



---

---

**Minutes**

Call to Order / Roll Call / Accept or Modify Agenda / Conflict of Interest Disclosure

Present:

Co-Chairs: Jeff Kanter, Andy Maron

Members: Charles Averill, Sheina Hughes, Ted Jones, Steve Johnson, Martin Pastucha, and Emily Sato

Council Rep: Rasham Nassar

Staff Rep: Barry Loveless

Absent: Nancy Nolan

Change in Committee Members: Steve Johnson's term has ended in Position 5 and Jeff Kanter's term has ended in Position 6. Andy Maron presented certificates of appreciation for Steve and Jeff from the City. Their hard work and enthusiasm will be missed by the UAC. Position 5 is now filled by Sheina Hughes. She is currently a ~~principal~~ <sup>vice president</sup> with the architect/engineering firm of Stantec, with 400 offices globally and 22,000 employees. She has also been City Engineer for Chandler AZ. Position 6 is now filled by Martin Pastucha who has been Public Works Director in Santa Monica and Redmond. Welcome new members. Ted Jones has been reappointed to Position 7. Additionally Barry Loveless is stepping down as Public Works Director to be lead project manager for the new Police Facility.

Minutes from 22 May and 12 June accepted with no corrections.

Follow up to UAC presentations made to Council on 18 June: Both the Fire Code recommendation and the Heightened Utility Review recommendation were deferred to Staff. Councilperson Nassar noted that the City Manager and staff are beginning to look at the legal boundaries of utility franchise agreements.

Update on Small Water System Policies: Nothing to report.

Discussion of Emerald Heights water system: UAC discussed a draft memo from the UAC to the City Manager suggesting the City Staff initiate discussions with the system owner. We learned the water system has already initiated discussions with PW. Further, Barry has had discussions with KPUD. The water system is surrounded by the KPUD system so there is efficiency in combining with them. However, the neighborhood is already part of the COBI sewer system and the customers have accounts with the City. Barry noted that PW could be in the satellite system management business if the Council wants it to be but is not currently resourced to do so. UAC did not forward the memo or take other action.

Discussion of 2019 Work Plan. Andy distributed a brief summary chart of progress to date. Briefly:

- Water/Sewer Rate Study is complete.
- Small Water System Policy – work continues.
- Heightened Utility Review – process defined. Waiting on tasking from Council.
- Stormwater Study – will not occur until 2020.
- Sewer Tertiary Study – waiting for RFQs.
- CIP Project Reviews – likely in late summer.

Good of the order and adjournment. Agreed not to meet in July. Next meeting 14 August.

Chair

8/28/19