



2018 Annual Report

Directions

Please complete this form, answer the questions below in two pages or less, not including financials, and submit as one PDF with your invoice to RLassoff@bainbridgewa.gov by **January 18, 2019**. Be candid and specific in your answers. This information helps us understand and account for the impact of our funding on both your organization and the City of Bainbridge Island.

Organization Information

Organization Name: Bainbridge Chorale _____
Contact Person: Stephanie Harris _____ Position/Title: Executive Director _____
Email Address: info@bainbridgechorale.org _____
Mailing Address: PO Box 10572 _____
Address Line 2: _____
City: Bainbridge Island _____ State: WA _____ Zip Code: 98110 _____
Phone (work or daytime): 206-780-2467 _____

Award Information

Award Title: Cultural Funding Grant 2018-19

Brief Description of Award Purpose: To underwrite approximately 30 percent of the salary of our primary artistic personnel, our Conductor and Artistic Director, Michael Austin Miller. _____

Total Amount Awarded: \$ 8,000 _____

Have there been any changes to the scope of service since you received this award?

No Yes (If yes, please explain in narrative section.)

Authorized Signature: _____ Date: January 25, 2019 _____

Print Name: Stephanie L. Harris _____

2018 Annual Report Questions

Dates Covered by Report

From: January 1, 2018- December 31, 2018

1) Progress

- a) Describe the project or work your organization has completed with Cultural Funding to-date. How is it going?

We continue to present our regular schedule of events: two major concert presentations annually for both the adult and youth choirs, public participation events including choral reading session, community caroling, and a sing-along of Handel's *Messiah*. The extra support provided by the Cultural Funding grant has allowed us to keep our ticket prices and membership dues at the same level as over the past few years, in spite of rising expenses.

- b) Briefly describe progress made during the first year of funding against each of the indicators of success and/or metrics you identified in your proposal.

We chose to track:

1. attendance at our concerts and events, aiming for increasing audiences,
2. numbers of participants in our adult and youth ensembles, with the goal of maintaining membership at current levels.

We did measure increases in event attendance in 2018 compared to 2019 across the board. Adult choir participation remains level, as anticipated. There was a drop-in membership in the youth ensemble, the Olympic Girls' Choir in the aftermath of a leadership transition, but we continue to explore ways to attract new members.

What were the broader goals and objectives for your project or organization for 2018 and have they been achieved? If so, how? If not, why not?

A major goal for 2018 included supporting our Artistic Director in his efforts to grow and sustain singers' levels of artistic excellence. We have achieved this, as evidenced by the increasingly professional level of our concerts and growing numbers of audience members.

Are you on track to meet your goals for 2019? If not, are there any changes needed in evaluation or scope of work?

Yes, we are on track to meet our goals for 2019.

2) Financials and Financial Narrative

Complete the financial information appropriate to the type of award received:

- a) For general operating support, provide an actual income and expense statement relative to the organizational budget for the first year of funding. Please explain any significant changes to your organization's financial position.
- b) For a project award, provide an actual income and expense statement relative to the project budget for the first year of funding. Please explain any changes and variances.

	<u>Jan - Dec 18</u>	
Ordinary Income/Expense		
Income		
Concert Income		
Program Advertising	2,330.00	
Total Ticket Sales	<u>22,367.84</u>	
Total Concert Income	24,697.84	\$ 28,000.00
Total Donations	15,247.32	\$ 17,250.00
Grants		
COBI	2,000.00	
Rotary BI	<u>585.00</u>	
Total Grants	2,585.00	\$ 3,500.00
Total Interest Income	257.73	\$ 235.00
Refunds	<u>22.51</u>	
Total Special Projects Income	<u>34,604.70</u>	<u>\$ 29,600.00</u>
Total Income	<u>111,730.06</u>	<u>\$ 116,840.00</u>
Gross Profit	111,730.06	<u>\$ 116,840.00</u>
Expense		
Bank Charges		
Total Bank Charges	259.42	\$ 135.00
Board Development	4.37	
Contractors		
Accompanist	6,477.00	\$ 5,600.00
BC Director	13,125.00	A \$ 15,800.00
OGC Accompanist	1,750.00	\$ 2,500.00
OGC Director	9,599.95	\$ 8,712.00
Total Other Musicians	4,078.90	\$ 4,800.00
Production Manager	500.00	\$ 550.00
Transportation	<u>979.20</u>	<u>\$ 798.00</u>
Total Contractors	36,510.05	\$ 38,760.00
Corporate filing fee	10.00	\$ 50.00
Education	200.00	
Equipment		
Storage	<u>1,759.50</u>	
Total Equipment	1,759.50	\$ 1,800.00
Insurance	2,662.70	\$ 3,500.00
Membership Expenses		
Annual Meeting	419.22	
Member Development	<u>150.00</u>	
Total Membership Expenses	569.22	\$ 475.00
Membership Fees & dues		
ASCAP	208.32	
Bainbridge Island Chamber	215.00	
Chorus America	472.00	
GSCC	50.00	
Washington Nonprofit Res	<u>90.00</u>	
Total Membership Fees & dues	1,035.32	\$ 1,008.00
Miscellaneous Purchases		
Total Miscellaneous Purchases	4,588.17	\$ 4,215.00
Total Office expenses	32,701.56	\$ 27,663.00
Total Production Expenses	16,029.89	\$ 13,275.00
Total Professional Fees	2,807.00	\$ 2,400.00
Total Rent	7,812.00	\$ 10,625.00
Total Special projects expenses	12,378.35	\$ 12,500.00
Web site		
Maintenance and update	1,138.15	
Web hosting	<u>1,299.09</u>	
Total Web site	2,437.24	\$ 1,700.00
Total Expense	<u>121,764.79</u>	<u>\$ 118,106.00</u>
Net Ordinary Income	<u>-10,034.73</u>	\$ 1,266.00
Net Income	<u>-10,034.73</u>	

A - This figure includes the budgeted \$5000 composition fee to be paid to Michael for the OGC/BYO collaboration (no matching line item in the accounts)

The apparent loss on the bottom line reflects the differing times of the '17 and '18 Fall concerts. December '17's receipts were all paid in before the year-end and so do not appear in the Jan-Dec actuals. December '18's concert was later and not all receipts were in before year-end)