



2018-2019 Final Report Form

Directions

Please complete this form, answer the questions below in three pages or less, not including financials, and submit as one PDF with your invoice to [RLassoff@](mailto:RLassoff@bainbridgewa.gov)

bainbridgewa.gov by **January 17, 2020**. The goal of this report is for your organization to share your reflection on the work you accomplished with City funding. Be candid and specific in your answers. This information helps us understand and account for the impact of our funding on both your organization and the City of Bainbridge Island.

Organization Information

Organization Name: Bainbridge Island Historical Museum

Contact Person: Tim Bird

Position/Title: Volunteer & Support Coordinator

Email Address: tim@bainbridgehistory.org

Mailing Address: 215 Ericksen Ave NE

Address Line 2: _____

City: Bainbridge Island

State: WA

Zip Code: 98110

Phone (work or daytime): 206 842-2773

Award Information

Award Title: BIHM Yama Project

Brief Description of Award Purpose: "To support the creation of a new exhibit displaying the history of the late 19th/early 20th century Japanese immigrant villages of Yama and Nagaya."

Total Amount Awarded: \$ 5,200

Have there been any changes to the scope of service since you received this award?

No Yes (If yes, please explain in narrative section.)

Authorized Signature: _____

Date: _____ Print Name: Timothy

A. Bird

9/19/2018

2018-19 Final Report Questions

Dates Covered by Report

From: January 30th, 2018

To: 09/01/2018

1) Results and Impact

- a) Describe the project or work your organization completed with Cultural Funding in 2018-2019. How did it go?

Research, design and production of the exhibit “Yama & Nagaya: a Pioneer Community was completed by intern Katherine Palmer, in partial fulfillment of her University of Washington Museum Studies Certificate, under the direction of BIHM Curator Rick Chandler. Work began on 1/30/2018, and the Exhibit was opened to the public on 6/28/2018.

- A total of 19 wall mounted panels, containing maps, photographs and explanatory captions was created.
- Display cabinets were built to display 54 small artifacts,
- An audio-visual presentation was created to feature local news reports about Archaeological exploration of the Yama/Nagaya site
- Gravestone rubbings of Yama residents were prepared and mounted
- A 3D topographical model of Yama was built and mounted
- In a departure from our originally-proposed concept, the interactive element of the exhibit was built around a computer controlled microscope-mounted camera, with which visitors can closely examine a variety of small artefacts uncovered at Yama.

For the exhibit opening event and the City’s 4th July celebrations we created a booth featuring elements of the Yama exhibit. The booth included children’s activities (rock painting and a small-scale ‘archeological dig’).

- b) Briefly describe progress made during the second year of funding against each of the indicators of success and/or metrics you identified in your proposal.

N/A – we only sought funding for one year.

- c) Have the broader goals and objectives for your project or organization been achieved? If so, how? If not, why not? Are there any needed changes in evaluation or scope of work?

All our goal and objectives were achieved.

- d) What was the impact of your project or activities and how did you evaluate its success?

Although the exhibit is still relatively new, our docents report positive feedback from visitors.

Here are some representative comments left in our visitors log:

“We love the Yama exhibit and visit the Museum every time we come to see family on the Island”

M.B., Eugene OR

“Katherine Palmer’s exhibit is wonderful! This is such a lovely Museum” M.K. King County, WA

“Extremely Well presented – very moving exhibit about Japanese Americans.” J.M.

“Excellent Museum – engaging, interactive, and informative – very thought-provoking” T.W.

- e) Describe how City funding quantifiably impacted your organization’s capacity, if at all. (New sources of funding, new leadership, etc.) **N/A**

- f) Provide answers *relevant to your funded work*:

	Total
Impact: How many community-produced events were held?	1
Impact: How many classes or workshops?	2
Impact: How many visual art exhibits?	0
Impact: How many paid opportunities for artists or creatives were generated?	0
Impact: Other impacts of note:	0

2) Participation and Public Benefit

Provide answers *relevant to your funded work*:

- a) Provide relevant demographic information about people (residents and visitors) served, including any changes to the range, number, etc. of the population your organization typically reaches.

The Yama exhibit has not been open long enough for us to provide extensive demographic information; in the 80 days since opening , the Museum has received 4,144 visitors, including 781 from Bainbridge Island. The corresponding period in 2017 saw 4,176 total visitors, 756 coming from Bainbridge Island. These figures do not include the approximately 60 people who attended the opening reception. On the 4th of July, 280 people stopped by the special interactive Yama booth at the Museum.

- b) Describe any new supporters, services, programs or partnerships that have developed as a result of City funding.

N/A

2) Participation and Public Benefit (continued)

	Number of Bainbridge Island Residents Served	Total Number of People Served
Participation: How many people were served?	1096	4484
Participation: How many new participants or audience members were served?	All the above	All the Above
Participation: How many volunteers were engaged?	92	92
Public Benefit: How many free or reduced-price tickets were distributed?	93	202
Public Benefit: How many free or reduced-price scholarships were provided?	N/A	N/A

3) Lessons Learned

- a) Briefly describe what you've learned from the results or impact outlined in the first section and how you will incorporate what you've learned from this project or your work during this two-year funding period into your ongoing work?

We came to appreciate the value of our temporary exhibit space as a way to share the parts of our collection that don't fit into a more permanent format. We also learned how important it is to harness the enthusiasm and resources of our partners (in this case Olympic College and the Bainbridge Island Japanese American Community) to provide the most compelling visitor experience.

4) Stories

- a) Share any stories, quotes or other information you feel illustrate the impact of your project or funded activities for your organization, your artists, your supporters and/or the community of Bainbridge Island.

On 8/22 we received a visit from Tim and Cathy Takayoshi. Tim is the grandson of Seinosuke Takayoshi, one of the most important and interesting families to have made their home at Yama. He was moved and delighted by the exhibit and especially the many pictures of the early generations of his family. He told us that he learned more about them at our exhibit than in the rest of his life.

5) Financials and Financial Narrative

Complete the financial information appropriate to the type of award received:

For a project award, provide an actual income and expense statement relative to the project budget for the both years of funding. Please explain any changes and variances.

Our originally-proposed budget for exhibit creation was a projection based upon similar projects undertaken in the past. In practice, our expenditure on facilities and materials was substantially less than anticipated, due to re-utilization of existing material. Our proposed total project budget (\$12,800) included \$3,800 for Curator Salary and administrative costs, but the actual hours spent on the project were around 300 for the Curator and an additional 305 hours

for our Intern. We have therefore revised our project budget to reflect the real costs.

Expense Category	COBI cultural funding request	Actual Expense
Human Resources		
Curator Salary plus benefits (119 hrs @ \$21.60)	\$0	\$2,570.40
Facilities	\$2,600	
General		\$616.81
Interactive Summer Booth		\$267.98
Materials	\$2,300	\$1,330.18
Administrative	\$300	
Transportation (Curator and Intern)		\$283.75
Advertising and marketing		\$126.22
Total	\$5,200	\$5,195.34