

**City of Bainbridge Island Ethics Board
Annual Report: 2011
February 27, 2012**

The Board met eleven times in 2011, and issued two Advisory Opinions and one Complaint Determination.

The terms of Barbara Kerr, Dennis Willerford and Bob Conoley expired as of January 2011. Mr. Willerford was reappointed, and Rob Killian and Michael Yesley were appointed to serve through April 2014. As of December 2011, Mr. Killian left the Board to accept appointment to the Civil Service Commission. Joe Honick was appointed to serve out his term.

The terms of Michael Piraino and Susan Buckles expired as of December 2011. Ms. Buckles applied for and was reappointed to serve through December 2014. Mr. Piraino did not seek reappointment. Erin Thomasson was appointed to serve through December 2014.

After the adoption by the City Council of the Board's proposed revisions to the Ethics program in March 2011, the Board approved and sent to Council an amendment to clarify the application of the Code to major contractors.

The Board also amended its Operating Rules and Best Practices Guide to be consistent with the new Code. A powerpoint presentation was developed for use in the education of COBI committees and commissions. Members met with all but two of the currently operating committees and commissions, with the final presentations set for January 2012. No date has been set for presentation of the new code to the Council or City Administration.

In the face of concerns which arose regarding the fairness of the complaint process, the Board has proposed modifications to the Code and the Board's Operating Procedures. These will be addressed by the Council in 2012.

Work plan for 2012:

1. Complete refinements of existing Code in regard to fairness of the complaint process.
2. Prepare a new brochure to educate community about revised COBI Ethics Program
3. Review and update Ethics Board operating rules and procedures to mesh with the latest revisions to the Code.

4. Clarify with City Administration a method for presenting education to Council, staff, citizens and members of City committees and commissions regarding the revised Code.
5. Complete the initial round of presentations to committees and commissions. Determine a schedule for ongoing education.
6. Present revised Code and complaint process to new City Council.
7. Present revised Code to City Administration and arrange for its dissemination to the City's staff.
8. Continue to present quarterly ethics trainings to Council regarding various issues.
9. Continue to receive and address requests for Advisory Opinions and Ethics Complaints.
10. Plan and execute a community discussion of Ethics in our City.

Respectfully submitted,

Susan Buckles, Chair
Joe Honick
Erin Thomasson
Dennis Willerford
Michael Yesley

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.