

Initial Presentation to City Council
and
the Community

2017-2018 Proposed Budget

September 20, 2016



CITY OF
BAINBRIDGE
ISLAND

2017-2018 Proposed Budget

Budget materials

- ▶ Budget document
- ▶ Summary handout
- ▶ Web resources

2017-2018 Proposed Budget

Current Financial Context

- ▶ Financial performance has stabilized, forecasts show continued improvement
- ▶ General Fund balance has increased each year since 2010

2017-2018 Proposed Budget

Current Financial Context

- ▶ Continue close monitoring of expenditures
- ▶ Focus on timely and accessible reporting
- ▶ All policy reserves are funded

2017-2018 Proposed Budget - Highlights

- ▶ Reserves
- ▶ Capital investment
- ▶ Staffing changes
- ▶ Rate increase (SSWM utility)

Policy Reserves

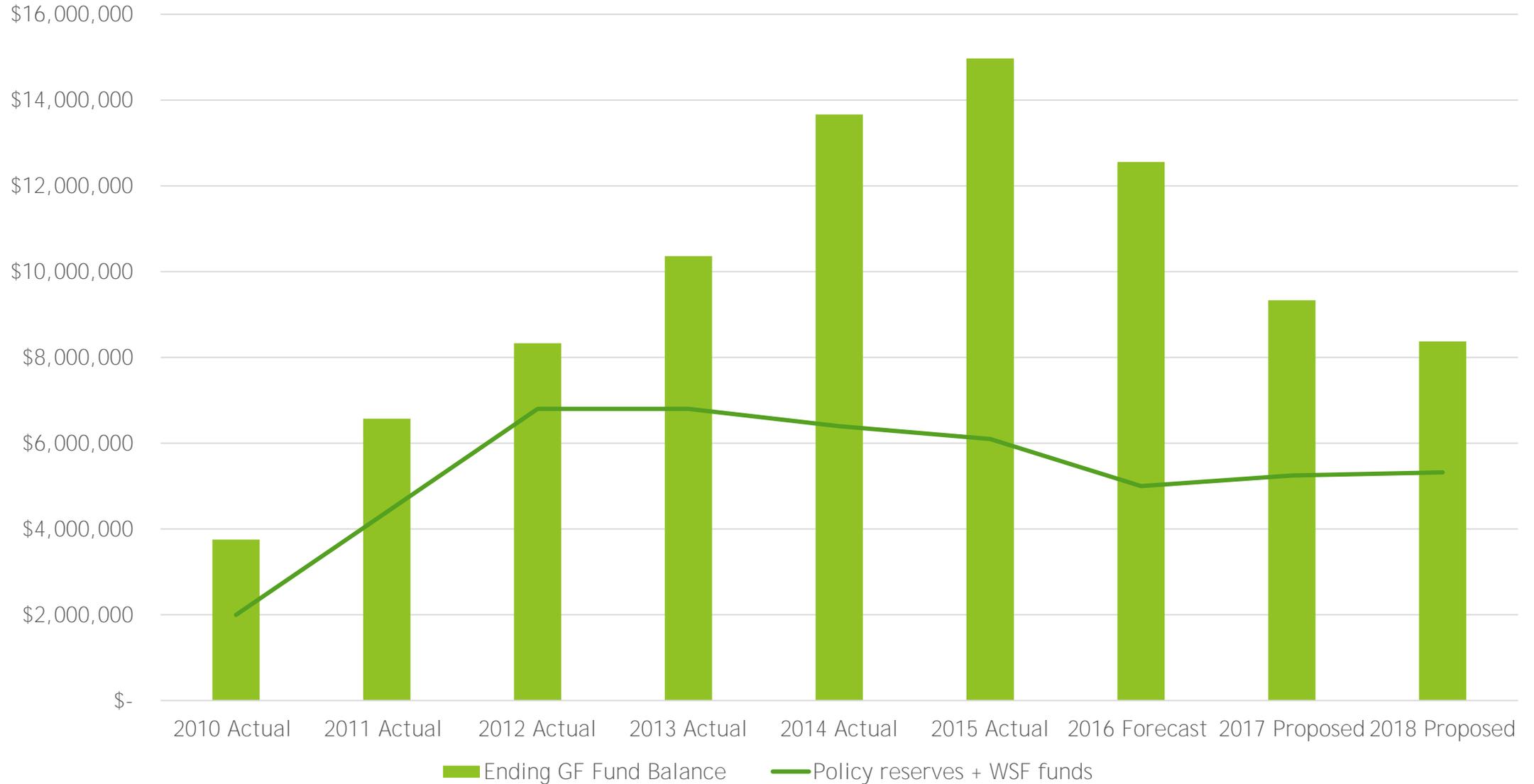
2017-2018 Proposed Budget

2017-2018 Proposed Budget - General Fund Reserves

► *All General Fund targets met for 2017 and 2018*

General Fund Reserve Category	2017	2018
Emergency Reserve	\$1,000,000	\$1,000,000
General Fund Stability Reserve Minimum	\$4,058,000	\$4,139,000
Other specially-tracked General Fund Monies	\$133,000	\$133,000
Reserve for 2019-2020 CIP		\$2,518,000
Total policy reserves/tracked funds	\$5,191,000	\$7,790,000
ENDING FUND BALANCE	\$9,354,000	\$8,385,000

General Fund Year-End Balance and Reserve Targets



Capital Improvement Plan

2017-2018 Proposed Budget

2017-2018 Proposed Budget - CIP

- ▶ Budget includes funding for all 2017-2018 projects
- ▶ Funding identified for all 2019-2020 projects
- ▶ Reviewed with Council, Planning Commission and UAC this summer

CIP - Transportation Projects (2017-2018)

Project Name	City Funding	Grant Funding	Total
Wyatt Way Reconstruction	\$1.2 million	\$2.5 million	\$3.7 million
Sportsman's Club Road Improvements (2017-19)	\$845,000	\$155,000	\$1.0 million
Wardwell Road Reconstruction and Drainage	\$510,000	N/A	\$510,000
Total	\$2.6 million	\$2.7 million	

CIP - Non-Motorized Projects (2017-2018)

Project Name	City Funding	Grant Funding	Total
STO Phase 3 (Bridge across Highway 305)	\$1.0 million	\$2.1 million	\$3.1 million
Connecting pathways	\$25,000	N/A	\$25,000
Spot improvements	\$50,000	N/A	\$50,000
Core 40 Miller Bay Road	\$349,000	\$751,000	\$1.1 million
Total	\$1.4 million	\$2.9 million	

CIP - Law and Justice Center

	Prior Years	2017	2018
Design/Land Acquisition	\$500,000	\$2.6 million	
Construction	0	0	\$8.0 million

- ▶ Budget assumes \$3 million in City funding from current funds
- ▶ Budget assumes long-term debt of \$8 million
 - Issued in 2017
 - Debt service begins in 2018

CIP - Utility Projects

Project Name	City Funding
Water Tank Storage Improvements	\$580,000
Emergency Generator (Water Utility, Head of the Bay)	\$150,000
Water Treatment Improvements	\$580,000
Rockaway Intertie (Water Utility)	\$250,000
Total	\$1.6 million

CIP - Utility Projects

Project Name	City Funding
Rehabilitate Pump Station (Sewer Utility, Village Pump Station)	\$900,000
Rehabilitate Pump Station (Sewer Utility, Wing Point Pump Station)	\$550,000
Replace Beach Sewer Main (Sewer Utility, Lower Lovell)	\$1.2 million
Total	\$2.7 million

CIP - Utility Projects

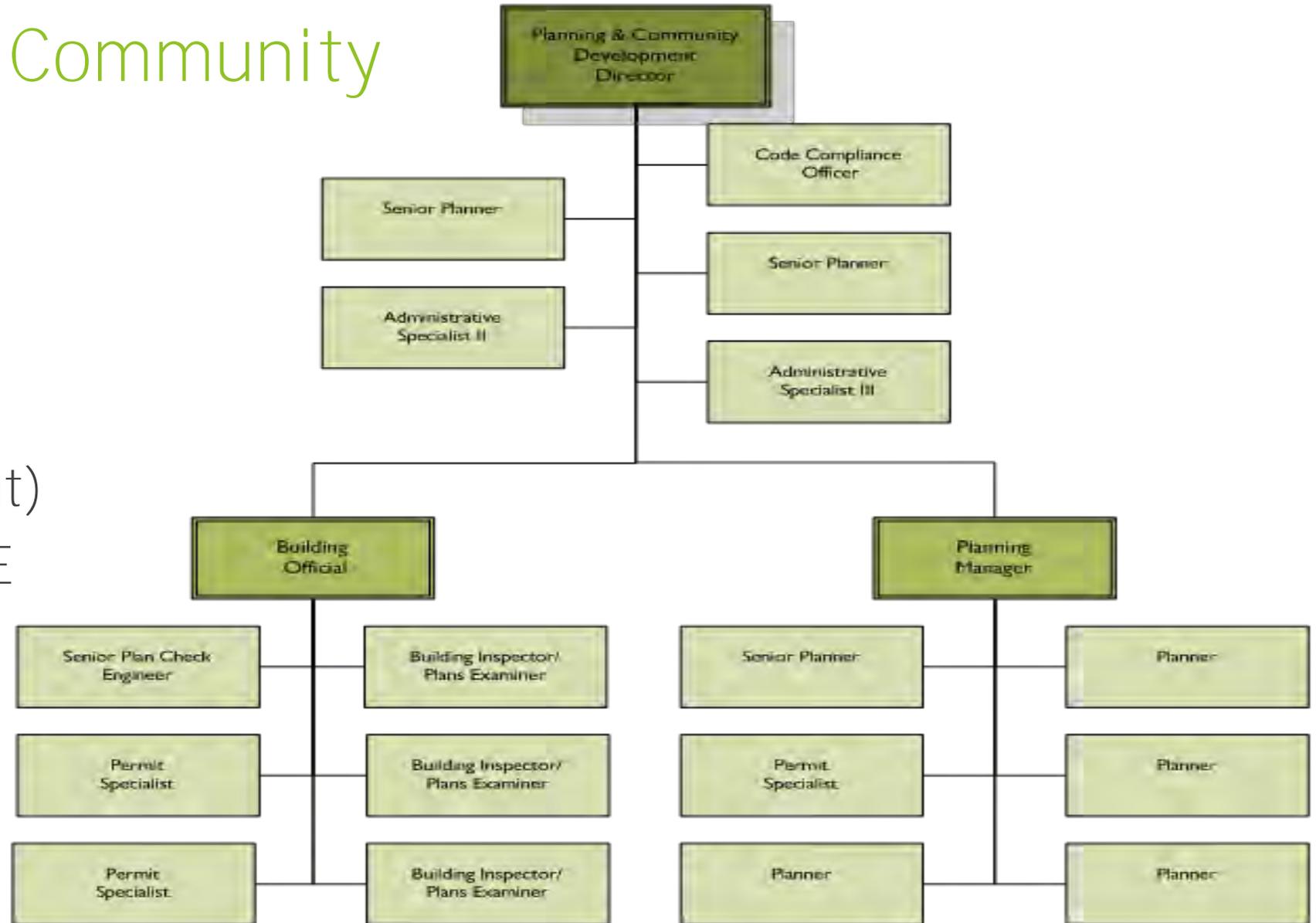
Project Name	City Funding
Ravine Creek Outfall (SSWM)	\$170,000
Eagle Harbor Drive @ McDonald Creek (SSWM)	\$200,000
Wardwell Road @ Woodward Creek (SSWM)	\$245,000
Total	\$615,000

Staffing Changes

2017-2018 Proposed Budget

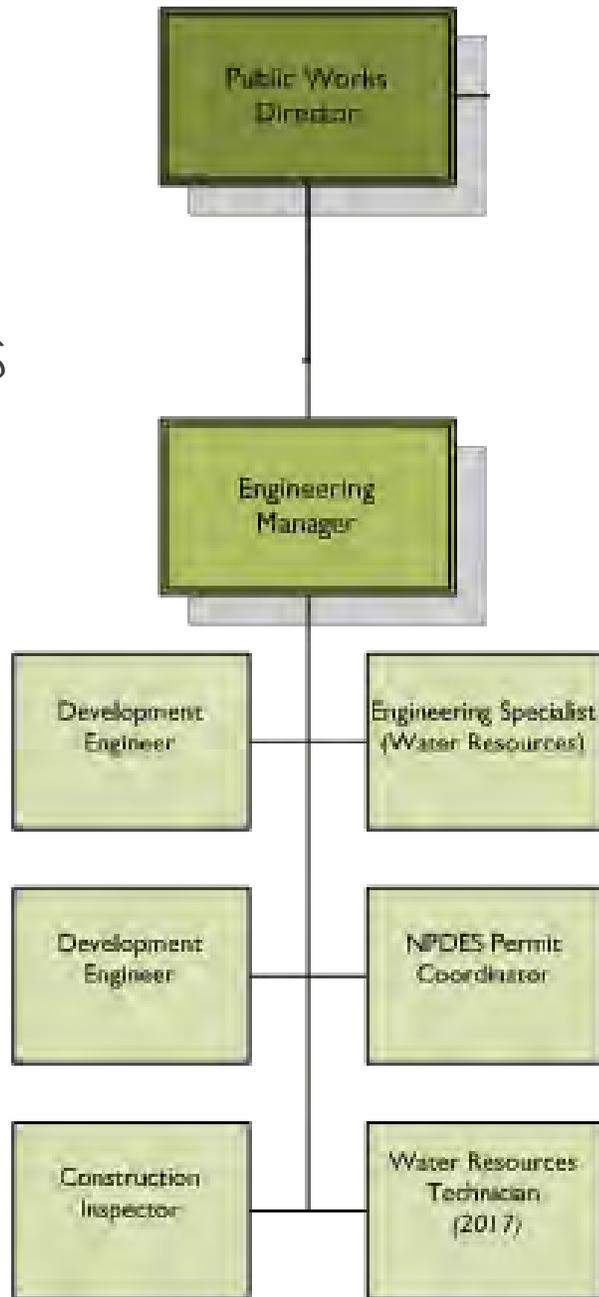
Planning and Community Development

- ▶ Add 1.0 FTE Planner (Long-Range)
- ▶ Add 1.0 FTE Planner (Current)
- ▶ Transfer 2.0 FTE Development Engineers to Public Works



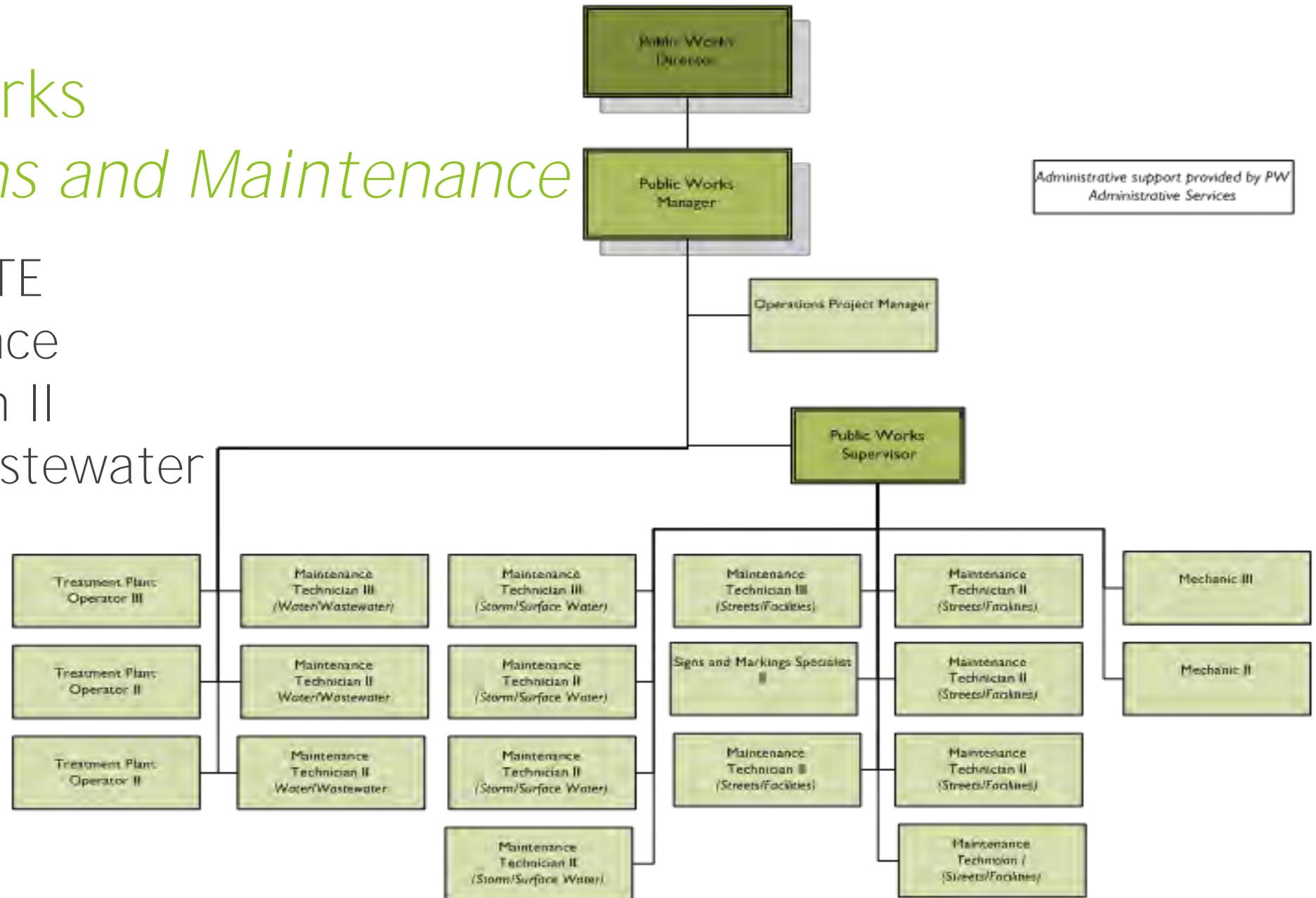
Public Works

- ▶ Transfer 2.0 FTE Development Engineers from PCD
- ▶ Add 1.0 FTE Engineering Manager
- ▶ Add 1.0 FTE Construction Inspector
- ▶ Extend 1.0 FTE Water Resources Technician for 2017



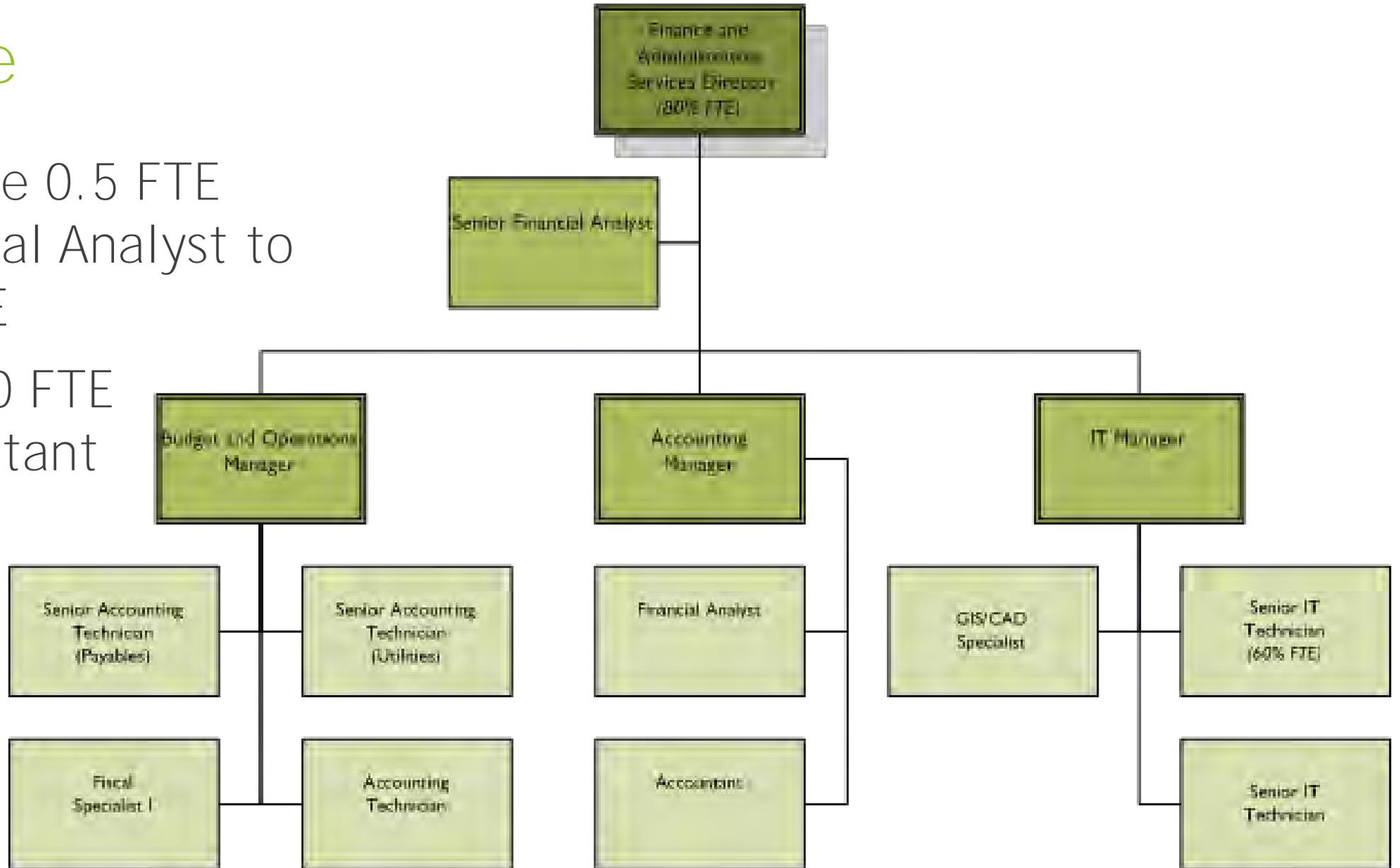
Public Works *Operations and Maintenance*

- Add 1.0 FTE
Maintenance
Technician II
Water/Wastewater



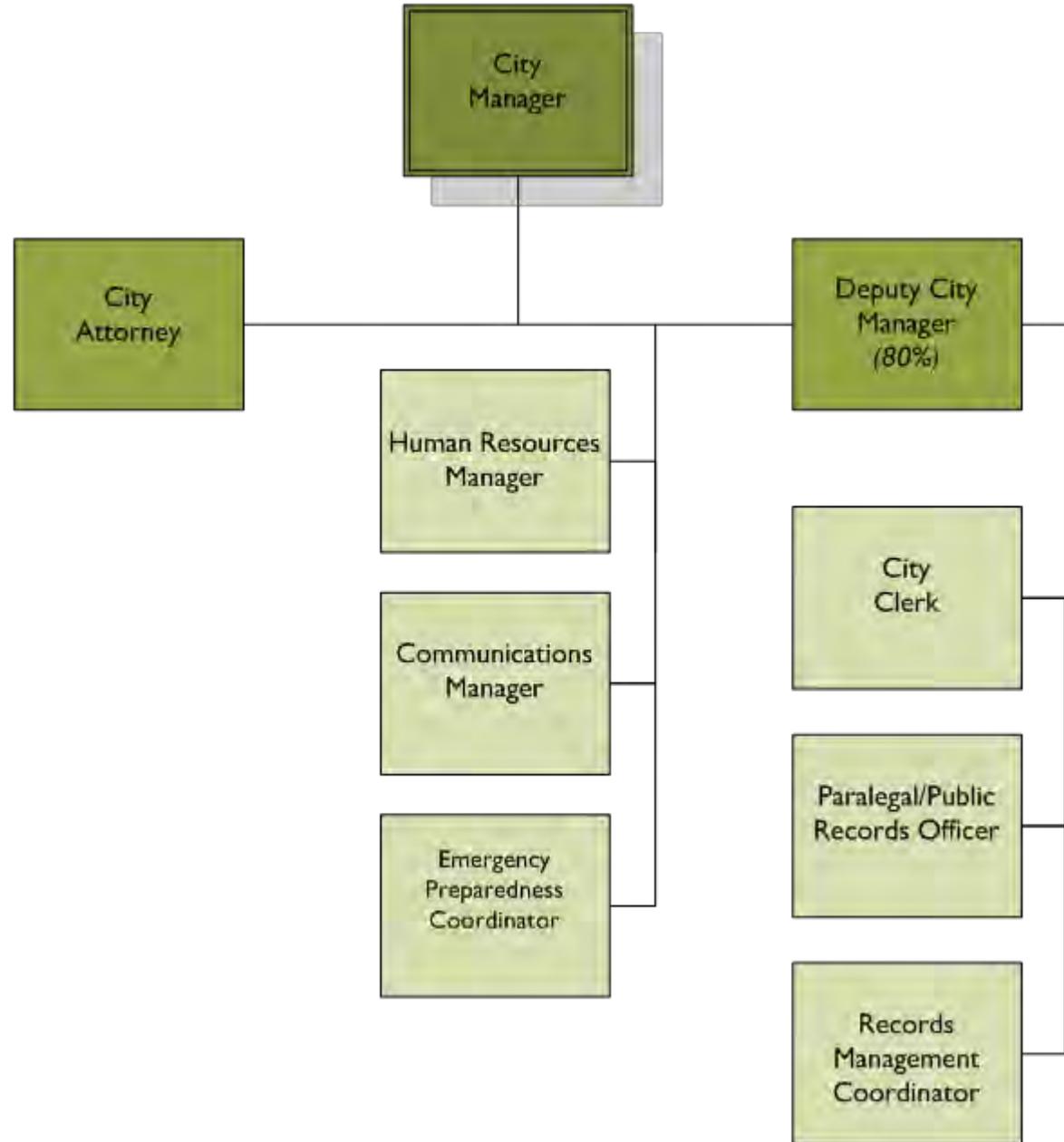
Finance

- ▶ Increase 0.5 FTE Financial Analyst to 1.0 FTE
- ▶ Add 1.0 FTE Accountant



Executive

- ▶ Retitle existing position to Emergency Preparedness Coordinator
- ▶ Re-assign existing staff to report to Deputy City Manager
- ▶ Increase 0.75 FTE Deputy City Manager to 0.80 FTE



2017-2018 Proposed Staffing

City Department FTE 2013 - 2017 Proposed

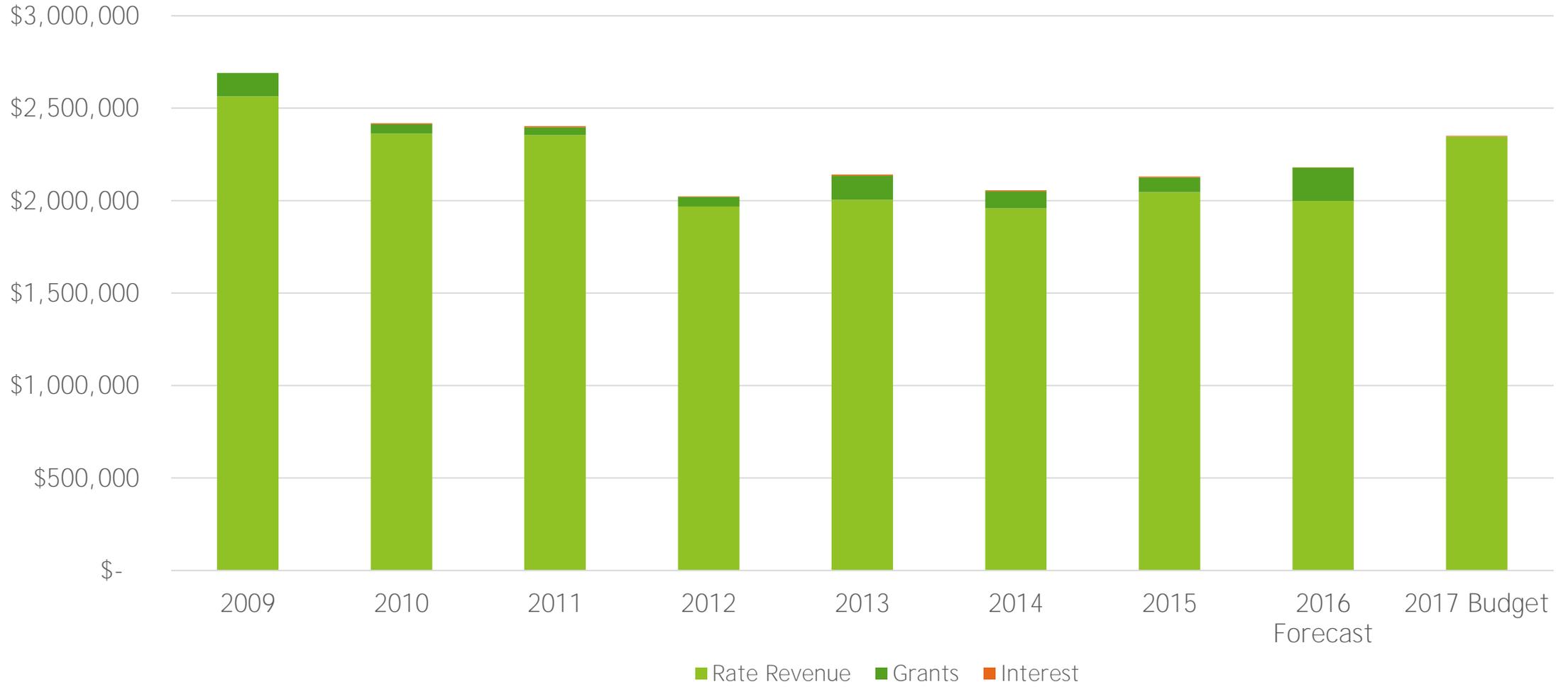


2017 Proposed Staffing is 22% lower than City staffing of 152 FTE in 2008.

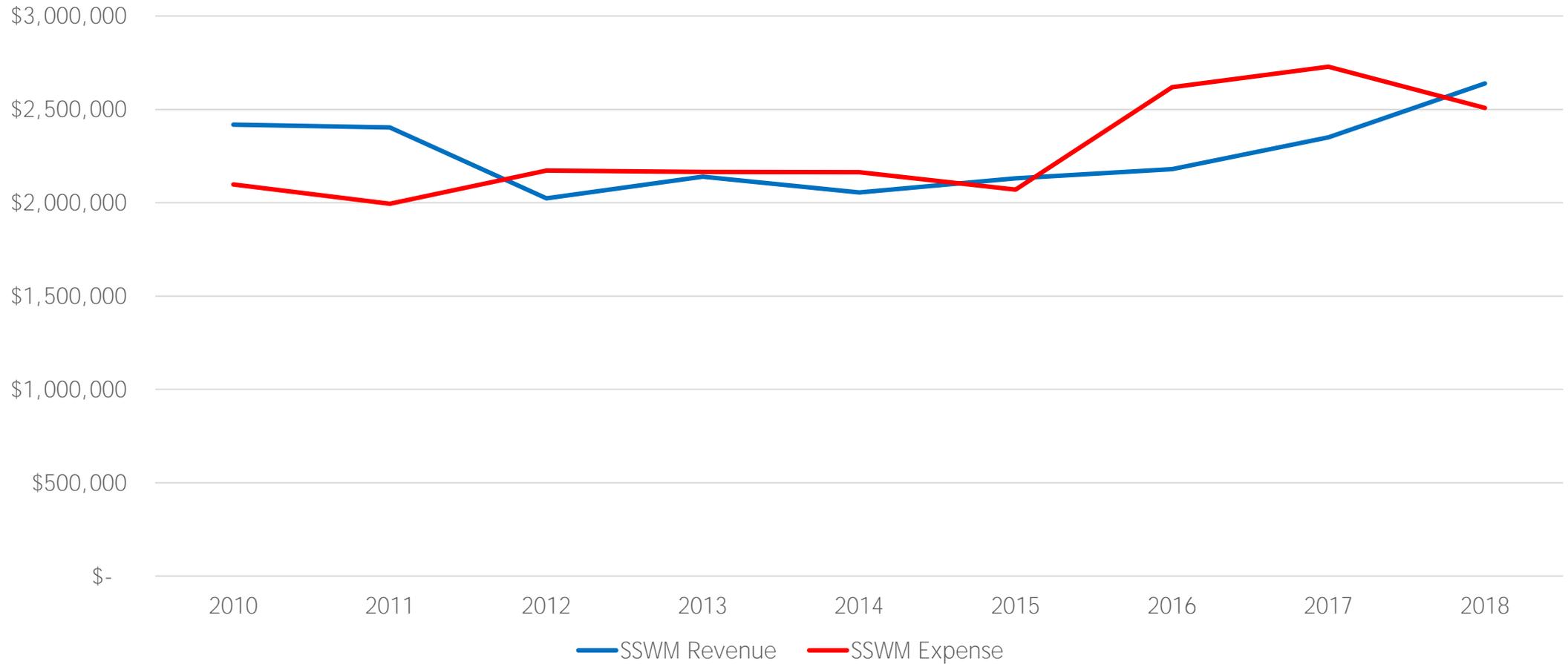
SSWM Rate Change

2017-2018 Proposed Budget

SSWM Fund Revenue 2009 - 2017 (budget)

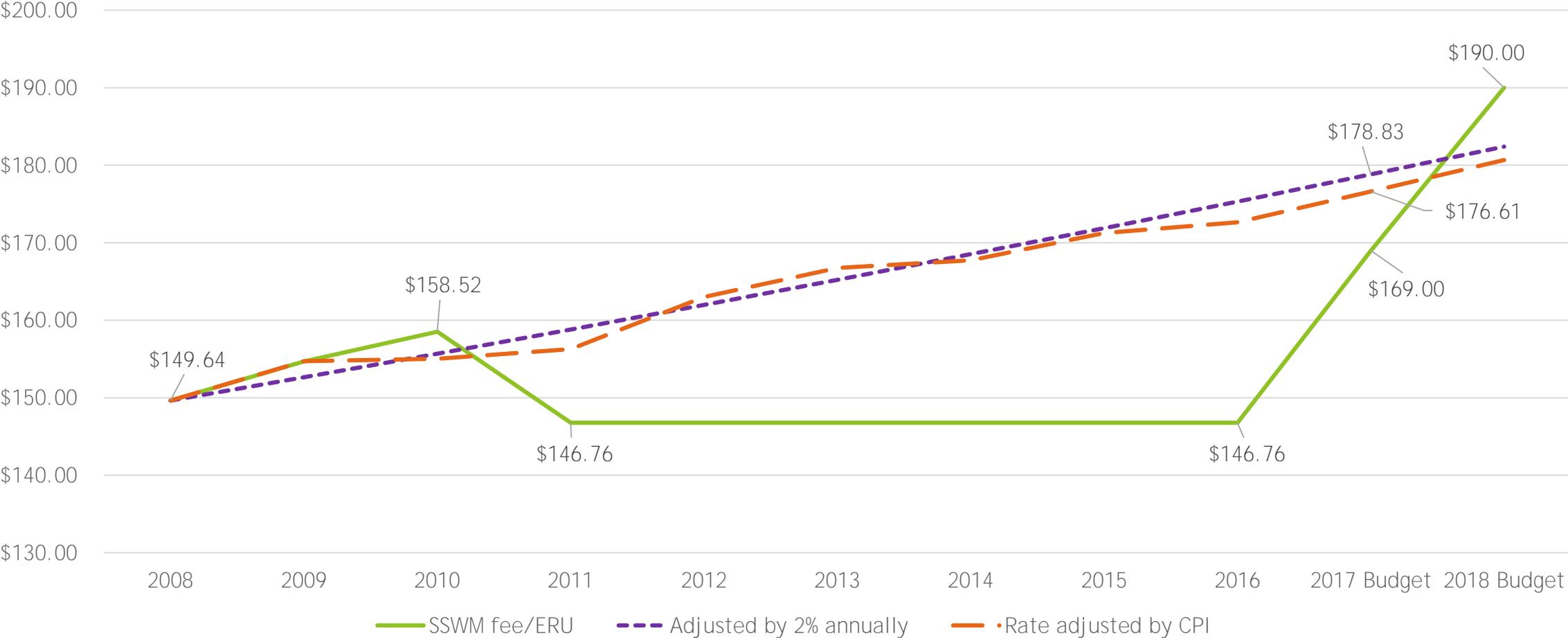


SSWM Revenue and Expense 2010-2018

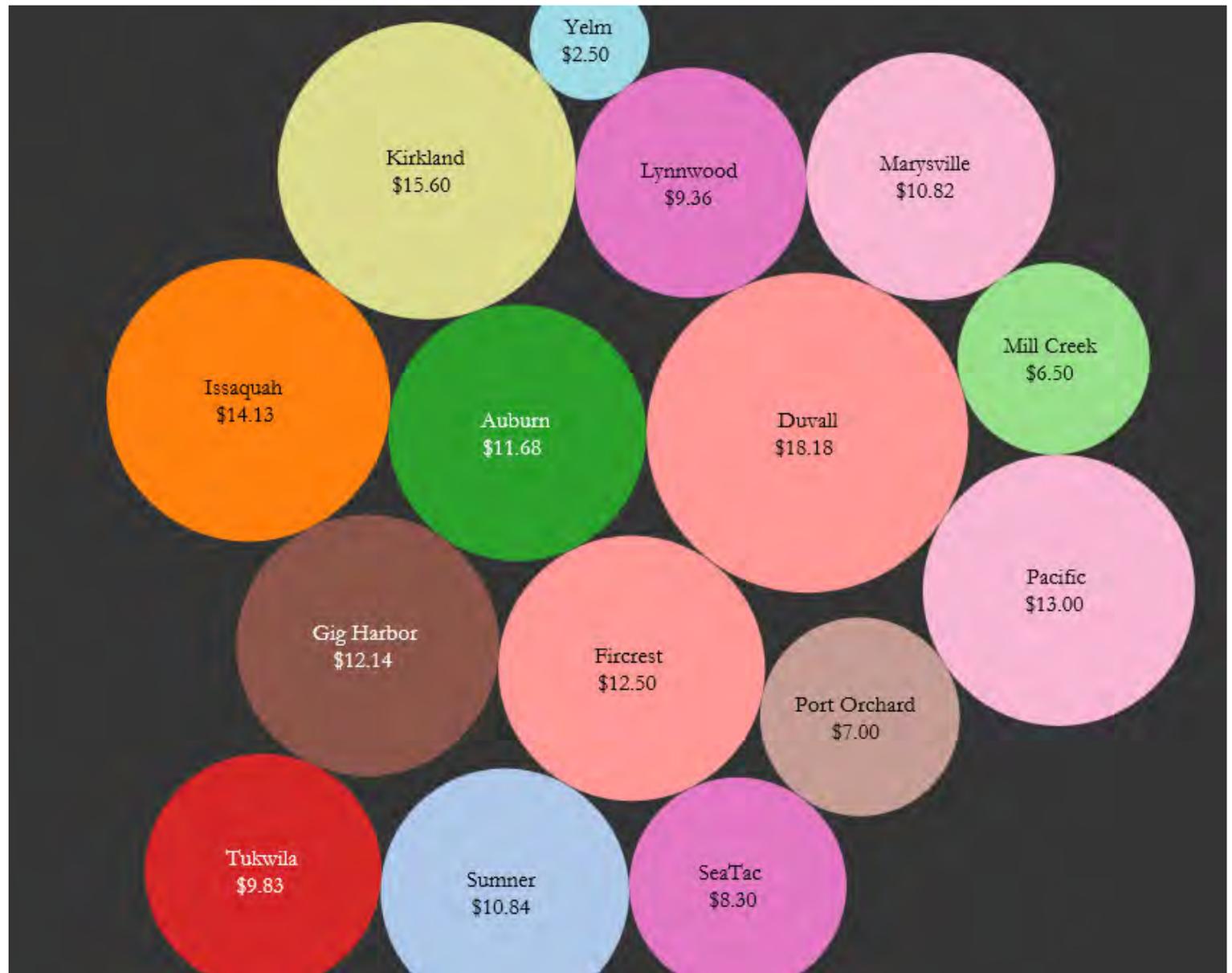


2017-2018 Proposed SSWM Rate

SSWM Fee 2008-2018 (budget)
Actual compared to 2% increase compared to CPI increase



- ▶ 2016 City of Bainbridge Island monthly SSWM rate is \$12.23, or \$146.76
- ▶ 2017 Proposed rate is \$169/year, or \$14.08/month



<https://public.tableau.com/profile/johnm.awc#!/vizhome/ratecomparisonstool/Story1>

From Association of Washington Cities, 2015 Rate Survey

Proposed Process

2017-2018 Proposed Budget

2017-2018 Proposed Budget - Next Steps

- ▶ September 20 - Council meeting presentation
- ▶ September 30 - Council retreat, including budget and work plan discussions

2017-2018 Proposed Budget - Next Steps

- ▶ October 4 -
 - Social Media Budget Town Hall - noon to 2:00 PM
 - Council meeting: Budget discussions, planned focus Public Works and maintenance spending
- ▶ October 11 - Budget discussions, planned focus Planning and Community Development and Police department budgets.
- ▶ October 18 - Budget discussions, planned focus Finance and Executive Department budgets

2017-2018 Proposed Budget - Next Steps

- ▶ Time reserved on all October and November Council meeting agendas
- ▶ Ordinances for Budget, CIP, Utility rates, Property Tax
- ▶ Public Hearings

2017-2018 Proposed Budget - Next Steps

- ▶ Council Questions

- ▶ Budget Background Information

- ▶ Web Location: City website

<http://www.bainbridgewa.gov/213/Budget-Financial-Reports>

