

COBI ETHICS BOARD

Regular Meeting

Monday, January 25, 2021

6:30 – 8:00 PM

VIA ZOOM WEBINAR

Minutes

1. Call to order — Meeting was called to order at 6:30 PM. Present were Karen Anderson, Jim Cash, Dona Keating, David Mallon, Tyler Weaver, and Andrew Tsoming. Dominique Cantwell has resigned from the Ethics Board.
2. Disclosure of conflict of interest — None
3. Acceptance of meeting minutes — December 21, 2020, Motion by Karen Anderson; 2<sup>nd</sup> by Jim Cash.
4. Public comment — 1 member of the public commented.
5. Motion to appoint a subcommittee (Tyler Weaver and Dona Keating) to draft the Ethics Program Annual Report by Tyler Weaver; 2<sup>nd</sup> by Karen Anderson. Agreed. Discussed topics for report include recommended changes to the Ethics Program and the Operating rules to address:
  - a. mechanisms for the public to communicate with the board;
  - b. ongoing communication pathways between Council and the Ethics Board; and
  - c. clarifying questions of complaint standing, timing, and authorship.
6. Motion to schedule a special session on February 1 at 6:30 PM for the purposes of drafting the Annual Report and reviewing ethics program training materials by Tyler Weaver; 2<sup>nd</sup> by Jim Cash. Agreed.
7. Motion to reschedule the February regular meeting to February 21 due to the President's Day holiday by Jim Cash; 2<sup>nd</sup> by David Mallon. Agreed.
8. Consideration of recording monthly Ethics Board meetings.
9. Motion to approve final determination letter for EB-2020-02 (Article II Complaint) with corrections and submit to City Clerk by Jim Cash; 2<sup>nd</sup> by Dona Keating. Agreed.
10. Motion to approve final determination letter for EB-2020-04 (Article II Complaint) by Tyler Weaver; 2<sup>nd</sup> by David Mallon. Agreed.
11. Motion to approve final determination letter for EB-2020-05 (Article II Complaint) with corrections and submit to City Clerk by Tyler Weaver; 2<sup>nd</sup> by David Mallon. Agreed.
12. Reconsideration of EB-2020-06 (Article I Complaint) — Karen Anderson has recused herself from consideration of this complaint. Motion to reconfirm EB-2020-06 as credible and submit to subcommittee (Jim Cash and Dona Keating) to draft determination letter with recommendation for mediation by Tyler Weaver; 2<sup>nd</sup> by David Mallon. Agreed.
13. Consideration of EB-2007-07 (Request for Advisory Opinion) – Motion to deem EB-2020-07 credible and submit to subcommittee (Jim Cash and Dona Keating) to draft advisory opinion by Tyler Weaver; 2<sup>nd</sup> by David Mallon. Agreed.
14. Discussion of process for drafting and review of determination letters.
15. Discussion of Ethics Program training materials.
16. Items for next regular meeting agenda, February 21 (6:30 - 8:30 PM)

- a. Review EB-2020-06 draft.
- b. Review EB-2020-07 draft.
- c. Communications with Council

17. Adjournment at 7:50 PM