

**City of
Public Water**



**Bainbridge Island
Access Committee**



Consolidated Work Plan – Sept. 2015 – Dec. 2016

Bainbridge Island - Public Water Access Committee

Established By: Ordinance No. 2015-13

Created by the consolidation of the former Road Ends Committee and Harbor Commission into the **Public Water Access Committee**

Purpose

The **Public Water Access Committee** monitors and advises on matters pertaining to the City's harbors, coastal waters and the public's right of access – via designated road ends – to these waters consistent with the provisions of the Bainbridge Island Municipal Code and other direction by the City Council.

Scope of Work

The **Public Water Access Committee** shall:

- Work to support awareness, management, and enhancement of public access to and from the island's waters and water dependent activities;
- Actively seek opportunities for public engagement and public outreach to increase awareness of public water access sites of all type (water access, water view, etc.);
- Promote and coordinate opportunities to develop island-wide public water access sites, especially road ends, as appropriate circumstances occur;
- Develop and recommend new road end and harbor management policies as needed, for island-wide water access sites;
- Coordinate with appropriate City staff to implement the public water access policies and goals of the council through measures which include, but are not limited to, recommendation of ordinances, regulations, and other means;
- Initiate, manage, encourage, and support a program for community stewardship of individual water access and road end sites throughout the community;
- Actively seek to leverage city resources by identifying donation and grant opportunities and assessing for alignment with City goals and priorities;
- Enlist volunteers, neighborhood members, and community organizations to assist with the implementation of approved plans and/or projects adopted by the city council;
- Develop an annual work plan in collaboration with appropriate city staff, and submit the proposed work plan to city council for review and approval each year, along with a report on results of the prior year work plan;
- Such other duties and responsibilities as may be assigned by the City Council.

Committee members

Current member	Position #	Term expires
Marci Burkel	1	June 30, 2017
VACANT	2	June 30, 2017
John Brownlow	3	June 30, 2017
Bill McCoy	4	June 30, 2017
Fred Grimm	5	June 30, 2018
Roger van Gelder	6	June 30, 2016
Elise Wright (Co-Chair)	7	June 30, 2016
Bitsy Ostenson (Co-Chair)	8	June 30, 2016
Frank Ostrander	9	June 30, 2016
Thomas Hudson	10	June 30, 2016
Greg Spils	11	June 30, 2016

Regular Meetings

5:30 p.m.

Second Monday of every month

Bainbridge Island City Hall (or elsewhere as per notice posted on City's website)

Website: <http://www.ci.bainbridge-isl.wa.us/706/Public-Water-Access-Committee>

2015/16 Work Plan Summary

The following Work Plan is a compendium of items that existed on the former Harbor Commission and Road-Ends Advisory Committee plans. The Committee expects to further refine and prioritize these plans and potential projects as we progress through this period.

In 2015/16 the **Public Water Access Committee** will focus activities into four (4) workstreams:

- **Infrastructure Projects:** Identify, encourage and support City projects/tasks that relate to the sustainability of our marine environment and the provision of facilities and services that meet the access and recreational needs of the community.
- **Framework Management:** Input to maintenance of the legal and technical frameworks that allow the orderly management of the marine environment and road ends access that are part of the City's area of responsibility.
- **Education, Outreach & Liaison:** Education of and engagement with the community and liaison with other parties that have oversight or interests associated with marine activities, public access, and facilities.
- **Stewardship:** Activities aimed at vessel owners, water-based activity providers and public access neighbors and users that are designed to protect our marine environment, access and facilities.



Infrastructure Projects

Project: Support the project to replace the City Dock		
Committee Lead / Backup	Requested City Resources	Impact estimate
John Brownlow / All	Mark Epstein (Project Manager)	\$2m
Description	Status / HC lead	Carry-over
Liaise with City Council and Public Works to ensure the design for the City Dock supports the needs of various users.	Provide input to Mark Epstein regarding park/dock interface and facilities.	Yes
Track and support the City's progress with RCO/BIG... grants and permitting of the new dock.	Identify grant sources.	Yes
Road-End access projects		
Committee Lead / Backup	Requested City Resources	Impact estimate
?????	City staff and funds for repairs and new installation(s).	TBD
Description	Status	Carry-over
Work with the City to discuss on going repairs at sites identified in 2015 Road Ends Work Plan, prioritize additional road-end access projects	Ward Avenue access needs additional signage on landward side, a sign visible from the water	Yes

and repair or maintenance of existing facilities. <ul style="list-style-type: none"> Repair failing stairs at Woodland Drive road end. 	on the float end. Woodland Drive repair is in progress; permits received.	
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Project: Launch facilities

Committee Lead / Backup	Requested City Resources	Impact estimate

Description	Status	Carry-over
Work with BI Parks District and City Management to identify potential future sites for a new/improved trailer boat launch ramp facility.		Yes

Road End Benches Program

Committee Lead / Backup	Requested City Resources	Impact estimate
?????	Funds for purchase & installation of benches.	\$200/ea in 2015 \$3,600 total

Description	Status	Carry-over
In order to improve the road end experience for all users especially those less mobile, work with the City to have benches installed (where space exists) at developed road ends.	Prioritize sites with City for installation. Committee previously proposed a partnership with island woodworkers where citizen volunteers provide labor to build benches for identified site, and City provides necessary supplies. Benches will be built and installed according to standards previously described by Mark Epstein (CoBI Public Works). Potential sites have been identified.	Yes

#	Road	Bench Needs
44	Williams Lane	Flat area will host a bench well.
46	Brigham Road	Flat area will host a bench well at top of slope.
47	Woodland Dr	Replace rotting bench.
50	Reitan Rd	Flat area will host a bench well at top of slope.
54	Agate Street	Replace rotted, fallen bench.
58	Broom Street	Flat area will host a bench well.
63	Skogen Lane	Flat area will host a bench well.
65	Sivertson Road	Flat area will host a bench well.
68	LaFayette Street	Flat area will host a bench well.

Permanent Road End Boundary Signs Program

Committee Lead / Backup	Requested City Resources	Impact estimate
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Roger van Gelder, Greg Spils / All	Public Works	TBD
Description	Status	Carry-over
To maintain public and private property rights at both road ends, work with City to have permanent boundary sign-posts installed. Goal – all road ends clearly marked with permanent boundary signs on posts set in concrete. Temporary survey boundary markers at many sites go missing over time and require the city to resurvey these road ends unnecessarily.	Identify and prioritize (top 5) sites for 2016. Site visits to road ends #40 – 65 identified 14 road ends in need of boundary sign posts.	Ongoing

#	Road End	Boundary Sign Post Requirements
44	Williams Lane	Only south boundary since north is contiguous with Williams-Olsen Park.
46	Brigham Road	Both boundary markers.
49	Hidden Cove Rd	Both boundary markers.
50	Seabold Road	Both boundary markers.
52	Reitan Road	Both boundary markers to replace temporary flags.
55	North Street	Both boundary markers.
62	Island Way	Both boundary markers.
63	Skogen Lane	Both boundary markers.
64	West Water Way	Both boundary markers.
68	LaFayette Street	Both boundary markers.
69	Portway	Both boundary markers.

Permanent Shore Access Signs Program		
Committee Lead / Backup	Requested City Resources	Impact estimate
Roger van Gelder, Greg Spils / All	Public Works	TBD
Description	Status	Carry-over
To inform the public how to properly access road ends, work with City to have permanent signage installed. Goal – all road ends clearly marked with appropriate shore access signage. City Design standards to be reviewed before installation.	Identify and prioritize (top 5) sites for 2016. Identify signage needs with WA/Kitsap Water Trails group(s). Site visits to road ends #40 – 65 identified 6 road ends in need of road end access signage.	Yes New.

#	Road	Shore Access Signage Needs
47	Woodland Dr	Shore Access sign needed at intersection with Bayview.
50	Seabold Rd	Shore Access sign needed at intersection with Henderson.
52	Reitan Rd	Shore Access sign needed up Reitan to inform people of RE.
54	Agate Street	Shore View sign needed.
55	North Street	Shore Access signs needed from closest paved road.
65	Sivertson Road	Shore View sign needed at turn above road end.
68	LaFayette Street	Shore Access sign needed.

Framework Management

Harbor Management Plan update		
Committee Lead / Backup	Requested City Resources	Impact estimate
Frank Ostrander		
Description	Status	Carry-over
Prepare an updated 2016 Appendix to the 1999 Harbor Management Plan. Consider switching to Mgt. Plan for all public access sites (Harbors and Road Ends) for which we are responsible.	Coordinate this work with the Comprehensive Plan. (FO) Have commenced meetings with City. Harbor Management Plan update to reflect the use of Stewards outside of the 4 major harbors.	Yes
Code Review & Recommendations		
Committee Lead / Backup	Requested City Resources	Impact estimate
Frank Ostrander?/?		
Description	Status	Carry-over
Encourage the City Council to pass the revised Ordinance and Resolution that pertain to all waters of Bainbridge Island that the HC developed with the City Attorney in October 2011. Review City Code BIMC 12.40.060 regarding a uniform speed limit in Island Bays & Harbors, paying special attention to Manzanita Bay, and implement a public outreach process prior to recommending any action by City Council. Monitor dock installation adjacent to road ends.	Check that this ordinance is the No Wake, 5 Knot limit for all harbors. Manzanita Bay is the only area that allows water skiing etc. Needs demarcation.	Yes
Monitor Shoreline Master Program		
Committee Lead / Backup	Requested City Resources	Impact estimate
Elise Wright / ?		
Description	Status	Carry-over
With the assistance of the City management continue to monitor the City's Shoreline Master Program as it applies to harbor related elements, including the City Dock and Waterfront Park.	SMP has been passed. Work on limited amendment to restore percentage of live-aboard residents in marinas, inadvertently decreased from 25% to 10%.	Yes
Review Design Standards		
Committee Lead / Backup	Requested City Resources	Impact estimate
?? / All	Info from DRB, HPC, others?	
Description	Status	Carry-over
Review existing design standards for Road-Ends, Shore Access, Boundary and Historical signage. Signage includes shore view, shore access, rules-of-the-road and parking sites in		New

the road ends' vicinity (as needed).		
Produce 2017-18 Work Plan		
Committee Lead / Backup	Requested City Resources	Impact estimate
John Brownlow + ?? / All		
Description	Status	Carry-over
During the first half of 2016, prepare a work plan and list of prioritized projects for 2017/18 for Council's consideration during the biennial budget development process	Due by June 30 th , 2016	New
Support legislative changes to provide ongoing funding for marine precincts maintenance		
Committee Lead / Backup	Requested City Resources	Impact estimate
John Brownlow / ??		
Description	Status	Carry-over
Continue to work with City and State representatives to introduce legislation that would require State to allocate a percentage of vessel registration fees back to City in which vessel is normally moored	Email outlining request sent to State reps and spoke with Sherry Appleton at Town Hall. To follow up with each in September timeframe.	Ongoing

Education, Outreach & Liaison

Integrate work plans of the former Harbor Commission & Road Ends Advisory Committee		
Committee Lead / Backup	Requested City Resources	Impact estimate
John Brownlow / Elise Wright / Greg Spils	Review by City Staff	
Description	Status	Carry-over
Integrate work plans of the former Harbor Commission & Road Ends Advisory Committee, explore efficiencies and responsibilities.	Revised Plan (Draft v5) sent to Morgan Smith 8/16/15 returned to PWAC for completion 9/3/15	New
Community events / Outreach		
Committee Lead / Backup	Requested City Resources	Impact estimate
Lead ?? / All	Harbormaster / Community Engagement Specialist	
Description	Status	Carry-over
Identify and provide support for community events such as National Marina Day (June 20 th), Spring Fling and Christmas Boats.	Harbormaster to provide list of potential events for remainder of 2015/16.	New
Social media & Web-based Outreach		
Committee Lead / Backup	Requested City Resources	Impact estimate
Lead? /All	Community Engagement Specialist	
Description	Status	Carry-over
Provide content to City's Community Engagement Specialist (CES) to educate community regarding our maritime history,	Committee members may liaise with Historic Preservation Committee and Bainbridge Island	New

road ends and aquatic facilities available, marine projects, and increase visibility of Committee activities etc.	Historical Museum. City plans to provide content including short form for the “rolling features” of the new GIS map, and longer form content visible to users	
Provide feedback to City regarding new GIS map of road ends, and additional content such as harbor or cruising info recently provided.	Example Harbors / Cruising Guide sent to Morgan Smith 8/16/15 (JB)	
Provide list of amenities at Road End sites for GIS map		
Committee Lead / Backup	Requested City Resources	Impact estimate
Marci Burkel / Elise Wright/Bitsy Ostenson		
Description	Status	Carry-over
Review and provide feedback regarding list of amenities at Road End sites for inclusion on the GIS map.	City staff are nearly finished with content for the new GIS map of road ends.	New
Liaise with WA/Kitsap Water Trails group to identify information they need		
Committee Lead / Backup	Requested City Resources	Impact estimate
Bitsy Ostenson, Marci Burkel, Elise Wright, Bill McCoy	TBD - City has already provided input on sites to committee.	
Description	Status	Carry-over
Liaise with WA/Kitsap Water Trails group to identify information they need.	Quarterly meeting attended on 9/23. Info on sites reviewed and provided 9/29/15. (EW et al)	New
Recruit additional Stewards for Harbors and Road End sectors		
Committee Lead / Backup	Requested City Resources	Impact estimate
Tom Hudson + Bill McCoy / All		
Description	Status	Carry-over
Redefine stewards’ roles & responsibilities in light of new committee goals.	PWAC to forward draft Stewards’ Roles & Responsibilities document to Morgan Smith for review.	New
Recruit Harbor stewards for Point Monroe, Rich Passage & Madison Bay (Port Madison) and revive Road-Ends Stewards program.	Appoint PWAC lead(s) to liaise with stewards and screen new volunteers. Rotate lead(s) on an annual basis.	
Encourage all Stewards to be actively involved in committee meetings and events.	Consider supplying caps / clothing to identify PWAC Stewards.	
Emergency Flotilla		
Committee Lead / Backup	Requested City Resources	Impact estimate
Tom Hudson +? / All	Harbormaster	
Description	Status	Carry-over
Encourage Bainbridge Island boaters and Yacht Clubs with outstations on the island to sign up for the Emergency Flotilla.	Determine if City can get an extract from DOL of all boat owners on the island, boat type and length etc.,	Yes

	for outreach activities.	
City Dock Host		
Committee Lead / Backup	Requested City Resources	Impact estimate
Lead? / All	Harbormaster	
Description	Status	Carry-over
Encourage the participation of Committee members, Stewards and other interested parties to volunteer at the Information Kiosk and to be a Dock Host at Waterfront Park and City Dock during seasonally busy periods in 2016.		Ongoing

Stewardship

Encroachment Prevention		
Committee Lead / Backup	Requested City Resources	Impact estimate
Stewards / All	City Attorney	TBD
Description	Status	Carry-over
Continue to raise encroachment issues to City Staff in order to enforce state law on public access to shoreline (RCW 35.79.035).	The road ends listed below are identified as having potential encroachment issues.	Yes

#	Road	
55	North Street	Landscaping overlaid on prev. surveyed and established road end access.
18	Gowan	Landscaping overlaid on previously established public parking.

Document Road-Ends sites		
Committee Lead / Backup	Requested City Resources	Impact estimate
Roger van Gelder + Greg Spils / Stewards		
Description	Status	Carry-over
Continue to identify and document Road-End sites including condition & maintenance issues.	40-60 have been visited, Sites 1-39 to be visited???	Yes

Review and monitor navigational and safety issues		
Committee Lead / Backup	Requested City Resources	Impact estimate
Lead TBD / All		
Description	Status	Carry-over
Review navigational and safety issues of private docks in the waters of Bainbridge Island during the pre-application process of the City Planning Department and monitor on an ongoing basis.		Yes

Buoy Monitoring Program		
Committee Lead / Backup	Requested City Resources	Impact estimate
Harbor Stewards, Committee Members		

Description	Status	Carry-over
Continue to monitor and report, educate, advocate and assist the City in the buoy enforcement program.		
Derelict Vessel Prevention and Removal Program		
Committee Lead / Backup	Requested City Resources	Impact estimate
Harbor Stewards	Harbormaster	
Description	Status	Carry-over
Continue to monitor and report derelict vessels		Ongoing