



CITY OF  
BAINBRIDGE ISLAND

FOR IMMEDIATE RELEASE

September 6, 2017

MEDIA CONTACTS

Kellie Stickney  
Communications Manager  
[kstickney@bainbridgewa.gov](mailto:kstickney@bainbridgewa.gov)  
206.780.3741 (office)  
206.786.2342 (cell)

## BAINBRIDGE ISLAND MUNICIPAL COURT TO OFFER SPECIAL SATURDAY PASSPORT PROCESSING EVENT IN SEPTEMBER

**Bainbridge Island, Wash.**, (September, 2017) – In recognition of Passport Awareness Month, the Bainbridge Island Municipal Court will hold a one-day special passport processing event on Saturday 23, 2017 from 8:00 a.m. to 3:00 p.m.

This special event will be a one-time opportunity for the public to get their passports processed on a Saturday, and without needing an appointment. Passports are typically only processed Wednesday thru Friday by appointment.

Community members interested in taking advantage of this special event must come prepared with the following items:

1. Completed Application
2. Proof of US Citizenship
3. A Passport Photo
4. Photo Identification
5. Two Blank Checks
6. Proof of Parental Relationship (for applicant's under the age 16). Both Parents must be at the appointment with the child younger than 16, or a notarized Statement of Consent Form (DS-3053) is needed from the parent that is unable to appear.

The Municipal Court will not be able to process your passport without the required items. More information to help you prepare can be found on the City website at:

[www.bainbridgewa.gov/passports](http://www.bainbridgewa.gov/passports) or at [www.travel.state.gov](http://www.travel.state.gov).

###