

The Utility Advisory Committee will hold this meeting in person, in the **City Hall Council Conference Room**. Attendance may be in person or the meeting is also accessible via the Zoom meeting platform.

Remote meeting on Zoom  
Please click the link below to join the webinar:  
<https://bainbridgewa.zoom.us/j/83426304914>

or Telephone: 1 253 205 0468  
Webinar ID: 834 2630 4914

### **Agenda**

- 1. Call to Order/Roll Call – 5:30 PM**
- 2. Approval of Agenda/Conflict of Interest Disclosure**
- 3. Council Liaison Report**
- 4. Public Comment**

In person public comment is accepted at this time on any topic of public interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. Public comment is simply received by the Utility Advisory Committee, with no response, and the Utility Advisory Committee cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment.

Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, attached below. Remote public comment is allowed with advance notice by 4:00 p.m. on the business day before the meeting to [cityadmin@bainbridgewa.gov](mailto:cityadmin@bainbridgewa.gov), provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

[Link to Instructions for Public Comment](#)

Utility Advisory Committee meetings are wheelchair accessible. If you require additional ADA accommodations, please contact the Public Works department at 206-842-2016 or [cityadmin@bainbridgewa.gov](mailto:cityadmin@bainbridgewa.gov) by noon on the day preceding the meeting.

**5. Regular Business**

- a) Approval of minutes from the June 11, 2025 meeting – 5 min
- b) Presentation and update on the Water System Business Plan (consultant) – 45 min
- c) Public Works Update – 10 min
  - a. Utility Element final draft schedule
  - b. Consider cancellation of August Meeting

**6. Good of the Order**

**7. Adjourn**

## **City of Bainbridge Island Utility Advisory Committee**

Meeting Minutes – June 11, 2025

Meeting Convened 5:30 pm.

Present: Charles Averill (co-Chair); Andy Maron, Wanda Schultze, Svend Brandt-Erichsen, Martin Pastucha

Also Present: Council liaison Jon Quitslund, Public Works Director Chris Wierzbicki

### **Agenda and Conflicts of Interest**

- No items were added to the agenda
- No conflicts of interest were disclosed

### **Council Liaison Report**

Council Member Quitslund provided the committee with an update on recent Council actions:

- The Council authorized the City Manager to seek bids for sewer improvements
- The Council considered the water and sewer rate study. Andy Maron provided the Council with background regarding the study. After deliberations, the Council acted upon the water and sewer rates, setting new rates that will take effect January 1, 2026.
- An ordinance related to the cable TV franchise agreement with Comcast received first reading. The proposed franchise agreement would have a 5 year term.
- The Council acted upon the recommended reappointment of Ted Jones and Martin Pastucha to the Utility Advisory Committee. Sheina Hughes did not apply for a new term. As a result, there is a vacancy on the Advisory Committee.

### **Approval of Minutes for April 17, 2025, Meeting**

Minutes approved as submitted.

### **Comprehensive Plan Update**

The Committee reviewed their recommended revisions to the utility section of the Comprehensive Plan, including revisions that have been made in response to prior UAC comments.

For the wastewater section, the Committee discussed further refinements related to sewer treatment, in light of the pending KPUD and Sewer District # 7 merger. The Committee also discussed the collective revisions that have been made to the electricity section.

The Committee also discussed the implementation section of the Plan. The UAC recommended prioritizing implementation actions, and also recommended including an implementation element for stormwater.

Future Actions: Chris Wierzbicki will incorporate further revisions in response to Committee comments. The revised document will likely to be ready for final review at the next meeting.

### **Public Works Update**

Chris Wierzbicki provided a brief update regarding public works activities:

Lower Lovell Sewer Replacement Project - shoreline conditional use permits are in process. The goal is to start construction on the project in the fall of 2025.

Water Tank Project -- The roof of the new water tank is now in place. The next step will be painting inside and outside.