



CITY OF BAINBRIDGE ISLAND
REMOVAL OF A LANDMARK TREE PERMIT
P101

FOR OFFICIAL USE ONLY:

PERMIT# _____

DIRECTOR'S RECOMMENDATION _____

COUNCIL HEARING DATE _____

COUNCIL DECISION _____

Landmark Trees are unique because of their age, size, species, historical significance, or aesthetic quality. Any person, corporation, or other legal entity seeking to remove a Landmark Tree must submit an Application for Removal of a Landmark Tree to the Department of Planning and Community Development. Applications are reviewed by the Director of Planning and Community Development, and a final decision is made by the City Council at a public hearing within 60 days following receipt of the permit.

This worksheet includes a list of all Landmark trees (2), required mitigation and the criteria (3) that must be met for the City Council to approve removal of a Landmark Tree.

Project Name:		
Parcel Number(s):		
Property Address:		
Project Contacts (owner, arborist)		
Property Owner:		
Address:		
City:	State:	Zip:
Email:		Phone:
Arborist:		
Address:		
City:	State:	Zip:
Authorized Agent		
Name:		Agency:
Address:		
City:	State:	Zip:
Email:		Phone:

If additional parcels or contacts are required, please attach additional sheets

Type	# of trees proposed for removal	DBH* (see pg 3) of trees proposed for removal	Reason for removal (1,2 3) (See pg 3)	Mitigation (see page 3)
Birch ≥ 30"				
Beech ≥ 36"				
American Elm ≥ 36"				
Douglas Fir ≥ 40 "				
Grand Fir ≥ 40"				
Horsechectnut ≥ 40"				
Western Hemlock ≥ 30"				
Black Locust ≥ 30"				
Lombardy Poplar ≥ 38"				
Pacific Madrone ≥ 24"				
Bigleaf Maple ≥ 36"				
Silver Maple ≥ 36"				
Monkey Puzzle Tree ≥ 36"				
Monterey Pine ≥ 30"				
Oregon White Oak ≥ 30"				
Pin Oak ≥ 30"				
Red Oak ≥ 38"				
Ponderosa Pine ≥ 30"				
Western White Pine ≥ 30"				
Sitka Spruce ≥ 36"				
Sycamore ≥ 36"				
English Walnut ≥ 30"				
Western Red Cedar ≥ 30"				
Giant Redwood ≥ 30"				
Japanese Laceleaf Maple ≥ 12"				

*DBH is Diameter at Breast Height and means the diameter of a tree measured at 4.5 feet above the ground on the uphill side of the tree.

Reason for Removal: (indicate on page 2 if removal is due to 1,2 or 3 below)

The City Council shall only approve the removal of a Landmark Tree upon finding that at least one of the following criteria is met:

- 1) The removal is necessary to enable construction on or reasonable use of the property, and no other alternative is feasible: or
- 2) The removal is necessary to maintain utilities, access or fulfill the terms of an easement or covenant recorded prior to the adoption of the ordinance codified in this chapter; or
- 3) The tree is diseased, dead, or otherwise determined to be a hazardous tree as determined by a qualified professional pursuant to BIMC 18.15.010.C.1.c (see below)

BIMC 18.15.010.C.1.c, Significant trees and tree stands may be removed if it is determined by a consulting arborist who is certified by the American Society of Consulting Arborists, or a TRACE certified professional as established by the PNW Chapter of the International Society of Arboriculture, and whose services are paid for by the applicant, that the vegetation is: a safety hazard due to potential root, trunk, or primary limb failure, or due to exposure of mature trees that have grown in a closed, forested situation; or damaged, diseased, or standing dead trees.

Mitigation: (indicate on page 2 the type of mitigation proposed for each tree and provide totals below)

Mitigation is required for trees removed, except for those that are diseased, dead or otherwise hazardous. Mitigation is achieved by either replanting of trees and/or contribution of money into the Tree Fund.

The amount of trees required for replacement is determined by multiplying the diameter breast at height of the subject tree by 50% to establish replacement inches.

OR

Planting at least 3 replacement trees and contributing \$500.00 per tree replacement inch for each tree not accounted for in the planting of Replacement Tree.

_____ Replacement Inches Required

_____ Replacement Trees* Proposed

_____ Amount for the Tree Fund

* Replacement trees means a tree that is of species native and indigenous to the site where a Landmark Tree was removed and is a minimum size of six feet in height measured from top of the root flare, with a minimum trunk diameter of one inch measured at four inches above the top of the root flare for both evergreen and deciduous trees.

Submittal requirements:

- Site Plan identifying location of Landmark trees, species and size
 - Replacement Tree Plan (if applicable)
 - Narrative of reason for request
 - Arborist Report (if required, see page 3)
- Location of proposed development (if applicable), constraints on property.

Supporting information and/or documents may be required to review your application. If you have questions about specific requirements for your project, please consult with planning staff prior to submitting your application.

ELECTRONIC FILES AND TWO (2) PAPER COPIES ARE REQUIRED FOR ALL SUBMITTED DOCUMENTS

Applications must be submitted in person, and by appointment only by either the owner or the owner’s designated agent. Should an agent submit an application, a notarized Owner/Applicant Agreement must accompany the application. To schedule an appointment, please contact pcd@bainbridgewa.gov or call (206) 780-3750.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED OR WILL DELAY PROCESSING.

I affirm, under penalty of perjury, that all answers, statements, and information submitted with this application are correct and accurate to the best of my knowledge. I also affirm that I am the owner or designated agent of the subject site. Further, I grant permission to any and all employees and representatives of the City of Bainbridge Island and other governmental agencies to enter upon and inspect said property as reasonably necessary to process this application.

Print Name (Owner)	Signature (Owner)	Date
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Print Name (Owner)	Signature (Owner)	Date
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Print Name (Agent)	Signature (Agent)	Date
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