



CITY OF
BAINBRIDGE ISLAND

UTILITY ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, JUNE 26, 2019
5:00 PM
CITY HALL
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA /
CONFLICT OF INTEREST DISCLOSURE
5:00 PM

CO-CHAIR: ANDY MARON

CO-CHAIR: JEFF KANTER

MEMBERS: CHARLES AVERILL NANCY NOLAN
 STEVE JOHNSON EMILY SATO
 TED JONES

LIAISON: RASHAM NASSAR

2. CHANGE IN COMMITTEE MEMBERS – 10 MIN.
3. APPROVE MEETING MINUTES FOR MAY 22 AND JUNE 12, 2019 – 5 MIN.
4. FOLLOW-UP ON JUNE 18 PRESENTATION TO COUNCIL– 10 MIN.
5. BRIEF UPDATE OF SMALL WATER SYSTEM POLICIES – 5 MIN.
6. DISCUSSION OF EMERALD HEIGHTS – 10 MIN.
7. DISCUSSION OF 2019 WORK PLAN – 15 MIN.
8. ADJOURNMENT



Minutes

Call to Order / Roll Call / Accept or Modify Agenda / Conflict of Interest Disclosure

Co-Chair: Andy Maron
Co-Chair: Jeff Kanter
Members: Charles Averill, Steve Johnson (arrived 5:45 pm), Emily Sato, Nancy Nolan, Ted Jones
Also Present: Council Liaison: Rasham Nassar, Public Works Director Barry Loveless

The meeting was called to order at 5:00 pm.

Public Comment: None.

UAC Membership Vacancy

No applicants have applied as of yet. The application deadline has been extended.

June 18th City Council Study Session

The PowerPoint presentation for the June 18th City Council Study Session was reviewed, with minor revisions suggested by the Committee. The agreed upon changes will be incorporated, and the revised presentation will be brought back to the next meeting. Jeff Kanter said he would be presenting the fire flow memo at the same June 18th Council Study Session.

Groundwater Management Plan

Barry informed the Committee on the latest developments regarding the groundwater management plan. City Council has approved a term position for a hydrogeologist to manage the Groundwater Management Plan for the next two years. The staff hydrogeologist will be tasked with reviewing the data, facilitating identification of all the issues involved, and coming up with an action plan if they determine there are problems requiring solutions.

Small Water System Policies

Andy and Nancy presented their current draft report still in process. They both expressed concern about Group B water systems, public safety, wellhead protection, and reliability.

Broadband

Steve suggests making a recommendation for City Council to fund a comparative study (RFP/Consultant) looking at comparable cities, reviewing current service, and offering a vision for where the City should be going. It was decided to put on an upcoming agenda for discussion.

The meeting was adjourned at 6:33 pm.



MINUTES

CALL TO ORDER

Meeting called to order at 5:04 p.m.

All members present: co-chairs Andy Maron & Jeff Kanter; members Charlie Averill, Steve Johnson, Ted Jones, Nancy Nolan, Emily Sato

Also present: Council liaison Rasham Nassar, and Public Works Director Barry Loveless

MINUTES of the May 8 meeting were unanimously approved.

PREPARATION FOR JUNE 18 COUNCIL STUDY SESSION

Two UAC matters will be presented to the City Council on June 18:

- Ted will present the draft UAC Utility Review Proposal. The Committee reviewed the latest PowerPoint version. Several edits were agreed to, but there were no major changes from the earlier draft.
- Jeff will present info about proposals to update City Code requirements that apply to water systems. This follows up on a memo from May 9, 2018. Concerns about the current code are that some provisions are ambiguous, inconsistent, or unclear. These can result in additional costs, particularly for small water systems when they have projects that require city approval. The goal is to get a small work group together to clarify the code needs for small water systems.

UAC MEMBERSHIP VACANCY

- Three members' terms (Jeff, Steve, and Ted) expire this year. Ted has applied for another term, but Jeff and Steve did not. Andy reported that six people have been interviewed, with decisions about the appointments expected soon.
- Rasham and Andy also reported about the council's recent discussion on committee organization. The council had considered a proposal that would have changed the UAC from a Committee into a Task Force, but the council rejected that proposal by a 4-to-3 vote.

DISCUSSION ABOUT BROADBAND

Broadband issues were discussed in the context of the draft UAC Utility Review Proposal (above). No further discussion.

C.I.P. UPDATE

Responding to a question from Jeff, Barry updated the committee on proposed repairs to the McDonald Creek Culvert under Eagle Harbor Drive. The culvert needs repair, but environmental issues must be worked out with the Department of Fish & Wildlife and the Suquamish Tribe before permits can be granted.

DISCUSSION OF SMALL WATER SYSTEM POLICIES

Andy and Nancy are preparing some new info for the Committee, but have nothing to report yet.

Meeting adjourned at 6:27 p.m.

STATUS OF 2019 UAC WORK PLAN ITEMS
JUNE 26, 2019

1. Water/Sewer Rate Study	Completed
2. Small Water Systems	In process
3. Heightened Review of Utilities	Concluded for now – waiting for council direction
4. Stormwater Study	Concluded for now – waiting for RFQ's
5. Sewer Tertiary Study	Will not occur until 2020
6. CIP Projects	Likely will occur in late summer.