



## 2018 Annual Report

### Directions

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Please complete this form, answer the questions below in two pages or less, not including financials, and submit as one PDF with your invoice to [RLassoff@bainbridgewa.gov](mailto:RLassoff@bainbridgewa.gov) by **January 18, 2019**. Be candid and specific in your answers. This information helps us understand and account for the impact of our funding on both your organization and the City of Bainbridge Island.

### Organization Information

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Organization Name: Kids Discovery Museum \_\_\_\_\_  
Contact Person: Susie Burdick \_\_\_\_\_ Position/Title: Executive Director \_\_\_\_\_  
Email Address: susie@kidimu.org \_\_\_\_\_  
Mailing Address: 301 Ravine Lane NE \_\_\_\_\_  
Address Line 2: \_\_\_\_\_  
City: Bainbridge Island \_\_\_\_\_ State: WA \_\_\_\_\_ Zip Code: 98110 \_\_\_\_\_  
Phone (work or daytime): 206-855-4650 \_\_\_\_\_

### Award Information

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Award Title: Operating Funds \_\_\_\_\_

Brief Description of Award Purpose: *"To support..." operating funds for free and reduced access to the Museum* \_\_\_\_\_

Total Amount Awarded: 2018 - \$15,000, 2019 - \$15,000 \_\_\_\_\_

Have there been any changes to the scope of service since you received this award?

No  Yes (If yes, please explain in narrative section.)

Authorized Signature: \_\_\_\_\_ Date: 1-10-19 \_\_\_\_\_

Print Name: Susie Burdick \_\_\_\_\_

## 2018 Annual Report Questions

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### Dates Covered by Report

From: January 1, 2018 \_\_\_\_\_ To: December 31, 2018 \_\_\_\_\_

#### 1) Progress

- a) Describe the project or work your organization has completed with Cultural Funding to-date. How is it going?

The City's Cultural Funding for Kids Discovery Museum has been instrumental in providing access to increased numbers of community members. More people are visiting the museum than ever before. In 2018, attendance grew by 14% from 32,000 to 37,000.

- b) Briefly describe progress made during the first year of funding against each of the indicators of success and/or metrics you identified in your proposal.

By funding operating costs to help provide reduced and free admissions to an ever-growing population in need, the City has supported in huge milestone in the organization's development. With an increase of 5,000 visitors in 2018, the Museum was able to meet the demand because of COBI funding.

- c) What were the broader goals and objectives for your project or organization for 2018 and have they been achieved? If so, how? If not, why not? Are you on track to meet your goals for 2019? If not, are there any changes needed in evaluation or scope of work?

A particularly good additional outcome from the COBI funding was that the Museum was able to leverage that funding to secure additional support. The credibility of funding from the City had a positive impact on the Museum's ability to receive funding from other sources. The Museum is on track to meet goals for 2019 and is grateful for the continued COBI support.

#### 2) Financials and Financial Narrative

Complete the financial information appropriate to the type of award received:

- a) For general operating support, provide an actual income and expense statement relative to the organizational budget for the first year of funding. Please explain any significant changes to your organization's financial position.

At this date, January 16, 2019, end of year financials are not complete. The accountant said they will have them to KiDiMu by Friday, January 18 at which time they will be forwarded to the City as an addendum to this report. The November financials are attached. The Museum experienced a deficit in 2018 due to the timing of specific fundraising activities. This deficit was covered by other resources and the 2019 budget is a balanced budget.

- b) For a project award, provide an actual income and expense statement relative to the project budget for the first year of funding. Please explain any changes and variances.