



## 2018 Annual Report

### Directions

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Please complete this form, answer the questions below in two pages or less, not including financials, and submit as one PDF with your invoice to [RLassoff@bainbridgewa.gov](mailto:RLassoff@bainbridgewa.gov) by **January 18, 2019**. Be candid and specific in your answers. This information helps us understand and account for the impact of our funding on both your organization and the City of Bainbridge Island.

### Organization Information

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Organization Name: Bainbridge Island Youth Orchestra

Contact Person: Christine Edwards Position/Title: President of the Board

Email Address: czsplace@msn.com Mailing Address: 13226 Teem Loop Rd.

Address Line 2:                     

City: Bainbridge Island State: Wa. Zip Code: 98110 Phone (work or daytime): 206-919-0996

### Award Information

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Award Title: Bainbridge Island Youth Orchestra: Musical and Technical Advancement

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Brief Description of Award Purpose: "To support..." the collaboration with Bainbridge Chorale Girl's Choir, Bainbridge Ballet, the annual BIYO Strings Festivals and the redesign and functioning of the BIYO website.

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Total Amount Awarded: \$ 5750

Have there been any changes to the scope of service since you received this award?

Yes (If yes, please explain in narrative section.)

Authorized Signature:  Date: 1/18/19

Print Name: Christine Edwards

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### 2018 Annual Report Questions

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## Dates Covered by Report

From: \_\_\_\_\_ 1/1/18 To: 12/1/18 \_\_\_\_\_

### 1) Progress

- a) Describe the project or work your organization has completed with Cultural Funding to-date. How is it going?

The BIYO has an up and running website, fully functional and easily updated which utilizes a Weebly platform and is linked to outside payment services for tuition/registration to events. You may visit the site at: [biyo.us](http://biyo.us) The website is 75% complete with ample budget remaining to execute next steps due to cost savings inherent in this design.

The BIYO has had a banner year of incredible collaborations: The Olympic Performance Group collaboration in March of 2018 saw a 20% increase in regular attendance and featured a fully choreographed dance to Samuel Barber's Adagio for Strings. In May, the BIYO joined forces with the Olympic Girls' Choir to present the premiere of a commissioned work for girls' choir and orchestra – attendance exceeded 300, stretched the occupancy limits of Grace Church and was an over 75% increase in regular performance attendance.

As the calendar would have it, the BIYO executed two string festivals for 2018, the first in May (part of the 2017/18 season) and the second in December (part of the 2018/19 season). In both instances, student participation exceeded 50 and provided for a full day of sectionals, orchestra rehearsal and workshops. The funding against these events has been fully executed.

- b) Briefly describe progress made during the first year of funding against each of the indicators of success and/or metrics you identified in your proposal.

The website build moved away from a custom build with original cost projections at nearly double the actual realized costs of using a Weebly platform. The net result is a website that is easily maintained, easily updated and meets the needs of our size organization. We saved a lot of money going with the Weebly platform and will be in good shape going in to 2019 with a few remaining integration goals: registration via google docs and tuition processing via pay pal. The website is 75% complete and will be fully operational with the previous integration goals by June of 2019.

Each of the event collaborations have been executed and the hope is to utilize savings from the website proposal against the over runs of these events and an unbudgeted 2019/20 season String Festival – slated for December of 2019.

- c) What were the broader goals and objectives for your project or organization for 2018 and have they been achieved? If so, how? If not, why not? Are you on track to meet your goals for 2019? If not, are there any changes needed in evaluation or scope of work?

The BIYO set forth to make 2018 the year of collaborations. Our goal was to broaden reach within the community, expose our musicians to other arts groups and ultimately build a young person performing artists community. The collaborations exposed the musicians to dancers, composers, singers and great conductors. Not only did they gain in experience through the collaborations, but they connected with other Bainbridge students who are also actively involved in performance. These events also impacted the community with attendance at each performance exceeding normal levels by 20 to 70%.

## 2) Financials and Financial Narrative

Complete the financial information appropriate to the type of award received:

- a) For general operating support, provide an actual income and expense statement relative to the organizational budget for the first year of funding. Please explain any significant changes to your organization's financial position.
- b) For a project award, provide an actual income and expense statement relative to the project budget for the first year of funding. Please explain any changes and variances.

See below for detail of events, income and expense relative to COBI approved budget. In the original proposal, the website design was the largest request at 4k. Due to the efficiencies and savings gained from the implemented platform discussed above, the excess budget savings have been applied to the approved plan events – events which were underbudgeted and are now 100% executed.

2019 remaining funds will be applied to the remaining website integration function of registration and tuition (\$500 – already approved) and the proposal to fund the 2019/20 Strings Festival to be held in December of 2019 for \$950 – estimated 76% of total event cost.

## Bainbridge Island Youth Orchestra Income and Expense Event Analysis versus Budgeted Request

Event	Income	Expense	Cobi Budget	Amount Requested	% to Budget	Request as % of Total Cost	% Complete
<b>OPG Dance Collaboration</b>	\$ -	\$ 750.00	\$ 250.00	\$ 500.00	200%	67%	100%
Choreographer Commission		\$ 500.00					
Space Rental		\$ 250.00					
<b>Olympic Girls Choir Collaboration</b>	\$ -	\$1,150.00	\$ 300.00	\$ 900.00	300%	78%	100%
Commission of Music Michael Miller		\$ 500.00					
Space Rental		\$ 250.00					
Ad in Arts and Humanities Cultural Events		\$ 400.00					
<b>May Strings Festival</b>	\$450.00	\$1,525.00	\$ 600.00	\$ 500.00	83%	47%	100%
Clinician Payment - Ryan Dudenbostel		\$ 500.00					
Space Rental		\$ 175.00					
T Shirts		\$ 450.00					
Food		\$ 100.00					
Sectional Teachers		\$ 300.00					
<b>December Strings Festival</b>	\$450	\$1,825.00	\$ 600.00	\$ 1,275.00	213%	93%	100%
Clinician Payment - Stephen Radcliffe		\$ 500.00					
Space Rental		\$ 175.00					
T Shirts		\$ 450.00					
Food		\$ 100.00					
Sectional Teachers		\$ 600.00					
<b>Website Design 2018/19</b>	\$ -	\$1,625.00	\$ 4,000.00	\$ 1,625.00	41%	100%	75%
Build Invoice - Tigran Arakelyan		\$1,125.00					
Integration of Tuition Function		\$500.00	(Target Q2 2019)				
Registration Integration		\$ -					
2018/19 Updating and Video Links		\$ -					
<b>Total 2 Yr Budget</b>			\$ 5,750.00				
<b>Total Request 2018</b>			\$ 4,300.00				
Remaining Funds 2019			\$ 1,450.00				

**Proposal:**

2019/20 Strings Festival in December 2019	<b>\$950</b>
Integration of Tuition and Registration Functions on Website	\$500 (already approved as part of original budgeted request)