



City of Bainbridge Island
Annual Update & Accomplishment Report
2018 Reporting Period
(for agencies under 100,000)

City Manager: Morgan Smith

Public Works Director/Title VI Coordinator: Barry Loveless

Report Reference: WSDOT's Local Agency Guidelines Manual, Chapter 28

As stipulated in the City of Bainbridge Island's Title VI Program Non- Discrimination Agreement, WSDOT's approval letter to that agreement, and WSDOT's Highways and Local Program Local Agency Guidelines Manual (Chapter 28), the Annual Update & Accomplishment Report for the reporting period reflected above is hereby submitted.

SUBMITTED BY:

Morgan Smith

Printed Name: Morgan Smith
City Manager

12/12/18

Date

ORGANIZATION STRUCTURE:

1. Report any changes in the organizational structure since the last reporting period:

For the 2018 Reporting Year, transportation staff changes include:

1 – Engineer¹ Position – Nick Fitzgerald (Caucasian Male) terminated employment on 7/10/2018

1 – City Manager – Douglas Schulze (Caucasian-Male) terminated employment on 10/2/2018.

1 – City Manager – Morgan Smith (Caucasian- Female) Promoted on 10/02/2018.

There were no significant changes in racial/gender composition for personnel involved in the transportation decision process.

2. Using the most current data available, describe the demographics within your jurisdiction:

BAINBRIDGE ISLAND DEMOGRAPHICS

Bainbridge Island, Washington's estimated population is 24,522 according to the most recent United States census estimates. Bainbridge Island, Washington is the 43rd largest city in Washington based on official 2017 estimates from the US Census Bureau.

The population density is 888.02 people/mi² (342.86 people/km²), with a household density of 146.61 people/km² (379.73 people/mi²).

The overall median age is 48.5 years, 48.8 years for males, and 48.1 years for females. For every 100 females there are 90.9 males.

Based on data from the [American Community Survey](#), in 2017 there were 10,486 households in the city, with an average size of people per household. The homeowner vacancy rate was 1.7%, with a median rent of \$1233/month. The median house has 6.6 rooms and has a value of \$569,700.

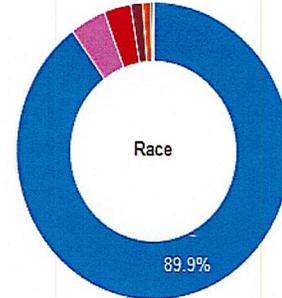
The median income for households in Bainbridge Island, Washington is \$102,906, while the mean household income is \$136,266. The per capita income is \$, and % of families and % of individuals are below the federal poverty line. % of those under 18 are in poverty, and % of those 65 years or older.

– [The United States Census Bureau](#)

Population by Race ?

Total	Hispanic	Non-Hispanic
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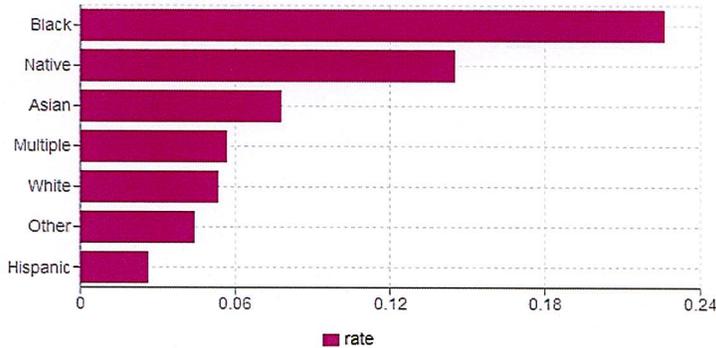
Race	Population
White	21,198
Two or More Races	995
Asian	748
Some Other Race	325
Black or African American	230
American Indian and Alaska Native	62
Native Hawaiian and Other Pacific Islander	18



- White
- Black or African American
- American Indian and Alaska Native
- Asian
- Native Hawaiian and Other Pacific Islander
- Some Other Race
- Two or More Races

Race Data via US Census (2016 ACS 5-Year Survey)

Bainbridge Island Wa Poverty by Race



Name	Total	In Poverty	Poverty Rate
White	20,383	1,091	5.35%
Asian	744	58	7.80%
Multiple	987	56	5.67%
Black	230	52	22.61%
Hispanic	988	26	2.63%
Other	317	14	4.42%
Native	62	9	14.52%

5.58% Overall Poverty Rate
4.20% Male Poverty Rate
6.84% Female Poverty Rate

Poverty in Bainbridge Island Wa

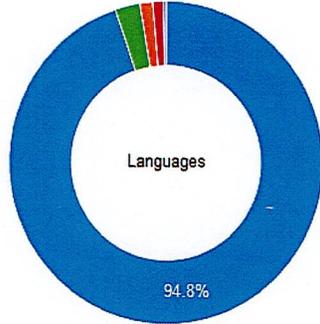
The race most likely to be in poverty in Bainbridge Island Wa is Black, with 22.61% below the poverty level.

The race least likely to be in poverty in Bainbridge Island Wa is Hispanic, with 2.63% below the poverty level.

The poverty rate among those that worked full-time for the past 12 months was 0.63%. Among those working part-time, it was 9.65%, and for those that did not work, the poverty rate was 10.09%.

Bainbridge Island Wa Language by Age

All Ages	5 to 17	18 to 64	Over 65
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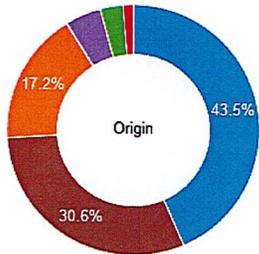


■ Only English ■ Spanish ■ Other Indo-European ■ Asian ■ Other

Bainbridge Island Wa Language

94.76% of Bainbridge Island Wa residents speak only English, while 5.24% speak other languages. The largest non-English language is OtherIndoEuro, which is spoken by 2.51% of the population.

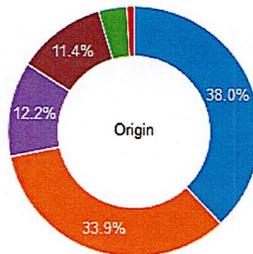
Origin of Non Citizens



■ Europe ■ Asia ■ Africa
 ■ Oceania ■ Latin America
 ■ North America

Non citizens include legal permanent residents (green card holders), international students, temporary workers, humanitarian migrants, and illegal immigrants.

Origin of Naturalized Citizens



■ Europe ■ Asia ■ Africa
 ■ Oceania ■ Latin America
 ■ North America

32.49%	Born in Washington
92.84%	Native Born
7.16%	Foreign Born
2.60%	Non Citizen

Place of Birth

92.84% of Bainbridge Island Wa residents were born in the United States, with 32.49% having been born in Washington. 2.60% of residents are not US citizens. Of those not born in the United States, the largest percentage are from Europe.

Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.

N/A

- a. How was the information utilized or Title VI provisions and needs applied in each study or activity?

N/A

3. List any Public outreach activities during the reporting period such as, public announcements and/or communications for meetings, hearings, project notices:
The city uses a variety of public outreach methods to reach all island residents including, local newspaper advertising, announcement mailings within 300' of project location, project webpages, project listserv's, City Facebook webpage, press releases, City Manager weekly report, weekly traffic report & listserv, on-site sandwich boards, variable message boards, kiosks', and door hangers.

Agendas, notices minutes and Video are available via the City of Bainbridge Island website:

<http://www.bainbridgewa.gov/1101/City-Council-Agendas>

Project workshops held in the City Hall Council Chambers include the following notice on all announcements "For special accommodations, please contact City Clerk at 206. 780.8624 or cityclerk@bainbridgewa.gov".

City council meetings allow anyone to sign-up to speak and accommodations are made for persons with disabilities or use English as a second language by contacting the City Clerk in advance of the meeting.

The City Council Chambers is a wheelchair accessible facility with special equipment available for the hearing impaired.

The City has created a dedicated Title VI webpage, for more information, visit www.bainbridgewa.gov/740/Title-VI-Notice.

How were special language needs assessed?

The City has access to "Language Line Services"; however, no special language needs were requested during the reporting period.

- a. What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities.

Project managers conduct pre-construction meetings and/or workshops in the early stages of project development and, on occasion, go door to door to meet with community members regarding specific projects details.

Generally speaking, project workshops are well attended by the community and attendees will let the Project Mangers know if any special circumstances are needed for individuals in their neighborhood.

All formal advertisements in the City's newspaper of record and specifications include the following language:

"The City of Bainbridge Island in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252,42 U.S.C. 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that is will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award".

The following brief Title VI Statement is used in project notices, traffic notifications, webpages, etc.

"The City of Bainbridge Island fully complies with Title VI of the Civil Rights Act of 1964 and related statues in all programs and activities. Those requiring disability accommodations, please contact the City Clerk at 206.842.2545 or cityclerk@bainbridgewa.gov".

The general public may request reasonable accommodation to access City programs, services or activities. Requests may include, but are not limited to:

- ~ Printed materials in alternative formats
- ~ Public facility accessibility
- ~ Website accessibility/PDF document conversion
- ~ Sign language interpreters
- ~ Assisted listening devices

- b. List the special language services provided:
No special language services were requested during the reporting period.
- c. List any costs incurred for translations and interpreters for each activity.
\$0.00

TRANSPORTATION PROJECTS PUBLIC OUTREACH:

4. List all transportation related contracts (Federal and others) that were executed during the reporting period. (Please include construction, consultant agreements for planning, design, engineering, environmental, research, etc.)
- o Include dollar value of each. *See below table.*
 - o Other than advertising in your local legal publication, what outreach was made to DMWBE firms that a contracting opportunity existed within your agency.
The City uses a number of solicitation methods such as the City’s website bid & awards page and Listserv, MRSC Roster, plan centers and the Seattle Daily Journal of Commerce which reaches DMWBE firms.
 - o Identify the DMWBE contracts that were awarded and their dollar amount.
See below table.
 - o Is there a Title VI Non-Discrimination statement included in all contracts and public notices? *Yes*
 - o How did your organization ensure that minority, women, and disadvantaged firms were provided equal opportunity to participate in the contracting arena?
Title VI statements are included in all project advertising, webpages, weekly traffic impact notifications, and general project notifications.

Project	Company	Phase	DMWBE	Prime/sub
00780 & 00800 Core 40 Fletcher Bay Road & Miller Road Shoulder Improvements	Titan Earthwork	Construction	--	\$1,376,058.78
00715 Sportsman Club New Brooklyn Intersection Imp.	Skillings Connolly, Inc.	Design	--	\$49,157.73

Transportation projects that identify impacts to minority and/or low-income environmental justice populations.

For the 2018 reporting period, the City of Bainbridge Island did not have any transportation projects that impacted minority and/or low-income environmental justice populations.

Right-of-Way Acquisition

For the 2018 reporting period, no right-of-way acquisition for real property occurred.

Title VI Complaints

For the 2018 reporting period, the City of Bainbridge Island did not receive any Title VI complaints.