



CITY OF
BAINBRIDGE ISLAND

UTILITY ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, FEBRUARY 12, 2020
5:00-7:00 PM
CITY HALL
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA /
CONFLICT OF INTEREST DISCLOSURE
5:00 PM

CO-CHAIR: TED JONES
CO-CHAIR ANDY MARON

MEMBERS: CHARLES AVERILL MARTIN PASTUCHA
SHEINA HUGHES EMILY SATO
NANCY NOLAN

LIAISON: RASHAM NASSAR

2. APPROVE FEBRUARY 1 AND FEBRUARY 5, 2020 MINUTES – 5 MIN.
3. SMALL WATER SYSTEMS DISCUSSION (CONTINUED) – 110 MIN.
 - A. REVIEW POLICY ALTERNATIVES
 - B. EVALUATE APPROACH FOR CERTAIN SMALL WATER SYSTEMS
4. NEXT MEETING AGENDA PLANNING – 5 MIN.
5. ADJOURNMENT
7:00 PM



CITY OF
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UTILITY ADVISORY COMMITTEE
SPECIAL MEETING
SATURDAY, FEBRUARY 1, 2020

Minutes

The special meeting began at City Hall at 9:00 am.

Members Present: Ted Jones, Andy Maron, Sheina Hughes, Martin Pastucha, Charlie Averill

Members Absent: Emily Sato, Nancy Nolan

Others Present: Public Works Director Chris Wierzbicki, Operations Manager Chuck Krumheuer, Capital Project Engineer Peter Corelis

The meeting consisted of a tour of COBI utility facilities. The tour group was gratefully shuttled to the utility sites by an employee from the Bainbridge Island Metropolitan Parks & Recreation District, which donated their shuttle for use by the group. The tour included visits to:

- Village Lift Station
- HS Reservoir
- HOB Well
- Taylor Well
- Rockaway Reservoir
- Treatment Plan

The special meeting adjourned at 12:00 pm.

Co-Chair

Date



Minutes

Committee members present: Andy Maron (co-chair), Ted Jones (co-chair), Charlie Averill, Sheina Hughes, Nancy Nolan, Emily Sato

Absent: Martin Pastucha

Others present: Chris Wierzbicki (COBI Director of Public Works), Rasham Nassar (council liaison), Jeff Kanter (former UAC member)

Call to Order

Meeting was called to order at 5:05 p.m. by Ted Jones.

Minutes

Minutes of the Jan. 8 meeting were unanimously approved.

Update from Public Works

- A. Capital Improvement Plan Review Schedule:** Chris reported on the planned schedule for the Capital Improvement Plan. The council will be briefed about the plan in three workshops in March, April and May, and therefore it is expected that Chris will provide similar information to the UAC during those same months.
- B. Sewer Basin Study Work Plan:** A consultant is being hired to determine needs and system capabilities within the northwestern sewer service area, particularly in the Northtown Woods / Sakai area flowing into the village pump station.
- C. Joint Meeting with Climate Change Advisory Committee:** Ted reported on the joint meeting Feb. 3 with the CCAC and Puget Sound Energy. Ted and Sheina attended from the UAC. Ted noted that the CCAC had indicated an interest in Bainbridge Island being leaders in helping to address climate change, i.e. willing to be involved in testing new ideas.
- D. Annual Work Plan:** UAC submitted a memo in December to the City Council, indicating our thoughts regarding the work plan for 2020. It will be on the council agenda, but we don't know when. Andy noted that our only current agenda item is the Small Water Systems discussion. Later in the year, we expect to deal with the Capital Improvements Plan and the city's utility budget issues.
- E. Utilities Tour Report:** Five committee members went on a tour of city utility facilities on Saturday, Feb. 1. Charlie Averill, Sheina Hughes, Ted Jones, and Martin Pastucha had not previously been on the tour. Co-chair Andy Maron also went on the tour. Discussion noted that we were impressed with the conscientiousness of the employees we met.

Small Water Systems

- A. Review and Discuss Policy Matrix:** Ted distributed a matrix designed to help organize thoughts regarding possible small water system policy alternatives. (This is follow-up to our discussions of Nov. 12.) Nancy noted concerns about some of the comments, particularly the list of considerations not explicitly stated in the matrix.



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B. Report by Nancy on the 2011 USGS Report on Water Resources on Bainbridge Island: Nancy discussed the information she had obtained. One of the concerns she raised included class A systems' financial reserves: Some of the systems are older and will need improvements, but it's not clear that they have reserves or access to the needed funding.

C. Approaches for Certain Small Water Systems: Continued discussion of the possible role for the city in dealing with independent water systems. Other questions will involve the relationship between KPUD and the City.

There was discussion of satellite management processes; it was noted that KPUD is able to deal with multiple small systems, apparently with economies of scale. The city doesn't have the same capabilities right now.

Key questions will involve the city's ability to respond, when residents or systems come to the city asking for help. The city should have clear policies before a crisis situation occurs.

Next Meeting

Next meeting will be Feb. 12. We'll discuss then whether to have a regular meeting on March 11, or make a change. Ted and Sheina will work on revisions for the policy matrix.

Meeting adjourned at 7:03 p.m.

Co-Chair

Date