



Final Report of Services Provided in 2019

1. The Bainbridge Island Special Needs Foundation performed over 11,188 hours of direct client care in our community throughout this past year of 2019. We served 16 individuals with intellectual dis/abilities by providing a day program that focuses on improved physical health, mental wellbeing, and positive social interactions. Our members are able to achieve these goals through accessing community-based leisure and recreational opportunities as well as on-site activities. The COBI grant has enabled us to continue to provide meaningful activities such as weekly swimming, bowling, movies, sing-a-longs at the Senior Center, art investigations and activities, and cooking. Your support has strengthened the connection between the SH member community and the broader community of Bainbridge Island. Our members, the direct recipients of the services provided by these funds, range in age (18-75+) and have living arrangements that are either with their families or care is provided through a group home.
2. During 2019, by means of obtaining the COBI grant, we were able to successfully address our objectives of providing a safe, enriching environment for adults with intellectual dis/abilities and strengthen our community connections. Stephens House provides a unique program for adults with intellectual dis/abilities that fosters community within and connections to our larger community. Our members would not have these opportunities, otherwise, and their lives would be more isolated and further limited. Due to our space constraints, we generally operate at or near capacity. We have continued to evaluate and adapt our program to address the individual needs of our participants. We continue to receive young adults as they make their transition from public school to community life as well as individuals who have moved into our community and need our program. Research has identified a need to address post-secondary outcomes for individuals with intellectual dis/abilities, particularly those individuals who have significant dis/abilities. Providing a high-quality programming is critical for this population to ensure continued daily engagement in physical and social activities. Our program is supported by two staff members and a board consisting of six individuals who bring a wealth of expertise and guidance.
3. BISNF works closely with the transition programs at our local high school, BHS, as well as the surrounding Kitsap County high schools (North Kitsap, Central Kitsap, Bremerton and South Kitsap). We serve individuals from our community and bordering communities due to the lack of programs in our area. We have a good standing relationship with another organization on Bainbridge Island that also provides a set of services for post-secondary individuals with intellectual disabilities. On behalf of our members, we continue to seek ways to coordinate activities with this organization as a way to deepen our community connections. Our program started over 20 years ago with 100% participation from BI residents.

Over the years, not only to support the program, it made sense to open our doors to Kitsap County residents that can use Kitsap Access to join us on Bainbridge. In keeping with the inclusive nature of our program and broader Bainbridge Island community, we seek to welcome those in need of our program. Our members represent 60% from Bainbridge and 40% off island; all Kitsap County residents.

4. We continue to foster our relationship with BI CrossFit and once a week attend a class there. Over this year we have slowly encouraged more of our members to participate in this exceptional program that pushes them physically, mentally and nourishes their sense of self. Bainbridge Arts and Crafts continue to work with us once a month by sending an Art docent to Stephens House. The Art docent comes to Stephens House and works on a specific art project with our members. The members get exposed to different art mediums while tapping into their own creative self. The funds that we have received from COBI has allowed us to help expense these special partnerships. While our program fees help pay for the two staff members we employ, we also expense to our family's certain activities. We are very aware that we watch how much we invoice our families yet we don't want to curb our ability to bring such programs as CrossFit and BAC to our members. COBI helps keep the operations of our organization going while we can create opportunities such as those partnerships.
5. See attached Income & Expense Report.
6. As stated in #4, COBI helps keep the operations of our organization going while we can create opportunities such as those community partnerships mentioned above. Our members can access services at the Bainbridge Senior Center, eat out locally, visit our local museums, as well as explore the BI parks and trails. Due to a grant from Kitsap Van Link, we are provided with a van that we can use throughout Kitsap County. BISNF staff take our members all over BI and Kitsap County to access and experience our parks, museums, history, beaches, etc. Creating access and community is essential for our members quality of life, without these structured and supported opportunities our members daily lives would be far more limited and isolated. We have continued to contract services of a high school student to maintain our yard who has an identified dis/ability. This individual serves as a model to our members and community that everyone has a gift and reinforces our mission to support those individuals with challenges by developing and supporting activities that are reflective of their strengths and not limitations. A deep, sincere thank you on behalf of our members and community for the opportunity to keep our doors open and continue to provide a place where individuals with intellectual dis/abilities can be empowered to be part of their community as well as establish one of their own.
7. BISNF supports the two-year cycle of the funding received by COBI.

Thank you for being part of the reason our doors are open and giving our members a true sense of community within Bainbridge Island.

Submitted by

Liz Saliba, Treasurer

BISNF Board of Directors

2/6/2020

Bainbridge Island Special Needs Foundation

Income and Expense

January - December 2019

	TOTAL
Income	
1.1 Grants	
1.11 Foundation and Trust Grants	227
1.12 Nonprofit Grants	1,000
1.13 Helpline - Hope House	598
Total 1.1 Grants	1,825
1.2 Direct Public Support	860
1.32 One Call for All	16,537
2.1 COBI Contract	14,125
2.2 Program Fees	79,350
8 Rental Income	9,706
Unapplied Cash Payment Income	-1,204
Total Income	\$121,199
Expenses	
12 Payroll Expenses	
Payroll Tax Expense	
FICA/Medicare	4,825
FUTA	-75
L&I	609
SUTA (ESD)	81
WA Fam Med Lv	45
Total Payroll Tax Expense	5,485
Wages to Employees	
Bonus Wages	550
Holiday Wages	890
Overtime Wages	41
Regular Wages	58,607
Sick Pay Wages	449
Supplemental Wages	1,206
Vacation Wages	1,283
Total Wages to Employees	63,024
Total 12 Payroll Expenses	68,510
13 Prof Fees/Ind Contractors	2,120
14 Facility	
Maintenance	795
Rent	28,800
Utilities	7,697
Total 14 Facility	37,292
15 Print, mail, ship	268
16.1 Program Expense	16,701

	TOTAL
16.2 Other Expenses	9,660
Total Expenses	\$134,552
NET OPERATING INCOME	\$ -13,353
NET INCOME	\$ -13,353

Bainbridge Island Special Needs Foundation

BALANCE SHEET

As of December 31, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
22.0 Chase Checking x2327	19,981.62
Total Bank Accounts	\$19,981.62
Total Current Assets	\$19,981.62
TOTAL ASSETS	\$19,981.62
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
26 Payroll Liabilities	
FICA/Med/FWT Tax Payable	1,440.20
L&I Tax Payable	153.36
SUTA (ESD) Tax Payable	20.61
WA PD Fam Med LV	85.18
Total 26 Payroll Liabilities	1,699.35
Total Other Current Liabilities	\$1,699.35
Total Current Liabilities	\$1,699.35
Total Liabilities	\$1,699.35
Equity	
27 Net Assets	31,635.44
Net Income	-13,353.17
Total Equity	\$18,282.27
TOTAL LIABILITIES AND EQUITY	\$19,981.62

Bainbridge Island Special Needs Foundation
SH Program Activities Summary
 January - December 2019

	SH Day Program	SH Lunch	Offsite Lunch	Activities
	Quantity	Quantity	Quantity	Quantity
Full Day Fee	1,573			
Half Day Fee	150			
SH Lunch Fee		607		
SH Activity			2	
Offsite Lunch		5	352	6
CrossFit				170
Movie				91
Museum				6
Bowling				40
Swimming				301
YMCA				57
Travel				16
Other Offsite Activity				143
TOTAL	1,723	612	354	830