



CITY OF
BAINBRIDGE ISLAND

**Historic Preservation Commission
Regular Meeting**

Thursday, June 2, 2022

2:00 – 4:00 PM

**City Council Conference Room, 280 Madison Ave N
Bainbridge Island, WA 98110**

This public meeting may be attended in-person in the City Hall Council Conference Room / 280 Madison Avenue N, Bainbridge Island, WA. It is also accessible via Zoom meeting platform.

Please click the link to join the meeting: <https://bainbridgewa.zoom.us/j/92833530039>

Or iPhone one-tap : US: +12532158782,,93138375561# or +16699009128,,93138375561#

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or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656

[Webinar ID: 928 3353 0039](#)

AGENDA

2:00 PM Call to Order/Attendance/Conflict Disclosure

- Introductions
- Approval of Agenda for June 2, 2022
- Approval of Meeting Minutes from May 5, 2022
- Call for Public Comment

2:10 PM Review of Permit Applications

- Changes / Alterations to Local Register Properties which Require a Building Permit - review or waiver in accordance with BIMC [18.24.060.B](#)
 - **Project: Building 16 / 1584 Fort Ward Hill Road / Submitted: 4/13/2022**
Project File: [BLD26245 C-REP](#) (*Permit Submittals / Plan Set / View Notes*)
 - **Project: McGonagle (Shepard) / 241 Madison Ave. N / Submitted: 4/27/2022**
Project File: [BLD26624 C-DEC](#) (*Permit Notes / Attachments*)
 - **Project: Yates House / 6551 Wing Point Road / Submitted: 5/26/2022**
Project File: [BLD26749 R-MEC](#) (*Permit Submittals / Plan Set / View Notes*)
- Demolition of property which is potentially eligible for listing on the Local Register – Review by policy of the Planning Department.
The Commission may make non-binding comment to the Building Official, and this comment will be communicated to the property owners.
 - **Project: Drake & Sullivan / 9170 Ferncliff Avenue / Submitted: 05/11/2022**
Project File: [BLD26675 R-DEM](#) (*Permit Submittals / Plan Set / View Notes*)

**For special accommodations, please contact Planning & Community
Development 206-780-3750 or at pcd@bainbridgewa.gov**



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3:10 PM Committee Updates

- Identifying Register-eligible Properties (*Chandler, Kortum*)
- Public Education / Public Outreach (*Moreno*)
- Suyematsu Farm (*Hughes, with Chandler, Kortum as applicable*)

3:30 PM New Business

- The Deputy City Manager asks that the Commission provide a rough estimate of the hours each Commissioner spends on Commission work each month, and a list of challenges (five at a maximum), asking: What could be improved so that a Commissioner's role can be more rewarding and better advise the City Council?

3:50 PM Old Business

- The HPC-approved 2022 work plan is under consideration by the Deputy City Manager prior to scheduling presentation to Council.
- Blakely award nomination form is on the HPC webpage, advertised in the City Manager's report, provided to the HPC for distribution at the Farmers Market, and available at the City Hall Planning counter. The deadline for submittal is June 15, 2022. Review / awards will be scheduled for the July meeting.
- Under new business last month, the Commission was advised that the Filipino American Community Hall (c. 1928) is getting a new roof. This was informational only, because the property is on the National Register, and no action is required.

3:55 PM Action Items (*Hughes*)

4:00 PM Adjourn

Call to Order (Attendance, Agenda, Ethics)
Approval of Meeting Minutes from April 7, 2022
Call for Public Comment
Committee Updates
New/Old Business
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Commissioner Chris Moreno called the meeting to order at 2:07 PM. Commissioners in attendance were Eric Kortum, Judy Romann, Blaine Cliver, Chris Moreno, and Rick Chandler. Commissioner Susan Hughes and COBI staff member - Kelly Tayara, were absent. City Council member - Clarence Moriwaki was present. City Staff present were Interim Planning and Community Development Director - Mark Hofman, Planner - Ellen Fairleigh, and Administrative Specialists - Renee Argetsinger, who monitored meeting and prepared minutes.

**Motion: I move that we approve the agenda
Romann /Kortum: Passed Unanimously**

The agenda was reviewed. There were not any conflicts of interest noted.

Review & Approve Minutes – April 7, 2022

**Motion: I'll make a motion to approve the April minutes.
Romann /Kortum: Passed Unanimously**

Public Comment

No public comment

Review of Permit Applications:

Planner, Ellen Fairleigh, presented details regarding the Fort Ward Building 15, Permit BLD25815 REV1

**Motion: Commission to wave review
Romann /Cliver: Passed Unanimously**

2022 Work Plan Development:

**Motion: Adopt 2022 Work Plan with edits
Romann /Cliver: Passed Unanimously**

Process for Blakely Award:

**Motion: Approve Blakely Nomination Form with edits
Romann /Kortum: Passed Unanimously**

Committee Updates:

- **Identifying Register-eligible Properties**
Use of GIS/Tax Parcel #'s (*Cliver/Romann*)
Port Blakely properties (*Cliver*)
Proposed sub-commission meeting (*Moreno*)
- **Public Education/Public Outreach**
Heritage Trees – would like to continue Farmer's Market booth (*Chandler*)
Farmer's Market booth is successfully providing information to the public. Chris asked for suggestions on expanding how to use the Farmer's Market booth. (*Moreno*)
- **Suyematsu Farm** (*Kortum/Cliver*) – Commissioner Kortum provided information on recent visit to the farm and shared interactions/opinions heard from the farmers. Next steps for the farm tabled until Commissioner Hughes can provide an update.

Old Business

- Items tabled until next HPC meeting as Kelly Tayara was absent.

New Business

- The Filipino American Community Hall (c. 1928) is getting a new roof. The property is on the National Register. No information in meeting packet, therefore tabled and no action today. (*Hofman*)
- The terms of three HPC Commissioners expire in June. No update on commission appointments and current commissioners need to re-apply for positions. (*Moriwaki*)

Action Items (*Moreno*)

- Update 2022 Work Plan (*Moreno/Tayara*)
- Revise the Blakely Award Nomination Form (*Moreno/Tayara*)
- Determine parameters for listing all buildings older than 50 years on the City's ArcGIS layer so that we can get access to it (*Tayara*)
- Port Blakely Properties (*Moreno/Cliver*)
- Identify potential grant opportunities and review which ones to pursue (*Kortum*)
- Develop topics and plans to make available at Farmer's Market booth (*All*)

Adjourn

The meeting adjourned at 3:56pm by motion.

**Motion: I move to adjourn
Cliver/Kortum: Passed Unanimously**