



City of Bainbridge Island, Building Division

PLANNING AND COMMUNITY DEVELOPMENT • 280 Madison Ave. N •

Bainbridge Island, WA 98110 • (206) 780-3750 • Fax: (206)780-0955

Email: pcd@bainbridgewa.gov

HOW TO REQUEST AN INSPECTION

You can request an inspection 4 different ways now:

1. **ONLINE** using the “Online Permit Center”,
<https://ci-bainbridgeisland-wa.smartgovcommunity.com/Public/Home>
 2. **EMAIL** us at inspections@bainbridgewa.gov
 3. Leave a **VOICE MAIL** at 206.780.3789 or;
 4. In **PERSON** at the counter.
- *IF you need to cancel an inspection please call us at 206.780.3750 and leave a message, email us at inspections@bainbridgewa.gov, or come see us in person. If you leave a message on the Inspection Request Line, it will NOT be heard until the next day.*

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- **BUILDING** Inspection requests, INCLUDING Finals, required at **least a 48-hour turn-a-round**.
- **PLEASE** provide the following information with your request:
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|-----------------------|-----------------------------|
| 1. The Permit Number | 4. Owner’s Name |
| 2. Type of Inspection | 5. Your name & Phone number |
| 3. Site address | 6. Date of inspection |

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- **PW & DE INSPECTIONS** – Call our Public Works Department at **206.780.3788** or PWinspections@bainbridgewa.gov.
- **ELECTRICAL INSPECTIONS** – Call Wash. State. Department of Labor & Industries at **360.308.2800** to schedule these inspections.
- **FIRE INSPECTIONS** – **CALL** Bainbridge Island Fire Department at **206.451.2033** to schedule these inspections.
- **KITSAP COUNTY HEALTH DISTRICT INSPECTION** – Call Kitsap County Health District at **360.728.2235** for this inspection.

REQUESTS FOR FINAL INSPECTIONS require at least a 48 hour advance notice to verify all other agency approvals.

- **IN** order to request a “**FINAL INSPECTION**”, the following inspections must be complete; **Electrical**, **PW & DE inspections**, **Fire (if applicable)**, any COBI **Planning inspections/issues** and the **Kitsap County Health Department Final** must be approved. Also, if applicable, the “**CERTIFICATION FOR FINAL INSPECTION “STEP 3”**” of the Geotechnical Report.