



**CIVIL SERVICE COMMISSION
SPECIAL MEETING
JANUARY 9, 2023**

BAINBRIDGE ISLAND CITY HALL
280 MADISON AVE. N., BAINBRIDGE ISLAND, WA
Or

Please click the link below to join the webinar:
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AGENDA

- 1. CALL TO ORDER / ROLL CALL - 9:00 AM**
- 2. CONFLICT OF INTEREST DISCLOSURE - 9:05 AM**
- 3. PUBLIC COMMENT - 9:10 AM**
- 4. NEW BUSINESS – 9:15 AM**
 - a. Elect Chair/Vice Chair Consider approval
 - b. Approve November 1, 2022 regular meeting minutes Consider approval
- 5. OLD BUSINESS – 9:30 AM**
 - a. Resolution 2023-01; Civil Service Commission Regular Meeting Schedule Consider approval
- 6. REPORT BY CHIEF OF POLICE – 9:35 AM** Information only
- 7. REPORT BY SECRETARY/CHIEF EXAMINER – 9:40 AM** Information only

8. ADJOURN – 9:45 AM

Times listed on this agenda are approximate. Public Comment will be taken following discussion of each New Business item.



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact Kate Brown at 206-780-8593 or (kbrown@bainbridgewa.gov) by noon on the day preceding the Meeting.



MEETING MINUTES

1. CALL TO ORDER / ROLL CALL

The Civil Service Regular Meeting was held at City Hall and via video conference and was called to order at 9:05 am by Chair Melanie McAllester. Also in attendance were Commissioners, Tarrel Decker, Don Rulien and John Sandage. A quorum was present.

2. CONFLICT OF INTEREST DISCLOSURE

Each Commissioner reported no conflicts of interest.

3. PUBLIC COMMENT

No members of the public were in attendance

4. NEW BUSINESS –

- a. Approve August 22, 2022 special meeting minutes
MOTION: I move to approve the August 22, 2022 special meeting minutes
DECKER/SANDAGE: The motion passed.
- b. 2023 Civil Service Commission meeting schedule
MOTION: I move to approve to change the monthly Civil Service Meetings from the first Tuesday of the month to the first Monday of the month.
DECKER/SANDAGE: The motion passed.

5. REPORT BY CHIEF OF POLICE

- Chief Clark provided a general update on the activities of the police department.

6. REPORT BY SECRETARY/CHIEF EXAMINER

- Secretary/Chief Examiner Brenda Landolt provided an update on upcoming oral boards.

7. ADJOURNMENT

The meeting was adjourned at 9:25 am.

Melanie McAllester, Chair

Brenda Landolt, Secretary/Chief Examiner

RESOLUTION NO. 2023-01

A RESOLUTION AMENDING THE PROVISIONS OF CIVIL SERVICE RULE 2.1 TO ESTABLISH A NEW MEETING DATE AND TIME AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

WHEREAS, the Commission sets its regular meeting by Resolution as codified in its Rules in compliance with the Open Public Meetings Act; and

WHEREAS, the Commission would like to make a change in its meeting time in order to facilitate the attendance of its members and deems it to be in the public interest to codify the change in its Rules; NOW THEREFORE

BE IT RESOLVED BY THE BAINBRIDGE ISLAND CIVIL SERVICE COMMISSION AS FOLLOWS:

Section 1. The provisions of Rule 2.1 COMMISSION—MEETINGS---QUORUM are hereby amended to read as follows:

RULE 2 ADMINISTRATION AND OPERATIONS

2.1 COMMISSION — MEETINGS — QUORUM — The commission shall hold regular meetings on the first Monday of each month, at 9:00 am at Bainbridge Island City Hall, 280 Madison Avenue North, Bainbridge Island, Washington, unless there is no pending business requiring commission action. Notice of special meetings shall be provided as required by the Open Public Meetings Act (Chapter 42.30 RCW, as amended). The Commission shall conduct hearings as required. Notice of hearings shall be provided as required by these rules. Three members of the Commission shall constitute a quorum. No action of the Commission shall be effective unless at least three members concur therein. All commission meetings, regular or as required, shall be open and public; provided, however, that the Commission may meet in executive session as authorized by the Open Public Meetings Act.

Section 2. Provisions of this resolution shall be in full force and effect from and after the date of enactment.

RESOLVED this ___ day of _____, 2023.

APPROVED BY:

BAINBRIDGE ISLAND
CIVIL SERVICE COMMISSION

Melanie McAllester (Chair)

Don Rulien

Tarrell Decker

John Sandage

Susan Burdick

ATTEST/AUTHENTICATED:

Brenda Landolt,
SECRETARY/CHIEF EXAMINER

FILED WITH THE CITY CLERK:
RESOLUTION NO. _____