



Final Report of Services Provided by in 2017.

1. The Bainbridge Island Special Needs Foundation performed over 13,935 hours of direct client care in our community throughout this past year of 2017. That is an increase of 1,538 hours from 2016. We served around 20 different individuals with a day program that gave improved physical health, mental wellbeing and social interactions, while providing recreational opportunities and community interaction for our participants. There was 1 new participant in the year 2017. Due to this COBI grant we have been able to keep our doors open and provide activities such as weekly swimming, bowling, movies, sing-a-longs at the Senior Center, making lunches and establishing a strong community within. Our participants, the recipients the services provided by these funds, are individuals aged eighteen to their mid fifties, living either with their parents or in group homes.

2. During 2017, our objectives in obtaining this grant were successful because we are maintaining our presence within the community in that we are providing a safe, enriching environment for 20 individuals who without us would have no place to go. We have increased our direct hours over the course of 2017 which was an unexpected yet wonderful outcome. Due to our space limitations, we generally operate at or near capacity. We have continued to monitor and have adapted our programs to keep up with the changing needs of our participants. We continue to receive young adults as they make their transition from public school to community life as well as individuals who have moved into our community and need a program such as ours. As their lives have stabilized after high school, our programs provide continued daily physical activities, cognitive challenges as well as activities that promote their own creativity. Through our program they strengthen their relationships within Stephens House as well as out in the community at large.

3. BISNF works closely with the transition programs at our local high school, BHS and also with the surrounding Kitsap County high schools in North Kitsap, Central Kitsap, Bremerton and South Kitsap. We serve those individuals also due to the lack of programs in their area. We have a good relationship and will do joint activities with another organization on Bainbridge Island that also provides services for post-school individuals with intellectual disabilities. Presenting 50% of our participants are Bainbridge residents.

4. This year has been exciting due to 2 new partnerships that we have developed in our local community on Bainbridge. Our members go once a week to the newly opened BI CrossFit program. The CrossFit program is tailored to each individual needs. Currently we have 5

members that attend this class once a week. It has built their confidence as well as their strength. The other partnership has been with Bainbridge Arts and Crafts. Once a month an Art docent comes to Stephens House and work on a specific art project with our members. The members get exposed to different art mediums while tapping into their own creative self. The funds that we have received from COBI has allowed us to help expense these special partnerships. While our program fees help pay for the two staff members we employ, we also expense to our families certain activities. We are very aware that we watch how much we invoice our families yet we don't want to curb our ability to bring such programs as CrossFit and BAC to our members. COBI helps keep the operations of our organization going while we can create opportunities such as those partnerships.

5. See attached Income & Expense Report.

6. As stated in #4, COBI helps keep the operations of our organization going while we can create opportunities such as those community partnerships mentioned above. Our members can access services at the Bainbridge Senior Center, eat out locally and visit our local museums as well as parks. Due to a grant from Kitsap Van Link, we are provided with a van that we can use throughout Kitsap County. BISNF staff took our members to a quaint 50's cafe somewhere in Kitsap County. The owner was there and completely welcomed our members. They sang to the old songs, ate burgers and danced. Being able to bring that kind of fun to individuals that would be sitting at home otherwise is priceless. This year we have hired a high school student who is an individual with academic challenges and social challenges. What he is very capable of is taking care of the yard at Stephens House. He cuts the grass, he trims hedges and he has removed flower beds. Being able to provide work from other individuals who are impacted by their own challenges is very rewarding and more importantly recognizing that individuals with intellectual disabilities have a place in our community and bring their own skills, personalities and creativeness to their community. So thank you for the opportunity to keep our doors open so we can provide a place where individuals can be empowered to be part of their community as well as establish one of their own.

7. BISNF supports the two year cycle of the funding received by COBI.

Submitted by Linda Purdom

President of BISNF Board of Directors

1/18/18

01/06/18
Cash Basis

Bainbridge Island Special Needs Foundation
Income & Expense Report
January through December 2017

	<u>Jan - Dec 17</u>
Income	
1.1 · Grants	4,263.70
1.2 · Direct Public Support	2,775.00
1.31 · Indirect Public Support	845.00
1.32 · One Call for All	17,716.40
2.1 · COBI Contract	13,411.00
2.2 · Program Fees	80,784.62
4 · Rental/Inv Income	7,400.00
6b · Fundraising	390.00
Total Income	<u>127,585.72</u>
Gross Profit	127,585.72
Expense	
16.1 · Program Expense	9,696.98
14 · Facility	34,931.46
6c · Fundraising Exp	6.82
12 · Payroll Expenses	64,926.34
16.2 · Other Expenses	11,149.86
15 · Print, mail, ship	285.78
13 · Prof Fees/Ind Contractors	907.90
Total Expense	<u>121,905.14</u>
Net Income	<u><u>5,680.58</u></u>

Bainbridge Island Special Needs Foundation
Balance Sheet
As of December 31, 2017

01/06/18
Cash Basis

	<u>Dec 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	24,993.98
Accounts Receivable	-93.06
Total Current Assets	<u>24,900.92</u>
TOTAL ASSETS	<u><u>24,900.92</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
26 · Payroll Liabilities	1,450.10
Total Other Current Liabilities	<u>1,450.10</u>
Total Current Liabilities	<u>1,450.10</u>
Total Liabilities	1,450.10
Equity	
27 · Net Assets	17,770.24
Net Income	5,680.58
Total Equity	<u>23,450.82</u>
TOTAL LIABILITIES & EQUITY	<u><u>24,900.92</u></u>

Bainbridge Island Special Needs Foundation SH Program Activities Summary January through December 2017

	<u>SH Day Program</u>	<u>SH Lunch</u>	<u>Offsite Lunch</u>	<u>Activities</u>
	<u>Qty</u>	<u>Qty</u>	<u>Qty</u>	<u>Qty</u>
Service				
Full Day Fee (December)	1,589 (at 7 hours ea	0	0	0
Half Day Fee (December)	255 (at 3 hours ea	0	0	0
SH Lunch Fee (onsite lunch)	0	784	0	0
SH Activity	0	0	0	7
Offsite Lunch (various)	0	0	160	0
Bowling (Offsite Activity - Bowling)	0	0	0	26
Movie (Offsite Activity - Movie)	0	0	0	52
CrossFit (Bainbridge Island CrossFit)	0	0	0	29
YMCA (Offsite Activity - YMCA)	0	0	0	123
Swimming (Offsite Activity - Swimming)	0	0	0	175
Travel (Ferry)	0	0	0	21
Other Offsite Activity	0	0	0	44
Total Service	<u>1,844</u>	<u>784</u>	<u>160</u>	<u>477</u>
TOTAL	<u><u>1,844</u></u>	<u><u>784</u></u>	<u><u>160</u></u>	<u><u>477</u></u>

Bainbridge Island Special Needs Foundation

PO Box 10919
 Bainbridge Island, WA 98110

Bill To
Roz Lassoff Rlassoff@bainbridgewa.gov City of Bainbridge Island 280 Madison Avenue N. Bainbridge Island, Wa 98110

Invoice

Date	Invoice #
12/31/2017	1978

<u>Service Provider Agency</u>	Bainbridge Island Special Needs Foundation
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Dates of Service	Description of Service	Amount
10/1/17-12/31/17	<p>Thank you for your support of Stephens House!</p> <p>BISNF operates a day program at Stephens House for young adults with developmental disabilities, focusing on quality of life enhancements which increase physical health, mental wellbeing, and social interaction, including gardening, cooking, arts & crafts, swimming, and community outings.</p> <p><u>Number of Participants</u></p> <p>15 participants in October 16 participants in November 16 participants in December 16 different participants throughout quarter (50% BI residents)</p> <p><u>Number of Client Hours</u></p> <p>2,615 hours in October 1,591 hours in November 682 hours in December 4,888 total client hours provided during quarter</p>	3,375.00

Total	\$3,375.00
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