



UTILITY ADVISORY COMMITTEE
SPECIAL MEETING
WEDNESDAY, AUGUST 19, 2020
5:30-7:30 PM
ZOOM MEETING

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AGENDA

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA / CONFLICT OF INTEREST DISCLOSURE
5:30 PM
2. APPROVE FEBRUARY 12, 2020 AND JULY 22, 2020 MINUTES
3. PUBLIC WORKS DIRECTOR UPDATE AND PENDING ISSUES – 5 MIN.
4. SMALL WATER SYSTEMS DISCUSSION (CONTINUED) – 105 MIN.
 - A. REVIEW POLICY ALTERNATIVES
 - B. EVALUATE APPROACH FOR CERTAIN SMALL WATER SYSTEMS
5. NEXT MEETING AGENDA PLANNING – 5 MIN.
6. ADJOURNMENT
7:30 PM

**For special accommodations, please contact Roz Lassoﬀ
206-780-8624 or at rlassoff@bainbridgewa.gov**

**Utilities Advisory Committee
Regular Meeting
Wednesday, February 12, 2020**

Minutes

The regular meeting came to order at City Hall at 5:09 p.m.

Members Present: Ted Jones, Andy Maron, Charles Averill, Emily Sato, and Sheina Hughes.
Nancy Nolan joined by Phone

Members Absent: Martin Pastucha

Others Present: Chris Wierzbicki (COBI Public Works Director), Rasham Nassar (Council Liaison) and Jeff Kanter (former UAC member)

Minutes from February 1 and 5, 2020 were approved unanimously.

Small Water System Discussion (Continued)

Review and Discuss Policy Matrix: The updated Policy matrix was distributed and discussed. A number of updates were recommended as each potential policy option was considered. The discussion concluded with direction for Ted Jones and Sheina Hughes to review and update the matrix for the March 12 distribution.

Evaluate Approach for Certain Small Water Systems A draft document was reviewed by the committee. Updates were recommended to the document. Final changes were made to the document to reflect the input from the Committee. The committee unanimously approved the memo.

Next meeting March 18 or 19 – to be determined.

Next Meeting Items

Capital Improvement Program

Small Water System Discussion (continued matrix distributed March 12)

Meeting Adjourned at 7:05 p.m.

Co-Chair

Date

**Utilities Advisory Committee
Special Zoom Meeting
Wednesday, July 22, 2020**

Minutes

Committee Members Present: Andy Maron, Co-chair, Ted Jones, Co-chair, Charles Averill, Sheina Hughes Nancy Nolan, Martin Pastucha, Emily Sato

Absent: Council Liaison Rasham Nassar

Also Present: Chris Wierzbicki, COBI Director of Public Works, Peter Corelis, COBI Public Works Project Manager

1. **Call to Order:** The meeting was called to order at 5:00 p.m. by Co-chair Andy Maron. The Agenda was accepted as written.

2. **Review and Discussion of the Draft 2021-26 CIP:** Chris Wierzbicki reviewed the 6-year CIP plans for Water, Sewer, and Stormwater. Chris discussed his departments limited resources and how that affects working through the numerous projects, however the Department of Public Works now has four project managers to help drive some of these projects to completion. These 6-year CIP plans are revised every 2 years. The drafts will be presented to the Planning Commission tomorrow.

- A. **Water:** A new project has been added to the list, replacement of the water mains at the end of Winslow Way near where the proposed new hotel will be. The replacement is scheduled for 2025-2026. The rationale for scheduling replacement of the mains at this time is that the City should replace the mains when and if the hotel tears up the road in that area pursuant to the requirements for that development.

SCADA update costs have been moved from the operating budget to the CIP.

The Replacement of the New Brooklyn water storage tank is the largest most immediate item on the budget. This item was formerly referred to as the High school storage tank. The name has been changed in this iteration of the budget to clarify that the water storage tank serves a lot more customers than just the high school.

Andy Maron suggested that discussion concerning the Head of the Bay tank replacement be reserved for the next meeting of the UAC.

- B. **Sewer:** Chris updated the Committee about the Wood Avenue, Sunday Cove and Wing Point project. The Lovell Avenue Beach mains will be discussed by their project manager as the next agenda item.

- C. **SWMM:** There is an insufficient budget to complete all the culvert replacement that needs to be done, thus the number of projects on this CIP has been reduced from the previous 6-year CIP.
McDonald Avenue: The tribe is challenging the permit for the McDonald Avenue at Eagle Harbor replacement project. The City's review indicates that there is little potential for fish restoration at this culvert. The project is currently on hold for at least another year due to the permit challenge.
Springbrook Creek: The City hopes to simultaneously do some environmental restoration at the Springbrook Creek culvert (at the intersection of High School and Fletcher) when it is replaced. It is not clear if the Tribe will delay the permitting process for this project.

Eagle Harbor: The City has applied for \$600,000 state grant for a core 40 project at the Eagle Harbor fish passage (next to Green Light Garage). If successful, this will free up some money within the SWMM budget for other projects. The state should notify the City about the grant funding in the fall. Chris will be asking for funding for a consultant to create a SWMM Master Plan in his next budget proposal to the City Council. The funding for the study was eliminated from the 2020 budget due to the Covid crisis.

The pandemic has not changed any project priorities.

- 3. Lovell Avenue Beach Main update:** This is the biggest project on the sewer CIP and includes Sunday Cove, Lovell and Wood Avenue and the rehabilitation of the Wing Point pump station. The project will be presented to the council next Tuesday. The \$5.35 million budget has already been budgeted for. The \$872,293 design contract cost will also be presented. This area was one of the first areas in the Winslow Sewer System and a LID was created to fund it at the time (1970s?).

Andy Maron, Martin Pastucha and Nancy Nolan questioned using so much of the sewer budget (over \$6 million) for this one project that only affects 104 households in one of the more expensive neighborhoods. They questioned whether another LID or Special Assessment should cover part of the cost. Chris indicated that the UAC will have another opportunity to revisit the funding this fall. An info webinar will be presented to the community. Part of the project will include abandoning the beach pipe after flushing and capping it.

4. Small Water Systems:

Chris noted that there was another inquiry by a small water system seeking City help since the last UAC meeting. On May 23 the Ferncliff Homeowners Association reached out to the City for help with a possible LID to facilitate connection to the City system. Ferncliff is within the assigned City retail service area. Chris noted that no action has been taken on the UAC memo to the Council advising that the City reach out and begin possible management discussions with three adjacent or nearby Group A Water systems, Meadowmeer, Bill Point and Emerald Heights. In the interim, apparently all three have reached out to KPUD for management assistance.

All members of the Utility Advisory Committee reviewed the small water system alternatives matrix suggested as an addendum to the UAC's recommendation memorandum, and tentatively agreed that the UAC should recommend the Active and the Acquire Ownership over time stances contained therein. The Committee members also agreed that coordination between KPUD and the City system should be discussed at a future meeting.

The Small water system subcommittee of Ted, Andy and Nancy will meet again to further finalize the matrix attachment and the memo, particularly clarifying the UAC's unanimous opinion that the City needs to act more proactively in dealing with the increasingly aging small water systems on the island, potentially including additional public works budget funding.

5. Additional Issues.

Ted updated the Committee about a planned joint meeting with Puget Sound Energy and the Climate Change Advisory Committee about green power and battery storage.

The Fire Code review has been pushed back to November. Former UAC committee member Jeff Kanter is still available to act as the UAC's contact at that meeting.

The City Council has still not acted on the requested UAC proposal concerning the Periodic Review of non-City owned utilities as called for in the latest City comprehensive Plan.

Chris would like future input from the UAC concerning how brewery and winery sewerage impacts (FOG) should be assessed.

6. Next meeting:

The next meeting is scheduled for August 19th at 5:30 p.m.

7. Adjournment:

The meeting was adjourned at 7:05 p.m.

Co-Chair

Date