible for grant funding.

**2019 Scope of services**

Sixteen households benefitted from modifications in 2019. Most were households occupied by single residents over the age of sixty. Most are experiencing limitations of aging and two are disabled. One single person household is receiving resources enabling rehabilitation at home.

- A handrail and stairs were improved along with foundation sealing and crawl space improvements to prevent rodent intrusion.
- Two households received corrections to failed gutters and downspouts which were the cause of water intrusion into the home.
- Various plumbing projects restored function to three homes: malfunctioning toilets were replaced; in a second home a hot water tank was replaced; and lastly a leaky bathroom lavatory was replaced.

- A disabled individual received moving assistance to empty a rented storage unit as he moved into a subsidized rental after many months of homelessness. The client was able to eliminate costly storage fees.
- Two rear exits and hazardous connecting decks were replaced to provide fire exits from a home and to meet the current building code. Bathroom grab bars were installed.
- An efficient heat/air conditioning system was installed for a client with complex health issues affected by extreme sensitivity to air pollution.
- An occupational therapist assessed the individual safety requirements of clients and made recommendations.

2. Reference the project objectives identified in Attachment A1. Were those objectives achieved? Why or why not? Were there any unexpected positive outcomes or challenges?

The program successfully made health and safety adaptations to existing homes. Deteriorating conditions were restored. Accessibility was made safer with the installation of secure stairs, walkways, and grab bars. Replacement of bathroom fixtures and utility repairs restored plumbing functions. A home needing restoration work to repair storm damage also had 40-year-old gutters replaced. Assisted by contractor documentation IL supported reopening the insurance claim for the storm damage. As a result, the homeowner received a substantially increased reimbursement which was applied to the IL project costs. IL program dollars were saved for additional projects.

3. Reference the specific measurable results identified in Attachment A. Were they achieved? If not, what challenges prevented the achievement of the anticipated results? How many Bainbridge Island residents were served? Are conditions for those residents generally improving or worsening?

In 2019 all project served Bainbridge Island residents exclusively.

Reference Attachment A1.

Measurable results: the number of households able to be served is dependent on the variable cost of Direct Services for each project authorized in a budget year. Results are also dependent on available funding for the program.

In 2019 the program served seniors well into their eighties, and longtime residents of the Bainbridge Island community. IL modifications conserve assets for residents on a fixed income. Clients benefitted from continuing to live independently in their community near family and friends. Without this assistance to remain safely at home housing options are limited due to the lack of affordable housing and the cost of residential care options.

It's anticipated the need for this support will continue and is likely to increase due to the increasing senior population on Bainbridge Island.

4. Describe the involvement of any partners identified in Attachment A, as well as any unexpected cooperative relationships that developed through implementation of the project. Did the City funding help the Service Provider attract additional funding or other types of support?

In 2019 Human Services funding for Direct and Indirect Serves was fully expended. City funding attracts agency partnerships and financial supports to IL which extend program services. Projects funded are a recognized need valued by the community. HRB seeks and receives grant opportunities available to affordable housing programs and programs to assist seniors and the disabled. Independent Living has received generous funding from the BCF matching grant program and Grace Church Outreach. Financial institutions have provided grants. The program is a recipient of a 2019 grant from the Moccasin Lake Foundation. 2019 grant funding was fully expended in 2019 and allowed for additional Direct Services. HRB applied unspecified grant funds to cover additional Indirect Service costs in support of the added services.

KCR's Weatherization Program continues to be a strong partner with homes having health and safety needs because of deferred maintenance. IL is carrying forward to 2020 a BI home with such needs. On three separate projects this year local contractors contributed time and materials which completed: replacement of a major plumbing supply line for a BI home; installation of a ductless heat system; and a discounted contract to install a walk-in shower. The efforts contributed would have required additional funding to complete without their generous contribution.

In the community IL has an ongoing relationship with Helpline House to provide counseling, durable medical equipment, and on occasion additional funding sources. IL Clients in need of supports at home or transportation are referred to Island Volunteer Caregivers services. In 2019 the BIFD responded to IL households in need of an update of their smoke detection devices.

5. Reference the project budget specified in Attachment A2. Provide an analysis of actual expenses and income in relation to the projected budget.

See Attachment A2

6. Provide a short description of how the City funding has helped the Service Provider or helped the community, including any quotes or stories related to this support.

Remarks and quotes from 2019:

"Return to a sound home is allowing my necessary surgery to be scheduled."

A generous donation is received in memoriam from the out of state family of a client.

"With grab bars and new single lever faucet I am enjoying my apartment."

"...thanks for the beautiful project & to benefit our home and ability to reside here."

7. Provide recommendations, if any, that the Service Provider may have regarding future funding Cycles.

As various measures to support affordable housing are considered, it's suggested that one element of any funding for affordable housing be an adaptation of this program in need of expansion.

Attachment A1

HOUSING RESOURCES BAINBRIDGE INDEPENDENT LIVING		
OUTPUTS AND OUTCOMES CHART		
Program Activities or Services	Annual Goal: Unduplicated Bainbridge Residents Served (Outputs)	Outcome of Receiving this Program/Service (Outcomes)
Independent Living Program	9-12 Residents provided full scope Independent Living projects. 30-40 Residents provided referrals to resources	16 projects allowed 19 Bainbridge Residents to be able to reside independently at home because of safety, accessibility, and health improvements made to their homes. Files are maintained on each project and household during and after the work is completed. Additionally 24 contacts received information on resources and referrals specific to their situation.

