



CITY OF BAINBRIDGE ISLAND

Building Division 2014 Annual Report

CITY OF BAINBRIDGE ISLAND BUILDING DIVISION

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Bainbridge Island
WA 98110

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PERMIT STATUS LINE

Tel: (206) 780-3796

INSPECTION LINE

Fax: (206) 780-3789

Hours: Monday-Friday

Open 8 am-4 pm.

Counter Also Open

8-12 am Wednesday

and Thursday,

Closed after 12 Noon

except for previously

scheduled

Appointments.

BUILDING PERMITS BOOMED IN 2014

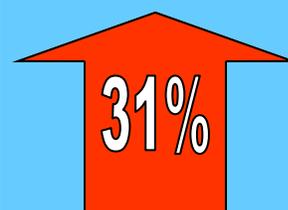
The Building Division 2014 Annual Report is a summary and explanation of the City of Bainbridge Island building permit activity for the 2014 calendar year. During 2014 building permits were up more than 31 % with nearly double construction valuations.

Included within this report is data related to Bainbridge Island building permits types, construction valuation, number of inspections performed, and the time to process permits in 2014.

The report also provides the core values of the Building Division, project pictures, Building Division information, accomplishments for 2014 and the goals for the upcoming 2015 year.

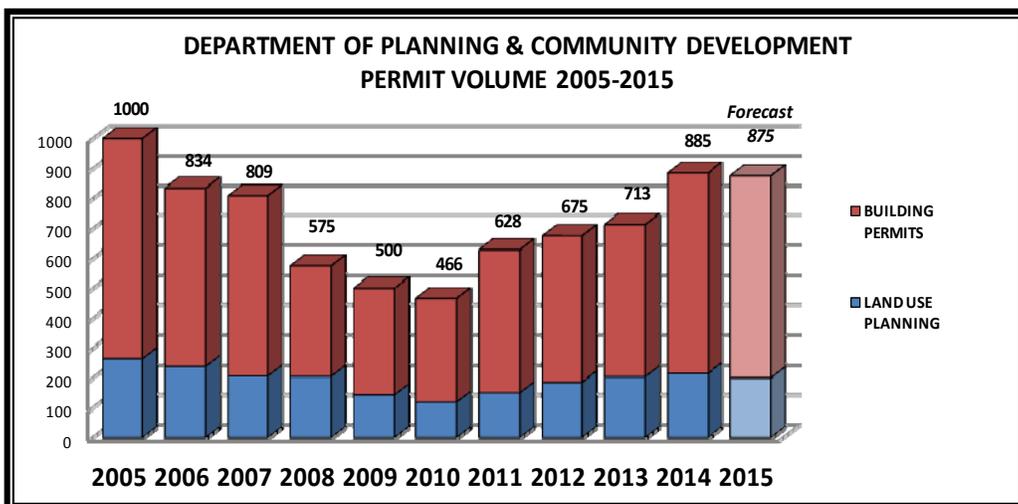
As the City Building Official, I look forward to serving the community and ensuring constant improvement in permit processing and inspections regardless of available resources, assisting customers resolve difficult issues, helping to improve the built environment, looking for ways technology can improve provided services, and endeavoring to streamline the permitting process for building. Throughout this process, the Division endeavors to prioritize customer service.

Building Permit Volume



Number of Building Permits increased 31% from 2013 volume.

James R. Weaver, CBO AICP
Building Official



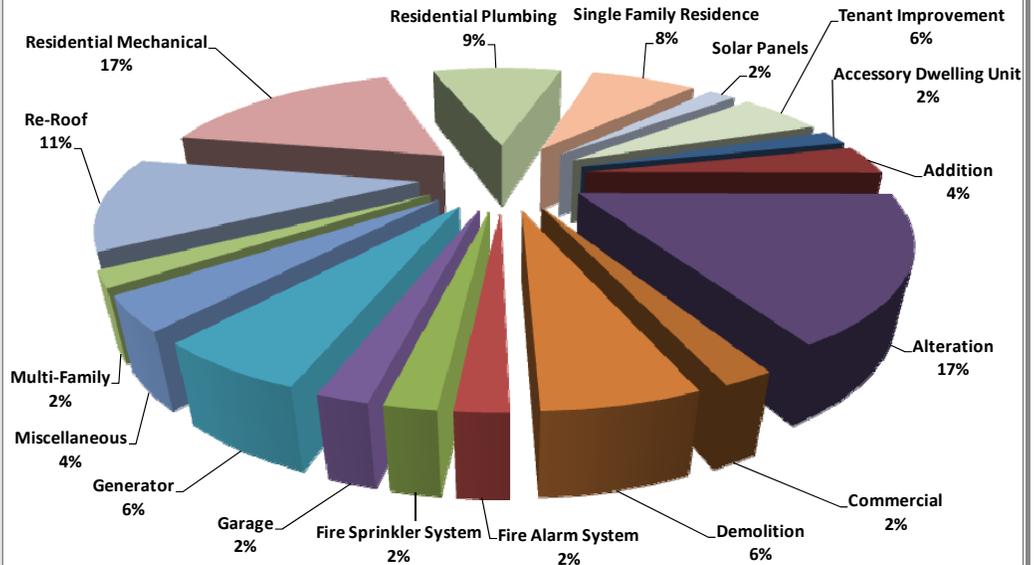


BUILDING PERMIT TYPES

| Type | Symbol |
|-------------------------|--------|
| Addition | ADD |
| Accessory Dwelling Unit | ADU |
| Alteration | ALT |
| Carport | CAR |
| Cell Tower | CCT |
| Commercial | COM |
| Deck | DEC |
| Demolition | DEM |
| Fire Alarm | FIA |
| Fire Sprinkler | FIS |
| Foundation | FND |
| Grade & Fill | GAF |
| Garage | GAR |
| Generator | GEN |
| Mobile Home | MBH |
| Mechanical | MEC |
| Multi-Family | MF |
| Miscellaneous | MIS |
| Plumbing | PLM |
| Re-Roof | REF |
| Repair | REP |
| Retaining Wall | RET |
| Single Family Residence | SFR |
| Shed | SHD |
| Solar Panel | SOL |
| Storage Tank | STR |
| Office/Studio | STU |
| Tenant Improvement | TEN |

BUILDING PERMIT TYPES 2014

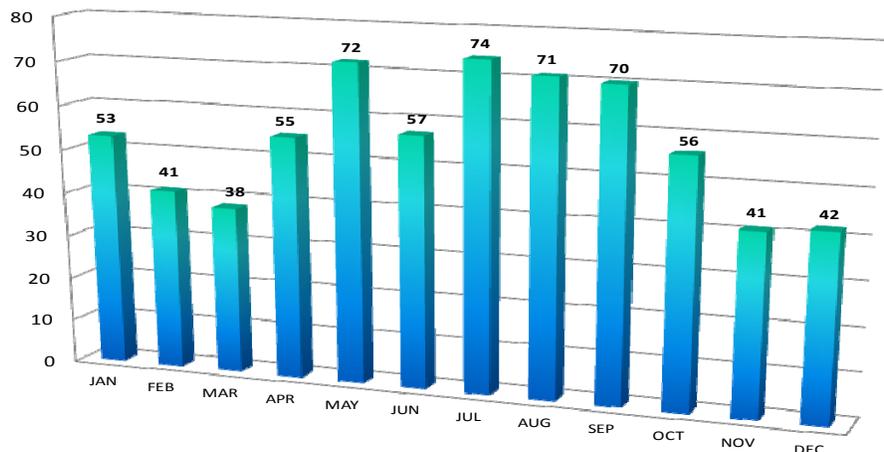
Total Permits Issued: 670



| | |
|---------------------------------------|--------------|
| TOTAL 2014 BUILDING PERMITS ISSUED | 670 |
| TOTAL 2014 INSPECTIONS CONDUCTED: | 3750 |
| TOTAL 2014 BUSINESS LICENSE REVIEWED: | 202 |
| TOTAL 2014 ADDRESS REQUESTS SUBMITTED | 25 |
| TOTAL 2014 CONSTRUCTION VALUATION: | \$71 MILLION |

Building Division Permit Volume 2014

Total Permits Issued 670





SIGNIFICANT PROJECTS



GROW COMMUNITY PHASE II



PLEASANT BEACH VILLAGE POOL



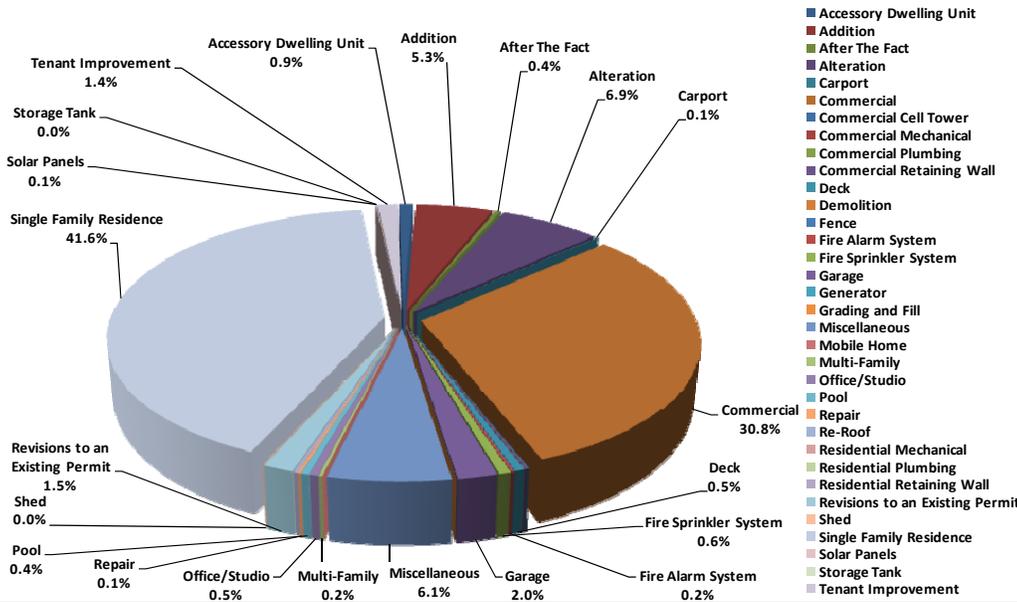
HARRISON HOSPITAL FACILITY

"We shape our buildings; and thereafter they shape us."

Winston Churchill

2014 CONSTRUCTION VALUATION BY PERMIT TYPE

Total 2014 Building Construction Valuation: \$71,337,448



2014 BUILDING PERMIT VOLUME

2014 Total Permit Issuance: 670

| Permit Type | 2014 Total Permit Issuance: 670 | | | | | | | | | | | | TOTALS |
|----------------------------|---------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | |
| Accessory Dwelling Unit | 1 | 1 | | 1 | | | | 2 | | | 1 | | 6 |
| Addition | 2 | | 4 | 2 | 4 | 5 | 2 | 2 | 4 | 4 | 2 | 2 | 33 |
| After The Fact | | 1 | | 2 | 2 | | 2 | | | | 1 | 2 | 10 |
| Alteration | 9 | 5 | 6 | 6 | 3 | 4 | 3 | 12 | 7 | 8 | 3 | 4 | 70 |
| Carport | | | | | 1 | 1 | | | 1 | 1 | | | 4 |
| Commercial | 1 | 1 | | 2 | 2 | | | 1 | 3 | | 1 | 1 | 12 |
| Commercial Cell Tower | | | | | | 1 | 3 | | | | 1 | 2 | 5 |
| Commercial Mechanical | | | | 1 | | | | | | | | 1 | 6 |
| Commercial Plumbing | | | | | | | | | | 1 | | | 1 |
| Commercial Retaining Wall | | | | | | | | | | | | 1 | 1 |
| Deck | | 1 | | 2 | 2 | 1 | 5 | 2 | 2 | 2 | 1 | | 18 |
| Demolition | 3 | 1 | | 1 | 19 | 4 | 4 | 5 | 4 | 1 | | | 42 |
| Fence | | | | | | | | | 1 | | | | 1 |
| Fire Alarm System | 1 | | | | 3 | 1 | 1 | | | | | | 6 |
| Fire Sprinkler System | 1 | 5 | 1 | 3 | | | 4 | | | 1 | 1 | | 16 |
| Garage | 1 | 2 | | 3 | 2 | 1 | 3 | 2 | 3 | 2 | 1 | 1 | 21 |
| Generator | 3 | | | 2 | 1 | | | | | 5 | | 2 | 13 |
| Grading and Fill | | | | 1 | 1 | | | 3 | | | | | 5 |
| Miscellaneous | 2 | 2 | 2 | 1 | 1 | 4 | 6 | 3 | 1 | 1 | 3 | 2 | 28 |
| Mobile Home | | | | 1 | | | | | 1 | | | | 2 |
| Multi-Family | 1 | | | | | | | | | | | | 1 |
| Office/Studio | | | | | | | 1 | | 1 | 1 | | | 3 |
| Pool | | | | | | | | 1 | | | | | 1 |
| Repair | | | 1 | | 1 | 2 | 3 | 1 | 1 | | | 1 | 10 |
| Re-Roof | 6 | 7 | 3 | 7 | 6 | 12 | 5 | 6 | 5 | 7 | 6 | 7 | 77 |
| Residential Mechanical | 9 | 14 | 14 | 8 | 8 | 8 | 9 | 10 | 12 | 12 | 12 | 12 | 128 |
| Residential Plumbing | 5 | | 2 | | | 3 | 5 | 2 | 1 | | 3 | 1 | 22 |
| Residential Retaining Wall | | | | | 1 | | 1 | | 2 | | 1 | | 5 |
| Shed | | | | | 1 | | | | 1 | 1 | | | 3 |
| Single Family Residence | 4 | 1 | 5 | 6 | 5 | 5 | 12 | 13 | 13 | 7 | 3 | 2 | 76 |
| Solar Panels | 1 | | | | | | 2 | | 1 | | | 1 | 5 |
| Storage Tank | | | | | 7 | 1 | 1 | | 3 | 1 | | | 13 |
| Tenant Improvement | 3 | | | 6 | 2 | 4 | 2 | 3 | 3 | 2 | 1 | | 26 |
| Year End Total | 53 | 41 | 38 | 55 | 72 | 57 | 74 | 71 | 70 | 56 | 41 | 42 | 670 |



SMART-GOV PERMITTING SOFTWARE SYSTEM

Bainbridge Island converted in 2014 from an aging Tidemark permit tracking system to the new Smart-GOV software system to track all aspects of zoning and codes including permit issuance, inspections, and code enforcement.

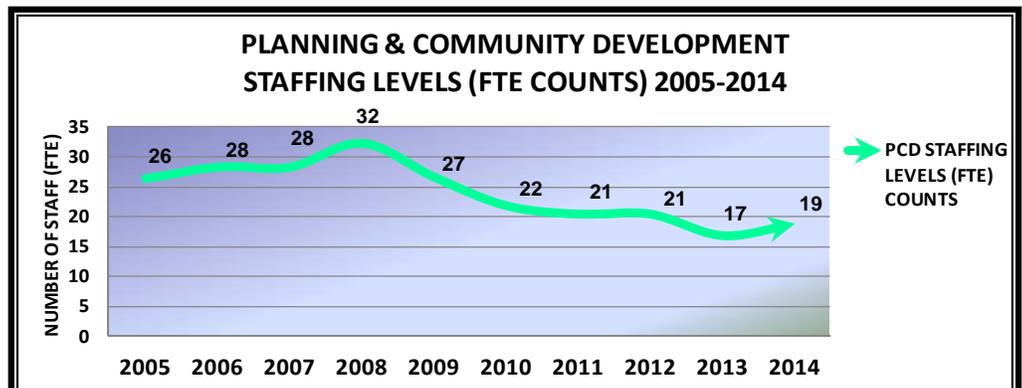
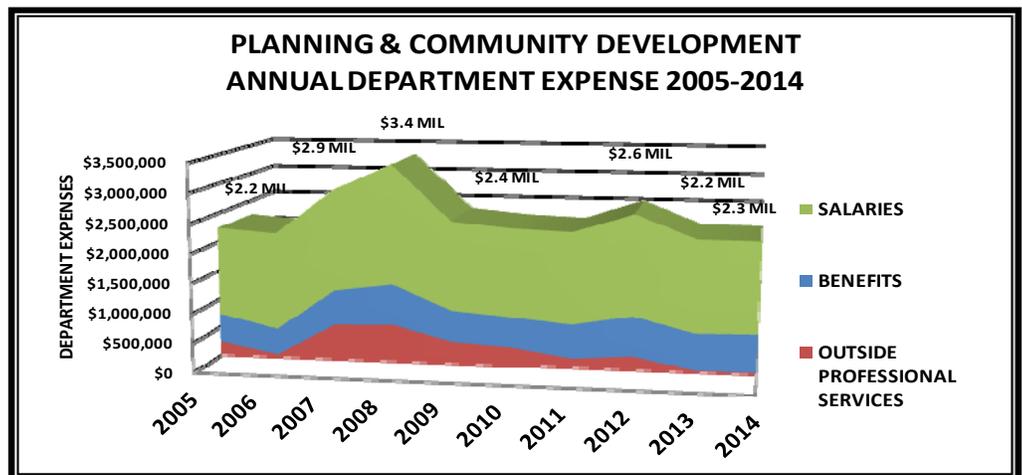
The new system has helped to improve processing, allow better communication with clients and is similar to systems implemented in Kitsap County and local cities.



The Bainbridge Island Department of Planning & Community Development endeavored in 2014 to improve processing timelines and worked diligently to improve customer service while streamlining the existing permit review system. Listed below are the accomplishments made by the Building Division in the 2014 year.

2014 Building Division Successes

1. Successfully Installed and Implemented New Permit Tracking Software.
2. Improved Customer Service & Communication for Building Permits and Inspection Process.
3. Further Streamlined Existing Building Permit Review and Inspection Process.
4. Effectively Implemented "Expedited Review Process" for Building Permits.

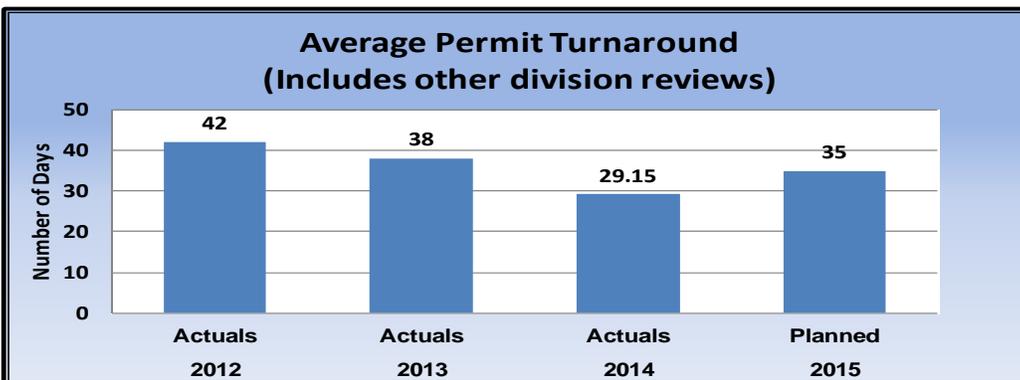
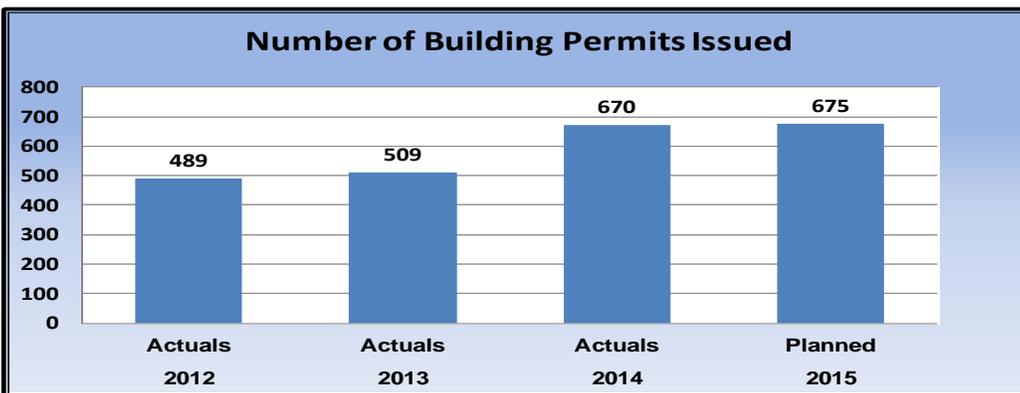




CITYWIDE ANNUAL BUILDING DIVISION PERFORMANCE MEASURES

In 2014 as part of the annual budgeting process, the City developed key performance measures for all City departments. The data was obtained, developed, and tracked for the Building Division. Metrics were chosen to reflect key areas of service delivery, customer service, and workload measures. The 2012, 2013, 2014 and estimated 2015 City performance measures data is shown below.

INSPECTION VOLUMES



NUMBER OF INSPECTIONS

| MONTH | NUMBER OF INSPECTIONS |
|-------------------|-----------------------|
| JAN 2013 | 257 |
| FEB 2013 | 415 |
| MAR 2013 | 294 |
| APRIL 2013 | 357 |
| MAY 2013 | 376 |
| JUNE 2013 | 313 |
| JULY 2013 | 284 |
| AUG 2013 | 345 |
| SEPT 2013 | 301 |
| OCT 2013 | 542 |
| NOV 2013 | 317 |
| DEC 2013 | 336 |
| | |
| JAN 2014 | 392 |
| FEB 2014 | 333 |
| MAR 2014 | 349 |
| APRIL 2014 | 225 |
| MAY 2014 | 289 |
| JUNE 2014 | 275 |
| JULY 2014 | 339 |
| AUG 2014 | 311 |
| SEPT 2014 | 332 |
| OCT 2014 | 299 |
| NOV 2014 | 275 |
| DEC 2014 | 308 |
| | |
| 2013 TOTAL | 4,137 |
| 2014 TOTAL | 3,750 |

| Indicator | 2012 Actuals | 2013 Actuals | 2014 Actuals | 2015 Planned |
|--|---------------|---------------|---------------|---------------|
| Percent of Construction Document Review Completed in 30 Days (1st Submittal) | 62% | 64% | 63% | 75% |
| Number of building plans reviewed (including revisions) | 557 | 583 | 695 | 702 |
| Number of building site inspections performed | 2326 | 4137 | 3750 | 4250 |
| Number of permits issued online | 0 | 0 | 3 | 150 |
| Total Valuation of Construction | \$ 28,370,525 | \$ 37,641,588 | \$ 71,337,448 | \$ 50,752,571 |

2015 BUILDING DIVISION GOALS

The 2015 Building Division goals seek to improve customer service while streamlining the existing permit review system. The Division consists of a total of six individuals, including: one Permit Specialist, three Building Inspectors/Plan Examiners, one Senior Plan Check Engineer, and one Building Official. The Building Division 2015 Goals are intended to be accomplished within the allotted 2015 budget and existing staff resources.

1. Expand Online Permits and Digital Document Process for Building Permits.
2. Resolve Outstanding Permits, Permit Extensions, and Lapsed Final Inspections.
3. Improve Review & Inspection Timelines with Integration of Permitting Software.
4. Provide Enhanced Customer Service Forms, Bulletins, and Online Assistance.
5. Complete Certification and Training for New Staff and Changing Regulations.



CORE VALUES

SERVICE, HELPFULNESS, INNOVATION

We are committed to providing service to the people of Bainbridge Island and to each other that is courteous, cost effective and continuously improving.

INTEGRITY

We will treat one another and the citizens of Bainbridge Island with honesty and integrity, recognizing that the trust that results is hard won and easily lost. We pledge to promote balanced, consistent, lawful policies and directives, in keeping with that integrity and the highest standards of this community.

EQUALITY, FAIRNESS, MUTUAL RESPECT

We pledge to act with the standard of fairness and impartiality in the application of policies and directives and that of equality and mutual respect with regard to interpersonal conduct.

RESPONSIBILITY, STEWARDSHIP, RECOGNITION

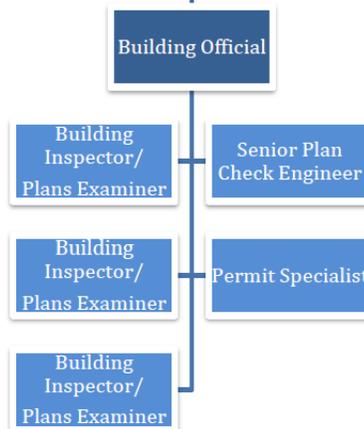
We accept our responsibility for the stewardship of public resources, and our accountability for the results of our efforts, and we pledge to give recognition for the exemplary work.

(Adopted by Resolution 97-25)



BUILDING DIVISION STAFF

| | |
|-------------------------|--------------------------|
| James Weaver | Building Official |
| Dave Erbes | Permit Specialist |
| Greg Hiatt | Plan Check Engineer |
| Tricia Bennon | Plans Examiner/Inspector |
| Blake Holmes | Plans Examiner/Inspector |
| Justin Lauritzen | Plans Examiner/Inspector |



Website: www.ci.bainbridge-isl.wa.us/planning_community_development