



## **MULTI-MODAL TRANSPORTATION ADVISORY COMMITTEE (MTAC)**

**April 17, 2019 Meeting**

**7:00 – 9:00 PM**

**OfficeXpats**

**403 Madison Avenue North, Suite 240**

**Bainbridge Island, Washington**

### **AGENDA**

Key: (A) Actionable, (I) Informational

7:00 Administrative

- Call to Order – *Erin Thomasson*
- (A) Acceptance or Modification of Agenda – *MTAC Members*
- (A) Approval of March 3, and March 13, 2019 MTAC Meeting Minutes – *MTAC Members*
- (I) Appointment of Monthly Secretary
  - ⊖ *April Meeting: Lief Horwitz*
  - ⊖ *May Meeting: Robert Shulock*
  - ⊖ *June Meeting: Shannon Glass*
  - ⊖ *July Meeting: Don Willott*
  - ⊖ *August Meeting: David Freeburg*
  - ⊖ *September Meeting: Demi Allen*

*If you are unable to attend the meeting for which you are secretary, please switch with another committee member and advise Chair.*

7:15 Public Comment: Please keep all comments to two minutes. Chair will maintain clock and advise speaker.

7:25 Winslow Hotel Project Planning Update – *Shannon Glass*

7:40 Hildebrand Project Update: (A) Two motions for Vote presented by *Don Willott*.

7:55 City Staff Report Out – *Mark Epstein & Chris Hammer*

8:15 Liaison Report Outs – *Joe Deets, Leslie Schneider* (City Council Liaisons), *Ken DeWitt* (Parks District Liaison).

8:30 Review Updated Work Plan Based on Council Feedback – *MTAC, Liaisons & COBI Staff*

9:00 Adjournment – *Erin Thomasson*



## **MULTI-MODAL TRANSPORTATION ADVISORY COMMITTEE (MTAC)**

**March 3, 2019**  
**Annual Retreat**  
**Council Conference Room**  
**280 Madison Ave North**  
**Bainbridge Island, Washington**

### **Minutes**

**Attendees:** MTAC members: Lief Horwitz (Chair), Erin Thomasson, David Freeburg, Robert Shulock, Don Willott, Demi Allen, Shannon Glass; City staff: Mark Epstein, Chris Hammer; Council members: Leslie Schneider, Joe Deets; Public: Susan Loftus

#### **Retreat Objectives:**

- Review 2018 MTAC accomplishments & lessons learned
- Revisit COBI vision for multimodal transportation as reflected in the Comprehensive Plan
- Discuss 2019 COBI Council and MTAC multi-modal priorities and collaborative opportunities
- Outline a strategy and determine champions for 2019 priorities and collaborative opportunities
- Elect new MTAC Chair

#### 9:00 Administrative

- Call to Order -- *Lief Horwitz*
- Review and Acceptance or Modification of Agenda -- *MTAC Members*
  - Agreed to include review of COBI's current vision for the transportation system as reflected in the Comprehensive Plan, to provide the framework for our discussions.

#### 9:15 Public Comment

Susan Loftus from the Bainbridge Mobility Alliance emphasized the importance of an effective consensus-building process around the vision for transportation infrastructure on the island. She also noted the importance of “regreening” transportation infrastructure. Also noted the need for a “map” of stakeholder interests and priorities, as a way of finding opportunities for win-win solutions.

#### 9:30 Review 2018 MTAC Accomplishments and Lessons Learned

Highlights:

- Recommendations for Ballot Measure developed and endorsed
- Bainbridge Island Greenway progress (BI segment of STO Trail)
- Shoulder improvements on Miller Road and Fletcher Bay Road
- Winslow Grove Trail
- Collaboration with BIRD and Parks (safe routes to school, Sakai Park trail connection)
- Engagement with SR 305 planning process
- Olympic Drive project progress

- Lessons learned from Levy process
- Lots of positive outcomes from the process – highlighted the need for community consensus on how we implement the Transportation Element of the Comprehensive Plan
- Communication/education to public regarding the multimodal transportation plan and the overall context for the Levy was inadequate
- The way the ordinance was written did not set the table for success – we will be able to create an ordinance people feel better about supporting

10:15 2019 Council and Committee Multi-Modal Priorities and Collaboration Opportunities

The committee discussed key initiatives for 2019 and how to implement them. The outcomes from that discussion are reflected in the 2019 Priorities worksheet. A draft worksheet will be distributed and finalized for approval at the next MTAC meeting. All members were asked to provide input to Erin prior to March 8, 2019. The final draft worksheet, which will be used in the March 13, 2019 meeting discussion will be attached to these minutes.

12:15 Reflections and Next Steps

Lief thanked the committee for support during his time as chair and for active participation in the retreat.

12:45 Election of New MTAC Chair

Erin Thomasson was nominated as chair, and the committee unanimously endorsed her election as chair.

The retreat was adjourned at 12:55 pm.

---

Erin Thomasson, Chair

04/17/19



## **MULTI-MODAL TRANSPORTATION ADVISORY COMMITTEE (MTAC)**

**March 13, 2019**

**Council Conference Room,  
280 Madison Ave North  
Bainbridge Island, Washington**

### **MINUTES**

7:00 Administrative

- Call to Order – *Erin Thomasson, All MTAC Members in attendance, plus Leslie Schneider, Joe Deets, Chris Hammer, and Mark Epstein.*
- Acceptance or Modification of Agenda – *Don Willott moved to add a discussion for the Hildebrand project and a potential motion.*
- Approval of outstanding January 9, and March 3, 2019 MTAC Meeting Minutes moved to April meeting.

7:10 Public Comment – *Erin Thomasson read a public comment from John Grinter.*

7:20 City Staff Report Out – *Mark Epstein & Chris Hammer: Olympic Drive project is imminent. MTAC members are requested to participate in public outreach. Various times for support and volunteers were agreed upon.*

7:45 Committee Discussion – *MTAC, Liaisons & COBI Staff*

- *Review and approval of “Responsibilities Spreadsheet”: Committee*
- *reviewed the most recent version and agreed to use it as a working document.*
- *Committee will present to the City Council our Work Plan on April 9<sup>th</sup> and will need to get presentation materials to Roz by 3/20/19.*
- *Erin, Lief, and Mark will take the lead in assembling materials and will conduct presentation on April 9<sup>th</sup>.*

8:45 Liaison Report Outs – *Joe Deets, Leslie Schneider (City Council Liaisons)*

9:00 Adjournment – *Erin Thomasson*

---

Erin Thomasson, Chair

04/17/19



CITY OF  
BAINBRIDGE ISLAND

MEMORANDUM

DATE: APRIL 16, 2019  
TO: MULTI-MODAL TRANSPORTATION ADVISORY COMMITTEE  
FROM: DON WILLOTT, MTAC MEMBER  
SUBJECT: HILDEBRAND PROJECT DISCUSSION & SUGGESTED MOTIONS

**BACKGROUND:** I believe the MTAC would like to support development of the retention pond & project area in an integrated manner to enhance the look & feel of a linear park. This could unite Ericksen & Hildebrand with a sense of place which benefits the Hildebrand Project and the surrounding neighborhood. Part of the desire would be to make the vicinity attractive for walking, cycling, & using transit. Enhancements in the vicinity could be separate projects funded by the City & other partners, not funded by this development.

It is my understanding that the developer is designing for possible pedestrian & bicycle facilities along the Ericksen / Hildebrand ROW, which will be part of a revised permit submission, and which the MTAC would likely support. This is expected to again go to the Design Review Board and result in a second comment letter from the Development Engineer.

It is my understanding that the Hildebrand Project would then be coming back to the MTAC for comment, so these motions are intended to help us make informed recommendations for the permitting process, and other recommendations we might choose to make to Council & staff.

I suggest the following motions for consideration at our 3-17 MTAC meeting:

**MOTION I:** Request that staff research to determine ownership and conditions which now exist for the retention pond on Hildebrand Project property.

**MOTION 2:** Request that staff explore possible mechanisms to provide public access encircling the retention pond in the Hildebrand Project, including access between Ericksen & WSDOT rights-of-way.

**MOTION 3:** Request staff & developer consider providing additional easement adjacent with the SR 305 right-of-way to allow flexibility of design where future sections of the Sound to Olympics Trail are planned and extension of linear park is desired.

Category	Priority Title	Brief Description	David	Demi	Don	Erin	Lief	Robert	Shannon	Staff Champ(s)	Council Champ(s)
Communications/Partnerships	Communications	1) Capture and publicize previous and recent successes and upcoming projects and opportunities. 2) Develop standing MTAC piece for new City Bulletin. 3) Assist with Project pages summary/talking points (pros & cons). 4) Educate citizenry.			Don	Erin				Kristen; Mark	Leslie
Communications/Partnerships	Liaising with other key entities	Other BI CAGs (Climate Change Advisory Committee, Planning Commission, Design Review Board), BISD, BI Parks, BIFD, BIPD, BI Parks Foundation, BMA, Squeaky Wheels, Kitsap Transit, Kitsap County, WSDOT,	Planning Commission	Squeaky Wheels; Bainbridge Mobility Alliance	WSDOT; Kitsap Transit	School District; Parks Trail Planning	Climate Change; Kitsap Transit; BI Parks Foundation	WSDOT 305 planning	Design Review Board?	Mark; Climate Change; Design Review; BISD; BI Parks; Parks Foundation Chris: WSDOT	Joe: Climate Change; WSDOT; Police; Kitsap Transit (Matt) Leslie: Trails
Process Enhancements	Update Non-motorized Project CIP list	Identify projects to recommend for the CIP.								Mark	Leslie
Process Enhancements	Strategy for developing sustainable transportation infrastructure aligned with Transportation Vision 2036	Discuss and commit to MTAC role in the consultant engagement process initiated by Council to refresh the island transportation infrastructure strategy.		Demi	Don					Mark	Leslie
Process Enhancements	Review/revamp criteria for project priorities	Emphasize values, safety, accessibility, choice, etc.								Mark	
Process Enhancements	Improve design development review process	Recommendations on Planning-reviewed development projects. Ensure alignment with relevant city staff	David						Shannon	Mark	
Process Enhancements	Assist in Comp Plan update/ IWTP plan revisions & IWTP map	Build only when funding is available to build an appropriate amount of a project		Demi						Mark	
Project Development	Project - Olympic Drive implementation	Help ensure this critical project for all user types is adequately supported with marketing, outreach, and education for users.		Demi		Erin				Chris	
Project Development	Project -- Sportsman Club & New Brooklyn Intersection Improvements	Intersection Improvements include Design, Permitting, & Right-of-Way & Easement procurement for the intra-island trail at Woodward/ Saskia (included in above)					Lief				
Project Development	Project -- High School Road	Focused study for high school road east (Council initiative) & High School Road Safety Improvements Project – Design & Permitting.									
Project Development	Trails	Trails Working Group, specific trail projects (e.g. Wardwell Right of Way)					Lief				
Project Development	BI Greenway/305 Planning	Visioning & includes coordination with Visconsi-constructed portion of the Island Greenway Trail.			Don			Robert			Joe
Project Development	Suzuki Development	Provide input on planning and design development of the City's Suzuki property development.									
Strategy/Visioning	High Priority Projects (marquee)	Develop a <b>process</b> to identify, rank and pursue near-term projects (outside CIP process) designed to benefit multiple user groups and provide quick wins, to inspire island residents and demonstrate what is possible with more funding.					Lief			Mark	Leslie
Strategy/Visioning	Safe Routes To School	Champion & Assist projects that benefit students, parents, teachers and the general citizenry on/near all three public campuses					Lief	Robert		Chris	Leslie
Strategy/Visioning	Opportunity capacity	How can MTAC pursue the "unknown unknowns"?									
Strategy/Visioning	Public Transportation	Ensure adequate attention is given to transit as a component of the overall transportation system. (Talk to Chris about ferries initiatives.)			Don		(will be involved with Kitsap Transit through joint project with Climate Change Adv Comm)	Robert			Joe
Strategy/Visioning	Develop funding strategies and mechanisms for non-motorized improvements	Lay out a funding strategy for transportation improvements on the island over the next twenty years. It will review all potential sources of funding, including annual spending from general fund, state and federal grants, etc.. Includes considering updates to Transportation Impact Fee structure and potentially incorporating a dedicated Trails Impacts Fee.		Demi						Chris	Joe; Leslie