



**CIVIL SERVICE COMMISSION
REGULAR MEETING
February 5, 2019
MINUTES**

1. CALL TO ORDER/ROLL CALL

The Civil Service Commission Regular Meeting was called to order in the Council Conference Room at City Hall at 3:05 pm by Chair Johanna Vander Stoep. In attendance were Commissioners Daniel Reisfeld, Richard Daniels, Julie Hersum and Trennon Bird. A quorum was present.

2. CONFLICT OF INTEREST DISCLOSURE

Each Commissioner reported that no new conflicts of interest had arisen since the last meeting.

3. PUBLIC COMMENT

No public comment was given.

4. NEW BUSINESS

a. Elect 2019 Chair and Vice-Chair

MOTION: *I move to elect Julie Hersum as Chair.*

DANIELS/REISFELD: The motion passed unanimously.

MOTION: *I move to elect Richard Daniels as Vice Chair.*

REISFELD/BIRD: The motion passed unanimously.

b. Member term review

Three members' terms end this year. The Secretary/Chief Examiner will report back to the Commission regarding the recruitment process for filling the vacancies.

c. Review December 4, 2018 Meeting Minutes

MOTION: *I move for approval of the minutes.*

DANIELS/HERSUM: The motion passed unanimously.

d. Schedule entry and lateral officer oral boards

MOTION: *I move to authorize the secretary/chief examiner to set interview panels on appropriate dates to be chosen at her discretion in February, March and April.*

DANIELS/REISFELD: The motion passed unanimously.

e. Request from potential applicant

MOTION: *I move that the commission direct the secretary/chief examiner notify the potential applicant that the commission declines the request to be considered a lateral applicant.*

DANIELS/REISFELD: The motion passed unanimously.

5. REPORT BY CHIEF OF POLICE

Deputy Chief Horn provided a general update on the activities of the Police Department.

6. REPORT BY INTERIM SECRETARY/CHIEF EXAMINER

7. ADJOURNMENT

The meeting was adjourned at 4:10 pm.



Johanna Vander Stoep, Chair



Kate Brown, Interim Secretary/Chief Examiner