

# City of Bainbridge Island Department of Public Safety

## Annual Report 2012



Larry Dickerson, Interim Public Safety Director  
Susan Shultz, Commander

## Section 1 – Department Overview

### Staffing

In 2012, the Bainbridge Island Police department was comprised of 25 employees:

#### **18 Sworn**

1 Chief of Police  
1 Commander  
4 Lieutenants  
10 Patrol Officers  
2 Detectives

#### **6.5 Civilian**

1 Administrative Coordinator  
1 Harbormaster  
2 Parking Enforcement Officers  
2 Senior Police Clerks  
1 Part-Time Evidence Technician

### Administration

The Chief of Police, Commander, Lieutenants and Confidential Secretary are referred to collectively as the “Command Staff”. The Command Staff is responsible for strategic planning, organizing and directing department operations, serving as media contact, and working with the City Manager, City Council and citizens to ensure peace and public safety. Members of the Command Staff also initiate and supervise community outreach events, attend community functions, and work with community groups to shape a collective vision of policing. Command staff also provides oversight and assistance with capital projects, budgeting, emergency operations, and intergovernmental relations.

### Patrol

Patrol officers respond to calls for service 24 hours a day, 7 days a week in the Bainbridge Island community, maintaining peace and order by protecting life and property through impartial enforcement of federal, state and local laws.

The patrol division addresses criminal activity, conducts traffic collision investigations, directs traffic in congested areas and emergency situations, identifies and eliminates safety hazards, serves search and arrest warrants, issues traffic citations and infractions, and investigates crime scenes.



### Investigations

Our Criminal Investigations Unit is made up of two detectives who investigate all major crimes occurring in our community, and perform follow-up investigations on cases

initially handled by patrol officers with regard to property crimes and crimes against persons. Our detectives interview suspects and victims, take witness statements, and collect and process crime scene evidence. The detectives often testify in court and also represent the department at local meetings and committees.

## Harbormaster

In conjunction with a seven member Harbor Commission, the Harbormaster plans, organizes, coordinates and directs the activities related to the use, operation, security, maintenance and improvement of Bainbridge Island harbors per the city's Harbor Plan in accordance with BIMC 2.46.040.

Additional responsibilities include facilitating a full array of marine and general services and facilities for commercial and recreational boaters and the general public, working



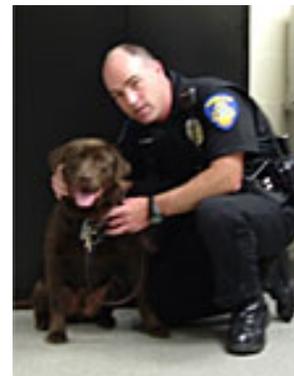
closely with volunteer harbor stewards to administer and orchestrate harbor activity, collecting fees for water-related uses, providing status reports for consideration and action, and ensuring compliance with federal, state and local laws regulating harbor activity.

The Harbormaster also works with Police and Coast Guard concerning vessels lost, found, adrift, sinking, derelict and abandoned, works with the executive and finance departments to manage the transient and long term use of the

harbor buoys, city docks, and linear moorage systems, and maintains records of visiting and residential boaters.

## K9 Unit

Officers Dale Johnson & Rusty comprise the K9 unit, responsible for pursuits and narcotics tracking. Officer Rusty was rescued from an animal shelter and trained as a working dog after displaying the characteristics necessary for police work. He joined the department in 2004. In addition to providing service to the BIPD, Rusty also assists other law enforcement agencies including the Bremerton, Gig Harbor, Poulsbo, and Suquamish Police Departments, the Kitsap and Jefferson County Sheriff's Offices, Washington State Patrol, West Sound Narcotics, U.S. Customs, U.S. Postal Service and the Drug Enforcement Agency.



## Marine Services Unit

With 53 miles of rugged shoreline comprised of bays and beaches, spectacular bluffs, and a number of islets and peninsulas, our Marine Services Unit (MSU) is a critical component of public safety.

Our department currently has one Marine Services Unit with several core missions;



namely the enforcement of marine laws, search and rescue calls for persons and vessels in distress, the enforcement of fish and game regulations, emergency environmental response, and joint operations and homeland security missions.

Additionally, the Marine Unit participates in recreational boating enforcement, education, and training, and provides vessel inspections. We have one vessel in the unit, a 33' SAFE Boat powered by triple 250 hp Mercury Verado engines. The vessel is well-equipped with high definition imaging

sonar, a micro-ROV (remotely operated vehicle), an on-board computer with thermal imaging and a multitude of communications gear.

The Marine Unit's unofficial motto is: "Servo, Eripio, Capiro", which translates loosely to "Protect, Rescue, and Enforce". The unit primarily conducts operations in the jurisdictional waters surrounding Bainbridge Island, but there are occasions when its assistance is requested by other agencies as well.

## Parking Enforcement

Parking Enforcement Officers (PEOs) perform field and office work related to the enforcement of parking ordinances and maintain parking enforcement records. Year-round, PEOs walk and drive throughout the island to ensure compliance with parking regulations, especially in carpool areas, no parking zones, disabled parking, time-limited spaces, blocking access and sidewalks. PEOs are also responsible for addressing parking complaints, impounding improperly parked or abandoned vehicles, directing traffic when needed, appearing in traffic court, attending community meetings to address parking issues and managing the downtown employee parking permit program.

## Reserve Program

In 2012, our department had 4 reserve officers. Reservists are local citizens who volunteer to assist with a variety of police duties. Reserve officers have successfully completed the Reserve Officer Academy and are valuable members of our team.

## Support Services

Records - Our department employs two police clerks who provide reception and clerical support services. The clerks greet citizens in person, by phone, and via email to evaluate and address all types of inquiries, provide fingerprinting services, issue concealed weapons permits, register home and business alarms, issue pet licenses, maintain and disseminate department records, respond to public disclosure requests, process mail, and seal records pursuant to court order. Additional responsibilities include checking and quashing bench warrants, entering protection orders, and processing stolen property into the state WACIC system.

Evidence - Our evidence/property room is managed by an evidence technician who is carefully trained in the intake, processing, storage, preservation, inventory, release or disposal of all types of evidence related to criminal activity. The evidence technician also logs found property and performs due diligence to locate its rightful owners and coordinates the purchases of supplies, uniforms, and equipment for officers and staff.

## Section 2 – Performance

### Community Outreach

Collectively, members of the department organized, sponsored, or supported a multitude of community outreach events in 2012 including (but not limited to) the following:

Bike to School Day	Red Ribbon Week
Cast for Kids	Safe Rider Citations/McDonalds
Citizens Academy	Shop with a Cop
Fire Department Fun Fair	Special Olympics Law Enf Torch Run
Grand Old Fourth	Take 25
Halloween Downtown	Warrant Emphasis (US Marshall's Office)
National Night Out	

### Training

Collectively, members of the department underwent 2,513 hours of training in 2012 including (but not limited to) the following:

Abuse of Elders and Adults with Disabilities	Blood Draws
Access Database System	Bloodborne Pathogens
Arresting Communication	Certified WA ST Peace Officer
Blood Alcohol Content (BAC) Certification	CIT Regional Conference
Background Investigations	Command College
	Crime Prevention/Environmental Design
	Crime Scene Photography

Crisis Intervention Team Training	Level DT Instructor Recertification
Essential Skills/1 <sup>st</sup> Time Supervisors	Managing Property & Evidence
Emergency Vehicle Operations	Marijuana Law
Course (EVOC plus EVOC & Pit)	Motivating Personnel in Difficult Times
FBI Crime Scene Processing	Nat'l Field Training Officers
FEMA ICS 100.B, ICS-700.A, IS-	NW Fire Investigator Burn to Learn
00033.12, IS-100.LEB, IS-120.A,	Public Relations Strategies for LE Agencies
IS-240.A, IS-241.A, IS-242.A, IS-	Radar Observer, Unlimited
244.A	What's New Mercury (Section A) M8
Female Enforcers	SECTOR Training
Firearms Qualification Training	SWAT Training
Firearms Qual - Range Master	TAC Training
FTO Academy	Tactical Community Policing/Homeland Sec
Gordon Graham Public Safety	Tactics Instructor
Hazardous Waste Emy Response	Taser Certification
Homicide Invest/Crime Scene Mgmt	True Lies: Detecting Deception
Inside the Tape	Undercover Techniques & Operations
Kitsap Mental Health – The Process	USCG Radar Observer Unlimited
LE Equivalency Academy	Use of Force and Off-Duty Survival
Leadership Under Fire	WAPRO Public Records/Law Enforcement
Legal Update Sector	WAPRO Public Records Seminar

## Crime Statistics

The following statistics were collected through NIBRS (National Incident-Based Reporting System) and reflect the total crimes on Bainbridge Island for the 2012 calendar year. The U.S. Census last reported a population of 23,025 in 2010, which is the most recent information available.

Total Calls for Service	11,021
Case Reports	1,731
Criminal Citations	96
Traffic Infractions	636
Traffic Accidents	194
Violent Crimes*	91
Property Crimes**	335
Arrests (Adult)	437
Arrests (Juvenile)	46
Driving Under the Influence	32
Drugs/Narcotics	47
Concealed Weapons Permits Issued	177
Processed Evidence or Found Property	646

\* Includes homicide, robbery, assault, sexual assault.

\*\* Includes burglary, theft, auto theft, arson.

## Investigation Statistics

Our two-member investigative division investigated and documented approximately 83\* cases during the 2012 calendar year, clearing 23 by arrest or having forwarded for charges. At year end, 40 remain inactive or with leads exhausted, 10 were determined unfounded and 3 were cleared by having forwarded to other agencies. Additional follow up work was conducted as requested by patrol and command staff, including applications and issuance of 6 search warrants. Detectives also conducted 7 background investigations and screenings for potential hires, 4 for police hires and 3 for employees hired into other departments within the city.

Major case investigations for 2012 include 1 child molestation, 1 embezzlement/theft, 2 rapes, and the arrest of 3 different repeat offenders for burglary.

\*This review of all cases either assigned in ILEADS or cases not assigned but conducted with patrol with follow up.

## Marine Services Unit Statistics

In 2012, the marine services unit continued to train and coordinate with state, local, and federal agencies. Training specifically included radiation detection training as well as participation in an emergency response coordination “roundtable” meeting with the United States Coast Guard, local fire and law enforcement, commercial salvage operators.

On the water patrol hours:	207
Recreational Boating Safety Citations:	21
Vessel inspections (written and spot):	345
Search and Rescue Cases:	7
Navigation Aids / Maintenance	11

## Community Feedback

Compliments	25	Complaints – Civil	1
Thank You Notes/Cards	57	Complaints – Conduct	4
Commendations	Ø	Complaints – Fraud	1
Medals/Pins	Ø	Complaints – Internal	1
		Complaints – Noise	1
		Complaints – Other	2
		Complaints – Parking	4
		Complaints – Policy	4
		Complaints – Traffic	4

## Department Studies, Reviews, Evaluations and Assessments

There were no contracted evaluations of the police department during 2012.

## Budget Performance

The revised annual budget for 2012 was 4,076,781 and the department finished the year under budget by 13.3%, at 3,536,207.

The following pages illustrate the department's 2012 budget performance by line item.

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CITY OF BAINBRIDGE ISLAND  
2012 YEAR END BUDGET REPORT - POLICE

PG 1  
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FOR 2012 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
51011191 PD-C/E-PROPERTY ROOM							
510000 SALARY	58,086	28,086	25,719.83	.00	.00	2,366.25	91.6%
511000 SALARY - OVERTIME	2,170	2,170	2,180.16	.00	.00	-10.12	100.5%
520000 BENEFITS	9,086	9,086	4,591.11	.00	.00	4,494.67	50.5%
544000 ADVERTISING	510	510	.00	.00	.00	510.00	.0%
TOTAL PD-C/E-PROPERTY ROOM	69,852	39,852	32,491.10	.00	.00	7,360.80	81.5%
51011211 POLICE - C/E - ADMINISTRATION							
510000 SALARY	449,959	449,959	408,180.97	.00	.00	41,778.37	90.7%
511000 SALARY - OVERTIME	7,170	7,170	4,914.64	.00	.00	2,254.96	68.5%
520000 BENEFITS	175,897	175,897	146,673.53	.00	.00	29,223.44	83.4%
531100 SUPPLIES	37,128	27,756	15,229.37	.00	.00	12,526.63	54.9%
532000 FUEL CONSUMED	2,040	2,040	2,599.90	.00	.00	-559.90	127.4%
539100 WORKED MEALS (NON-CATERED)	612	612	97.38	.00	.00	514.62	15.9%
541100 PROFESSIONAL SERVICES	2,059	32,059	91,363.62	.00	.00	-59,304.24	285.0%
543100 TRAVEL EXPENSE	3,366	3,366	3,067.32	.00	.00	298.68	91.1%
544000 ADVERTISING	510	510	408.85	.00	.00	101.15	80.2%
545000 RENTS & LEASES - OPERATING	12,240	8,240	5,040.69	.00	.00	3,199.31	61.2%
548100 REPAIRS	1,020	1,020	894.22	.00	.00	125.78	87.7%
549100 DUES, SUBSCRIPTIONS & MEMBERS	2,448	2,448	2,032.64	.00	.00	415.36	83.0%
TOTAL POLICE - C/E - ADMINISTRATI	694,449	711,077	680,503.13	.00	.00	30,574.16	95.7%
51011212 POLICE - C/E - MARINE							
443410 TRAINING	0	0	300.00	.00	.00	-300.00	100.0%
531100 SUPPLIES	0	0	11.92	.00	.00	-11.92	100.0%
TOTAL POLICE - C/E - MARINE	0	0	311.92	.00	.00	-311.92	100.0%
51011213 POLICE - C/E CRIME PREVENT'N							

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2012 YEAR END BUDGET REPORT - POLICE

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FOR 2012 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
541100 PROFESSIONAL SERVICES	0	0	429.00	.00	.00	-429.00	100.0%
TOTAL POLICE - C/E CRIME PREVENT'	0	0	429.00	.00	.00	-429.00	100.0%
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51011214 POLICE - C/E - TRAINING							
443410 TRAINING	7,140	7,140	2,802.28	.00	.00	4,337.72	39.2%
TOTAL POLICE - C/E - TRAINING	7,140	7,140	2,802.28	.00	.00	4,337.72	39.2%
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51011215 POLICE - C/E - FACILITIES							
531100 SUPPLIES	14,280	8,672	599.37	.00	.00	8,072.63	6.9%
541100 PROFESSIONAL SERVICES	2,040	2,040	1,459.01	.00	.00	580.99	71.5%
545000 RENTS & LEASES - OPERATING	510	510	.00	.00	.00	510.00	.0%
548100 REPAIRS	5,100	5,100	3,539.37	.00	.00	1,560.63	69.4%
548500 COMPUTER SUPPORT MAINT	5,100	7,600	8,436.82	.00	.00	-836.82	111.0%
TOTAL POLICE - C/E - FACILITIES	27,030	23,922	14,034.57	.00	.00	9,887.43	58.7%
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51011217 POLICE - C/E - ADMIN - TRAFFIC							
510000 SALARY	98,670	98,670	66,888.18	.00	.00	31,781.82	67.8%
511000 SALARY - OVERTIME	5,326	5,326	3,324.02	.00	.00	2,001.57	62.4%
520000 BENEFITS	45,118	45,118	33,402.74	.00	.00	11,715.74	74.0%
531100 SUPPLIES	0	453	503.38	.00	.00	-50.73	111.2%
TOTAL POLICE - C/E - ADMIN - TRAF	149,114	149,567	104,118.32	.00	.00	45,448.40	69.6%
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51011236 POLICE - C/E - PRISONER CARE							
531100 SUPPLIES	510	510	.00	.00	.00	510.00	.0%
549100 DUES, SUBSCRIPTIONS & MEMBERS	1,020	1,020	.00	.00	.00	1,020.00	.0%
551000 INTERGVMNTL PROFESSIONAL SERV	71,400	71,400	72,801.91	.00	.00	-1,401.91	102.0%
TOTAL POLICE - C/E - PRISONER CAR	72,930	72,930	72,801.91	.00	.00	128.09	99.8%
<hr/>							
51011256 POLICE - C/E - EMERGENCY PREP							

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CITY OF BAINBRIDGE ISLAND  
2012 YEAR END BUDGET REPORT - POLICE

PG 3  
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FOR 2012 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
551000 INTERGVMNTL PROFESSIONAL SERV	107,499	107,499	28,941.00	.00	.00	78,558.00	26.9%
TOTAL POLICE - C/E - EMERGENCY PR	107,499	107,499	28,941.00	.00	.00	78,558.00	26.9%
<u>51011550 PD-C/E-EOC FACILITIES</u>							
541100 PROFESSIONAL SERVICES	0	5,000	5,000.00	.00	.00	.00	100.0%
TOTAL PD-C/E-EOC FACILITIES	0	5,000	5,000.00	.00	.00	.00	100.0%
<u>51029147 POLICE - INS - RISK XFER PMTS</u>							
546000 INSURANCE	0	0	30.00	.00	.00	-30.00	100.0%
TOTAL POLICE - INS - RISK XFER PM	0	0	30.00	.00	.00	-30.00	100.0%
<u>52011212 POLICE - C/E - INVESTIGATIONS</u>							
443410 TRAINING	4,080	4,080	299.00	.00	.00	3,781.00	7.3%
510000 SALARY	158,216	158,216	153,790.93	.00	.00	4,425.39	97.2%
511000 SALARY - OVERTIME	12,720	12,720	15,051.58	.00	.00	-2,331.98	118.3%
520000 BENEFITS	69,666	69,666	64,571.46	.00	.00	5,094.38	92.7%
531100 SUPPLIES	3,264	3,264	2,075.12	.00	.00	1,188.88	63.6%
532000 FUEL CONSUMED	2,856	2,856	2,211.44	.00	.00	644.56	77.4%
541100 PROFESSIONAL SERVICES	0	2,995	4,442.95	.00	.00	-1,447.50	148.3%
543100 TRAVEL EXPENSE	0	4,000	2,280.38	.00	.00	1,719.62	57.0%
548100 REPAIRS	2,040	2,040	.00	.00	.00	2,040.00	.0%
549100 DUES, SUBSCRIPTIONS & MEMBERS	1,020	1,020	1,620.51	.00	.00	-600.51	158.9%
549900 SERVICE - OTHER MISC	0	1,000	856.59	.00	.00	143.41	85.7%
TOTAL POLICE - C/E - INVESTIGATIO	253,862	261,857	247,199.96	.00	.00	14,657.25	94.4%
<u>52011286 POLICE - C/E - CENCOM 911 SVCS</u>							
551000 INTERGVMNTL PROFESSIONAL SERV	31,330	31,330	28,247.12	.00	.00	3,083.10	90.2%
TOTAL POLICE - C/E - CENCOM 911 S	31,330	31,330	28,247.12	.00	.00	3,083.10	90.2%

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2012 YEAR END BUDGET REPORT - POLICE

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>52015212 POLICE - POL INV - EXPENDITURE</u>							
531100 SUPPLIES	1,020	1,020	476.56	.00	.00	543.44	46.7%
549100 DUES, SUBSCRIPTIONS & MEMBERS	10,200	10,200	.00	.00	.00	10,200.00	.0%
TOTAL POLICE - POL INV - EXPENDIT	11,220	11,220	476.56	.00	.00	10,743.44	4.2%
<u>52015421 POLICE - PD INV - OTHER USES</u>							
664000 MACHINERY & EQUIPMENT	0	15,000	.00	.00	.00	15,000.00	.0%
TOTAL POLICE - PD INV - OTHER USE	0	15,000	.00	.00	.00	15,000.00	.0%
<u>53011212 POLICE - C/E - PATROL</u>							
443410 TRAINING	12,750	12,750	15,767.57	.00	.00	-3,017.57	123.7%
510000 SALARY	1,232,591	1,232,591	1,086,645.56	.00	.00	145,945.66	88.2%
511000 SALARY - OVERTIME	122,125	122,125	97,199.23	.00	.00	24,926.14	79.6%
520000 BENEFITS	488,841	488,841	419,951.39	.00	.00	68,889.23	85.9%
531100 SUPPLIES	35,700	16,977	29,463.21	.00	.00	-12,485.86	173.5%
532000 FUEL CONSUMED	32,640	32,640	33,926.40	.00	.00	-1,286.40	103.9%
535500 COMPUTER PARTS & EQUIPMENT	4,080	0	.00	.00	.00	.00	.0%
541100 PROFESSIONAL SERVICES	0	681	1,012.91	.00	.00	-331.95	148.7%
543100 TRAVEL EXPENSE	0	0	53.15	.00	.00	-53.15	100.0%
548100 REPAIRS	35,700	35,700	25,667.40	.00	.00	10,032.60	71.9%
548500 COMPUTER SUPPORT MAINT	5,100	2,600	375.00	.00	.00	2,225.00	14.4%
549100 DUES, SUBSCRIPTIONS & MEMBERS	4,080	4,080	1,933.65	.00	.00	2,146.35	47.4%
551000 INTERGVMNTL PROFESSIONAL SERV	13,878	9,202	2,630.05	.00	.00	6,571.66	28.6%
TOTAL POLICE - C/E - PATROL	1,987,485	1,958,187	1,714,625.52	.00	.00	243,561.71	87.6%
<u>53011217 POLICE - C/E - TRAFFIC PATROL</u>							
510000 SALARY	136,955	136,955	120,141.68	.00	.00	16,813.72	87.7%
511000 SALARY - OVERTIME	10,197	10,197	9,734.13	.00	.00	462.94	95.5%
520000 BENEFITS	52,998	52,998	45,002.68	.00	.00	7,995.49	84.9%
TOTAL POLICE - C/E - TRAFFIC PATR	200,151	200,151	174,878.49	.00	.00	25,272.15	87.4%

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2012 YEAR END BUDGET REPORT - POLICE

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FOR 2012 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/> 53011286 POLICE - C/E - CENCOM 911 SVCS <hr/>							
551000 INTERGVMNTL PROFESSIONAL SERV	73,104	73,104	65,909.75	.00	.00	7,193.75	90.2%
TOTAL POLICE - C/E - CENCOM 911 S	73,104	73,104	65,909.75	.00	.00	7,193.75	90.2%
<hr/> 53011421 POLICE - PATROL - OTHER USES <hr/>							
664000 MACHINERY & EQUIPMENT	88,000	88,000	88,034.56	.00	.00	-34.56	100.0%
TOTAL POLICE - PATROL - OTHER USE	88,000	88,000	88,034.56	.00	.00	-34.56	100.0%
<hr/> 53011560 POLICE - C/E - EMERGENCY PREP <hr/>							
531100 SUPPLIES	0	4,250	726.36	.00	.00	3,523.64	17.1%
TOTAL POLICE - C/E - EMERGENCY PR	0	4,250	726.36	.00	.00	3,523.64	17.1%
<hr/> 54025212 POLICE - MARINE <hr/>							
443410 TRAINING	2,040	2,040	620.05	.00	.00	1,419.95	30.4%
510000 SALARY	85,474	85,474	82,970.87	.00	.00	2,503.19	97.1%
511000 SALARY - OVERTIME	5,061	22,130	18,163.80	.00	.00	3,965.95	82.1%
520000 BENEFITS	22,043	29,359	23,171.65	.00	.00	6,186.99	78.9%
531100 SUPPLIES	3,060	3,060	1,994.07	.00	.00	1,065.93	65.2%
532000 FUEL CONSUMED	12,750	12,750	8,195.23	.00	.00	4,554.77	64.3%
548100 REPAIRS	5,100	5,100	5,146.66	.00	.00	-46.66	100.9%
549100 DUES, SUBSCRIPTIONS & MEMBERS	1,020	1,020	.00	.00	.00	1,020.00	.0%
TOTAL POLICE - MARINE	136,548	160,932	140,262.33	.00	.00	20,670.12	87.2%
<hr/> 55011476 PD-HRBR-OPEN WATER MARINA <hr/>							
663000 CONSTR & MOST OTHER IMPR	0	13,195	13,195.00	.00	.00	.00	100.0%
TOTAL PD-HRBR-OPEN WATER MARINA	0	13,195	13,195.00	.00	.00	.00	100.0%

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2012 YEAR END BUDGET REPORT - POLICE

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FOR 2012 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/> 55011757 PD-C/E-HARBORMASTER <hr/>							
443410 TRAINING	1,071	1,071	1,116.24	.00	.00	-45.24	104.2%
510000 SALARY	47,590	47,590	47,363.74	.00	.00	226.00	99.5%
511000 SALARY - OVERTIME	529	529	320.31	.00	.00	208.97	60.5%
520000 BENEFITS	10,607	10,607	13,715.20	.00	.00	-3,107.87	129.3%
531100 SUPPLIES	2,244	2,244	1,054.11	.00	.00	1,189.89	47.0%
541100 PROFESSIONAL SERVICES	46,767	46,767	-245.25	.00	.00	47,012.25	-.5%
543100 TRAVEL EXPENSE	510	510	.00	.00	.00	510.00	.0%
544000 ADVERTISING	1,020	1,020	100.00	.00	.00	920.00	9.8%
548100 REPAIRS	3,060	26,146	18,488.84	.00	.00	7,657.16	70.7%
549100 DUES, SUBSCRIPTIONS & MEMBERS	1,020	1,020	225.00	.00	.00	795.00	22.1%
549800 PERMITS-COBI OR OUTSIDE AGENC	0	2,000	572.00	.00	.00	1,428.00	28.6%
TOTAL PD-C/E-HARBORMASTER	114,418	139,504	82,710.19	.00	.00	56,794.16	59.3%
TOTAL GENERAL FUND	4,024,133	4,073,718	3,497,729.07	.00	.00	575,988.44	85.9%
<hr/> 403 STORM & SURFACE WATER FUND <hr/>							
<hr/> 55431832 PD-SSWM-HARBORMASTER <hr/>							
510000 SALARY	2,505	2,505	2,492.82	.00	.00	12.28	99.5%
511000 SALARY - OVERTIME	0	0	16.86	.00	.00	-16.86	100.0%
520000 BENEFITS	558	558	705.13	.00	.00	-147.10	126.4%
TOTAL PD-SSWM-HARBORMASTER	3,063	3,063	3,214.81	.00	.00	-151.68	105.0%
TOTAL STORM & SURFACE WATER FUND	3,063	3,063	3,214.81	.00	.00	-151.68	105.0%
<hr/> 901 GENERAL LONG TERM DEBT <hr/>							
<hr/> 51990211 POL-GASB34-PUBLIC SAFETY <hr/>							
520000 BENEFITS	0	0	35,262.64	35,262.64	.00	-35,262.64	100.0%
TOTAL POL-GASB34-PUBLIC SAFETY	0	0	35,262.64	35,262.64	.00	-35,262.64	100.0%

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CITY OF BAINBRIDGE ISLAND  
2012 YEAR END BUDGET REPORT - POLICE

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FOR 2012 13

901	GENERAL LONG TERM DEBT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL GENERAL LONG TERM DEBT	0	0	35,262.64	35,262.64	.00	-35,262.64	100.0%
	GRAND TOTAL	4,027,196	4,076,781	3,536,206.52	35,262.64	.00	540,574.12	86.7%
** END OF REPORT - Generated by Barbara Burns **								

REPORT OPTIONS

Sequence 1	Field # 1	Total Y	Page Break N	Year/Period: 2012/13
Sequence 2	9	Y	N	Print revenue as credit: Y
Sequence 3	11	Y	N	Print totals only: Y
Sequence 4	0	N	N	Suppress zero bal accts: Y

Print full GL account: N  
 Double space: N  
 Roll projects to object: N

Report title:  
 2012 YEAR END BUDGET REPORT - POLICE

Carry forward code: 1  
 Print journal detail: N  
 From Yr/Per: 2013/ 6  
 To Yr/Per: 2013/ 6

Print Full or Short description: F  
 Print MTD Version: Y  
 Print Revenues-Version headings: N  
 Format type: 1  
 Print revenue budgets as zero: N  
 Include Fund Balance: N  
 Include requisition amount: N  
 Multiyear view: D

Include budget entries: Y  
 Incl encumb/liq entries: Y  
 Sort by JE # or PO #: J  
 Detail format option: 1

Find Criteria

Field Name	Field Value
Fund	
SUBFUND	
FUNCTION	
DEPARTMENT	5
DIVISION	
ACTIVITY	
PRIME & BASE	
BASUB & ELEM	
Character code	
Org	
Object	
Project	
Account type	
Account status	

## Section 3 – Accomplishments

BIPD underwent a significant change in leadership during 2012, including the resignation of City Manager Brenda Bauer in February, Chief Jon Fehlman in September, and Commander Susan Shultz in November. Larry Dickerson, via The Prothman Company, stepped in as Interim Public Safety Director and guided the department as city administrators searched for new leadership.

Two officers also resigned in 2012, both to pursue other opportunities. Three additional officers were brought in, one at entry level and two experienced lateral officers from Colorado and New Mexico, respectively.

Here are a few of the department's accomplishments in 2012:

### Emergency Preparation

- Agency participation in two Emergency Operations Center training exercises in concert with the Bainbridge Island Fire Department.
- Organized a full complement of emergency supplies for long-term emergencies involving multiple scenarios (includes MREs, drinking water, bedding, first aid).

### Community Outreach

- Formed a twenty-member "Citizen Round Table" was established as a social feedback group to assist IPSD Dickerson in building community-oriented policing.
- Complimentary fraud awareness and prevention workshop for seniors presented by BIPD detectives in conjunction with other law enforcement agencies to educate vulnerable citizens to the dangers of this emerging crime.
- Began posting crime statistics on the police department page of the city website.
- Adopted Nixle as a communications tool regarding emergent issues affecting traffic flow, emergencies, abduction alerts and more.
- Developed a Citizen Survey to measure customer satisfaction and identify areas for improvement.
- Initiated bi-annual Town Hall meetings where citizens are encouraged to ask questions, provide feedback and get to know those who serve them.
- Continued the practice of hosting complimentary bi-annual Citizen Academies, a 10-week program designed for citizens who are interested in learning what law enforcement officers do.

### Operations

- One Lieutenant was temporarily relieved of patrol duties in order to focus solely on moving the Lexipol project forward.
- Reprogrammed and upgraded all radios and handhelds to narrowband frequency in order to comply with FCC mandate in concert with CenCom.