HOW TO REQUEST AN INSPECTION

You can request an inspection 4 different ways now:

1. **ONLINE** using the “Online Permit Center”,
   https://ci-bainbridgeisland-wa.smartgovcommunity.com/Public/Home
2. **EMAIL** us at inspections@bainbridgewa.gov
3. Leave a **VOICE MAIL** at 206.780.3789 or;
4. In **PERSON** at the counter.

   **If you need to cancel an inspection please call us at 206.780.3750 and leave a message, email us at inspections@bainbridgewa.gov, or come see us in person.**

   If you leave a message on the Inspection Request Line, it will NOT be heard until the next day.

- **Building** Inspection requests, INCLUDING Finals, required at **least a 48-hour turn-a-round**.
- **Please** provide the following information with your request:
  1. The Permit Number
  2. Type of Inspection
  3. Site address
  4. Owner’s Name
  5. Your name & Phone number
  6. Date of inspection

- **PW & DE Inspections** – Call our Public Works Department at **206.780.3788**
  or PWinspections@bainbridgewa.gov.
- **Electrical Inspections** – Call Wash. State. Department of Labor &
  Industries at **360.308.2800** to schedule these inspections.
- **Fire Inspections** – **Call** Bainbridge Island Fire Department at **206.451.2033**
  to schedule these inspections.
- **Kitsap County Health District Inspection** – Call Kitsap County Health
  District at **360.728.2235** for this inspection.

**Requests for Final Inspections** require at least **a 48 hour advance notice** to verify all other agency approvals.

**In** order to request a “**Final Inspection**”, the following inspections must be complete; **Electrical, PW & DE inspections, Fire (if applicable)**, any COBI
Planning inspections/issues and the **Kitsap County Health Department Final** must be approved. Also, if applicable, the **“Certification for Final Inspection “Step 3”** of the Geotechnical Report.