



CITY OF
BAINBRIDGE ISLAND

DESIGN REVIEW BOARD
SPECIAL MEETING
MONDAY, AUGUST 3, 2020
2:00 – 5:00 PM
ZOOM WEBINAR

THE DESIGN REVIEW BOARD WILL HOLD THIS MEETING USING A VIRTUAL, ZOOM WEBINAR, PER GOVERNOR INSLEE'S "STAY HOME, STAY HEALTHY" ORDERS. MEMBERS OF THE PUBLIC WILL BE ABLE TO CALL IN TO THE ZOOM MEETING.

PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:

<https://bainbridgewa.zoom.us/j/92752217141>

OR IPHONE ONE-TAP:

US: +13017158592,,92752217141# or +13126266799,,92752217141#

OR TELEPHONE:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 346 248 7799 or +1 646 558 8656 or +1 669 900 9128 or +1 253 215 8782

Webinar ID: 927 5221 7141

INTERNATIONAL NUMBERS AVAILABLE: <https://bainbridgewa.zoom.us/j/92752217141>

AGENDA

- 2:00 PM Call to Order (Attendance, Agenda, Ethics)
- 2:05 PM Approval of Minutes
July 20, 2020
- 2:10 PM Wayfinding Signs
Mark Epstein
Project Manager, Dept. of Public Works Engineering
- 2:25 PM Messenger House ([PLN51717 DRB-DG](#))
Project Manager: Kelly Tayara
#2 Design Guidance Review Meeting
See digital file for materials
Design Guidance meeting was held on July 6 and the DRB recommended that the project be revised to better meet building design standards and guidelines (primarily). They also asked that the Public Participation Meeting, which was held on July 23, occur before the applicant present the revised project at a second Design Guidance meeting.

For special accommodations, please contact Planning & Community Development
206-780-3750 or at pcd@bainbridgewa.gov



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- 3:25 PM New/Old Business
- Board Member Issues/Concerns
- 3:35 PM Adjourn

Call to Order (Attendance, Agenda, Ethics)
Review and Approval of Minutes – July 6, 2020
Fraik Short Plat ([PLN51709 DRB-DG](#))
New/Old Business
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Chair Joseph Dunstan called the meeting to order at 2:02 PM. Design Review Board members in attendance were Michael Loverich, Todd Theil, Bob Russell, Vicki Clayton and Laurel Wilson. Shawn Parks was absent. City Council member Leslie Schneider was present. City Staff present were Planning Manager David Greetham, Associate Planner Ellen Fairleigh, and Administrative Specialist Marlene Schubert who monitored recording and prepared minutes.

The agenda was reviewed. No conflicts were disclosed.

Review and Approval of Minutes – July 6, 2020

**Motion: I move to approve
Thiel/Clayton: Passed Unanimously**

Fraik Short Plat ([PLN51709 DRB-DG](#))

#2 Design Guidance Review Meeting

Discussion Only

New/Old Business

The Board reviewed the suggested portal improvements, DRB/Pre-app process review and discussed Gig Harbor's pre-application process. Marlene committed to send three documents to the members to be discussed further at a future meeting.

After the August Island Center Subarea Planning Process Steering Committee meeting, the Board committed to appoint a DRB member to replace Jane Rein as the liaison.

David Greetham committed to checking with Development Engineering regarding the city policy on approving new roads to be maintained by the city.

Adjourn

The meeting was adjourned at 4:42 PM.

Approved by:

Joseph Dunstan, Chair

Marlene Schubert, Administrative Specialist

Attendee Report

Report Generated:

7/22/2020 8:41

Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)	# Registered	
Design Review Board - Special Meeting	910 8943 3040	7/20/2020 13:41		191	5
			Unique Viewers	Total Users	
				5	21

Host Details

User Name	Email	Join Time	Leave Time	Time in Session (minutes)
Marlene	mschubert@bainbridgewa.gov	7/20/2020 13:41	7/20/2020 16:52	191

Panelist Details

User Name	Email	Join Time	Leave Time	Time in Session (minutes)
Bob Russell	bob.russell@cobicommittee.email	7/20/2020 14:01	7/20/2020 14:47	47
Bob Russell	bob.russell@cobicommittee.email	7/20/2020 14:49	7/20/2020 16:42	113
Laurel Wilson	laurel.wilson@cobicommittee.email	7/20/2020 14:02	7/20/2020 16:52	170
David Greetham	dgreetham@bainbridgewa.gov	7/20/2020 13:57	7/20/2020 16:42	165
Michael Loverich	michael.loverich@cobicommittee.email	7/20/2020 14:00	7/20/2020 16:42	163
Robert	bfraik@gmail.com	7/20/2020 14:04	7/20/2020 15:26	82
Todd Thiel	todd.thiel@cobicommittee.email	7/20/2020 13:53	7/20/2020 16:37	164
Todd Thiel	todd.thiel@cobicommittee.email	7/20/2020 16:37	7/20/2020 16:42	5
Joe Dunstan	joseph.dunstan@cobicommittee.email	7/20/2020 13:52	7/20/2020 16:52	180
Joe Dunstan	joseph.dunstan@cobicommittee.email	7/20/2020 14:02	7/20/2020 16:33	152
Adam Wheeler	adam@brownwheeler.com	7/20/2020 14:04	7/20/2020 15:26	82
Vicki Clayton	vicki.clayton@cobicommittee.email	7/20/2020 13:52	7/20/2020 16:52	180
Ellen Fairleigh	efairleigh@bainbridgewa.gov	7/20/2020 13:51	7/20/2020 15:27	96
Jon Quitslund	jonquitslnd@att.net	7/20/2020 14:04	7/20/2020 16:07	124
Nikki Wheeler	nikki@brownwheeler.com	7/20/2020 14:04	7/20/2020 15:26	83

Attendee Details

Name	Email	Join Time	Leave Time	Time in Session (minutes)
Robert	bfraik@gmail.com	7/20/2020 14:01	7/20/2020 14:04	4
Adam Wheeler	adam@brownwheeler.com	7/20/2020 14:01	7/20/2020 14:04	3
Sarah B	smblossom92@gmail.com	7/20/2020 15:10	7/20/2020 16:23	73
Jon Quitslund	jonquitslnd@att.net	7/20/2020 14:01	7/20/2020 14:04	3
Nikki Wheeler	nikki@brownwheeler.com	7/20/2020 14:01	7/20/2020 14:04	4