



City of Bainbridge Island
2014 Annual Update & Accomplishment Report
(for agencies under 100,000)

Reporting Year: 2014

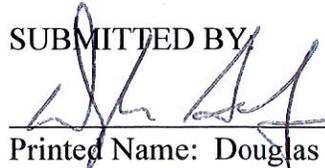
Reporting Period: January thru December

City Manager: Douglas Schulze

Public Works Director/Title VI Coordinator: Barry Loveless

As stipulated in the City of Bainbridge Island's Title VI Program Non-Discrimination Agreement, WSDOT's approval letter to that agreement, and WSDOT's Highways and Local Program Local Agency Guidelines Manual (Chapter 28), the annual accomplishment and update report for the reporting period reflected above is hereby submitted.

SUBMITTED BY


Printed Name: Douglas Schulze

City Manager

Title

Date

1/15/15

REPORT REFERENCE: WSDOT's Local Agency Guidelines Manual, Chapter 28

ORGANIZATION STRUCTURE

Since the last reporting period, the following changes have occurred within the City's management organizational structure.

New Hires for 2014:

01/01/2014	Municipal Court Judge – Sara McCulloch
01/06/2014	Executive Assistant – Amber Richards
03/10/2014	Community Engagement Specialist – Kellie Stickney
03/24/2014	Permit Specialist – Scott Speer
04/07/2014	Engineer I – Patricia Jenkins
05/19/2014	Building Inspector/Plans Examiner – Justin Lauritzen
06/09/2014	Capital Projects Coordinator – Mark Epstein
07/14/2014	Senior Police Clerk – Kelly Eisenhood
07/21/2014	Police Officer – Jon Bingham
07/28/2014	City Attorney – Lisa Marshall
08/04/2014	Deputy Police Chief – Jeff Horn
08/18/2014	Police Officer – Jon Ledbetter
09/10/2014	Planner – Christy Carr
09/16/2014	Building Inspector/Plans Examiner – Blake Homes
09/18/2014	Construction Inspector – Jonathan Baas
09/30/2014	Administrative Specialist III – Jane Rasely

Separations for 2014:

01/31/2014	Project Manager 2 – Larry Ward
02/14/2014	Signs Markings Specialist II – Victor Cienega Sr.
03/07/2014	Associate Planner – Ryan Ericson
03/14/2014	Police Lieutenant – Phil Hawkins
05/27/2014	Police Lieutenant – Chris Jenkins
06/06/2014	Police Officer – Steve Cain
07/25/2014	Administrative Specialist III – Theresa Rice
08/29/2014	Senior Police Clerk – Ted Rought
10/04/2014	Construction Inspector – Dale Richards
10/31/2014	Associate Planner – Sean Conrad
11/01/2014	Police Lieutenant – Denise Giuntoli
11/30/2014	Police Officer – Walt Berg

There has been no change in racial/gender composition for personnel involved in the transportation decision making, including planning and advisory staff.

BAINBRIDGE ISLAND DEMOGRAPHICS

Bainbridge Island demographics paint a picture of life in the area. As of 2010, 23,180 people are living in Bainbridge Island spread out over 27.78 square miles, or a total of 731.03 people per square mile. The number of people in the labor force is 10,742, and 15,412 are 25 or older.

The statistics on income show that residents of Bainbridge Island are relatively affluent. The median household income is \$91,280 as of 2009, which is the latest information available, versus \$46,000 for the rest of the United States. The median family income is \$113,686, and the per capita income is \$53,409. Males have a median income of \$65,853, and women have a median income of \$42,051. The average home price on Bainbridge Island is \$803,898 as of October 2008. Four percent of families live below the poverty level, and 5.6% of people live below the poverty level.

Bainbridge Island residents are also well-educated. Bainbridge Island demographics show that 98% of the adult population has a high school education versus 84.6% for the United States. Additionally, 60% have a bachelor's degree or higher compared to 27.5% for the rest of the country. Twenty-five percent have a graduate or professional degree.

The population consists of 9,709 households according to Bainbridge Island demographics. Of these households, 72.5% are families. Out of all households, 36.8% have a child under the age of 18, 32.3% are married couples without children, and 30.8% are married couples with children. The average household size is 2.46 persons and the average family size is 2.93.

The median age for Bainbridge Island is 46 versus 36.5 for the rest of the United States. Of this population, 26.7% are below the age of 18, and 4.6% are under 5 years old. Of the rest, 3.6% are between the ages of 18 and 24, 23.8% between 25 and 44, 33.8% between 45 and 64, and another 12.8% are either aged 65 or older.

Bainbridge Island demographics show that 92.88% of the population is white. Another 2.4% of the population is Asian, 0.62% are Native American, 0.28% are African-American, 0.11% are Pacific Islander, 0.75% are from other races, and 2.96% are from two or more races. Out of the entire population, 2.17% are Hispanics or Latinos of any race. Additionally, 6% of the population is foreign-born.

For more information about Bainbridge Island demographics, you can see:

- [The Bainbridge Island Chamber of Commerce](#)

- [The United States Census Bureau](#)

SPECIAL LANGUAGE NEEDS

How were special language needs assessed?

All of the project notifications for project updates/workshops held in the City Council Chambers include the following notice:

For special accommodations, please contact City Clerk at 206.780.8624 or at cityclerk@bainbridgewa.gov.

The City also has access to “Language Line Services”.

- List any special language services provided or requested:
 - None provided or requested during this reporting period.
- List any costs incurred for translation and interpreters:
 - None.

The City Council Chambers is a wheelchair accessible facility with special equipment available for the hearing impaired.

PUBLIC OUTREACH EFFORTS:

What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities?

The City uses a variety of public outreach methods to reach all island residents including, local newspapers, project WebPages, project listserv’s, on-site sandwich boards and/or variable message boards, kiosk’s, and door-hangers. Project Managers also, on occasion, go door-to-door to meet with community members regarding specific projects and conduct pre-construction meetings and/or workshops in the early stages of project development. Generally speaking, project workshops are well attended by the community and attendees in the past have let Project Managers know if any special circumstances are needed for individuals in their neighborhood.

PUBLIC ANNOUNCEMENTS

All significant transportation project public announcements include the following language:

- Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.
- All invitations to bid, capital project WebPages, and/or consultant agreements contain Title VI Non-Discrimination statements:

The general public may request reasonable accommodation to access City programs, services or activities. Requests may include but are not limited to:

- Printed materials in alternative formats
- Sign language interpreters
- Assisted listening devices
- Web site accessibility/PDF document conversion
- Public facility accessibility

The City of Bainbridge Island complies with Code 49 of Federal Regulations, Part 26, to ensure that Disadvantaged Businesses, including minorities and women, have an equal opportunity to receive and participate in federally assisted contracts when and as required. The City of Bainbridge Island does not exclude any person from participation in, deny any person the benefits of, or discriminates during the award or performance of any agreement or contract covered by the noted law. Efforts made during the 2014 year include Title VI and DMWBE language included in all construction advertisements, announcements, project WebPages, and project specifications.

SPECIAL ACCOMMODATION REQUESTS

For the 2014 reporting period, the City of Bainbridge Island has received no special accommodation requests (or incurred any accommodation costs), for transportation related projects, other than the occasional requests for use of hearing aid equipment at City Council meetings.

TRANSPORTATION PROJECTS PUBLIC OUTREACH:

PROJECT	Title VI Notify	Contract Amount	DMWBE Contract	Public Outreach	Prime/Sub
Madison Ave Pavement	Yes	\$553,009 Const.	No	-05/23/14 Advertisement -06/23/14 City Council	Granite Const.
Madison Ave Pavement	Yes	\$28,544 Sub-Const.	Yes	“	Belarde Const.
2014 Asphalt Repair	Yes	\$425,376 Prime-Const.	No	-06/27/14 Advertisement -08/11/2014 City Council Mtg.	Lakeside Ind.
Valley, Logg, Gertie Johnson Road Imp.	Yes	\$245,736 Prime-Const.	No	-07/08/14 Advertisement -07/30/13 City Council Mtg.	Sound Exc.
SR305 Shoulder Imp.	Yes	\$166,000 Prime-Const.	No	-08/01/14 Advertisement -08/25/14 City Council Mtg.	Lakeside Ind.
Olympic Dr. Non-Motorized Design	Yes	\$299,145 Design	No	-07/21/14 Press Release -07/30/14 Public Meeting. -09/16/14 Study Session	SvR Design
Sound to Olympics Trail	Yes	\$263,488 Design	No	-09/17/14 Public Meeting -10/19/14 Site Walk -10/29/14 Public Meeting -11/13/14 Public Meeting -11/18/14 Study Session	MacLeod Reckord

TRANSPORATON PROJECTS THAT IDENTIFY IMPACTS TO MINORITY AND/OR LOW INCOME ENVIORNMENTAL JUSTICE POPULATIONS

For the 2014 reporting period, the City of Bainbridge Island did not have any transportation projects that impacted minority and/or low income environmental justice populations.

RIGHT-OF-WAY (ROW) ACQUISITION

For the 2014 reporting period, the City of Bainbridge Island did not acquire any right-of-way (ROW) acquisition.

TITLE VI COMPLAINTS

For the 2014 reporting period, the City of Bainbridge Island has received no Title VI complaints.