



CITY OF  
BAINBRIDGE ISLAND

ETHICS BOARD  
SPECIAL MEETING  
MONDAY, FEBRUARY 11, 2019  
6:30 PM – 8:00 PM  
COUNCIL CHAMBERS  
280 MADISON AVENUE NORTH  
BAINBRIDGE ISLAND, WA 98110

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## AGENDA

MEMBERS: SUZANNE KEEL-ECKMANN, CHAIR  
SCOTT WILDER MARADEL GALE  
INGRID BILLIES BRIAN STRULLY

COUNCIL LIAISON: JOE DEETS

1. CALL TO ORDER
2. CHANGES OR ADDITIONS TO AGENDA
3. DISCLOSURES OF CONFLICTS OF INTEREST
4. ACCEPTANCE OF MEETING NOTES
5. COMMUNICATIONS
6. PUBLIC COMMENT
7. REMAND ETHICS COMPLAINT 2018-04
8. TIRMAN ADVISORY OPINION REQUEST
9. ADVISORY OPINION REQUESTS RE: NASSAR PROPERTY MATTER
10. TRAINING UPDATE
11. ANNUAL REPORT/WORKPLAN
12. ITEMS FOR NEXT MEETING AGENDA
  - A. PROPOSED CHANGES TO ETHICS CODE
13. NEXT MEETING DATE
14. ADJOURNMENT

***In the event City Hall is closed due to the snow storm, the Emergency Operations Center (EOC) is activated, or there is a wide spread power outage, this meeting may be cancelled and rescheduled.***

## **COBI ETHICS BOARD**

### Regular Meeting

Monday January 14, 2019

#### Minutes

1. Call to order. Meeting was called to order at 6:35 PM Present were Scott Wilder, Maradel Gale, Brian Strully, Suzanne Keel-Eckmann, Ingrid Billies, and Joe Deets, Council representative.
2. Changes or Additions to Agenda. None.
3. Disclosure of conflicts of interest. None.
4. Minutes of the November 2018 meeting were accepted as submitted.
5. Communications. Scott had conversation with Councilman Peltier regarding who wrote/writes advisory opinions and noted conversation with Suzanne Keel-Eckmann regarding Ethics Board processes.
6. Public Comment. Brian Wilkinson spoke to citizens having fractured trust with Council due to apparent conflict of interest related to land use. Scott explained the process for submitting ethics complaints and explained the process for review and consideration by the Ethics Board. Joan Geraghty spoke to lack of consistent enforcement of land use regulations for former city officials, particularly related to shoreline variances. Scott explained the purview of the Ethics Board is to hear complaints against current elected and appointed officials. He directed her to discuss the issue with the city manager and/or with City Council.
7. Election of New Chair. Suzanne was nominated and will be the new Chair of the Ethics Board.
8. Nassar Advisory Opinion Request. There are 3 complaints/advisory opinion requests. The Board will ask for clarification from Mr. Dunn regarding his request, is it a complaint or an advisory opinion he is asking for. Maradel and Brian will take this on. Maradel and Brian will also work on the McBryan request for advisory opinion.
9. Peltier Advisory Opinion Requests. A subcommittee will draft the advisory opinion for both Peltier requests. Maradel and Brian will comprise the subcommittee.
10. Proposed Changes to Code. Maradel led a discussion on this. Present to City Council the ways the Board would like to improve the Code at the presentation of the Boards' Work Plan and Annual Report to the Council. Maradel or Brian will put together a bullet list of the changes to the Code that the Board is considering proposing.
11. Training Update. There are other committees that still need the Ethics Education Module. There will be an Ethics and City Government training at City Hall Wednesday January 16<sup>th</sup>.
12. Annual Report/Workplan. The Board would like to host another booth at the Farmer's Market this summer. There will be an open seat on the Board to fill.
13. Items for Next Meeting. Drafts of advisory opinions, review draft Annual Report / Work Plan ideas.
14. Next meeting date. February 11, 2019, 6:30 PM.
15. Adjournment. 7:56 PM.

## Kelly Jahraus

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**From:** Christine Brown  
**Sent:** Friday, February 1, 2019 4:41 PM  
**To:** Kelly Jahraus  
**Subject:** FW: Advisory Opinion Request

Please set up a new folder for this request.

Thanks.

Christine

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**From:** Joe Deets <[jdeets@bainbridgewa.gov](mailto:jdeets@bainbridgewa.gov)>  
**Sent:** Friday, February 1, 2019 4:32 PM  
**To:** Matthew Tirman <[mtirman@bainbridgewa.gov](mailto:mtirman@bainbridgewa.gov)>; Suzanne Keel-Eckmann <[suzanne.keel-eckmann@cobicommittee.email](mailto:suzanne.keel-eckmann@cobicommittee.email)>  
**Cc:** Robbie Sepler <[rsepler@bainbridgewa.gov](mailto:rsepler@bainbridgewa.gov)>; Joe Levan <[jlevan@bainbridgewa.gov](mailto:jlevan@bainbridgewa.gov)>; Christine Brown <[cbrown@bainbridgewa.gov](mailto:cbrown@bainbridgewa.gov)>  
**Subject:** RE: Advisory Opinion Request

Matt,

Just to let you know, requests to the Ethics Board go to Christine, the City Clerk.

Best regards,

Joe

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**From:** Matthew Tirman <[mtirman@bainbridgewa.gov](mailto:mtirman@bainbridgewa.gov)>  
**Sent:** Friday, February 1, 2019 2:40 PM  
**To:** Suzanne Keel-Eckmann <[suzanne.keel-eckmann@cobicommittee.email](mailto:suzanne.keel-eckmann@cobicommittee.email)>  
**Cc:** Joe Deets <[jdeets@bainbridgewa.gov](mailto:jdeets@bainbridgewa.gov)>; Robbie Sepler <[rsepler@bainbridgewa.gov](mailto:rsepler@bainbridgewa.gov)>; Joe Levan <[jlevan@bainbridgewa.gov](mailto:jlevan@bainbridgewa.gov)>  
**Subject:** Advisory Opinion Request

Suzanne,

I hope all is well. I would like to ask the Ethics Board to provide an advisory opinion for me on the following:

1. My wife, Christina Aitchison, is Program Director of Bainbridge Prepares. It is highly likely that the organization will come before Council in the near future. They work closely with city staff to include the new Emergency Management Director. I'd like to know what my left and right boundaries are, where to step back, and when to make it known that there may be a conflict or an appearance of conflict.
2. Christina is also on the BIPD's Citizens Advisory Panel. Would ask for similar guidance or any thoughts there as well.

Thanks much and let me know if more detail is needed.

Best,

Matt Tirman