

MARINE ACCESS COMMITTEE
SPECIAL MEETING
MONDAY, JUNE 24, 2019
5:30 PM
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

Members: Fred Grimm, Terry Kerby, Greg Spils, Elise Wright
Chair: TBD
Council Liaison: Ron Peltier
Harbor Stewards: Dave Kircher, Mark Leese

5:30 pm Election of Chair *pro tem*

Call to Order; Roll Call
Accept or Modify Agenda; Conflict of Interest Disclosure
Approval of Minutes from May 13, 2019 Regular Meeting

Amendment of April Meeting Minutes (**Elise**)

5:45 pm **Reports**

- City (**Councilmember Peltier**)
 - Future of Committee
- Harbor Stewards (**Dave Kircher** or **Mark Leese**)
- Harbormaster (**Tami Allen**)
 - Boaters' Fair (**Mark & Elise**)

6:00 pm **Action/Discussion Items**

- Future of Committee / Harbor Stewards (**All**)
- Final Report to Council - Recommendations/Possible Policy Suggestions

History of Committees (Road Ends, Harbor, MAC)
 - Eagle Harbor Safety Outreach (**Terry**)
 - Road Ends Evaluation Criteria and Action Plan (**Greg**)
 - Review of current status and features
 - Suggestions for an inspection component
 - Addition of historical information for signage
 - Suggestions for Dock/Buoy/Road End notifications (**Elise**)
 - PD notification to applicants re adjacent road ends, docks and buoys in navigable waters

7:00 pm **Adjournment**



**MARINE ACCESS COMMITTEE
REGULAR MEETING MINUTES
APRIL 8, 2019**

The meeting was **CALLED TO ORDER** at 5:30 PM by Chair, *pro tem*, Fred Grimm at 5:30 PM. Minutes were recorded by Anthony Oddo. In attendance were Committee Members Fred Grimm, Terry Kerby, Anthony Oddo, Greg Spils, and Elise Wright.

No Harbor Stewards or Council Liaison were present.

Members of the public present to make comment are listed under **PUBLIC COMMENT**.

No **CONFLICTS** were reported.

A **motion** was made (Wright) and seconded (Kerby) to add an update on the DUOWM Layout/Design Project to the **ACTION ITEMS/DISCUSSION** section of the meeting. The motion passed via unanimous consent.

A **motion** was made (Kerby) and seconded (Oddo) to approve the minutes from the February 25, 2019 Special Meeting of the Marine Access Committee. The motion passed via unanimous consent.

DISCUSSION OF SCHEDULING CONFLICTS FOR UPCOMING MEETINGS

Anthony noted that he spoke with Roz about the committee's quorum requirements in light of the two vacancies currently on the MAC. A quorum requires three (3) members and a subcommittee may not have more than two (2) members under our current roster of five (5) individuals.

No committee member any planned absences through June, but it was agreed that each would keep the Chair apprised on changing plans. If more than two (2) members plan to be absent, the Committee would need to reschedule or cancel its regular meeting.

REPORTS

City: Councilmember Peltier was not present. No report.

Harbor Stewards: Harbor Stewards were not present. No report.

Harbormaster: The Committee received the February 2019 Report from the Harbormaster attached to the meeting packet.

ACTION/DISCUSSION ITEMS

2018 Marine Access Committee Annual Report to Council

Elise went through the 2018-19 Work Plan and prepared a draft annual report for Council about accomplishments. The Committee reviewed the draft and considered a variety of edits that were captured by Elise, who will send the final draft to the Committee for review. She will also present both the Annual Report and Proposed 2019-2020 Work Plan to the Council once a date is scheduled. Anthony will send an email to Roz asking for a date for a presentation.

A **motion** was made (Wright) and seconded (Spils) to approve the Annual Report as amended and present it to the City Council. The motion passed via unanimous consent.

2019 Project Plan/Review of MAC 2019 Work Plan

The Committee spent the remainder of the meeting reviewing the draft Work Plan for 2019-2020 as developed during the February meeting. Anthony and Elise captured edits that were incorporated into the final draft.

A **motion** was made (Oddo) and seconded (Spils) to approve the 2019-2020 Work Plan as amended and present it to the City Council. The motion passed via unanimous consent.

Anthony asked that members of the Committee think about which topics they would like to tackle first in the new work plan – particularly around the *Road Ends* work proposed. Greg will send out a document and history of some of the Committee’s past work on road ends.

Update on the DUOWM Layout/Design Project

Elise asked if there were updates on the DUOWM Layout/Design Project and what continued role the Committee would play in the issue. Anthony noted that Councilmembers Medina and Tirman had recently responded to citizens who had reached out and cc’d the DUOWM Subcommittee Members. Both asked for Staff to weigh in and provide input.

Greg asked why the MAC would continue to play a role and felt that the Committee’s work with respect to the DUOWM Layout/Design Project was finished. Terry concurred noting that the Committee delivered its report to the Council in late January.

Elise commented that she felt that the Committee owed a response to those who were engaged throughout the process.

PUBLIC COMMENT

The following members of the public signed in to make public comment about items related to the MAC Work Plan:

- Charlotte Rovelstad
- Andy Rovelstad

Both members of the public commented on new signs in the Hawley neighborhood that seem to limit access to the road end. They showed photos of the signs, which do not have a City of Bainbridge Island or BIMPRD logo. Charlotte Rovelstad indicated she would send a copy of the photo to the Chair. Anthony said he would forward the note on to the Deputy City Manager for investigation.

NEXT MEETING: Monday, May 13, 2019.

The meeting was **ADJOURNED** at 7:08 PM.



**MARINE ACCESS COMMITTEE
DRAFT REGULAR MEETING MINUTES
MAY 13, 2019**

Present: Anthony Oddo (Chair) Fred Grimm, Terry Kerby, Elise Wright

Council Liaison Ron Peltier, **Harbor Steward** Mark Leese

Members of the Public: Andy & Charlotte Rovelstad

Call to Order: 5:30 pm

No Conflicts were reported

Minutes from April 8, 2019 were approved*

Reports

- City: Councilmember Peltier offered an update on the DUOWM project
- Harbor Stewards: Mark Leese announced that Eagle Harbor Yacht Club was (sponsoring?) the City's Boaters' Fair on June 8th and would be adding two fun races to the event. (Flyers attached)
- Harbormaster: The committee received the April 2019 report from the Harbormaster attached to the meeting packet.

Action/Discussion Items

- **Signage at Hawley Road End:** Anthony asked for photos of the signs recently erected at the end of Hawley Rd. While this is not a city-designated road end, community access to a trail there leading to Hawley Cove Park has been recently discouraged by No Parking signs. Neighbors Andy & Charlotte Rovelstad report that it has traditionally been used as a trail head, and will send photos to Anthony.
- **Road Ends Evaluation Criteria and Action Plan**
Greg and Anthony presented their suggestions for an approach to evaluating the road ends for which the committee is responsible:
 1. Make a review of status and features at each road end part of our work plan
 2. Areas of responsibility follow the political Ward divisions (North, South, Central)

3. Consider evaluating just one Ward at a time, with committee members assuming responsibility for specific Wards
 4. Consider adding historic information to standard signage, with input from the Suquamish tribe and historians such as Jerry Elfendahl
- Boaters' Fair Saturday June 8th, 10am to 2pm: Elise will contact Tami Allen about MAC's usual participation and contact committee members regarding their availability to participate.
 - Next steps on Capital Projects: We discussed creation of a subcommittee to evaluate the Ward Avenue Road End, and working with City staff to get feedback on Ward Avenue and Ocean Ave, but due to our greatly reduced membership, these projects will have to wait until we have new members. Terry Kerby is also a member of Rotary and offered to be the recipient of Rotary grant proposals.

Follow-up/Future Meetings

- Elise will be presenting the 2018 Annual Report and the 2019-20 Proposed Work Plan at the Council meeting tomorrow night, May 14th.
- Anthony proposed we elect officers at the June 10th meeting.
- Greg would like Road Ends to be the focus of the June meeting.
- July was suggested as the Annual Retreat. Usually we take that opportunity to review the past year's work and divide tasks for the upcoming year. This year there will be at least 4 new members, so that plan may need to be revisited.
- Fred Grimm mentioned that this would be his last meeting, and was thanked for his service both on this committee and for the multiple years of public service he has contributed over the last decades.

The meeting was adjourned at 7:05 pm. Minutes were recorded by Elise Wright

* Reviewing the April meeting minutes before their presentation to Council, I was confused by the multiple references to Work Plan. I suggest the following minor changes for clarity in distinguishing between our annual report of accomplishments and our proposed work plan for the coming year. If committee members agree, the updated version in the agenda packet will be signed at the June 10, 2019 meeting.

Red = delete Blue = substitute or add

2018 Marine Access Committee Accomplishments and Annual Report to Council

Elise went through the 2018-19 Work Plan and prepared a draft annual report for Council along with notes about accomplishments. The Committee reviewed the draft and considered a variety of edits that were captured by Elise. Elise captured the edits and , who will send the final draft to the Committee for review. She will also present both the accomplishments Annual report and the Proposed 2019-2020 Work Plan to the Council...

A motion was made (Wright) and seconded (Spils) to approve the work plan annual report as amended and present it to the City Council.

Another similar paragraph follows on the **2019 Project Plan/Review of MAC 2019 Work Plan**, which is why it gets confusing.

Chair

06/24/19

Harbormaster Report May 2019

Safety and Navigation:

- Emergency Preparedness: Continue to recruit vessels and docks for Emergency Flotilla. flotilla-leads@bainbridgeprepares.org
- Respond to vessel adrift in Eagle Harbor (5/1/19). Caller noticed a vessel dragging across harbor and almost allided with anchored vessel. Harbormaster and volunteer, Bruce Maclay secured the Grand Banks to the City dock. Owner found.
- Respond to a call for sheen that turned out to be dinoflagellates.

Water Quality/Environment:

- Respond to white cloudy spill in Eagle Harbor (5/1/19), Coordinated with WQ program and source found.
- Respond to a call for sheen that turned out to be dinoflagellates.
- Working with the Bainbridge 4th Planning Committee to transition to a Carbon Free 4th of July. www.bainbridge4th.org

Anchoring and Mooring:

Moorage and Parking Received at Electronic Kiosk (\$):	MAY
M-T-D 2019*	\$1,844
YTD 2019	\$9,145
YTD PREV	\$8,111
* If user group data becomes available, it will be included in the June report.	

- DUOWM Marina status for 2019: There are 11 vessels in the DUOWM and 7 applicants on the wait list. <http://www.bainbridgewa.gov/1108/Dave-Ullin-Open-Water-Marina> The DUOWM project page is on the Public Works Department page.
- Harbormaster continues to work with Solenne Walker-Westcott of DNR on Buoy authorizations around the island.

Public Access:

- Four volunteers are serving as dock hosts this summer. Please welcome our new hosts Dick Ernsdorff, Jason Deitchler, Holdon Withington, and our returning host, Patti Madsen.
- Boat-trailer placards are available 2019 boating season for \$80.00. Extended ramp reaches -2'.
- **BOATERS FAIR: Saturday, June 8th, 2019** for the annual Boaters Fair from 10 am to 2 pm at Eagle Harbor Waterfront Park and Dock. Website <http://www.bainbridgewa.gov/683/Boaters-Fair>. Participants include: USCG Search and Rescue Helicopter, BIPRD Aquatic programs, BIR, Exotic Aquatics Kayaking and SCUBA, Race to the Rock, Udo's giant Canoe, EHYC nautical swap meet and human powered races, Sea Scout's "Yankee clipper", Bainbridge Sail's "True", USCG Auxiliary Flotilla 48 workshops, booth and vessel inspections, HAM Radio club, WA Parks' "WALTER", COBI staff Stella Collier, Christian Berg, Bainbridge Prepares' CERT, Beach clean up, Human Orca Mural, Wendy Hinman, Winslow Wharf Marina with treats at the Marina.

Derelict Vessel Prevention/Removal Program:

- ADRIATIC—The sunken fishboat "Adriatic" Removal completion pending confirmation.
- FRANKIE—WN6671N trespass in Blakely Harbor. Vessel towed by Harbormaster to South park marina. Demolition pending.
- BLUE HERON—WN9029W, abandoned at Eagle Harbor Waterfront City dock on April 18th, 2019. Custody Date June 18th, 2019. Appeal date July 19th, 2019.
- Tracking anchoring and mooring time limits for all harbors.

Respectfully Submitted, Tami Allen, Harbormaster BIPD