

CEM



**APPLICATION FOR APPOINTMENT TO  
BAINBRIDGE ISLAND CITY COUNCIL POSITION #4**

Thank you for your interest in serving the community as a member of the Bainbridge Island City Council.

The timeline for filling the Council vacancy is as follows:

- Friday, April 13, 2018:** Applications are due to City Clerk by 4:00 p.m.
- Thursday, April 19, 2018:** Candidate interviews beginning at 6:30 p.m. (Special City Council Meeting) and appointment
- Tuesday, April 24, 2018:** Swearing in of new Councilmember at 7:00 p.m. (Business Meeting)

To be considered, your application must be completed and received by the City Clerk at Bainbridge Island City Hall (280 Madison Avenue North) no later than 4:00 pm on Friday, April 13, 2018. Applications received after 4:00 pm will not be accepted. Additional written information after this date will not be accepted, unless requested by the City Council.

Please submit the following items:

- Application (see page 4)
- A **1 page** cover letter indicating your interest and general qualifications for the position.
- A resume of **no more than 2 pages**.
- Answers to the Supplemental Questions of **no more than 3 pages total**.

For further information, please contact

Mayor Kol Medina at 206.512.7155 or  
[kmedina@bainbridgewa.gov](mailto:kmedina@bainbridgewa.gov)

This application and any correspondence should be addressed to:

Christine Brown, City Clerk  
Council Recruitment  
280 Madison Avenue North  
Bainbridge Island, WA 98110

**Councilmember Eligibility, Requirements & Public Disclosure**

**To be eligible to be appointed to the Bainbridge Island City Council, you:**

- Must have continuously resided within the Bainbridge Island city limits for a minimum of one year prior to your appointment to the Council, and
- Must currently reside within the Central Ward, and
- Must be a registered voter in the City of Bainbridge Island.

If you hold, participate in or are involved in any contract(s) with the City of Bainbridge Island, please explain your involvement in your cover letter.

If you hold any other elected public office, please state what office and where in your cover letter.

**Please note that:**

- Once a Councilmember application is filed with the City, it is a public record available to the public.
- The applications received from all candidates who meet the minimum requirements of State law, along with the answers to the supplemental questions, will be posted on the City of Bainbridge Island website as part of the Council's meeting packet the week of the initial interview.
- If appointed, you will be required by state law to file financial disclosure statements with the Washington Public Disclosure Commission ([www.pdc.wa.gov](http://www.pdc.wa.gov)).

## City Council Duties & Compensation

The Bainbridge Island City Council is the legislative authority of the City of Bainbridge Island. The City operates under the Council-Manager form of government. The seven-member City Council serves as the legislative body of the City. The Council is responsible for setting policy, adopting the biennial budget, adopting laws, determining the services to be provided and the funding levels for those services, and appointing citizens to its advisory boards and commissions.

The duties of a City Councilmember will likely involve an average minimum commitment of 18 – 20 hours per month for preparation, participation, and attendance at various meetings and community activities. Beyond the broad duties previously mentioned, Councilmember duties include, but are not limited to:

- Attendance is required at regular City Council meetings, which are held weekly on Tuesday evenings of each month, from 7:00 pm to 10:00 pm and occasionally later. From time to time, the City Council or Mayor may call special City Council meetings to handle city business. Attendance is also required at the Council's annual Advance usually held on a weekday in January.
- Councilmembers are expected to serve on Council Sub-Committees, regional boards and commissions, and to represent the City Council at various community functions. These various meetings and functions occur normally during the evenings, but may also occur on some weekends, and during some weekdays.
- Some travel is expected locally, regionally, and/or within the State of Washington, involving various organizations which the City of Bainbridge Island is a member. Councilmembers may also at their discretion travel and attend training, education and/or participate in other organizations at the local, regional, state, or in some instances on the national level. Travel, education, and training expenses for local, regional, state, and national activities are reimbursed in accordance with City policy applicable to all employees and city officials, subject to the budgetary limit set for each councilmember and for the city council as a whole.

The Councilmember salary as of January 1, 2018, is \$1,200 per month.

## Interview Questions

Each candidate should come to the interview prepared to speak to the following questions:

1. Are there any regional issues or forums in which you have a particular interest or expertise? (e.g. transportation, water supply, human services, water quality, fiscal management, solid waste, etc.)
2. Do you want to serve on the City Council because of a particular local issue on which you want to work or are your interests more broadly distributed?

**APPLICATION FOR APPOINTMENT TO BAINBRIDGE ISLAND CITY COUNCIL POSITION #4**

**Applicant Information**

(Please type or print)

Applicant Name Tamara Rockwood

Residence Address 4

Home Phone \_\_\_\_\_ Work/Cell Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

**Cover Letter & Resume**

Please attach a one page cover letter and a resume of no more than two pages to this application.

**Supplemental Questions**

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Bainbridge Island on separate pages using no more than 3 pages total:

1. Why are you interested in serving as a Bainbridge Island City Councilmember?
2. What strength would you bring to the Council?
3. What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?
4. Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Bainbridge Island community. Address its relevance to the position of Bainbridge Island City Councilmember.
5. What do you wish to accomplish during this appointed term as Bainbridge Island City Councilmember?
6. What is your vision for our City and community?
7. Is there anything else that you may wish to add that would help us get to know you a little better?

Please return this form, your cover letter, resume and answers to the supplemental questions to the City Clerk at Bainbridge Island City Hall (280 Madison Avenue North) **no later than 4:00 pm on Friday, April 13, 2018**. Applications received after 4:00 pm will not be accepted.

The application and any correspondence should be addressed to:

**Christine Brown, City Clerk  
Councilmember Recruitment  
280 Madison Avenue North  
Bainbridge Island, WA 98110**

# Tamarah Rockwood

██████ NE North Tolo Rd  
Bainbridge Island, Washington, 98110  
████████████████████  
████████████████████

## WORK EXPERIENCE

---

### Digitar/WebProtectMe

Boise, Idaho

#### *Social Media Contractor*

May 2017 – Present

- Collaborate with web, multimedia, or art design staffs to create multimedia web sites that conform to brand and company visual format.
- Collect and analyze sales data, using web traffic metrics such as page visits, transaction size, link popularity, click-through rates, and cost-per clicks.
- Conduct online marketing initiatives, such as paid ad placement, affiliate programs, sponsorship programs, email promotions, or viral marketing campaigns on social media Web sites.
- Optimize Web site exposure by analyzing search engine patterns to direct online placement of keywords or other content.
- Collaborate with other marketing staff to integrate and complement marketing strategies across multiple sales channels.
- Communicate and collaborate with merchants, webmasters, bloggers, or online editors to place sales-oriented hyperlinks in high-traffic locations.
- Participate in the development of online marketing strategy.
- Prepare electronic commerce designs or prototypes, such as storyboards, mock-ups, or other content, using graphics design software.

#### *Content writer*

Jan 2015 – Present

- Organize material and complete writing assignment according to set standards regarding order, clarity, conciseness, style, and terminology.

### Self-Employed

Bainbridge Island, Washington

#### *Freelance Writer*

Jan 2015 – Present

- Prepare works in appropriate format for publication, and send them to publishers or producers.
- Plan project arrangements or outlines, and organize material accordingly.
- Choose subject matter and suitable form to express personal feelings and experiences or ideas, or to narrate stories or events.

### Homeschooling

Bainbridge Island, Washington

#### *Homeschooling Teacher*

Sep 2008 – Present

### Self-Employed-Writer

Bainbridge Island, Washington

#### *Blogger*

Jan 2008 – Present

- Revise written material to meet personal standards and to satisfy needs of clients, publishers, directors, or producers.
- Plan project arrangements or outlines, and organize material accordingly.
- Prepare works in appropriate format for publication, and send them to publishers or producers.
- Follow appropriate procedures to get copyrights for completed work.
- Write fiction or nonfiction prose such as short stories, novels, biographies, articles, descriptive or critical analyses, and essays.
- Write narrative, dramatic, lyric, or other types of poetry for publication.
- Attend book launches and publicity events, or conduct public readings.
- Teach writing classes.
- Write humorous material for publication, or for performances such as comedy routines, gags, and comedy shows.
- Collaborate with other writers on specific projects.

- MOPS Coordinator**  
*Coordinator* **Fremont, California**  
*Sep 2005 – Jun 2009*
- Dublin School District**  
*Substitute Teacher* **Dublin, California**  
*Jan 2004 – Jun 2005*
- Fremont Christian School**  
*Substitute Teacher* **Fremont, California**  
*Sep 2004 – Jun 2005*
- Louie-Meager Art Gallery-Ohlone College**  
*Assistant Curator* **Fremont, California**  
*Jan 2000 – Jan 2002*
- Plan and organize the acquisition, storage, and exhibition of collections and related materials, including the selection of exhibition themes and designs, and develop or install exhibit materials.
- Premier Home Loans - Mortgage Brokers** **Concord, California**  
*Jan 1996 – May 1999*  
*Loan Officer*
- Analyze applicants' financial status, credit, and property evaluations to determine feasibility of granting loans.
  - Obtain and compile copies of loan applicants' credit histories, corporate financial statements, and other financial information.
  - Explain to customers the different types of loans and credit options that are available, as well as the terms of those services.
  - Handle customer complaints and take appropriate action to resolve them.
- PTO President-Mosaic Homeschool Education Partnership** **Bainbridge Island, Washington**  
*Jan 2016 – Jun 2017*  
*PTO President*
- Direct or coordinate an organization's financial or budget activities to fund operations, maximize investments, or increase efficiency.
  - Confer with board members, organization officials, or staff members to discuss issues, coordinate activities, or resolve problems.
  - Analyze operations to evaluate performance of a company or its staff in meeting objectives or to determine areas of potential cost reduction, program improvement, or policy change.
  - Direct, plan, or implement policies, objectives, or activities of organizations or businesses to ensure continuing operations, to maximize returns on investments, or to increase productivity.
  - Prepare budgets for approval, including those for funding or implementation of programs.
  - Review reports submitted by staff members to recommend approval or to suggest changes.
  - Preside over or serve on boards of directors, management committees, or other governing boards.
  - Prepare or present reports concerning activities, expenses, budgets, government statutes or rulings, or other items affecting businesses or program services.
  - Implement corrective action plans to solve organizational or departmental problems.
  - Deliver speeches, write articles, or present information at meetings or conventions to promote services, exchange ideas, or accomplish objectives.
  - Serve as liaisons between organizations, shareholders, and outside organizations.

## **EDUCATION**

---

- HARVARD EXTENSION SCHOOL** **Cambridge, Massachusetts**  
*MA Candidate, Expected graduation, May 2019*
- CSUEB (PREVIOUSLY CSUH)** **Hayward, California**  
*BA, Jun 2004*
- OHLONE COLLEGE** **Fremont, California**  
*AA, Jun 2002*
- SOLANO COMMUNITY COLLEGE** **Suisun, California**

*Completed coursework towards AA, Dec 1998*

**ADDITIONAL SKILLS**

---

**Tamarah Rockwood**

I am interested in serving as a Bainbridge Island City Councilmember because I believe the Council serves a vital role in governing the future of the island, and I would love to be a part of the process.

The City Council's greatest asset is its diversity, for which I would bring a crucial perspective. As the island continues to struggle with the issue of growth vs. preservation, it is important to have viewpoints from many sectors. My work history is singularly focused on the preservation of the family, as well as the future of my community. I have enjoyed being a part of many communities within our island during the short time my family has lived here, and already I see countless areas in which the island is more than proficient in serving our children and families; but at the same time, there are underlying forces which are keeping more families from living here. The quality of life on Bainbridge Island is high, undoubtedly, and an appealing environment in which to raise children. Unfortunately, the cost of living is a rising factor in our community, and it is imperative that a voice be placed on the council to address families, and specifically young families, who have the amazing opportunity to live on the island.

The three highest priorities I believe the City needs to address are 1) The rapidly increasing cost of living and how it affects families on the island, 2) The health and well being of our forests and environment, 3) The continued sustaining of Bainbridge island culture through outreach, Parks&Rec, community building activities and inclusiveness of diversity within the island. I would address these issues through proposals which are already in discussion, particularly the aquifer situation, as well as bringing in local companies, organizations and groups to participate with the Council in order to strengthen our community.

I have had the pleasure of living on the island with my family for the past 3 years and have also enjoyed being the President of the PTO for Mosaic Home Education Partnership for a brief period. I am eager to participate in communities with my family, and am particularly interested in making sure the future of the island is prosperous and flourishing.

During my time as a Bainbridge Island City Councilmember I would like to see a greater voice from the public be heard. I believe our island has a great collective voice with many perspectives. It is imperative that the voices of those who have lived here for 40 years are just as



heard as those who have lived here for 1 year: Bainbridge Island will only prosper with both. As a City Councilmember, I will ensure that the primary focus of the Council will be to establish a relationship of transparency and trust between both the government as well as the citizens.

My vision for the city and community is to continue to establish a strong relationship between the people, the city, the environment and the businesses on the island. The only way a community can survive and thrive is by networking the strengths of all sectors, public and private. I would like to see the City Council look towards the future of the island with a broader lens, rather than try to consecrate our community in a period of stagnant time. Together with this vision, however, must be the balance of maintaining the unique culture of Bainbridge Island. It is a delicate balance, surely, and one which should not be taken lightly.

I have had the privilege of being able to leave work and raise my and my husband's 5 children for the past 14 years. During that time I have served as Coordinator for groups for young mothers, explore freelance writing, and have thoroughly enjoyed homeschooling. I have homeschooling blogs, as well as blogs for my writing. Recently I have also had the pleasure of returning to college to finish my Masters at Harvard Extension School with a degree in Literature and Creative Writing. I think this opening on the Bainbridge Island City Council is an exciting opportunity to both serve my community, as well as to bridge the voices between the visions of established cultures and emerging cultures which bring new and different hope to the future of our island.

Thank you,  
Tamarah Rockwood