



**Historic Preservation Commission
Regular Meeting
Thursday, February 4, 2021
2:00 – 4:00 PM
Online via Zoom
See Log In Information Below**

The Historic Preservation Commission (HPC) will hold this meeting using a virtual, Zoom webinar platform, per Governor Inslee's "Stay Home, Stay Healthy" orders.

Members of the public will be able to call in to the Zoom meeting.

Please click the link below to join the webinar: <https://bainbridgewa.zoom.us/j/93138375561>

Or iPhone one-tap : US: +12532158782,,93138375561# or +16699009128,,93138375561#

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Webinar ID: 931 3837 5561

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AGENDA

- 2:00 PM Call to Order and Attendance
Conflict of Interest/Disclosure
Introductions / *Bumgardner*
Approval of Agenda for March 4, 2021
Approval of Meeting Minutes from February 4, 2021
Call for Public Comment / *Bumgartner*
- 2:15 PM Discuss Implementation Plan / Schedule for 2021 Work Plan / *All Work Plan attached*
- 3:30 PM New / Old Business
- HPC Staff Liaison Update
The 2020 Summary of Activities and 2021 Work Plan will be presented to City Council at their April 13th meeting. Planning Director Wright asks if the Chair would like to attend, and whether the Chair and/or I will make the presentation.
 - Discuss April 1, 2021 agenda / *All*
 - Permit review / recommendation – Messenger House request to modify standard lot coverage requirements (BIMC 18.24.010.C)
- 4:00 PM Adjourn

For special accommodations, please contact Planning & Community Development 206-780-3750 or at pcd@bainbridgewa.gov

Call to Order (Attendance, Agenda, Ethics)
Approval of Meeting Minutes from January 7, 2021
Call for Public Comment
Historic Tree Register/Arbor Day (April 30)
Review/Discuss/Adopt 2021 Work Plan
Election of New 2021 HPC Chair
New/Old Business
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Chair Kortum called the meeting to order at 2:31 PM. Commissioners in attendance were Terri Bumgardner, Susan Hughes, and Rick Chandler. Brianna Kosowitz and Christopher Moreno were absent. It was noted that Sandy Burke had resigned from the Commission and a replacement would be sought to fill the vacancy. City Staff present were Senior Planner Kelly Tayara, City Arborist Nick Snyder and Administrative Specialist Jane Rasely who monitored meeting platform and prepared these minutes.

The agenda was reviewed. There were not any conflicts of interest noted.

Review & Approve Minutes – January 7, 2021

Motion: I move to approve the minutes for January 7.

Hughes/Bumgardner: Passed Unanimously

Public Comment

None.

Historic Tree Register/Arbor Day (April 30)

City Arborist Nick Snyder presented information regarding the City's Heritage Tree Register and spoke about the City's participation in Arbor Day.

Review/Discuss/Adopt 2021 Work Plan

Senior Planner Kelly Tayara provided an overview of workplan development thus far.

Motion: I move that we adopt the work plan as it is right now.

Hughes/Bumgardner: Passed Unanimously

It was decided that reviewing the Historic Preservation Commission code (BIMC 18.24), discussion about possible buildings to add to the historic register and a possible timeline for the workplan would be presented at the next meeting.

Election of New 2021 HPC Chair

Commissioner Bumgardner was nominated as Chair for 2021 by Susan Hughes.

Motion: I move Terri be the new chair for 2021.

Hughes/Chandler: Passed Unanimously

New/Old Business

Ms. Tayara mentioned there may be a nomination for the historic register and possibly a demolition permit on the March agenda. Chair Kortum stated he had been contacted by the bakery people about the Blakely award. Commissioner Chandler said he was approached by the Parks Department about putting up signage and installing trails on the Yama property. Chair Kortum also spoke about the park next to the old Moran Shipyard and felt it would be nice to rename the park to recognize the historic significance of the location. It was decided this would be a topic of discussion on the next agenda.

Adjourn

The meeting adjourned at 3:59 PM.

Historic Preservation Commission 2021 Work Plan

- ❖ Continue Ongoing Duties:
 - Maintain and periodically update the local historic properties inventory and Local Historic Register
 - Review nominations to the Local, State and National Historic Registers, Heritage Tree Register, and recognition of heritage properties
 - Review permit applications for alterations to Local Historic Register and Register-eligible properties
 - Provide resources and advocacy for historic preservation consistent with the Comprehensive Plan:
 - Participate in or promote public educational programs
 - Foster historic preservation through recognition of excellence in restoration of historic buildings, structures or sites
 - Advise the City Council or the Planning Commission as requested on matters of City history and historic preservation or actions affecting the historic resources of the City
 - Maintain information on federal or state historic preservation programs, funding sources or incentives
- ❖ Identify Register Eligible properties in Winslow, Rolling Bay and other communities
 - Use Arc GIS Collector App to generate a database of potential Local Register-eligible properties
 - Contact Register-eligible properties Island-wide (e.g. mailing)
- ❖ Update Local Register (Listed and Register-eligible) inventory with parcel numbers; properly flag parcels in permitting database and attach appropriate standard conditions for development / redevelopment
- ❖ Identify potential grant applications for 2021 and verify whether Commissioners can write grants
- ❖ Review BIMC 18.24 (Historic Preservation Program) regulations / process / standards for potential revisions
- ❖ Suyematsu Farm
 - Lay out the groundwork or come to an agreement with the City about the structure / process the commission is to follow for soliciting donations / organizations / volunteers
 - Identify volunteer parameters and volunteer organizations for stabilization work on the picker sheds, brush-clearing, and identification of historic plants / heritage trees
 - Ask the City about cost sharing / providing materials if the Commission finds volunteer labor
 - Compile a list of local potential partners in rehabilitation and contact them
 - Compile a list of potential grant funding sources
 - Research options with DAHP and other state agencies for local register status and possible funding
 - Solicit or write a news story for a local newspaper about the farm and its potential