



**UTILITY ADVISORY COMMITTEE MEETING
MONDAY, OCTOBER 13, 2014
LOCATION: BAINBRIDGE ISLAND CITY HALL
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA

- 1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA / CONFLICT OF INTEREST DISCLOSURE**
5:30 PM
Members: Steve Johnson Andy Maron
 Jeff Kanter Nancy Transue
- 2. REGULAR BUSINESS**
5:35 PM September 15, 2014 Meeting Notes – Approve (**Pg. 3**)
 September 29, 2014 Meeting Notes – Approve (**Pg. 5**)
- 3. PUBLIC COMMENT**
5:40 PM
- 4. COMMITTEE DISCUSSION**
5:45 PM Fire Hydrant Issue
 Tax on Water and Sewer
 2015-2016 SSWM Capital Projects
- 5. COMMENTS FOR THE GOOD OF THE ORDER**
7:25 PM
- 6. ADJOURNMENT**
7:30 PM

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. PUBLIC COMMENT
4. CONFLICT OF INTEREST FORMS
5. INTRODUCTION OF MEMBERS
6. ELECTION OF CHAIR
7. ESTABLISH REGULAR MEETING DATE, TIME AND LOCATION
8. 2014 WORKPLAN
 - COMPREHENSIVE REVIEW OF THE STORMWATER UTILITY
 - REVIEW OF THE WATER AND SEWER COMPREHENSIVE PLANS
9. COMMENTS FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:57 PM with Committee members Steve Johnson, Jeff Kanter, Andy Maron and Nancy Transue present. Council Liaison Ward, Deputy Mayor Roth and Public Works Director Loveless were also present. The meeting was recorded and City Clerk Lassoff prepared the notes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

There were no conflicts of interest disclosed.

Council Liaison Ward gave a brief description of the committee's mission. Committee Member Maron distributed copies of the newly revised municipal code chapter related to the Utility Advisory Committee's charge and described how the committee was initially created back in 1999. Comments were shared regarding how the meeting was recorded and how notes were created.

3. PUBLIC COMMENT

None were given.

4. CONFLICT OF INTEREST FORMS

Council Liaison Ward explained members are required to fill out/sign a conflict of interest form and return it to the City Clerk.

5. INTRODUCTION OF MEMBERS

Members introduced themselves and shared why they volunteered to be on the committee.

6. ELECTION OF CHAIR

This item was deferred until the next meeting.

7. ESTABLISH REGULAR MEETING DATE, TIME AND LOCATION

This item was discussed later in the meeting.

8. 2014 WORKPLAN

- COMPREHENSIVE REVIEW OF THE STORMWATER UTILITY
- REVIEW OF THE WATER AND SEWER COMPREHENSIVE PLANS

Staff shared information on the various City utilities, rates, plans and policies. The committee discussed how to move forward with a workplan and upcoming council budget deliberations. There was a brief discussion regarding the various aspects of the storm and surface water management (SSWM) utility. There was agreement that the committee would like to start off with receiving high-level budget briefings on the three utilities at the next meeting.

The committee will decide at their next meeting whether to meet on the second and fourth Monday from 5:30 to 7:30 PM. The next meeting was scheduled for Monday, September 29 from 5:30-7:30 PM.

9. COMMENTS FOR THE GOOD OF THE ORDER

None were given.

10. ADJOURNMENT

The meeting adjourned at 8:54 PM.

Prepared by:

Rosalind D. Lassoff, City Clerk

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ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL / ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
2. PUBLIC COMMENT
3. ELECTION OF CHAIR AND VICE-CHAIR (ONE-YEAR TERM)
4. REVIEW FINANCIAL STATUS AND 2015-16 PROPOSED BUDGET (WATER, SEWER, STORMWATER)
5. COMMENTS FOR THE GOOD OF THE ORDER
- 6 . ADJOURNMENT

1. CALL TO ORDER / ROLL CALL / ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

The meeting was called to order at 5:33 PM with Committee members Steve Johnson, Jeff Kanter, Andy Maron and Nancy Transue present. Council Liaison Ward and Public Works Director Loveless were also present. The meeting was recorded and City Clerk Lassoff prepared the notes. There were no conflicts of interest disclosed.

Council Liaison Ward suggested deferring approval the September 15 meeting notes until the next meeting. There was a brief discussion regarding when the committee would meet. Council Liaison Ward suggested a calendar be made available at the next meeting going out to the end of the year showing everyone's schedule. There was consensus to meet on the second and forth Monday from 5:30 to 7:30 PM.

2. PUBLIC COMMENT

Robert Dashiell offered commented regarding the SSWM Utility.

3. ELECTION OF CHAIR AND VICE-CHAIR (ONE-YEAR TERM)

Committee Member Maron was chosen as chair and Jeff Kanter as vice-chair.

4. REVIEW FINANCIAL STATUS AND 2015-16 PROPOSED BUDGET (WATER, SEWER, STORMWATER)

Public Works Director Loveless distributed sheet containing information on each utility and fielded questions.

5. COMMENTS FOR THE GOOD OF THE ORDER

Robert Dashiell commented on the fish passage issue.

Items for the next agenda will include - Fire Hydrant Issue, Tax on Water and Sewer, 2015-2016 SSWM Capital Projects.

6. ADJOURNMENT

The meeting adjourned at 7:31 PM.

Prepared by:

Rosalind D. Lassoff, City Clerk