



UTILITY ADVISORY COMMITTEE
SPECIAL MEETING
WEDNESDAY, SEPTEMBER 23, 2020
5:00-7:00 PM
ZOOM MEETING

THE UTILITY ADVISORY COMMITTEE WILL HOLD THIS MEETING
USING A VIRTUAL, ZOOM WEBINAR, PER GOVERNOR INSLEE'S
"STAY HOME, STAY HEALTHY" ORDERS

MEMBERS OF THE PUBLIC WILL BE ABLE TO CALL IN TO THE ZOOM MEETING

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AGENDA

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA / CONFLICT OF INTEREST DISCLOSURE
5:00 PM
2. APPROVE SEPTEMBER 2, 2020 MINUTES
3. UAC MEMBER CHANGES – 10 MIN.
4. PUBLIC WORKS UPDATE – 10 MIN.
 - A) CIP
 - B) 2021-22 BUDGET
 - C) OTHER
 - D) COMCAST FRANCHISE RENEWAL
5. CCAC-UAC JOINT SUBCOMMITTEE UPDATE – 10 MIN.
6. SMALL WATER SYSTEMS DISCUSSION (CONTINUED) – 80 MIN.
7. NEXT MEETING AGENDA PLANNING – 5 MIN.
8. ADJOURNMENT
7:00 PM

**Utility Advisory Committee
Special Meeting
Wednesday, September 2, 2020
Zoom Meeting**

Committee members present: Andy Maron and Ted Jones, co-chairs, Charles Averill, Sheina Hughes, Nancy Nolan, Emily Sato

Also present: Council Liaison Rasham Nassar, Chris Wierzbicki, COBI Director of Public Works, and Russ Porter and Keith Stewart of Gray and Osborne

Absent: Martin Pastucha

CALLED TO ORDER

The meeting was called to order at 5:00 PM and the agenda was accepted as written. The Chair asked for any conflict of interest disclosures and none were disclosed.

MINUTES

The minutes were approved.

WINSLOW WATER TANK REPLACEMENT DISCUSSION

This project, formerly labelled as the High School Tank replacement project, was last discussed with the UAC in the Fall of 2019. A draft of the predevelopment report to be submitted to the State Department of Health is included in the UAC packet. The 2021 to 2026 CIP will be reviewed by City Council on 9/8 and this project will be reviewed at that time.

There is a huge cost increase in the amount allocated for this project since the last CIP from 4.4 million to 12.8 million due to a number of factors including a new 2019 Department of health standby storage requirement affecting replacement tank size. The replacement tank will now be a 2-million gallon tank instead of the original 1 million gallon tank contemplated in the earlier CIP. The new numbers also reflect additional costs not fully accounted for in the earlier CIP including coding upgrades, seismic retrofits and general safety and maintenance requirements.

Water utility reserves should be adequate to pay for about ½ of these costs with bonds etc. paying for the remainder.

The new tank volume should be adequate to meet growth needs in the areas served by the tank. The tank sits on one of the higher areas on the island and will provide adequate water pressure for all existing and new development in the area situated on ground up to 260 feet (the highest point directly on New Brooklyn Road) above sea level. Any land development within the City's future service area above this height would require additional booster stations to utilize the City's water system.

Keith Stewart spoke on behalf of Gray and Osborne consultants. Gray and Osborne was hired in 2018 to review all components of the City water system. They reviewed possible retrofitting for the existing tanks and found that the costs in retrofitting the old tanks was approaching the cost of replacing one of the tanks. Three replacement alternatives were presented as options to improve seismic deficiencies, storage deficiencies and pressure issues existent in the current tank. The third alternative, a pedestal style, was recommended after comparing cost,

constructability, complexity, environmental and water quality impact comparisons. (See Table 4-9 in the June 2020 Gray and Osborne report.) The current estimate for replacement option 3 is about 12.8 million, which includes a 30% contingency. Estimate numbers are still being finalized.

UAC members asked about whether the new tank adequately projects for service in the City's future service area that surrounds it's current service area and for serving existing properties in the Winslow area that are currently served by small group Bs, but may need to connect to the City system in the future. The public works director felt that the new tanks could meet these demands as City growth estimates are usually conservatively overstated.

Another member asked about the effect of the additional pressure provided by the new tanks on the lower elevation properties in the Fletcher Bay area and Eastern Winslow near the water. The consultants noted that the study anticipates additional pressure relieving valves (prv) in these areas. See page 134 of the 172 page report.

The City did not consider the possibility of building a tank in Fletcher Bay where the well is actually located. UAC members asked about the projected proposed growth in Island Center and whether this plan adequately met the needs of this area.

The planning director noted that the need to replace these tanks is pressing in order to ensure the safety of the surrounding neighborhoods. He hopes to get the tank replaced sooner rather than later to avoid any issues with failing tanks and any more increased costs. He hopes construction will be started by 2023. He emphasized the importance of beginning the project as studied as soon as possible to avoid future problems.

Water rates will be reviewed and discussed at a later meeting.

SMALL WATER SYSTEM MEMO

The members discussed the draft small water system memo. More clarifying language should be added to the introduction to clarify that the UAC is not recommending that the City take over any water systems unless there is a request from a water system that it do so. The UAC's recommendation is just that the City create the resources to do so if requested and to manage systems as requested.

UAC members should review the current version of the memo and send any editing suggestions to Andy. All agreed that the UAC recommendation needs its own section or that the KPUD discussion be placed in a different section of the memo. The Conclusion also need additional language to ensure that it matches the previous section. Generally, bulleting should be employed at page 16 and the language "only as requested" should be added to page 17.

Andy will send out a request for volunteers to help get additional information to finalize the memo and to ask for a volunteer to write a short Executive summary. He will work on improving the numbering.

UAC members should also review the Matrix before the next meeting and send any editing suggestions to Ted. The Matrix should reflect the memo's recommendation section.

NEXT MEETING IS SEPTEMBER 23, 2020

The meeting was adjourned at 6:58 PM.

Co-Chair

Date

From: noreply@civicplus.com
To: [City Admin](#)
Subject: Online Form Submittal: City Advisory Group Application
Date: Tuesday, July 28, 2020 11:06:45 AM

CAUTION: This email originated from outside the City of Bainbridge Island organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

City Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Susan Hume
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Email	
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Phone	
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Address	
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City	
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State	Washington
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Zip	98110
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Current Employer	Retired - World Bank
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Current Position	Retired
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I am interested in serving on one of the following City advisory groups (select all that apply):	Utility Advisory Committee
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Experience & Qualifications

Have you served on any City advisory groups in the past?	Yes
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If so, please indicate which groups:	Not in Bainbridge, but for the Mount Vernon community, Fairfax Virginia, where I previously lived.
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Please share your qualifications for this appointment (skills, activities, training, education) if any:

During my long career with the World Bank, I had the opportunity to work on several sectors including infrastructure. This involved all facets of network infrastructure -- planning, economic analysis, public and private sector financing, regulation, operations, good governance, and stakeholder consultation. In addition, I have strong management and communication skills with an unrelenting focus on getting results.

Please share your community interests (groups, committees, organizations) if any:

I am a new resident of Bainbridge Island and I see this as an opportunity to get to know my neighbors and contribute to my community.

Feel free to attach your resume (optional):

Type the Year

2020

How did you hear about the volunteer opportunity?

City Manager's Report (e-newsletter)

Other

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

SUSAN HUME

PROFESSIONAL SUMMARY

Skilled development practitioner and seasoned program manager with World Bank experience in a range of sectors, working/living in low-income and emerging market countries in Africa, South & East Asia and Latin America. Demonstrated leadership in high-profile international settings with a track record of advising governments, the private sector and internal teams. Exceptional reputation in overseeing complex program strategies and investment operations, creative problem solving, managing multi-disciplinary teams, and leading cutting-edge initiatives. Proven ability to use evidence-based approaches and conduct impact evaluations.

Areas of Expertise

- Private sector development and foreign investment
- Macroeconomic, trade and business environment
- Technical knowledge of policies/practices in infrastructure, agriculture, health, education
- Geo-spatial analysis
- Governance and political economy
- Program and project management
- Monitoring and evaluation

Consultant

2014 – Present

World Bank: Led preparation of a series of reports on how to integrate geo-spatial innovations and approaches into development programs.

McEneaney Associates: Licensed real estate agent. Developed the firm's commercial practice to serve the diplomatic community, including representing foreign governments in the purchase of embassy buildings.

George Mason University: Editor for a technology incubator and writing coach to PhD candidates. Book editor for an independent author.

The World Bank Group

Sr. Operations Officer, Finance and Private Sector Development (PSD), Africa Region 2012 – 2014

- Oversaw quality of \$1.5 billion PSD portfolio, advising teams on design, institutional and client issues, implementation challenges and mitigating risks.
- Pioneered approach to use geographic information system (GIS) to assess cross-country trade and investment potential in southern Africa for extractives, agro-business, tourism and network infrastructure. Managed preparation of *Growth Without Borders: A Regional Growth Pole Diagnostic for Southern Africa* (<http://hdl.handle.net/10986/16708>) Led high-level, multi-government/private sector initiative to attract foreign investment to targeted "Growth Pole".
- Conducted *ex post* project performance reviews in Mozambique, Uganda, Tanzania and West Africa region involving interviews with stakeholders, surveys, cost-benefit analysis and detailed assessment of project metrics. Conducted institution-wide training on the approach.

Sr. Governance Officer, Integrity Vice Presidency

2010 – 2012

- Probed corruption and collusion in projects. Broad knowledge of different protocols, tools, technologies, methodologies and techniques of investigative work.

- Developed anti-corruption and good governance plans for projects, including detection and deterrence mechanisms of misuse of funds, robust internal/external controls, communications plan, grievance redressal mechanism and performance-based contracting.
- Designed quantitative and qualitative study to evaluate the effectiveness of a range of anti-corruption controls in the roads sector, put in place in the Philippines over previous five years.
- Developed innovative due diligence tools to identify and monitor corruption risks using value chain approach. Designed software to detect bidder collusion in procurement process for roads.
- Trained government client teams to build their investigative capacity and related country governance and accountability systems.
- Advised private firms and industry groups on compliance programs.

Country Program Manager, Mozambique (field office)

2006 - 2010

- Provided strategic leadership on country strategy, business plans and key operational issues.
- Led dialogue with internal and external partners on portfolio and implementation quality. Transformed \$1 billion portfolio from one of worst performing to one of the best in Africa, through adoption of portfolio metrics, scorecards and enhanced monitoring.
- Oversaw relationship with government and donor community (largest in Africa), including negotiation of multi-donor MOU and bilateral funding agreements.
- Managed operational budget and supervised country office of 60+ staff, including external relations, information systems, procurement, internal fiduciary controls, security, travel, training and HR for local staff.
- Acted as focal point for meetings with international NGOs, local civil society, academia, private sector and the media. Organized country study tour of international parliamentarians.
- Developed and executed ground-breaking external relations strategy that involved branding to better position the World Bank, broadening communications efforts to promote corporate messaging and provide operational support, and building partnerships.
- Conceptualized and managed innovation fair/contest to fund private sector proposals to promote communication technologies in rural areas. Spearheaded strategic and financing partnerships with donors, private sector and NGOs; oversaw marketing and application/evaluation process.

Country Program Coordinator, The Philippines

2002 - 2006

- Developed country strategy and operational program involving negotiations with government and presentation to World Bank Board, also responsible for day-to-day liaison with Board.
- Accountable for delivery of lending program and performance of \$2 billion portfolio. Allocated and managed program budget across teams within a complex matrix organization.
- Led review of multi-year country assistance strategy, earning annual award for the best review.
- Developed US study program on national budget management for high-level Philippine officials, involving range of agencies, think tanks and senior executives.
- Team member of large multi-donor supported innovation fair.

Sr. Private Sector Development Specialist, Infrastructure

1998, 2001 - 2002

- Instrumental in start-up of multi-donor grant innovation fund, Public-Private Infrastructure Advisory Facility (PPIAF).
- Sought out and collaborated with strategic partners for PPIAF, drafted charter, elaborated governance structure, established detailed guidelines and application/evaluation procedures, developed management information systems, organized donor meetings, conducted external relations campaign and managed impact evaluations.

- Evaluated proposals, including assembling external experts for panel reviews, and worked closely with applicants and grant recipients to ensure delivery and impact.

Independent Consultant (on leave from World Bank), Nicaragua 2000 - 2001

- Analyzed and prepared report on viability of a new toll road. Developed action plan to privatize road maintenance operations. (Client: Inter-American Development Bank)
- Evaluated performance of novel network approach for rural health clinics. (Client: CARE International and USAID)

Country and Operations Officer, Latin America Region and Telecoms Division 1992 - 1998

- Acted as World Bank’s primary contact with Caribbean countries being called upon to provide a range of policy advice and services.
- Participated in IMF Article IV missions preparing assessment of selected sectors.
- Designed and negotiated telecommunications projects in Latin America and Asia.
- Prepared analysis on potential for ‘informatics’ industry in Caribbean.
- Provided guidance on design of business incubator initiative for Eastern Caribbean.

Investment Promotion Analyst, Multilateral Investment Guarantee Agency (MIGA) 1988 - 1992

- Analyzed investment projects and business environment for investment and trade around the globe. Worked with underwriters to assess political risks in varied geographical and economic conditions.
- Developed promotional approaches and marketing materials to identify potential foreign investors for projects in emerging markets.

EDUCATION

Executive Program (certificate); **Stanford** Graduate School of Business; Palo Alto, California

Masters of Arts (with distinction); International Economics; **Johns Hopkins** School of Advanced International Studies; Washington DC

Bachelors of Science (cum laude); International Economics and International Business Diplomacy; **Georgetown** University School of Foreign Service; Washington DC

LANGUAGES

English (native), French, Portuguese and Spanish

VOLUNTEER ACTIVITIES

Stanford Institute for Innovation In Developing Economies. Part of consultant network. Made introductions for SEED staff to relevant World Bank officials (2015).

Youth For Understanding, international student exchange program. Conduct orientation seminars for host parents and foreign exchange students. Interview potential host families.

Fairfax County, Mount Vernon Community Council, Transportation Committee member

Chair of community architectural review committee