



**2019 Year End Report  
Comprehensive Plan Implementation Update**

**Status as of Year End (12/31/19)**

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## **INTRODUCTION**

This report provides an update on Citywide progress on Comprehensive Plan Implementation as of year-end (December 30, 2019).

The 2017 ***Navigating Bainbridge*** Comprehensive Plan is a visionary document that presents an ambitious long-range plan to support a sustainable, healthy, and thriving community in Bainbridge Island. It encapsulates the extensive efforts undertaken to determine how the City will bring about its future vision and includes a set of action priorities in each element to direct future City works.

At the time of adoption, the Comprehensive Plan identified 54 “implementing actions” – most of them significant work programs or comprised of several work program items – and implementation of these actions will be a significant undertaking for the City in the coming years.

Since its adoption in 2017, City departments have been working on the action priorities in the Comprehensive Plan. With so many items, and a variety of departments working on implementation, it would be easy to lose track of the City’s progress. This Implementation Report is designed to be a tool to communicate and track The City’s effort to implement the Comprehensive Plan. It is a living document that staff will review and update regularly, allowing the City and the community to monitor progress toward achieving our long-term goals and vision. At this time, City staff plan to provide formal reporting twice each year (at mid-year and year-end), to align with other scheduled reporting on Citywide workplan priorities.

This Implementation Report is organized by Comprehensive Plan Element:

1. Land Use Element (LU)
2. Economic Development Element (EC)
3. Environmental Element (EN)
4. Water Resources Element (WR)
5. Housing Element (HO)
6. Transportation Element (TR)
7. Capital Facilities Element (CFE)
8. Utilities Element (U)
9. Cultural Element (CU)
10. Human Services Element (HS)

For each element, the original implementing actions are identified. Within each implementing action, specific tasks have been created to convey what steps are needed to respond to the implementing action. As the City moves forward in time, additional tasks will be identified that respond to the original implementing action. For some actions, there will be a small number of tasks that respond to the action. For more complex actions, a greater number of tasks may evolve over time.

## INTRODUCTION - continued

For each task, the report presents three pieces of information: a narrative update, a “progress” indicator, and a “status” indicator.

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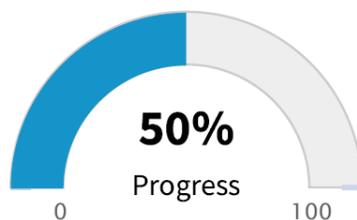
**Narrative Update:** The report provides a description of the latest action or status in note form.

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**Progress Bar.** The report indicates progress, or degree of completeness, for each task.

Progress 50%

Overall progress -- for an element, for example -- is determined by the summation of the level of completion for each individual task. For example, if one half of the tasks within an element are 25% complete, and one half are 75% complete, the overall progress result for that element is 50%. This high-level indicator is shown as a Progress arch at the start of each section, and is also shown for overall progress Citywide.



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**Status.** The report indicates status for each task.

If an item is moving forward without impediment, on roughly the timeline originally anticipated, it is shown as “on track.” If it is moving forward without impediment, but on a slower pace than originally anticipated, it is shown as “some disruption.” Tasks that are not in progress on the original timeline are shown as “major disruption.”

Completed

On Track

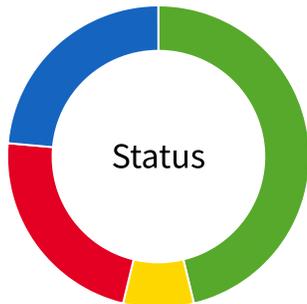
Some Disruption

Major Disruption

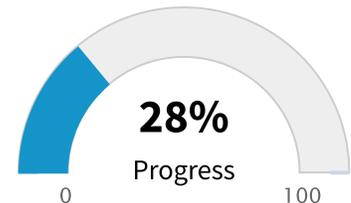


## SUMMARY

## Overall Summary



	%
● On Track	46.23
● Some Disruption	7.55
● Major Disruption	22.64
● Completed	23.58



## RESULTS:

As of year-end 2019, the City has made notable progress towards responding to the implementing actions identified in the Comprehensive Plan. The tasks outlined in this workplan represent a multi-year effort, and an initial timeline of five years has been envisioned. Given which, the fact that roughly a quarter of the identified tasks are now complete represents satisfactory progress.

Across the ten elements, there is a range of performance outcomes. The greatest progress is indicated within the actions related to Housing, Transportation, and Land Use. In part, this reflects the work completed in 2018-2019 related to the City's Development Moratorium, the follow-up from the 2018 Affordable Housing Task Force, and the completion of the 2018 ballot initiative for nonmotorized spending. Looking ahead, additional significant activities are still planned within all three of these areas of focus (e.g. the Sustainable Transportation Plan, ongoing Affordable Housing initiatives, remaining plans for Winslow and other areas).

Other elements indicate more mixed results. Both the Water Resources and Environmental elements will be informed by projects that are anticipated within 2020 (the pending Climate Action Plan, the Groundwater Management Plan, the City's Green Building initiatives).

Within all elements, it is anticipated that new tasks will be identified that support the original implementing actions. In that respect, the workplan to implement the goals of the Comprehensive Plan, will continue to evolve and expand over time. The purpose of the City's planned periodic reporting on these activities is to capture progress and projects that emerge throughout the monitoring period, to convey the degree to which implementation goals have been met, and to communicate more explicitly about how the City's annual workplans connect to the Comprehensive Plan.

# Plan Summary

**Element 1**

	%	#
On Track	30.77	8
Some Disruption	11.54	3
Major Disruption	19.23	5
Completed	38.46	10

Implementing Action: 12    Task: 26

Land Use Element The Land Use Element addresses the general location and distribution of land uses within the City and, in combination with other Plan Elements, guides the use of land on Bainbridge Island.

**Element 2**

	%	#
On Track	66.67	8
Major Disruption	16.67	2
Completed	16.67	2

Implementing Action: 4    Task: 12

Economic Element The Economic Element is intended to guide the climate for enterprise and commercial exchange on Bainbridge Island and reinforce the overall vision and values of the Comprehensive Plan: to steward a sustainable ...

**Element 3**

	%	#
On Track	50.0	7
Some Disruption	7.14	1
Major Disruption	28.57	4
Completed	14.29	2

Implementing Action: 10    Task: 14

Environmental Element The Environmental Element includes goals and policies for all lands considered critical areas, such as wetlands, streams, aquifer recharge areas, fish and wildlife habitat, frequently flooded areas and geo...

**Element 4**

	%	#
On Track	35.0	7
Major Disruption	45.0	9
Completed	20.0	4

Implementing Action: 7    Task: 20

Water Resources Element The Water Resources Element address the protection and management of the three primary water resource on Bainbridge Island, including is solely dependent on groundwater for its drinking water and require...

**Element 5**

	%	#
On Track	43.75	7
Some Disruption	18.75	3
Completed	37.5	6

Implementing Action: 9    Task: 16

Housing Element The housing element (a) includes an inventory and analysis of existing and projected housing needs; (b) includes a statement of goals, policies, and objectives for the preservation, improvement, and development ...

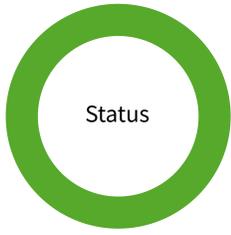
**Element 6**

	%	#
On Track	33.33	1
Major Disruption	33.33	1
Completed	33.33	1

Implementing Action: 3    Task: 3

Transportation Element The Transportation Element is a tool for the City to aid in decision-making in all aspects of transportation planning, scheduling and budgeting. The Transportation Element will guide the City in making de...

**Element 7**



● On Track

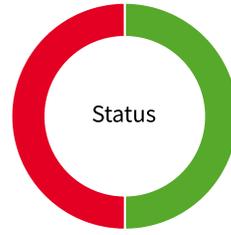
%	#
100.0	3

Implementing Action: 3

Task: 3

Capital Facilities Element The Capital Facilities Element and Capital Improvement Plan (CIP) provides the public facilities needed to support orderly compact urban growth, protect and support public and private investments, max...

**Element 8**



● On Track

● Major Disruption

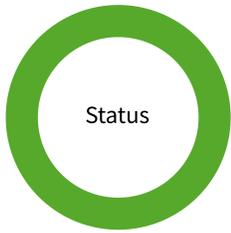
%	#
50.0	3
50.0	3

Implementing Action: 5

Task: 6

Utilities Element The Utilities Element consists of the general location, proposed location, and capacity of all existing and proposed utilities, including but not limited to electrical lines, telecommunication lines, drinking ...

**Element 9**



● On Track

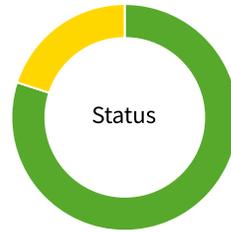
%	#
100.0	1

Implementing Action: 1

Task: 1

Cultural Element The Cultural Element recognizes that the arts and humanities significantly contribute to the City's identity, sense of place, and economy.

**Element 10**



● On Track

● Some Disruption

%	#
80.0	4
20.0	1

Implementing Action: 4

Task: 5

Human Services Element The Human Services Element provides policy direction for City actions supporting services relating to the human services needs of the residents of the City of Bainbridge Island.



## **Element # 1 - Land Use Element (LU)**

**Element 1** Progress 41%



**Land Use Element**

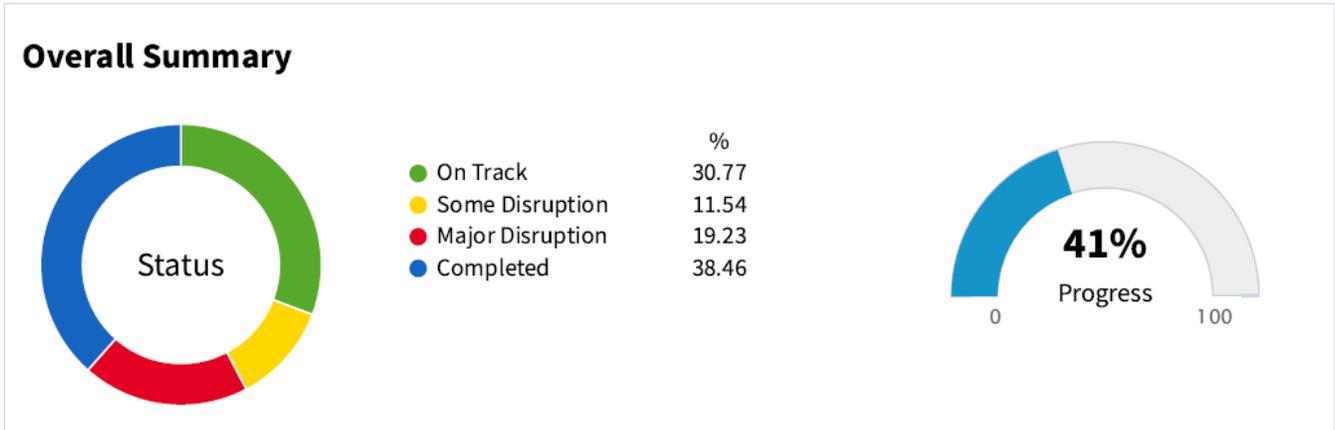
The Land Use Element addresses the general location and distribution of land uses within the City and, in combination with other Plan Elements, guides the use of land on Bainbridge Island.

	%	#
On Track	30.77	8
Some Disruption	11.54	3
Major Disruption	19.23	5
Completed	38.46	10

Implementing Action: 12

Task: 26

<b>1</b>	<b>12</b>	<b>26</b>
Element	Implementing Action	Task



**Task 1.1.1**

Ongoing - Dec 31, 2019

On Track

Progress 10%

This item will be addressed once the Citywide effort to implement the Comprehensive Plan is complete. In addition, each City department will include tactical Code updates as part of ongoing, annual workplans.

**LU Action #1 - Task 1**

Code Consistency Work Program

**Task 1.1.2**

Jan 01, 2019 - Dec 31, 2019

Completed

Progress 100%

Some aspects of the City Code Consistency were identified within the workplan for the 2018 Development Moratorium. These items were completed at various points during 2019.

**LU Action #1 - Task 2**

Code Update: Moratorium Review Work

**Task 1.1.3**

Jan 01, 2019 - Dec 31, 2019

On Track

Progress 50%

This task is ongoing. In 2019, the Planning Department identified and implemented a number of customer service initiatives including changes to counter access, appointment scheduling, and expanded options for online permit submittals. Currently, the Planning Department devotes one day each month to internal process improvement initiatives.

**LU Action #1 - Task 3**

Internal Process Efficiency Work

**Task 1.2.1**

Jan 01, 2020 - Dec 31, 2020

Major Disruption

Progress 0%

This item was previously identified to begin in 2020. However, the work to complete the Island Center Subarea Plan Update is still in process. As a result, this item is expected to be delayed and is not currently identified within the City's 2020 workplans.

**LU Action #2 - Task 1**

Update Lynwood Neighborhood Center Plan and develop related code amendments

**Task 1.3.1**

Jan 01, 2019 - Dec 31, 2019

Some Disruption

Progress 0%

This task will be informed by the results of the City's Green Building initiative, which was launch in late 2019 and is expected to complete in 2020.

**LU Action 3 - Task 1**

Integrate climate change factors into green building and developer standards

**Task 1.4.1**

Jan 01, 2018 - Dec 31, 2018

Completed

Progress 100%

This study was completed in 2018.

**LU Action #4 / LU Action #6 / EC Action #3 - Task 1**

Winslow Parking Study

**Task 1.4.2**

Oct 01, 2019 - Dec 31, 2020

Major Disruption

Progress 0%

Previously, this task was estimated to start in Q4 2019. However, the work to complete the Island Center Subarea Plan Update is still underway. As a result, this task is not currently identified in the City's 2020 workplans.

**LU Action #4 / LU Action #6 - Task 2**

Update the Winslow Town Center Plan

**Task 1.4.3**

Jan 01, 2020 - Dec 31, 2020

Major Disruption

Progress 0%

This task represents the implementation of Code changes that will result from the completion of the Winslow Town Center Plan Update. This timing for that work is not yet planned.

**LU Action #4 - Task 3**

Develop related code amendments

**Task 1.5.1**

Jan 01, 2019 - Dec 31, 2019

On Track

Progress 0%

In Progress 2019

**LU Action #5 - Task 1**

Island Center Subarea Planning

**Task 1.5.2**

Jan 01, 2020 - Dec 31, 2020

On Track

Progress 0%

Estimated Start TBD

**LU Action #5 - Task 2**

Create a Rolling Bay Neighborhood Center Subarea Plan

**Task 1.5.3**

Jan 01, 2020 - Dec 31, 2020

On Track

Progress 0%

Estimated Start TBD

**LU Action #5 - Task 3**

Create a Sportsman Triangle Center Subarea Plan

**Task 1.5.4**

Jan 01, 2020 - Dec 31, 2020

On Track

Progress 0%

Estimated Start TBD

**LU Action #5 - Task 4**

Create a Day Road Center Subarea Plan

**Task 1.5.5**

Jan 01, 2020 - Dec 31, 2020

Some Disruption

Progress 0%

In 2018, City Council agreed to begin the various subarea planning projects by starting with the Island Center Subarea Plan. That project was launched in 2018 and is currently underway. Timing for the remaining subarea plans has not yet been established.

**LU Action #5 - Task 1.1**

Develop a schedule for subarea planning.

**Task 1.6.1**

Jan 01, 2018 - Dec 31, 2018

Completed

Progress 100%

This study was completed in 2018.

**LU Action #4 / LU Action #6 / EC Action #3 - Task 1**

Winslow Parking Study

**Task 1.6.2**

Oct 01, 2019 - Dec 31, 2020

Major Disruption

Progress 0%

Previously, this task was estimated to start in Q4 2019. However, the work to complete the Island Center Subarea Plan Update is still underway. As a result, this task is not currently identified in the City's 2020 workplans.

**LU Action #4 / LU Action #6 - Task 2**

Update the Winslow Town Center Plan

**Task 1.7.1**

Jan 01, 2019 - Mar 31, 2019

Completed

Progress 100%

The concept envisioned as a set of Conservation Village regulations was addressed by the adoption of the Critical Areas Ordinance in 2018.

**LU Action #7 - Task 1**

Develop Conservation Village land use regulations

**Task 1.8.1**

Jan 01, 2019 - Dec 31, 2019

Completed

Progress 100%

The City adopted new subdivision standards in Fall, 2019 as part of the workplan associated with the 2018 Development Moratorium.

**LU Action #8 - Task 1**

Moratorium Review Code Work, Subdivision Design Standards

Estimated Complete Q4 2019

**Task 1.8.2**

Jan 01, 2018 - Dec 31, 2019

Completed

Progress 100%

This task was completed in December, 2018 with the City's adoption of new land use review procedures.

**LU Action #8 - Task 2**

Review Land Use Review Procedures (Ordinance 2018-20)

**Task 1.8.3**

Jan 01, 2015 - Ongoing

On Track

This task is ongoing. Currently, the Planning Department devotes one day per month to the development and implementation of process improvements.

**LU Action #8 - Task 3**

Internal Process Efficiency Work

**Task 1.8.4**

Jan 01, 2019 - Dec 31, 2019

Completed

Progress 100%

This task was completed in Fall, 2019. The City adopted new Design Guidelines as part of the workplan for the 2018 Development Moratorium.

**LU Action #8 - Task 4**

Design Guidelines Update Project

Estimated Complete Q4 2019

**Task 1.8.5**

Jan 01, 2019 - Sep 30, 2019

Completed

Progress 100%

This task was completed in Fall, 2019 when the City adopted new procedures for site plan review and new conditional use permit decision criteria.

**LU Action #8 - Task 5**

Update to Site Plan Review and Conditional Use Permit Decision Criteria

Estimated Complete Q3 2019

**Task 1.9.1**

Jan 01, 2018 - Dec 31, 2022

Completed

Progress 100%

This item was completed in 2018 with the adoption of revised land use procedures.

**LU Action #9 - Task 1**

Revise Land Use Review Procedures

**Task 1.10.1**

Jan 01, 2019 - Dec 31, 2019

Some Disruption

Progress 0%

This task was initiated in 2019 but then deferred due to capacity issues and staffing changes. Council currently intends to return to policy review of TDR options in 2020.

**LU Action #10 / EN Action #7- Task 1**

Improve City's TDR/PDR program Code (BIMC Chapter 18.27)  
Outreach and Administration

**Task 1.11.1**

Jan 01, 2019 - Dec 31, 2020

Major Disruption

Progress 0%

The workplan for the Groundwater Management Plan was confirmed in 2019. The City is working to hire a hydrogeologist and will then return to Council with an update on planned next steps and timing.

**LU Action #11 - Task 1**

Adopt Groundwater Management Plan

**Task 1.11.2**

Jan 01, 2020 - Dec 31, 2020

On Track

Progress 0%

The City's Climate Action Advisory Committee is expected to deliver a Climate Action Plan to the City Council in early 2020.

**LU Action #11 - Task 2**

Adopt Bainbridge Island Climate Change Strategy

**Task 1.12.1**

Jan 01, 2019 - Dec 31, 2019

Completed

Progress 100%

This task was completed in Fall, 2019 when the City adopted a new set of Design Guidelines as part of the workplan for the 2018 Development Moratorium

Estimated Complete Q4 2019

**LU Action #12 - Task 1**

Design Guidelines Update Project



## **Element #2 - Economic Element (EC)**

**Element 2** Progress 17%



**Economic Element**

The Economic Element is intended to guide the climate for enterprise and commercial exchange on Bainbridge Island and reinforce the overall vision and values of the Comprehensive Plan: to steward a sustainable community; to protect the quality of its environment: the water, air and land; and to encourage traditional resource based activities such as agriculture.

	%	#
On Track	66.67	8
Major Disruption	16.67	2
Completed	16.67	2

Implementing Action: 4    Task: 12

<b>1</b> Element	<b>4</b> Implementing Action	<b>12</b> Task
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**Task 2.1.1**

Previously estimated to start in 2021

Jan 01, 2020 - Jun 30, 2022

On Track

Progress 0%

**EC Action #1 / HS Action #4 - Task 1**

Develop an Economic Development Strategy

**Task 2.2.1**

Item on hold due to staffing changes. Anticipated for 2020 workplan.

Jan 01, 2018 - Dec 31, 2019

Major Disruption

Progress 0%

**EC Action #1 - Task 1**

Transfer of Development Rights (TDR) Work Program

**Task 2.2.2**

City Council determined to create Council Ad Hoc Committee to review policy issues. Once Ad Hoc Committee policy recommendations are available, review of the Master Lease can proceed.

Jan 01, 2019 - Dec 31, 2019

Major Disruption

Progress 0%

**EC Action #2 - Task 2**

Review Master Lease for Public Farmland

**Task 2.2.3**

Task was previously estimated to begin in 2023.

Jan 01, 2020 - Dec 31, 2023

On Track

Progress 0%

**EC Action #2 - Task 3**

Develop Agricultural Strategy

**Task 2.2.4**

Task was previously estimated to begin in 2023.

Jan 01, 2020 - Dec 31, 2023

On Track

Progress 0%

**EC Action #2 - Task 4**

Code Updates:

- Review Use and development standards to ensure they support the policies on local agricultural use.
- Review zoning standards and uses to ensure they support and do not conflict with agricultural uses.

**Task 2.3.1**

This study was completed in 2018.

Jan 01, 2018 - Dec 31, 2018

Completed

Progress 100%

**LU Action #4 / LU Action #6 / EC Action #3 - Task 1**

Winslow Parking Study

**Task 2.3.2**

Jan 01, 2019 - Dec 31, 2019

Completed

Progress 100%

**EC Action #3 - Task 2**

Implement Medium Term Parking Strategies

During mid-2019, City staff met with downtown Winslow stakeholders to review options for short-term parking initiatives identified in the 2017 parking study. There was no consensus from community stakeholders to support the proposed changes. No further action is planned.

**Task 2.3.3**

Jan 01, 2020 - Jun 30, 2021

On Track

Progress 0%

**EC Action #3 - Task 3**

Develop a Parking Strategy

This item was previously estimated to begin in 2021.

**Task 2.3.4**

Ongoing - Ongoing

On Track

**EC Action #3 - Task 4**

Code Updates:

- Updates related to the Parking Strategy
- Table 18.15.020-2: add a standard for commercial and non-residential uses for Madison Avenue Overlay, Ericksen Avenue Overlay, Gateway Overlay.
- 18.15.020.B.12: A CUP may not be needed for shared parking in order to promote sustainability and shared parking where possible. Parking reductions should be considered along with the primary permit, do not add additional burden of review.
- Table 18.15.020-2 Footnote 3: Need graphic to show radii from Ferry Terminal District.
- Table 18.15.020.D 3 Delete comma after “serve.”

This item identifies potential Code updates that could be incorporated into future work on a Parking Strategy. No action is planned at this time.

**Task 2.4.1**

Jan 01, 2019 - Mar 31, 2020

On Track

Progress 0%

**EC Action #4 - Task 1**

Capital Improvement Plan Update

A comprehensive update to the Capital Improvement Plan that addresses non-motorized needs is planned during 2020, as part of the development of the City's 2021-2022 Biennial Budget. It is anticipated that additional capital improvements will be identified as a result of the Sustainable Transportation Plan project that will occur in 2020. Future updates to the CIP may follow to incorporate the results of the Sustainable Transportation Plan.

**Task 2.4.2**

Jan 01, 2020 - Dec 31, 2022

On Track

Progress 0%

**EC Action #4 - Task 2**

Transportation improvement Plan Update

The City's Sustainable Transportation Plan is expected to complete in late 2020. The results of that project are expected to inform a future update to the Transportation Improvement Plan. Currently, the TIP update is expected to start in 2021.

**Task 2.4.3**

Estimated Start 2022

Jan 01, 2020 - Dec 31, 2022

On Track

Progress 0%

**EC Action #4 - Task 3**

Update Streetscape Standards





## **Element #3 - Environmental Element (EN)**

**Element 3** Progress 23%



**Environmental Element**

The Environmental Element includes goals and policies for all lands considered critical areas, such as wetlands, streams, aquifer recharge areas, fish and wildlife habitat, frequently flooded areas and geologically hazardous areas. This element also addresses natural resources such as forests, agricultural lands and mineral resources and provides goals and policies concerning air quality and the retention and development of the trails and open space systems.

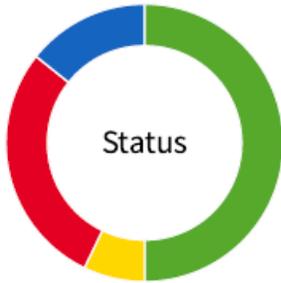
	%	#
On Track	50.0	7
Some Disruption	7.14	1
Major Disruption	28.57	4
Completed	14.29	2

Implementing Action: 10

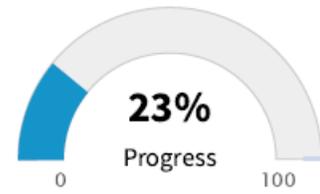
Task: 14

<b>1</b> Element	<b>10</b> Implementing Action	<b>14</b> Task
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**Overall Summary**



	%
On Track	50.0
Some Disruption	7.14
Major Disruption	28.57
Completed	14.29



**Task 3.1.1**

Jan 01, 2017 - Dec 31, 2017

Completed

Progress 100%

This item was completed with the adoption of the Critical Areas Ordinance in 2017. In 2020, the City plans to complete an administrative review of the ordinance.

**EN Action #1 - Task 1**

Update Critical Areas Ordinance

**Task 3.2.1**

Jul 01, 2019 - Dec 31, 2022

On Track

Progress 10%

The Climate Change Advisory Committee is expected to deliver a Climate Action Plan in early 2020 to convey recommendations related to City operations and policies.

**EN Action #2 - Task 1**

Review code with climate change and sustainability lens

In 2019, the City completed a GHG inventory for the community and distributed via outreach.

- Integrate recommendations from the Climate Change Advisory Committee
- Examine PSRC and other agency grant requirements for language and requirement consistencies regarding GHGs
- Establish GHG targets

**Task 3.3.1**

Jan 01, 2019 - Dec 31, 2022

On Track

Progress 0%

The Climate Change Advisory Committee is expected to deliver a Climate Action Plan in early 2020. This task will be informed by the review and adoption of that plan.

**EN Action #3 - Task 1**

Review City policies and procedures to consider climate change

**Task 3.4.1**

Jan 01, 2019 - Dec 31, 2019

Major Disruption

Progress 0%

This task was originally scheduled to begin in 2019 but was deferred due to capacity and staffing changes. The Council currently anticipates returning to this issue in 2020.

**EN Action #4 - Task 1**

Amend Comprehensive Plan to create a new Agricultural Resource Land (ARL) designation

**Task 3.4.2**

Jul 01, 2019 - Dec 31, 2019

On Track

Progress 0%

This task will follow from the work to update the Comprehensive Plan with a new ARL designation. This task will begin after that item has been completed.

**EN Action #4 - Task 2**

Update Code to implement new Agricultural Resource Land (ARL) designation.

**Task 3.5.1**

Jan 01, 2019 - Dec 31, 2019

Major Disruption

Progress 0%

This task has not yet begun and the schedule is TBD

**EN Action #5 / WR Action #3 - Task 1**

Update BIMC 15.19 and 15.20 as needed for low impact development

### Task 3.5.2

Jan 01, 2019 - Dec 31, 2019

Major Disruption

Progress 0%

#### EN Action #5 / WR Action #3 - Task 2

Update BIMC 18.12 and 18.15 as needed for low impact development

This task has not yet begun and the schedule to complete is TBD

### Task 3.5.3

Jan 01, 2019 - Dec 31, 2019

Major Disruption

Progress 0%

#### EN Action #5 / WR Action #3 - Task 3

Update DCSS document as needed for low impact development

This task is not yet begun and the schedule to complete is TBD

### Task 3.6.1

Jan 01, 2018 - Dec 31, 2018

Completed

Progress 100%

#### EN Action #6 - Task 1

Repeal BIMC 16.22 in preparation for revised vegetation management and related tree regulations.

This task was completed in 2018 when new regulations were implemented.

### Task 3.6.2

Jan 01, 2019 - Dec 31, 2019

On Track

Progress 75%

#### EN Action #6 - Task 2

Update BIMC 16.18 and 18.15 to enhance vegetation management and other tree regulations.

Both of these tree code sections have been updated as a result of the “tree committee” work (2014-2018):

- BIMC 18.15.010 Landscaping... was substantially updated in 2015 - Ordinance 2015-04 approved on 9/8/15.
- BIMC 16.18 was substantially updated in 2018 – Ordinance 2018-19 was approved on 10/23/18. That ordinance also had updated 18.15.010 to add tree retention requirements for single-family residences the R-2.9, R-3.5 and R-4.3 zones.
- In mid-2019, the City hired a full-time certified arborist to inform City tree code policies, support City projects and advise permit applicants.
- The landmark tree ordinance (separate chapter of the code) was implemented in 2018. Consideration of additional updates to vegetation management and other tree code is anticipated in 2020.

### Task 3.7.1

Jan 01, 2019 - Dec 31, 2019

Some Disruption

Progress 0%

#### LU Action #10 / EN Action #7- Task 1

Improve City's TDR/PDR program Code (BIMC Chapter 18.27) Outreach and Administration

This task was initiated in 2019 but then deferred due to capacity issues and staffing changes. Council currently intends to return to policy review of TDR options in 2020.

**Task 3.8.1**

Jan 01, 2020 - Dec 31, 2022

On Track

Progress 10%

This task will be informed by the review of the Climate Action Plan, which is under development. In 2019, the City completed the first GHG inventory for the community, and publicized the report via numerous outreach channels.

**EN Action #8 - Task 1**

Develop Outreach Program on how to enhance natural resources and respond to climate change.

**Task 3.9.1**

Apr 01, 2019 - Dec 31, 2020

On Track

Progress 20%

In 2019, the City approved an expanded interlocal agreement with the Kitsap County Weed Board to support additional services by the Weed Board to control invasive species on Bainbridge Island.

**EN Action #9 - Task 1**

Convene Partnership with other agencies to promote safe and sustainable pest and weed management.

**Task 3.10.1**

Jul 01, 2019 - Dec 31, 2022

On Track

Progress 0%

This task will be informed by the City's review of the Climate Action Plan, which is under development by the Climate Change Advisory Committee.

**EN Action #10 - Task 1**

Develop Strategy for organizations and governments at all levels to prepare for and respond to climate change.





## **Element #4 - Water Resources Element (WR)**

**Element 4** Progress 23%

**Water Resources Element**

The Water Resources Element address the protection and management of the three primary water resource on Bainbridge Island, including is solely dependent on groundwater for its drinking water and requires a holistic perspective to understand the interdependence among the Island’s three primary water resources: groundwater, surface water and stormwater.



Implementing Action: 7 Task: 20

<b>1</b> Element	<b>7</b> Implementing Action	<b>20</b> Task
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**Task 4.1.1**

Jan 01, 2017 - Dec 31, 2017

Completed

Progress 100%

**WR Action #1 - Task 1**

Critical Area Ordinance Update

The Critical Areas Ordinance was completed in 2017. An administrative review of the ordinance was initiated in 2019, but completion was delayed due to staffing changes. The work to complete the administrative review is planned to resume in 2020.

**Task 4.2.1**

Jul 01, 2019 - Dec 31, 2020

Major Disruption

Progress 0%

**WR Action #2 - Task 1**

Adopt Groundwater Management Plan

The workplan for this item was reviewed with City Council in Q2-2019. Since mid-2019, the City has been seeking to hire a hydrogeologist to lead this project. Once that process is complete, the workplan for this project will be reviewed and launched.

**Task 4.3.1**

Jan 01, 2019 - Dec 31, 2019

Major Disruption

Progress 0%

**EN Action #5 / WR Action #3 - Task 1**

Update BIMC 15.19 and 15.20 as needed for low impact development

This task has not yet begun and the schedule is TBD

**Task 4.3.2**

Jan 01, 2019 - Dec 31, 2019

Major Disruption

Progress 0%

**EN Action #5 / WR Action #3 - Task 2**

Update BIMC 18.12 and 18.15 as needed for low impact development

This task has not yet begun and the schedule to complete is TBD

**Task 4.3.3**

Jan 01, 2019 - Dec 31, 2019

Major Disruption

Progress 0%

**EN Action #5 / WR Action #3 - Task 3**

Update DCSS document as needed for low impact development

This task is not yet begun and the schedule to complete is TBD

**Task 4.4.1**

Jul 01, 2019 - Jun 30, 2021

Major Disruption

Progress 0%

**WR Action #4 - Task 1**

Develop Monitoring Program

This item will be completed as part of the Groundwater Management Program.

**Task 4.4.2**

Jan 01, 2019 - Jun 30, 2021

On Track

Progress 50%

This group is currently meeting and City staff attend and participate.

**WR Action #4 - Task 2**

Water Resource Inventory Area (WRIA #15) Watershed Enhancement &amp; Recovery committee convened and meeting regularly

**Task 4.4.3**

Jan 01, 2018 - Dec 31, 2018

Completed

Progress 100%

These regulations were enacted in 2017 when the Critical Areas Ordinance was adopted.

**WR Action #4 - Task 3**

CAO new Aquifer Resource Protection Area (ARPA) regulations

**Task 4.4.4**

Jan 01, 2018 - Dec 31, 2018

Major Disruption

Progress 0%

This task will be completed as a result of the completion of the Groundwater Management Plan.

**WR Action #4 - Task 4**

Coordinate Water System Plan

**Task 4.5.1**

Jul 01, 2019 - Dec 31, 2020

Major Disruption

Progress 0%

This task will be completed as part of the Groundwater Management Plan.

**WR Action #5 - Task 1**

Groundwater Outreach and Education

**Task 4.5.2**

Ongoing - Ongoing

On Track

Coordination between City staff and the Watershed Council is ongoing.

**WR Action #5 - Task 2**

Partner with Bainbridge Island Watershed Council on ongoing education and outreach

**Task 4.5.3**

Jan 01, 2019 - Jun 30, 2019

Completed

Progress 100%

This report was completed in Q2-2019.

**WR Action #5 - Task 3**

City State of the Island's Waters (2nd edition) completed Spring 2019

**Task 4.6.1**

Ongoing - Ongoing

On Track

This task is ongoing (duplicate of WR Action #4 - Task 2)

**WR Action #6 - Task 1**

WRIA #15 convened and meeting regularly

**Task 4.6.2**

Jan 01, 2019 - Jun 30, 2019

Major Disruption

Progress 0%

This task will be completed as part of the Groundwater Management Plan (task duplicates WR Action #4 - Task 4)

**WR Action #6 - Task 2**

Coordinated Water System Plan

**Task 4.6.3**

Ongoing - Ongoing

On Track

This task is ongoing. Additional recommendations will be developed as part of the Groundwater Management Plan.

**WR Action #6 - Task 3**

City annual groundwater monitoring program monitors for seawater intrusion

**Task 4.6.4**

Jan 01, 2019 - Jun 30, 2021

On Track

Progress 0%

This task will be completed as part of the Groundwater Management Plan.

**WR Action #6 - Task 4**

Consider if Seawater intrusion regulations are necessary

**Task 4.7.1**

Ongoing - Ongoing

On Track

This group is active and City staff are participating.

**WR Action #7 - Task 1**

Local Integrating Organization (LIO)/Puget Sound Partnership convened and meeting regularly

**Task 4.7.2**

Ongoing - Ongoing

On Track

This group is active and City staff are participating (duplicate of WR Action #4 - Task 2)

**WR Action #7 - Task 2**

WRIA #15 convened and meeting regularly

**Task 4.7.3**

Jan 01, 2019 - Jun 30, 2019

Major Disruption

Progress 0%

This task will be complete as part of the Groundwater Management Plan (task is duplicate of WR Action #4 - task 4)

**WR Action #7 - Task 3**

Coordinated Water System Plan

**Task 4.7.4**

Jan 01, 2019 - Jun 30, 2019

Completed

Progress 100%

Watershed assessment was completed in Spring, 2019 and presented to City Council. Some projects within the watershed are included in the current Capital Improvement Plan. Other projects should be consider for inclusion in the CIP as part of the CIP update that will occur in 2020 to support development of the 2021-2022 Biennial Budget.

**WR Action #7 - Task 4**

Springbrook Creek Watershed Assessment Project partnership with BI Land Trust





## **Element #5 - Housing Element (HO)**

**Element 5** Progress 45%

**Housing Element**

The housing element (a) includes an inventory and analysis of existing and projected housing needs; (b) includes a statement of goals, policies, and objectives for the preservation, improvement, and development of housing; (c) identifies sufficient land for housing, and group homes and foster care facilities; and (d) makes adequate provisions for existing and projected needs of all economic segments of the community.

Implementing Action: 9    Task: 16



<b>1</b>	<b>9</b>	<b>16</b>
Element	Implementing Action	Task



**Task 5.1.1**

Jan 01, 2017 - Dec 31, 2017

Completed

Progress 100%

This task was completed in 2017 via the City's Housing Needs Assessment and the recommendations from the Affordable Housing Task Force.

**HO Action #1 - Task 1**

Set affordable housing targets

**Task 5.2.1**

Jan 01, 2019 - Dec 31, 2020

Some Disruption

Progress 10%

In 2019, the City Council received two briefings on policy options related to a potential inclusionary zoning ordinance. Consideration of an inclusionary zoning ordinance is anticipated to continue in 2020.

**HO Action #2 / HS Action #3 - Task 1**

Inclusionary Housing Ordinance

**Task 5.2.2**

Jan 01, 2019 - Dec 31, 2019

On Track

Progress 50%

In 2019, the City Council approved changes to rules regarding Accessory Dwelling Units (ADUs) and tiny homes that are intended to encourage greater use of these alternative housing options. The new rules are currently under review by the Planning Commission.

**HO Action #2 - Task 2**

Update codes and create procedures to increase housing diversity

In addition, the City approved new subdivision regulations, some aspects of which are also intended to achieve a greater diversity of housing options.

The Council anticipates continued discussion of additional policy options related to this topic in 2020.

**Task 5.3.1**

Jan 01, 2019 - Jun 30, 2019

Completed

Progress 100%

The KRCC Exec. Board formed the AHTF as an ad-hoc committee of the KRCC Board to make recommendations to the Board re: Affordable Housing. The Task Force was formed at the end of 2018 and met five times in 2019 (January, March, May, July & September). Bainbridge Island City Council representatives and City staff attended Task Force meetings.

**HO Action #3 - Task 1**

Form Kitsap Regional Coordinating Council (KRCC) Affordable Housing Task Force

The Task Force provided a forum for the discussion of countywide affordable housing and homelessness issues among policymakers, service providers and the development community. The AHTF also spent time reviewing the new HB 1406 funding options and allowed uses, and whether or not to pursue a countywide affordable housing levy. Ultimately, the Task Force agreed to not pursue countywide levy.

At the end of the September, 2019 meeting, the AHTF agreed to disband.

**Task 5.4.1**

Jan 01, 2019 - Dec 31, 2020

On Track

Progress 10%

In 2019 the Council received two briefings to review potential options for an inclusionary zoning ordinance. Additional review of this potential ordinance is anticipated for 2020.

**HO Action #4 - Task 1**

Mandatory inclusionary housing ordinance

**Task 5.4.2**

Oct 01, 2019 - Dec 31, 2020

On Track

Progress 10%

In 2019 the Council received two briefings on the potential use of a MFTE. Additional consideration of this program is anticipated in 2020.

**HO Action #4 - Task 2**

Consider adoption of MFTE

### Task 5.4.3

Oct 01, 2019 - Dec 31, 2020

On Track

Progress 0%

#### HO Action #4 - Task 3

Consider reduction of fees or permit streamlining for ADUs and affordable housing projects

This task is anticipated to connect to the planned Green Building initiative, which was launched in Q4-2019. That program is expected to consider options for expedited review or streamlined permitting for some projects or features related to sustainability. Extension of those options to affordable housing or ADU projects could also be developed at that time.

### Task 5.5.1

Jan 01, 2018 - Dec 31, 2018

Completed

Progress 100%

#### HO Action #5 - Task 1

Convene Affordable Housing Task Force and issue recommendations

The City convened an Affordable Housing Task Force in 2017 and the group delivered its recommendations in a report delivered in Fall, 2018. The City has been working from those recommendations as it considers potential projects and initiatives to expand affordable housing options.

### Task 5.6.1

Jan 01, 2019 - Dec 31, 2022

On Track

Progress 0%

#### HO Action #6 - Task 1

Integrate liveboard provisions into the Shoreline Master Program periodic review

This task will be addressed within the SMP periodic review, which will be completed in 2020.

### Task 5.6.2

Jan 01, 2019 - Dec 31, 2022

Completed

Progress 100%

#### HO Action #6 - Task 2

City re-organization of Dave Ullin Eagle Harbor Open Water marina

This task was completed in 2019 with the installation of new buoys, and new "swing" moorage system, and the identification of a clear area for passage near the open water marina.

### Task 5.7.1

Jan 01, 2019 - Dec 31, 2020

Some Disruption

Progress 20%

#### HO Action #7 - Task 1

Consider resources to support affordable housing such as options for constructing affordable housing on public land and the use of Housing Trust Fund grants.

Ongoing. The City routinely awards funds from the Housing Trust Fund, and is actively planning an affordable housing project on the City-owned Suzuki property.

### Task 5.7.2

Jan 01, 2019 - Jun 30, 2019

Completed

Progress 100%

#### HO Action #7 - Task 2

Develop permanent staff support for affordable housing

In 2019, the City established a dedicated position in the Planning Department to lead City efforts on affordable housing initiatives. Due to staff vacancies, the transition to have this staff member fully dedicated to affordable housing will be completed in the course of 2020. Since mid-2019, the allocation of the staff member's time to affordable housing has been roughly 50% FTE or higher.

### Task 5.8.1

Jan 01, 2019 - Dec 31, 2020

On Track

Progress 10%

#### HO Action #8 - Task 1

Mandatory inclusionary housing ordinance

In 2019, the Council received two briefings on a potential inclusionary zoning ordinance. Additional consideration of this topic is anticipated in 2020.

**Task 5.8.2**

Oct 01, 2019 - Dec 31, 2020

On Track

Progress 10%

In 2019, the Council received two briefings on options related to an MFTE. Additional consideration of the topic is anticipated in 2020.

**HO Action #8 - Task 2**

Consider adoption of MFTE

**Task 5.8.3**

Oct 01, 2019 - Dec 31, 2020

Some Disruption

Progress 0%

This task could be completed in connection with the Green Building initiative, which was launched in Q4-2019. That project is expected to develop options for expedited or streamlined permit review for some types of sustainability projects or building features.

**HO Action #8 - Task 3**

Consider reduction of fees or permit streamlining for ADUs and affordable housing projects

**Task 5.9.1**

Jan 01, 2019 - Dec 31, 2022

Completed

Progress 100%

The KRCC Affordable Housing Task Force was formed in 2019.

**Housing Action #9 - Task 1**

Convene meeting with regional partners.





## **Element #6 - Transportation Element (TR)**

**Element 6** Progress 33%

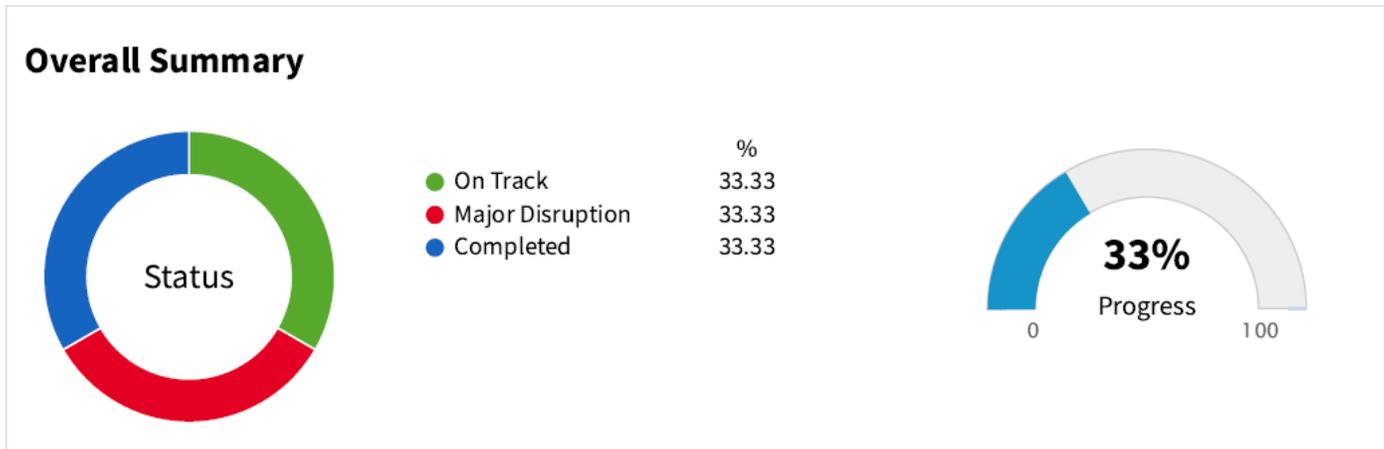
**Transportation Element**

The Transportation Element is a tool for the City to aid in decision-making in all aspects of transportation planning, scheduling and budgeting. The Transportation Element will guide the City in making decisions regarding public expenditures, improvements, and developments. City staff will use the Transportation Element to establish budgets and plan improvement projects. The Transportation Element will also be used to ensure consistency between land use actions and the City's transportation plans and policies.



Implementing Action: 3      Task: 3

<b>1</b>	<b>3</b>	<b>3</b>
Element	Implementing Action	Task



**Task 6.1.1**

Jan 01, 2018 - Dec 31, 2018

Completed

Progress 100%

A local ballot measure was presented to voters in Nov. 2018 to propose funding for nonmotorized improvements. The ballot initiative failed to pass.

**TR Action #1 - Task 1**

Develop Transportation Ballot Measure

**Task 6.2.1**

Oct 01, 2019 - Dec 31, 2019

Major Disruption

Progress 0%

This task was previously intended for action in 2019. At this time, this task is not included in current City workplans.

**TR Action #2 - Task 1**

Convene Working Group w/Kitsap Transit and business owners

**Task 6.3.1**

Oct 01, 2019 - Jun 30, 2020

On Track

Progress 0%

The next update to the Transportation Improvement Plan is anticipated to follow the completion of the Sustainable Transportation Plan. At this time, it is anticipated that the next update to the TIP could begin in 2021.

**TR Action #3 - Task 1**

Complete new Non-Motorized Transportation Plan





## **Element #7 - Capital Facilities Element (CFE)**

**Element 7** Progress 17%

**Capital Facilities Element**

The Capital Facilities Element and Capital Improvement Plan (CIP) provides the public facilities needed to support orderly compact urban growth, protect and support public and private investments, maximize use of existing facilities, promote economic development and redevelopment, increase public well-being and safety, and implement the Comprehensive Plan.

Implementing Action: 3    Task: 3



<b>1</b>	<b>3</b>	<b>3</b>
Element	Implementing Action	Task

### Overall Summary

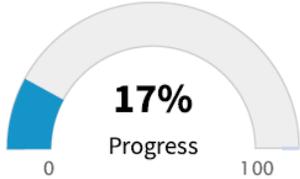


Status

● On Track

%

100.0



**17%**

Progress

0 100

**Task 7.1.1**

Jan 01, 2020 - Dec 31, 2022

On Track

Progress 50%

In Fall 2018, the City Council approved changes to the process used to update the Capital Improvement Plan. City staff is using that approach to guide work in 2020 to update the Capital Improvement Plan as part of the work to develop the City's 2021-2022 Biennial Budget.

**CFE Action #1 - Task 1**

Develop work program for Capital Improvement Plan update

**Task 7.2.1**

Jan 01, 2019 - Dec 31, 2019

On Track

Progress 0%

In Progress 2019

**CFE Action #2 - Task 1**

Update the Capital Improvement Plan

**Task 7.3.1**

Jan 01, 2020 - Jun 30, 2020

On Track

Progress 0%

In Q4-2019, the City launched a project to update the City's "Green Building" code. This project is expected to result in changes that would apply to City projects and some private development. In addition, the City is expected to receive a Climate Action Plan for consideration in Q1-2020. It is anticipated that implementation of that CAP may also result in changes that respond to this task.

**CFE Action #3 - Task 1**

Update public works design standards to integrate sustainability and green building into utilities requirements





## **Element #8 - Utilities Element (U)**

**Element 8** Progress 4%

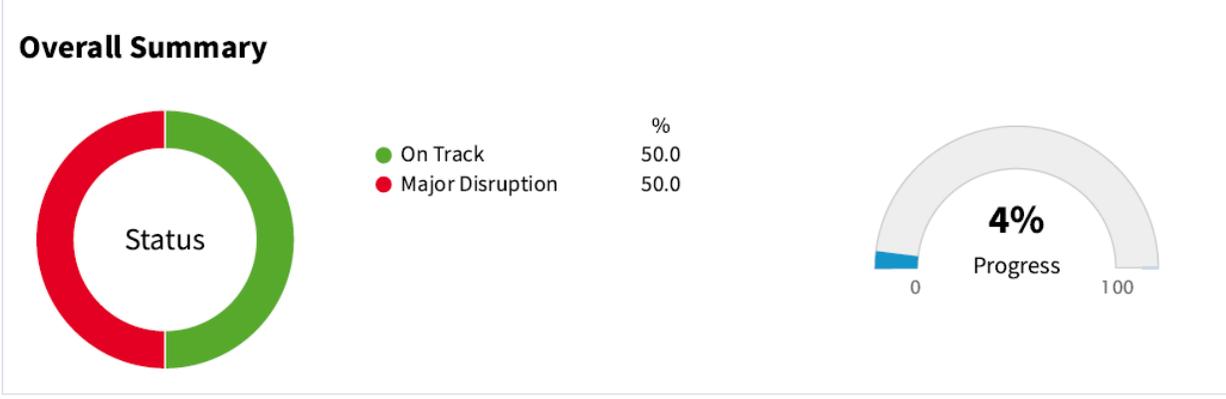
**Utilities Element**

The Utilities Element consists of the general location, proposed location, and capacity of all existing and proposed utilities, including but not limited to electrical lines, telecommunication lines, drinking water and sewer lines.

Implementing Action: 5    Task: 6



<b>1</b> Element	<b>5</b> Implementing Action	<b>6</b> Task
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**Task 8.1.1**

Jan 01, 2019 - Dec 31, 2019

On Track

Progress 0%

The City intends to review the operations of City utilities on a regular basis. This work is ongoing.

**U Action #1 - Task 1**

Develop and implement a periodic review program for Island utility services

**Task 8.2.1**

Jan 01, 2019 - Dec 31, 2019

On Track

Progress 25%

This project was initiated in 2019 and results are expected in 2020.

**U Action #2 - Task 1**

Study feasibility of tertiary treatment at WWTP

**Task 8.3.1**

Oct 01, 2019 - Sep 30, 2020

Major Disruption

Progress 0%

This task is expected to be informed by the Groundwater Management Plan.

**U Action #3 - Task 1**

Convene a working group that includes representatives of Group A and Group B water systems, the Fire Marshal, and the Public Works department

**Task 8.3.2**

Jan 01, 2020 - Dec 31, 2022

Major Disruption

Progress 0%

This task is expected to be informed by the completion of the Groundwater Management Plan.

**U Action #3 - Task 2**

Create a unified set of regulations for island water systems

**Task 8.4.1**

Jan 01, 2020 - Dec 31, 2025

On Track

Progress 0%

This task was previously identified to start in 2024.

**U Action #4 - Task 1**

Initiate Strategy Development for Island-wide high-speed internet service

**Task 8.5.1**

Jan 01, 2020 - Dec 31, 2022

Major Disruption

Progress 0%

This task is expected to be informed by the completion of the Groundwater Management Plan.

**U Action #5 - Task 1**

Develop a strategy for consolidating water systems.





## **Element #9 - Cultural Element (CU)**

**Element 9** Progress 50%

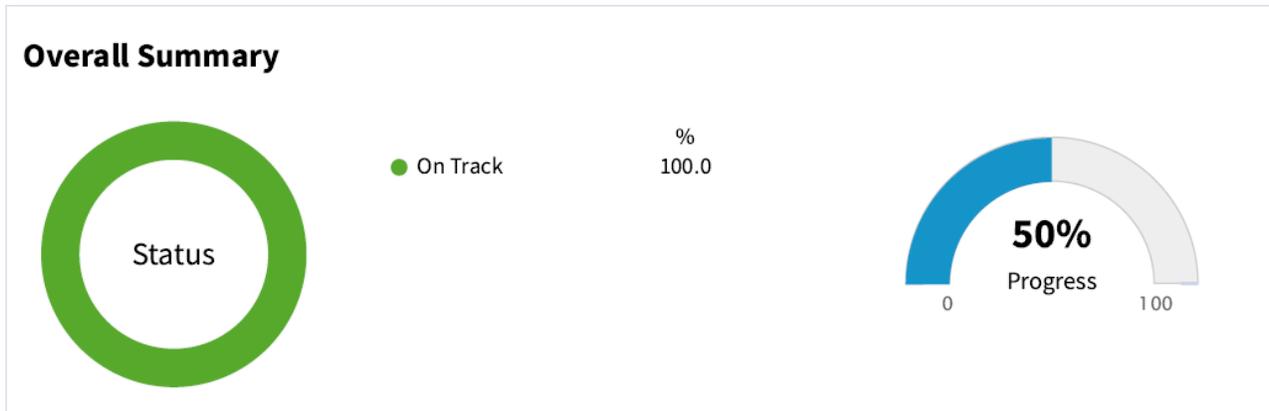
**Cultural Element**

The Cultural Element recognizes that the arts and humanities significantly contribute to the City's identity, sense of place, and economy.

Implementing Action: 1    Task: 1



<b>1</b> Element	<b>1</b> Implementing Action	<b>1</b> Task
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**Task 9.1.1**

Jan 01, 2020 - Dec 31, 2020

On Track

Progress 50%

**CU Action #1 - Task 1**

Code update to allow live/work space for artists.

In 2018, Ordinance 2018-31 was adopted and included revisions to Business/Industrial Use regulations. One aspect of those revisions was that "Live/work units" were added as a new permitted use in the City's B/I zones, and use specific standards for live/work units were also added. At this time, Live/Work units continue to only be allowed in the B/I zone.

Going forward, the City could consider whether to permit live/work units in other designated centers, through subarea planning processes, the next Winslow Master Plan update, or through a broader set of housing initiatives.





## **Element #10 - Human Services Element (HS)**

**Element 10** Progress 2%

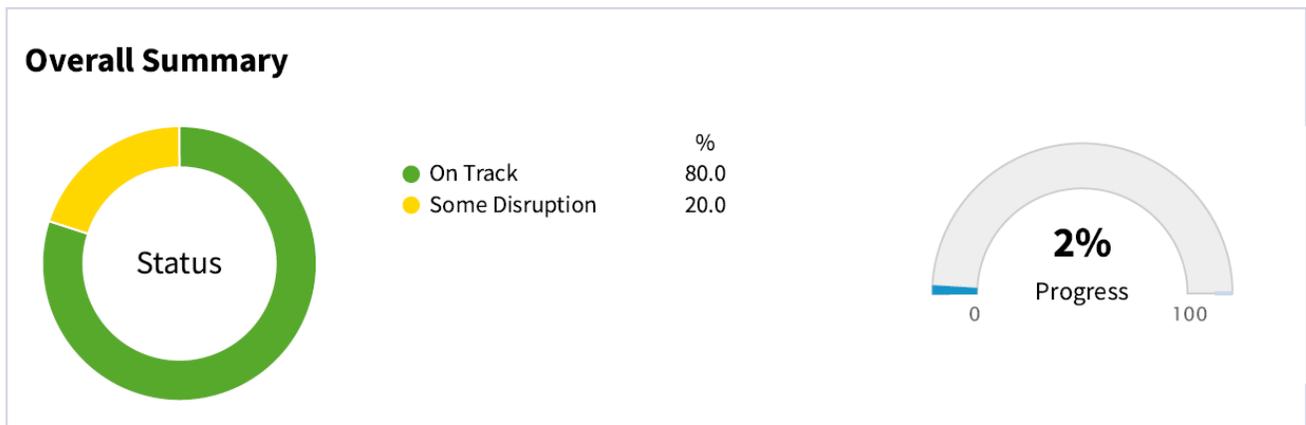
**Human Services Element**

The Human Services Element provides policy direction for City actions supporting services relating to the human services needs of the residents of the City of Bainbridge Island.



Implementing Action: 4 Task: 5

<b>1</b>	<b>4</b>	<b>5</b>
Element	Implementing Action	Task



**Task 10.1.1**

Jan 01, 2020 - Dec 31, 2022

On Track

Progress 0%

This item will be completed for 2021-2022 as part of the work to develop the next biennial budget.

**HS Action #1 - Task 1**

Review human services funding as part of budget process

**Task 10.2.1**

Jan 01, 2020 - Dec 31, 2022

On Track

Progress 0%

This item is planned for early 2021. That timing will allow the results to inform the funding cycle to be held in late 2021, which will cover activities in 2022-2023. To meet this goal, the City's 2021 budget should include funding for the planned needs assessment, and procurement for this work should be planned for late 2020.

**HS Action #2 - Task 1**

Update the Community Needs Assessment

**Task 10.2.2**

Jan 01, 2020 - Dec 31, 2022

On Track

Progress 0%

Estimated Start Q2/3 2020

**HS Action #2 - Task 2**

Review Human Services funding to inform 2021-2022 award cycle

**Task 10.3.1**

Jan 01, 2019 - Dec 31, 2020

Some Disruption

Progress 10%

In 2019, the City Council received two briefings on policy options related to a potential inclusionary zoning ordinance. Consideration of an inclusionary zoning ordinance is anticipated to continue in 2020.

**HO Action #2 / HS Action #3 - Task 1**

Inclusionary Housing Ordinance

**Task 10.4.1**

Jan 01, 2020 - Jun 30, 2022

On Track

Progress 0%

Previously estimated to start in 2021

**EC Action #1 / HS Action #4 - Task 1**

Develop an Economic Development Strategy