



Monthly Financial Report - July 2018

FUND No.	FUND NAME	2017 ENDING FUND BALANCE	JULY 2018 BEGINNING FUND BALANCE	JULY 2018 REVENUES	JULY 2017 REVENUES	JULY 2018 EXPENSES	JULY 2017 EXPENSES	JULY 2018 ENDING FUND BALANCE	TARGET RESERVE
001	General Fund	\$ 15,215,654	\$ 16,802,724	\$ 932,899	\$ 1,027,286	\$ (1,306,848)	\$ (1,198,763)	\$ 16,428,775	\$ 5,272,000
101	Street Fund	\$ 852,718	\$ 567,037	\$ 284,218	\$ 385,321	\$ (167,275)	\$ (136,466)	\$ 683,981	N/A
103	REET Fund	\$ 56,801	\$ 557,619	\$ 338,113	\$ 408,459	\$ (128,337)	\$ (463,683)	\$ 767,395	N/A
104	Civic Impr. Fund	\$ 296,032	\$ 341,807	\$ 17,609	\$ 16,544	\$ (24,380)	\$ (24,852)	\$ 335,036	N/A
108	Affd. Housing Fund	\$ 159,176	\$ 258,051	\$ -	\$ 1,125	\$ (1,125)	\$ (1,125)	\$ 256,926	N/A
301	Capital Const. Fund	\$ 4,361,129	\$ 5,533,411	\$ 10,969	\$ 175,157	\$ (56,721)	\$ (442,577)	\$ 5,487,659	N/A
401	Water Fund	\$ 7,324,500	\$ 7,296,954	\$ 108,371	\$ 154,183	\$ (108,819)	\$ (85,382)	\$ 7,296,506	\$ 341,074
402	Sewer Fund	\$ 6,687,583	\$ 5,901,363	\$ 263,384	\$ 268,961	\$ (325,208)	\$ (199,745)	\$ 5,839,540	\$ 2,351,822
403	Storm Water Fund	\$ 1,217,817	\$ 1,668,252	\$ 6,468	\$ 5,207	\$ (125,030)	\$ (138,618)	\$ 1,549,690	\$ 800,875
407	Building Svcs. Fund	\$ 324,723	\$ 316,812	\$ 230,475	\$ 243,067	\$ (227,112)	\$ (239,362)	\$ 320,175	N/A

NOTES:

The City has adopted reserve policies for the General Fund (Fund 001) and the Water, Sewer, and Storm and Surface Water Funds (Fund 401, Fund 402, Fund 403, respectively). The General Fund reserve amount was taken from the 2017-2018 Adpoted Budget. Utility reserve targets were calculated based on the policies in Section 6 of Resolution No. 2016-19. Operating expenses used in the calculation were taken from the 2017-2018 Adopted Budget, and capital assets used in the calculation were taken from the 2017 CAFR.

Monthly revenue and expense amounts may include non-cash transactions.

REPORT DATE: 8/24/2018



Monthly Financial Report Highlights July 2018

- **GENERAL FUND REVENUES & EXPENSES:** Revenues in the General Fund were \$94,000, or 9%, lower in July 2018 compared to July 2017. Fluctuations in the timing and amount of B&O taxes received for utilities, and one-time grant revenues in July 2017 composed the difference. Conversely, expenses in the General Fund were \$107,000, or 9%, higher in July 2018 compared to July 2017, mostly due to a \$102,000 capital expense for the purchase of three new police vehicles in July 2018.
- **STREET FUND REVENUES & EXPENSES:** Revenues in the Street Fund were \$101,000, or 26%, lower in July 2018 compared to July 2017. A \$300,000 transfer from the General Fund to maintain the Street Fund minimum target fund balance in July 2017, offset by a \$200,000 parking tax receipt in July 2018, created most of the difference. It is typical for both revenue sources to vary in amount and timing throughout the year. Expenses in the Street Fund were \$30,000, or 23%, higher in July 2018 compared to July 2017. Higher salary costs, primarily because of an increase in staff time spent on work charged to the Streets Fund, composed most of difference.
- **REET FUND REVENUES & EXPENSES:** REET revenues were \$70,000, or 17%, lower in July 2018 compared to July 2017 because, while the average selling price was 36% higher in July 2018, transaction volume was 39% lower. Several transactions with sale prices of over \$2 million occurred in July 2017, while July 2018 included one large transaction with a sale price of over \$8 million. Sale prices of over \$2 million were outliers when considering the overall composition of transactions, but they increased the average selling price significantly, and lessened the impact of decreasing transaction volume on REET revenue. Expenses in the REET Fund were \$335,000, or 72%, lower in July 2018 compared to July 2017 due to variances in the necessity for the REET Fund to support the maintenance of other funds' minimum target fund balances.
- **CAPITAL CONSTRUCTION FUND REVENUES & EXPENSES:** Revenues in the Capital Construction Fund were \$164,000, or 93%, lower in July 2018 compared to July 2017 due to the number and timing of State and Federal grants received. Federal grants totaling to \$10,000 for the Miller Road project were received in July 2018. Expenses in the Capital Construction Fund were \$385,000, or 87%, lower in July 2018 compared to July 2017 due to differences in the timing and volume of expenses for capital projects, and the statuses of active capital projects. \$14,000 were spent on professional services for the Police and Court Facility, Miller Road, and Sportsman Club Road improvement projects, and \$41,000 on a construction invoice for City Dock improvements in July 2018.

- **WATER FUND REVENUES & EXPENSES:** Revenues in the Water Fund were \$45,000, or 30%, lower in July 2018 than they were in July 2017. While water sales revenue increased by \$17,000, that increase was offset by a decrease of \$60,000 in revenue from connection fees. Revenue from connection fees fluctuates depending on the permitting stage and number of construction projects taking place on the Island. Water Fund expenses were \$23,000, or 27%, higher in July 2018 compared to July 2017. Expenses contributing to the difference included professional services for backflow testing, the water rate study, and the Water System Design Improvements project.
- **SEWER FUND EXPENSES:** Expenses in the Sewer Fund were \$125,000, or 62%, higher in July 2018 compared to July 2017, due mainly to a construction invoice for the Village Pump Station Replacement project and professional services expenses for the sewer rate study.
- **SSWM FUND EXPENSES:** Expenses in the SSWM Fund were \$13,000, or 10%, lower in July 2018 compared to July 2017. The difference is due to the timing of the City's annual regional stormwater monitoring NPDES permit payment, which was paid in May 2018.
- **BUILDING SERVICES FUND REVENUES & EXPENSES:** Revenues in the B&DS Fund were \$12,000, or 5%, lower in July 2018 than they were in July 2017. While it may seem counterintuitive considering the focus of the ongoing development moratorium, revenue from zoning and subdivision fees was \$5,500 higher in July 2018. Current revenue reflects submissions handed in prior to the moratorium. In addition, because of the timing of the internal workflow for the review process, significant impacts to the zoning and subdivision revenue source are delayed. Revenues from all other B&DS revenue sources (excluding operating transfers) were collectively 23% lower in July 2018 compared to July 2017. Permit revenues for July 2018 would have been even lower save for the receipt of one exceptionally large fee which indicates, like REET, individual transactions can affect the average and skew results. Assuming typical permit patterns resume, a decrease in this revenue source is likely over the coming months. Expenses in the B&DS Fund were \$12,000, or 5%, lower in July 2018 than they were in July 2017, mainly due to a decrease in temporary staffing.

REVENUE TYPE	JULY 2017 TOTAL	JULY 2018 TOTAL	INCREASE (DECREASE)	% CHANGE
ZONING & SUBDIVISION FEES	190	5,388	5,198	2736%
TRANSP IMPACT ADM FEE	266	358	93	35%
BUILDING PERMITS	59,861	58,741	(1,119)	-2%
PLAN'G REVIEW OF BLDG PERMITS	13,132	9,722	(3,410)	-26%
PLAN CHECKING FEES	45,127	32,400	(12,727)	-28%
FIRE MARSHALL PLAN REVIEW	6,000	4,300	(1,700)	-28%
OTHER PLANNING/DEVELOPMENT FEE	15,866	2,660	(13,206)	-83%