



CITY OF BAINBRIDGE ISLAND

Building Division 2013 Annual Report

CITY OF BAINBRIDGE ISLAND BUILDING DIVISION

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Bainbridge Island
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Hours: Monday-Friday

Open 8 am-4 pm.

Counter Also Open

8-12 am Wednesday

and Thursday,

Closed after 12 Noon

except for previously

scheduled

Appointments.

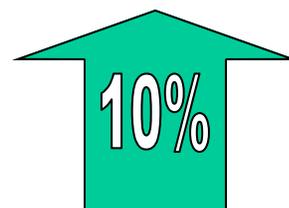
Exciting Changes Ahead for 2014

The Building Division 2013 Annual Report is a summary and explanation of the City of Bainbridge Island building permit activity for the 2013 calendar year.

Included within this report is data related to building permits types, construction valuation, number of inspections performed, and the time to process permits in 2013.

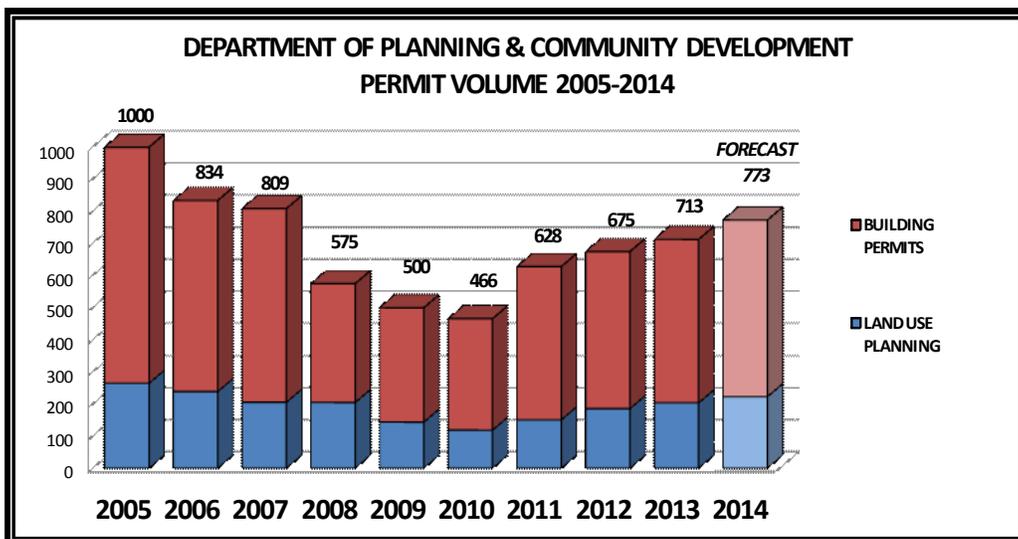
The report also provides the core values of the Division, project pictures, Building Division contact information, Accomplishments for 2013 and the Goals for the upcoming 2014 year.

As the City Building Official, I look forward to serving the community, ensuring that smooth and continuous permit processing and inspections occur daily regardless of available resources, assisting customers resolve difficult issues, helping to improve the built environment, looking for ways technology can improve provided services, and endeavoring to streamline the permitting process for building. I believe the community will experience great improvements in 2014.



**Number of 2013 Building
Permits increased 10%
from 2012 volume.**


James R. Weaver, CBO AICP
Building Official





BUILDING PERMIT TYPES

Type	Symbol
Addition	ADD
Accessory Dwelling Unit	ADU
Alteration	ALT
Carport	CAR
Cell Tower	CCT
Commercial	COM
Deck	DEC
Demolition	DEM
Fire Alarm	FIA
Fire Sprinkler	FIS
Foundation	FND
Grade & Fill	GAF
Garage	GAR
Generator	GEN
Mobile Home	MBH
Mechanical	MEC
Multi-Family	MF
Miscellaneous	MIS
Plumbing	PLM
Re-Roof	REF
Repair	REP
Retaining Wall	RET
Single Family Residence	SFR
Shed	SHD
Solar Panel	SOL
Storage Tank	STR
Office/Studio	STU
Tenant Improvement	TEN

2013 BUILDING PERMIT VOLUME

2013 Total Permit Issuance 509

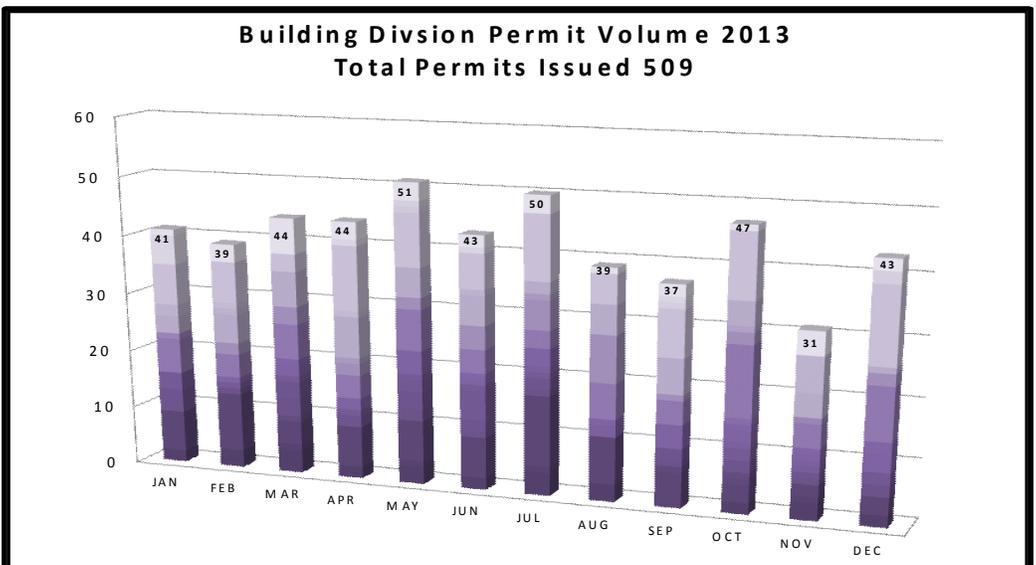
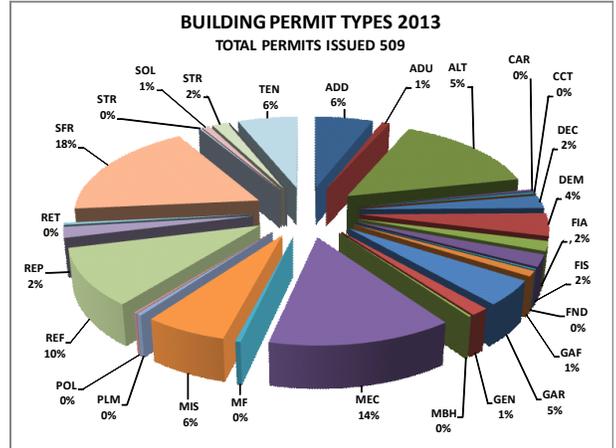
Permit Type	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
ADD	2	3	4	2	3	2	4	3	0	2	3	2	30
ADU	0	0	1	0	1	0	1	0	0	0	1	0	4
ALT	7	10	4	7	7	7	12	8	6	3	2	3	76
CAR	0	0	0	0	0	0	0	0	1	1	0	0	2
CCT	0	0	1	0	0	0	0	0	0	1	0	0	2
COM	0	0	0	0	0	0	0	0	0	0	0	0	0
DEC	0	1	3	0	2	1	1	0	1	0	1	2	12
DEM	4	0	3	2	3	2	2	0	2	2	1	0	21
FIA	0	0	0	0	2	5	0	0	0	0	0	2	9
FIS	3	1	1	1	1	1	1	0	0	2	0	0	11
FND	0	0	0	0	0	0	0	0	0	0	1	0	1
GAF	0	0	0	0	0	0	1	2	0	1	1	0	5
GAR	0	0	2	2	4	1	3	1	4	2	1	3	23
GEN	0	1	1	0	0	1	0	0	0	1	1	2	7
MBH	0	0	0	0	0	0	0	0	0	1	0	0	1
MEC	6	4	6	4	7	4	3	6	4	12	4	9	69
MF	1	0	0	0	0	0	0	0	0	0	1	0	2
MIS	0	2	3	2	2	4	5	8	1	2	0	2	31
PLM	0	0	0	1	0	0	1	0	0	0	0	0	2
POL	0	0	0	0	0	0	0	0	0	1	0	0	1
REF	3	5	6	7	5	5	2	5	6	4	4	1	53
REP	2	1	0	0	0	1	0	0	0	0	6	0	10
RET	0	1	0	1	0	0	0	0	0	0	0	0	2
SFR	7	7	3	11	9	6	11	5	8	11	0	13	91
SHD	0	0	0	0	1	0	0	0	0	0	0	0	1
SOL	0	0	0	0	1	0	0	0	1	0	0	2	4
STR	5	0	0	1	0	1	0	0	1	0	0	0	8
STU	0	0	0	0	0	0	0	0	0	0	0	0	0
TEN	1	3	6	3	3	2	3	1	2	1	4	2	31
TOTALS	41	39	44	44	51	43	50	39	37	47	31	43	509

TOTAL 2013 BUILDING PERMITS ISSUED: 509

TOTAL 2013 INSPECTIONS CONDUCTED: 4,137

TOTAL 2013 BUSINESS LICENSE REVIEWED: 203

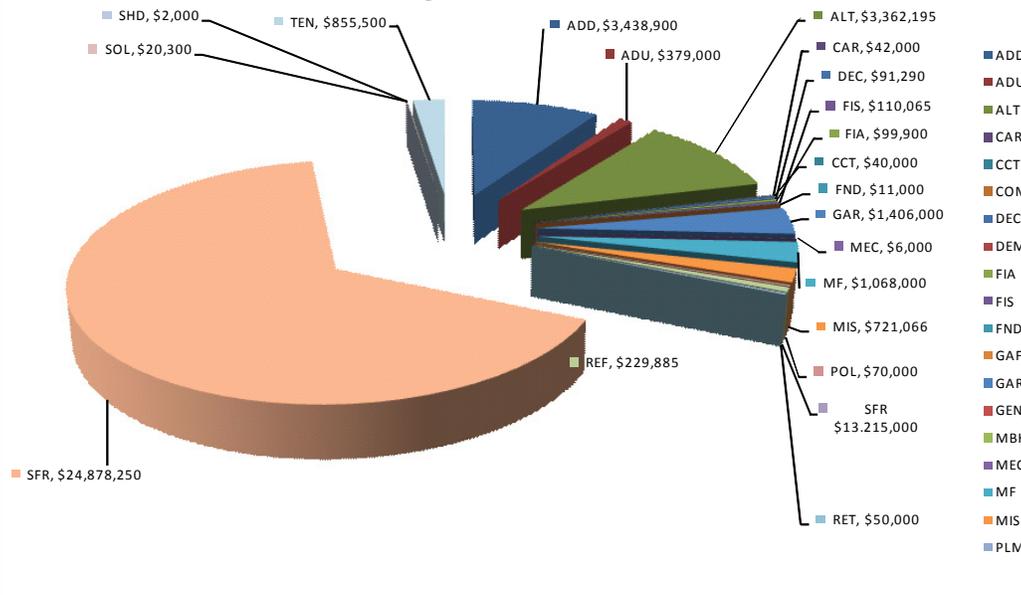
TOTAL 2013 CONSTRUCTION VALUATION: 37.6 MILLION





2013 CONSTRUCTION VALUATION BY PERMIT TYPE

Total 2013 Building Construction Valuation: \$37,641,588



RECENT PROJECTS



GROW community Model Homes



ISLAND GATEWAY BUILDING B



HARRISON HOSPITAL FACILITY

"We shape our buildings; and thereafter they shape us."

Winston Churchill

2013 BUILDING PERMIT PROCESSING TIME

Building Permits Issued in 2013

Type	Symbol	Count	Avg Days in Process	Median Days in Process	Min Day in Process	Max Days in Process
Addition	ADD	30	58	54	0	266
Accessory Dwelling Unit	ADU	4	68	63	63	100
Alteration	ALT	76	22	36	0	203
Carport	CAR	2	33	33	32	34
Cell Tower	CCT	2	69	69	69	69
Commercial	COM	0	0	0	0	0
Deck	DEC	12	39	24	4	141
Demolition	DEM	21	18	7	0	116
Fire Alarm	FIA	9	33	32	31	40
Fire Sprinkler	FIS	11	54	39	13	168
Foundation	FND	1	7	7	7	7
Grade & Fill	GAF	5	44	36	0	105
Garage	GAR	23	60	56	11	107
Generator	GEN	7	7	0	0	35
Mobile Home	MBH	1	36	36	36	36
Mechanical	MEC	69	2	0	0	51
Multi-Family	MF	2	196	196	196	196
Miscellaneous	MIS	31	37	8	0	230
Plumbing	PLM	2	0	0	0	0
Pole	POL	1	114	114	114	114
Re-Roof	REF	53	1	0	0	10
Repair	REP	10	3	3	0	7
Retaining Wall	RET	2	45	45	45	45
Shed	SHD	1	0	0	0	0
Single Family Residence	SFR	91	97	84	43	246
Storage Tank	STR	8	0	0	0	0
Solar Panel	SOL	4	0	0	0	0
Office/Studio	STU	0	0	0	0	0
Tenant Improvement	TEN	31	57	56	35	293

Total Permits Issued: 509 38 Days Average



SMART-GOV PERMITTING SOFTWARE SYSTEM

Bainbridge Island is converting in 2014 from aging Tidemark permit tracking system to a new software system to track all aspects of zoning and codes including permit issuance, inspections, and code enforcement with SMARTGov software.

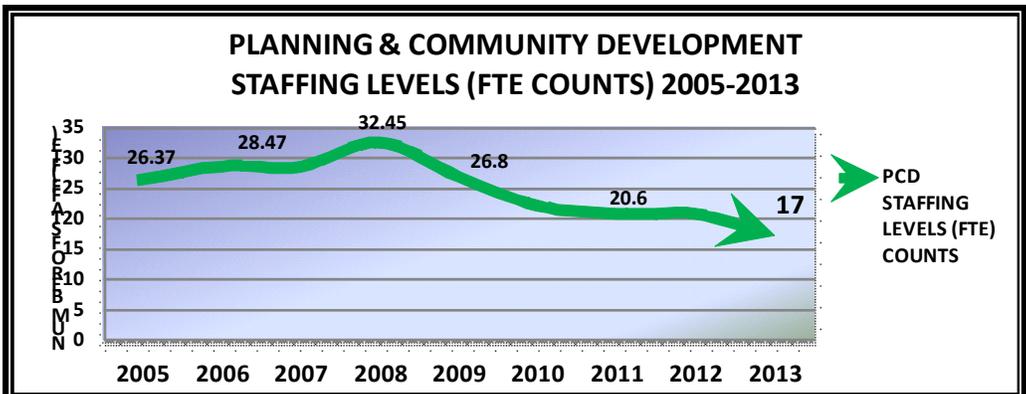
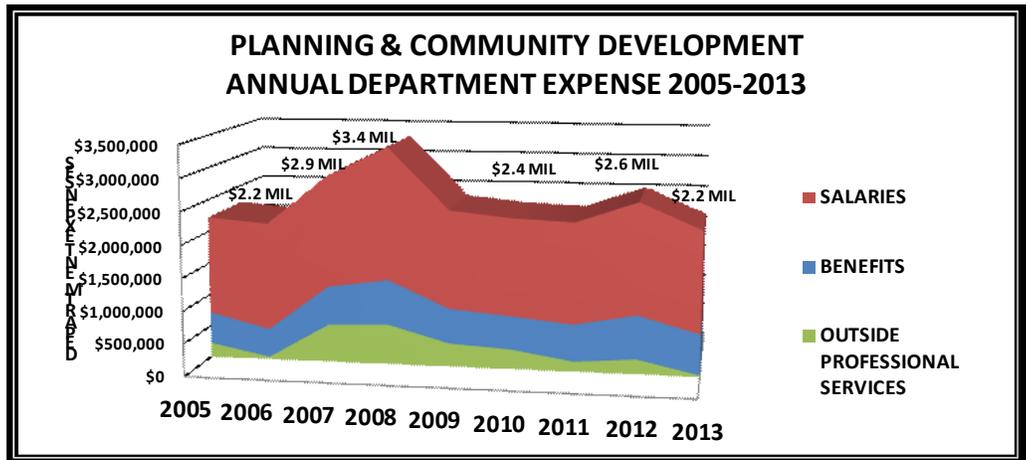
The new system will improve processing, allow better communication with clients and will be similar to systems implemented in Kitsap County and the City of Bremerton.



The Bainbridge Island Building Division endeavored in 2013 to improve processing timelines and worked diligently to improve customer service while streamlining the existing permit review system. Listed below are the accomplishments made by the Building Division in the 2013 year.

2013 Building Division Successes

1. Streamlined building permit review process
2. Improved customer service & communication
3. Created & Published Monthly and Annual Reports
4. Implemented “after-the-fact” As-Built Permit Process.
5. Adopted and implement 2012 IBC Code.
6. Improved Division Website, Documents, & Forms
7. Created “Expedited Permit” Review System.





SUCCESSFUL “EXPEDITED REVIEW” PILOT PROGRAM TO BE EXTENDED INTO 2014

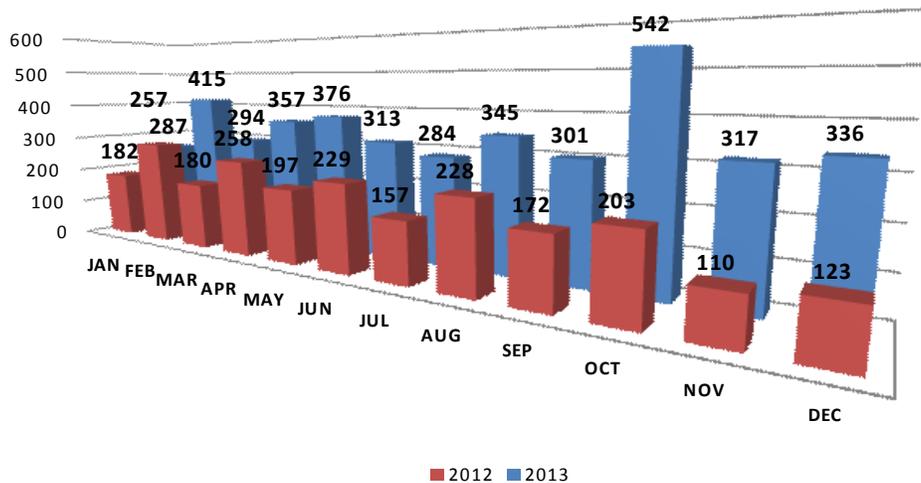
The Building Division, in 2013 implemented a pilot program for “Expedited Review” to allow a means for any applicant to submit their project for review by a third party. This program has proven very successful and has allowed complex building projects to be issued in as little as twenty seven days. This program will be continued into 2014 and further refined to facilitate customer needs and project types..

INSPECTION VOLUMES

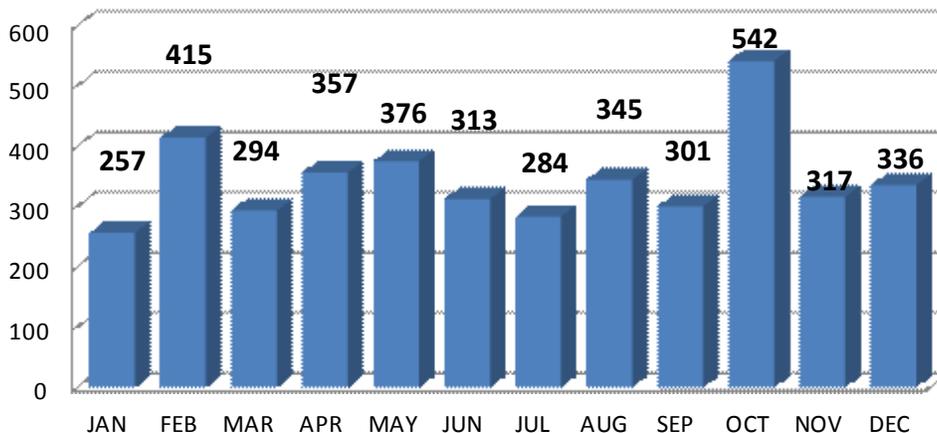
NUMBER OF INSPECTIONS

MONTH	NUMBER OF INSPECTIONS
JAN 2012	182
FEB 2012	287
MAR 2012	180
APRIL 2012	258
MAY 2012	197
JUNE 2012	229
JULY 2012	157
AUG 2012	228
SEPT 2012	172
OCT 2012	203
NOV 2012	110
DEC 2012	123
JAN 2013	257
FEB 2013	415
MAR 2013	294
APRIL 2013	357
MAY 2013	376
JUNE 2013	313
JULY 2013	284
AUG 2013	345
SEPT 2013	301
OCT 2013	542
NOV 2013	317
DEC 2013	336
2012 TOTAL	2,362
2013 TOTAL	4,137

MONTHLY INSPECTION INCREASES 2012-2013



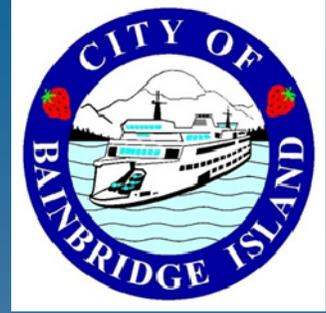
**2013 Building Inspections
Total 2013 Inspections: 4,137**



2014 BUILDING DIVISION GOALS

The 2014 Building Division goals seek to improve customer service while streamlining the existing permit review system. The Division consists of a total of six individuals, including: one permit specialist, three building inspectors/plan examiners, one senior plan check engineer, and one building official. The Building Division 2014 Goals are intended to be accomplished within the allotted 2014 budget and existing staff resources.

1. Further streamline building permit review process
2. Enhance customer service & communication
3. Improve building division website, documents, & forms
4. Institute digital document process for building permits
5. Integrate new SMART-GOV permitting software.
6. Create and Implement a “Base Plan” system.



CORE VALUES

SERVICE, HELPFULNESS, INNOVATION

We are committed to providing service to the people of Bainbridge Island and to each other that is courteous, cost effective and continuously improving.

INTEGRITY

We will treat one another and the citizens of Bainbridge Island with honesty and integrity, recognizing that the trust that results is hard won and easily lost. We pledge to promote balanced, consistent, lawful policies and directives, in keeping with that integrity and the highest standards of this community.

EQUALITY, FAIRNESS, MUTUAL RESPECT

We pledge to act with the standard of fairness and impartiality in the application of policies and directives and that of equality and mutual respect with regard to interpersonal conduct.

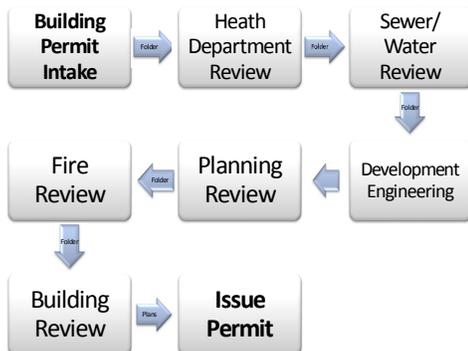
RESPONSIBILITY, STEWARDSHIP, RECOGNITION

We accept our responsibility for the stewardship of public resources, and our accountability for the results of our efforts, and we pledge to give recognition for the exemplary work.

(Adopted by Resolution 97-25)

BUILDING PERMIT REVIEW PROCESS IMPROVEMENT

OLD REVIEW PROCESS



IMPLEMENTED REVIEW PROCESS



BUILDING DIVISION STAFF

James Weaver	Building Official
Dave Erbes	Permit Specialist
Greg Hiatt	Plan Check Engineer
Pat Barry	Plans Examiner/Inspector
Tricia Bennon	Plans Examiner/Inspector
Doug Paeth	Plans Examiner/Inspector



Website: www.ci.bainbridge-isl.wa.us/planning_community_development