

CEM

CITY OF BAINBRIDGE ISLAND
2019 - 2020 HUMAN SERVICES FUNDING PROGRAM PROPOSAL

Applicant Organization Name: THE TYLER MONIZ PROJECT (TMP)
Proposal Contact Person: LEE MONIZ Position/Title: _____
Email Address*: valleem@aol.com

*Note: All communication regarding this proposal and any questions will be communicated using the email address you provide above. Please make sure you are monitoring it.

Are you applying with a fiscal sponsor? (y/n) N **If yes, complete Fiscal Sponsor section below.

Mailing Address: 10468 Barkentine Rd NE

Address Line 2: _____

City: Bainbridge Island State: WA Zip Code: 98110

Phone (work or daytime): 206 851-8609

Are you a 501(c)(3) nonprofit organization? (y/n) Y Organization Tax ID#: 81-5305420

Year established: 2017 Number of year continuously operating: 1

Are you now being funded by another program of City of Bainbridge Island? (y/n) No

If so, by what program and in what amount? _____

****Fiscal Sponsor** (Only complete this section if this proposal will be submitted through a fiscal sponsor.)

Organization Name: _____

Contact Person: _____ Position/Title: _____

Email Address: _____

Phone (work or daytime): _____

Mailing Address: _____

Address Line 2: _____

City: _____ State: _____ Zip Code: _____

Are you a 501(c)(3) nonprofit organization? (y/n) _____ Organization Tax ID#: _____

Year established: _____ Number of years continuously operating: _____

Are you now being funded by another program of City of Bainbridge Island? (y/n) _____

If so, by what program and in what amount? _____

Proposal Information


Proposal Title: TYLER MONIZ PROJECT - BAINBRIDGE COFFEE OASIS

Brief Description of Request: "To support..." To support the establishment of a youth-focused coffee oasis cafe and center on Bainbridge Is.

Total Amount Requested: \$ 100,000

Amount of City Funding Requested: 2019: \$ 90,000 2020: \$ 10,000

- Project Support
- General Operating Support

Authorized Signature:  Date: 9/28/2018

Print Name: (LEE MONIZ) SARA PROUT for LEE MONIZ

City of Bainbridge Island
2019-2020 Human Services Funding Proposal

The Tyler Moniz Project – Bainbridge Island Coffee Oasis
September 28, 2018

Proposal Narrative

1. STATEMENT OF PURPOSE

The Tyler Moniz Project mission is to support community and educational programs that promote happiness, well-being and hope. As described in the City's 2016 *Community Needs Assessment Report*, Island parental focus on achieving and maintaining affluence adversely affects teens and young people. Lacking family oversight; a teen center; alternative recreational opportunities apart from school sports; and adequate counseling and crisis intervention services, many teens suffer from anxiety, stress, and substance abuse at rates significantly above their County or State counterparts. As further underscored by the campus suicide of a Bainbridge High School sophomore last year, the need for an accessible, inviting, and safe public gathering space that also provides confidential access to support services for island youth has become an urgent community priority.

In response, The Tyler Moniz Project is working to bring a Coffee Oasis teen café and center to Bainbridge Island. Coffee Oasis' 21 years of service to high-risk and homeless youth in Kitsap County is well-known: they have a proven formula that combines coffee and empathy to create a welcoming and supportive environment for young people. A partnership with Coffee Oasis supports our mission by providing a safe space where the island's young people may study and have fun while connecting with one another as well as with trained, caring adults, as needed. Recognizing that Bainbridge youth have unique concerns, the Bainbridge Coffee Oasis will offer programs specially tailored to support Bainbridge young people, ages 13-25, while also offering the services that Coffee Oasis is known for, especially job training, counseling services, and crisis intervention.

II. PROGRAM SUMMARY

1. What program or services will the requested funds provide and who will be the primary recipients?

The requested funds will go towards two years' worth of operating expenses for a Winslow-based Coffee Oasis teen café and center. The café will be public, open to all, but the teen center events and activities job training, case management, counseling, and crisis intervention services will be offered to youth ages 13-25 only.

2. How will recipients access those services?

Youth will have direct, confidential access to trained counselors on site within easy walking distance of Bainbridge High School and downtown Winslow.

3. *What percentage of the population of Bainbridge Island residents who are eligible for these services will be served by this program?*

Bainbridge youth ages 13-25 represent approximately fifteen percent of the Island's population, and every one of these individuals welcome and eligible for support services at the Bainbridge Coffee Oasis.

4. *How many (or what percentage) of those served overall will be Bainbridge Island residents?*

While all youth between ages 13 and 25 are welcome at all Coffee Oasis locations, it is anticipated that >90% of the center's participants will be Island residents.

5. *Describe how this request fits within the definition of Human Services as provided in the Human Services Element of the City's Comprehensive Plan:*

In providing a safe, stable, accessible, fun and healthy public and confidential space for Bainbridge youth to meet, gather, create, train and access free professional support services, this project is directly addressing three of the five priority community needs outlined in the 2016 Community Needs Assessment Report, called for in the City's Comprehensive Plan Human Services Element. The specific Overall Findings from that report that this request addresses are:

- #3 Residents are not aware of other's needs and also don't know what services are available
- #4 Proper health care is difficult to find, due to accessibility and affordability issues; and
- #5 Teenagers' mental health and substance needs are not being met

The unique comingling of job training, peer activities and counseling services – all available at the café and connected teen center represent both preventative and restorative opportunities to address these current community-felt challenges. Of course, the long term goal is that the preventative activities (teen-led events, gatherings, activities etc.) lead to a decrease in the the need for the available crisis intervention services.

The worst case culmination of social and emotional dis-ease, is the loss of life by suicide. Sadly, this has become an increasing reality and concern for Bainbridge Island youth, due to common and unique factors affecting Bainbridge youth. By example, Tyler Moniz had a hidden battle with depression and took his life. Eight months after his death, his parents Lee and Jeff Moniz created The Tyler (www.TheTylerMonizProject.com) as a way of promoting conversations around depression and mental health. Over the past year, The Tyler Moniz Project has been talking with Bainbridge youth asking them what they needed. The resounding answer is a coffee house where kids can relax, where they can enjoy time with their friends, and where they can open up about what's going on in their lives. This is why the Tyler Moniz Project has launched a capital campaign to raise \$2 million dollars to bring a Coffee Oasis (www.TheCoffeeOasis.com) to Bainbridge Island – to build the type of place that may have helped Tyler.

For more than 21 years, Coffee Oasis has been working in Kitsap County to support high-risk and homeless youth. Coffee Oasis has a proven formula that combines coffee and empathy to create a welcoming, safe, and supportive environment for young people. The Tyler Moniz Project's mission is to support our community through projects and educational programs that promote happiness, well-being, and hope. A partnership with Coffee Oasis (supports this mission by providing a safe space where the island's young people may study and have fun while connecting with one another as well as with trained, caring adults. We know that Bainbridge Island youth have unique concerns. The Bainbridge

Coffee Oasis, therefore, will offer programs specially tailored to support Bainbridge Island young people. Among other things, young people will have access to counseling services and crisis intervention.

Coffee Oasis programs are youth-centered by engaging youth in our program planning, implementation, evaluation, relationships, and communication. Youth are partners to engage in opportunities, take responsibility, and embrace the lead role in identifying barriers and setting goals. We see this beautifully displayed when youth hold other youth accountable to the drop-in center expectations because it is their safe place. Youth also show a great skill at problem-solving and thinking of creative solutions in their goal plans.

Coffee Oasis provide services that are strengths-based by focusing on building the personal attributes of each youth. They encourage the development of skills, behaviors, and beliefs that contribute to youth thriving. They do not focus on problem-behavior but rather see challenges as capacity building opportunities and support youth to tackle these challenges in a respectful, supportive and non-judgmental manner. This has been extremely successful in helping youth re-engage in school and at job training internship sites.

They provide meaningful opportunities for engagement by:

- Encouraging all staff to seek interactions with youth
- Providing opportunities to work on projects together for the center (example: planting flowers around the building)
- Programming adult-youth time into each day (example: Talk Back sessions)
- Getting youth outside of their peer comfort zone (example: group activities and games)
- Providing small group activities (example: life skill activities such as cooking a meal or painting a mural together)
- Connecting youth to intergenerational mentors to meet weekly together
- Inviting youth to participate in satisfaction surveys and community awareness events

Coffee Oasis supports the individual goals, interests, and abilities of youth by building relationships that are not focused on fixing the youth or saving them. They listen and work to build trust so that they can come alongside them on their journey to encourage them and provide opportunities for them that are in line with their goals, interests, and abilities. This is revealed by outreach workers reaching out to youth where they are, drop-in centers having activities and resources that are what youth are requesting, and case management services that emphasizes individual strengths, solutions, strategies, and promoting each youth's ability to carry out his or her stability and safety plan. An example is a youth that is interested in being a musician, can create music sessions at the drop-in center, connect them with a mentor that is also a musician, and participate in a job training internship at Ted Brown Music.

Coffee Oasis utilizes harm reduction strategies and motivational interventions within which clients may examine the impact of their substance use and increase their motivation to change. Staff meet youth "where they are at," when addressing conditions of drug use or destructive behaviors. They explore the areas of potential risk and introduce educational information and strategies about safe sex, pregnancy, and drug use at points pertinent to the discussion. They accomplish this by 1. Making safety their focus; 2. Making supplies available; 3. Engaging with youth; 4. Identifying overcome barriers; 5. Helping barriers (i.e. referrals, networking); 6. Encouraging youth in creating their individual safety plans; and 7. Supporting their progress.

We believe this approach is effective because it is congruent with adolescent development and decision-making. Youth tend to reject authority and strive for autonomy in their decision-making. Avoiding judgment about high-risky behaviors or mental health issues enhances the ability for staff to deliver important messages about harm reduction and available resources.

We have a crisis interventionist to provide de-escalation strategies and a mobile onsite mental health therapist to provide one-on-one therapy.

Internally we address the stigma associated with mental health issues and high-risk behavior by using culturally appropriate and sensitive language, having resources easily accessible to remove barriers from youth accessing them, and providing a network of staff and volunteers who can provide emotional support and encouragement. Externally in the community, we address the stigma by using our newsletters, story cards, and social media sites to educate the community. We actively promote and participate in community awareness events about such as Out of Darkness Walk and Awake All Night.

6. Describe how this and/or human services on Bainbridge Island. funding will foster improvement in the range and quality of health, housing

By providing both healthy and creative gathering and activity alternatives as well as direct, accessible crisis intervention and counseling for youth on Bainbridge Island, there will be a direct increase in availability of these needed services on the island – and a consequent uptick in innumerable quality of life concerns, including emotional well-being, job security, academic performance, community service and family emotional and economic stability.

7. If other community partners have an essential role in the delivery of proposed program or services, briefly describe their role and commitment (financial and/or non-financial)

As the Tyler Moniz Project is a new and all-volunteer organization, we are partnering with Coffee Oasis to deliver the proposed services. The Tyler Moniz Project is working to secure two years worth of operating funds to this end, and will continue to work closely with them and other community organizations to design, customize, evaluate and iteratively improve the Bainbridge Coffee Oasis experience to serve the particular needs of Bainbridge youth.

III. ORGANIZATIONAL STRENGTH

While a nascent influence on Bainbridge Island, the Tyler Moniz Project has already been instrumental in bringing community organizations and service providers together to raise awareness of the emotional well-being challenges unique to Bainbridge Island youth --- through sponsoring film screenings, community and online discussion forums, public fundraisers, and our current Conversation Bench project, with the initial installation at Bainbridge High School.

We have already identified and entered into supportive negotiations with owners of two available properties proximate to both Bainbridge High School and downtown Winslow, both on Madison Avenue, who are excited about renovating their property for this express purpose.

Our role will be to facilitate and customize the integration and success of a new Coffee Oasis on Bainbridge Island, sharing evaluation responsibility together with Coffee Oasis.

Coffee Oasis has been working in Kitsap County to support high-risk and homeless youth for 21 years. They have a proven formula that combines coffee and empathy to create a welcoming and supportive environment for young people.

By partnering with Coffee Oasis, we can provide a much-needed, public, safe space where the island's young people can connect with one another, while also providing them with job training, counseling services, shelters, and crisis intervention.

IV. DESIRED OUTPUTS, OUTCOMES and ASSESSMENT

The Tyler Moniz Project – Bainbridge Coffee Oasis		
OUTPUTS AND OUTCOMES CHART 2019-2020		
<u>Program and Services</u>	<u>Annual Goal: Unduplicated Bainbridge Residents Served</u>	<u>Outcomes</u>
Outreach: Building relationships with Bainbridge youth to give them resources and information about our youth programs.	Year 1: 100 youth contacts made Year 2: 400 youth contacts made	Bainbridge youth know about and are increasingly engaged in vibrant teen cafe and center
Social Engagement: Youth designing and running alternative social and entertainment opportunities onsite	Year 1: 25 engaged youth active in daily operations of Café and center Year 2: 50 youth active in daily operations of Café and center	Core Bainbridge youth excited about running café and developing compelling social and entertainment hangout
Crisis Intervention: Crisis and substance abuse counselors available on-site	Year 1: <ul style="list-style-type: none"> - 50 youth seek support at Bainbridge Coffee Oasis - 25 youth engage in life skills classes - 50 youth access emergency resources Year 2: <ul style="list-style-type: none"> - 100 youth seek support at Bainbridge Coffee Oasis - 25 youth engage in life skills classes 	Youth aware of and reaching out for active crisis intervention on-site

V. PROGRAM EVALUATION PLAN

The Tyler Moniz Project will defer to and support the implementation of Coffee Oasis' proven methods of program evaluation and improvement.

Program Budget

Please refer to attached budget summaries.

1. The total FY19 estimated budget for the Tyler Moniz Project is \$1,541,500, which included two years of operating expenses for the Bainbridge Coffee Oasis.
2. The Year 1 request represents approximately 5% of our total agency budget for FY2019
3. The services we are requesting funding for have not been offered previously,
4. We are seeking private gift and grant income to meet the remaining need.
5. The consequences to Bainbridge youth, should this proposal not be funded, is at best, status quo, and at worst, the loss of another life by suicide.

The Tyler Moniz Project Board Contact Information
September 2018

Lee Moniz	Executive Director	206-851-8609	valleem@aol.com
Jeff Moniz	Financial Officer	206-250-7194	jeffmm225@aol.com
Sally Kuhn	Board Member at Large	206-550-6974	sallysamson@aol.com
William Gibson	Mental Health & Social Services	206-465-9935	wgibson@brandman.edu
Sarah Frost	School Liaison	206-277-7738	sarahfrost35@gmail.com
Cassie Grogan	Student Liaison	206-822-8099	c.grogan000@gmail.com
Heidi Johnston	Board Member at Large	206-822-8099	heidi@heidiandbruce.com
Sally Kidder Davis	Board Member at Large	206-321-6061	sallykdavis@comcast.net
Liz Bracken	Secretary	206-778-5073	elizabeth.a.bracken@gmail.com

Balance Sheet Suggested Format

CURRENT ASSETS:		
Cash	<u>86,677.-</u>	
Accounts Receivable	<u>0.-</u>	
Inventory (6 SENCHES)	<u>12,000.-</u>	
TOTAL CURRENT ASSETS		\$ <u>98,677.-</u>
PROPERTY & EQUIPMENT:		
Land and Building	<u>0.-</u>	
Fixtures & Equipment	<u>0.-</u>	
Vehicles	<u>0.-</u>	
Less Accumulated Dep.	<u>(0.-)</u>	
NET FIXED ASSETS		\$ <u>0.-</u>
OTHER ASSETS:		
License	<u>0.-</u>	
Goodwill	<u>0.-</u>	
TOTAL ASSETS		\$ <u>98,677.-</u>
CURRENT LIABILITIES:		
Notes Payable (1 year)	<u>0.-</u>	
Accounts Payable	<u>0.-</u>	
Accrued Expenses	<u>0.-</u>	
Taxes Owed	<u>0.-</u>	
Long Term Debt (Current Amt)	<u>0.-</u>	
TOTAL CURRENT LIABILITIES		\$ <u>0.-</u>
LONG TERM DEBT		\$ <u>0.-</u>
Loans	<u>0.-</u>	
TOTAL LIABILITIES	<u>0.-</u>	
STOCKHOLDERS EQUITY:		
Capital Stock	<u>0.-</u>	
Paid-In Capital	<u>0.-</u>	
Retained Earnings	<u>0.-</u>	
TOTAL NET WORTH		\$ <u>98,677.-</u>
TOTAL LIABILITIES AND NET WORTH		\$ <u>98,677.-</u>

TYLER MONIZ PROJECT COFFEE BAGS 2019-2020 PROPOSAL

Date: 24 Sept 2018

Company: The Tyler Moniz Project

Address: 10468 Barkentine Rd NE
Bainbridge Island, WA 98110

(all values in \$000)

ASSETS

Current Assets

Cash	\$86,677
Accounts receivable	0
(less doubtful accounts)	0
Inventory	12,000
Forfeity investment	0
Prepaid expenses	0
Total Current Assets	\$98,677

Fixed Assets

Long-term investments	\$0
Land	0
Buildings	0
(less accumulated depreciation)	0
Plant and equipment	0
(less accumulated depreciation)	0
Furniture and fixtures	0
(less accumulated depreciation)	0
Total Net Fixed Assets	\$0

TOTAL ASSETS

\$98,677

LIABILITIES

Current Liabilities

Accounts payable	\$0
Short-term notes	0
Current portion of long term notes	0
Interest payable	0
Taxes payable	0
Accrued payroll	0
Total Current Liabilities	\$0

Long-term Liabilities

Mortgage	\$0
Other long-term liabilities	0
Total Long-Term Liabilities	\$0

Shareholders' Equity

Capital stock	
Retained earnings	
Total Shareholders' Equity	\$98,677

TOTAL LIABILITIES AND EQUITY

\$98,677

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2018 OPERATING BUDGET

FOREFRONT PRESENTATION	300.-
RAINBIDGE HIGH SCHOOL SCHOLMSHIP	1000.-
SPORTSMANSHIP AWARD (BHS)	200.-
FUNDRAISING AUCTION VENUE (FOOD)	4237.92
COFFEE OASIS VIDEO PRODUCTION COST	1500.00
AUCTION AUDIO/VIDEO	300.-
CONVERSATION BENCHES (11)	18,362.14
FUNDRAISING AUCTION ITEMS/WINE/ SUPPLIES	3198.-
4TH JULY BOOTH RENTAL	100.-
4TH FLOAT SUPPLIES	177.71
CONTRACT WORK FOR 4TH FLOAT, PARADE, AUCTION (FARNIT)	3000.-
AUCTION WEB SUPPORT/SOFTWARE	1499.-
ACCOUNTING SOFTWARE	217.99
WEB PNT/CC. FEES (SAFESAVE)	1948.22
	<hr/>
	\$ 36,040.98

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MAJOR INCOME SOURCES
(PAST TWO YEARS)

2017
FUNDRAISING AUCTION \$ 24,000.-
KUHN FOUNDATION 5,000.-
29,000.-

2018
FUNDRAISING AUCTION \$ 80,000.-
KUHN FOUNDATION 10,000.-
REG ENVELOPE 6,000.-
96,000.-

Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2017

Open to Public Inspection

A For the 2017 Calendar year, or tax year beginning 2017-04-01 and ending 2018-03-31

B Check, if available

Terminated for Business

Gross receipts are normally \$50,000 or less

C Name of Organization, TYLER MONIZ PROJECT

10466 Barkentine Rd NE

SAINBRIDGE ISLAND, WA

US 98110

D Employee Identification

Number 81-5305420

E Website:

www.theylormonizproject.com

F Name of Principal Officer, Jeff Moniz

10466 Barkentine Rd,

Sainbridge Island, WA, US,

98110

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times are 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

TND 11-11-11 11:11 AM

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 16 2017

513:
A
Employer Identification Number:
81-5305420
DIN:
26053444005707

TYLER MONIZ PROJECT
10468 BARKENTINE
BAINBRIDGE ISLAND, WA 98110-0900

Contact Person: ID# 31954
CUSTOMER SERVICE
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
March 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
February 9, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947