



CITY OF
BAINBRIDGE ISLAND

**Design Review Board
Regular Scheduled Meeting
Monday, June 17, 2019
2:00 – 4:00 PM
Council Conference Room
280 Madison Ave N
Bainbridge Island, WA 98110**

AGENDA

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|---------|--|
| 2:00 PM | Call to Order (Attendance, Agenda, Ethics) |
| 2:05 PM | Approval of Minutes
June 3, 2019 |
| 2:10 PM | Design Guidelines Update
Christy Carr, Long Range Planner |
| 3:40 PM | Review COBI Sign Ordinance
Jane Rein, DRB Member |
| 3:50 PM | New/Old Business |
| 4:00 PM | Adjourn |

[Click Here](#) to view the Land Use Review Process Table
For special accommodations, please contact Carla Lundgren, Planning & Community
Development 206-780-3763 or at clundgren@bainbridgewa.gov

Call to Order (Attendance, Agenda, Ethics)
Review and Approval of Minutes – May 6, 2019
Harrison/Police Station & Court Building
Vincent Road Transfer Station
Winslow Hotel ([PLN50880 SPR CUP](#))
Review of COBI Sign Ordinance
New/Old Business
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Chair Joseph Dunstan called the meeting to order at 2:02 PM. Design Review Board Members in attendance were Peter Perry, Jason Wilkenson, Carl Yurdin and Jane Rein. City Council Liaison Ron Peltier was in attendance. Planning Commissioner Jon Quitslund was present. City Staff in attendance were Senior Planner Kelly Tayara, Planner Ellen Fairleigh, Interim Planning Director Heather Wright, Interim Planning Manager David Greetham, Planner Olivia Sontag and Administrative Specialist Carla Lundgren who monitored recording and prepared minutes.

The agenda was reviewed. No conflicts were disclosed.

Review and Approval of Minutes – May 6, 2019

Motion: I move to approve.

Rein/Perry: Passed Unanimously

Harrison/Police Station & Court Building – Design Guidance Review Meeting
Project Manager: Kelly Tayara & Ellen Fairleigh

Public Comment: Resident - Concerned about the packed gravel on the landscape plan. It is difficult for manual wheelchairs to move on it. Is the packed gravel going to be in some area of the design that will require access by a wheelchair?

Applicant: The trail on landscaping plan is an existing trail that is required by the title and is not part of this project.

Public Comment: Resident - Will there be a direct link to the highway from the parking lot?

Applicant: There was talk about that, but it was decided that there would not be access to the highway from the parking lot.

DRB: Applicant is invited to come back with materials selected by not required.

Vincent Road Transfer Station – Conceptual Proposal Review Meeting
Project Manager: Kelly Tayara

Kelly Tayara Senior Planner: Encourages applicant to come back to Design Guidance Meeting with proposed (1) public outdoor space for employees, (2) review of the tree unit requirements and (3) review Landmark Tree requirements.

Applicable guidelines: Commercial and Mixed-Use General guidelines

DRB comments / recommendation for how the project could be revised to achieve greater consistency with applicable design guidelines - Chair: No large issues, some concern about the texture of exterior materials

DRB comments / recommendation for how the project could be revised to achieve greater consistency with applicable Comprehensive Plan goals and policies - Think about sustainability and improving the performance of the building (e.g. increasing the R-value of insulation)

Applicant statement regarding potential need / rationale for any departure from design guidelines or COBI Design and Construction Standards - No departures proposed

Winslow Hotel ([PLN50880 SPR CUP](#)) – DRB Review & Recommendation Meeting

Project Manager: Olivia Sontag (*Review two optional revisions to the previous recommended plan*)

Review & Recommendation of Option 1 -

Motion: I move to recommend approval of the proposed 28-foot reduction to the west wing and 6-foot increase to the east wing.

Dunstan/No 2nd: Passed unanimously

Review & Recommendation of Option 2 -

Motion: I recommend approval to move entire west wing of the façade 8 feet to the east and the addition of six parking spaces plus additional landscaping.

Dunstan/No 2nd: Passed unanimously

Review of COBI Sign Ordinance – Jane Rein, DRB Member**Moved to next meeting agenda*

New/Old Business - None

Adjourn

The meeting was adjourned at 4:56 PM.

Approved by:

Joseph Dunstan, Chair

Carla Lundgren, Administrative Specialist