

Call to Order (Attendance, Agenda, Ethics)
Vice Chair Nomination
2019 DRB Work Plan Prioritization
New Land Use Project Review Process
Green Building Progress
New/Old Business
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Chair Joe Dunstan called the meeting to order at 2:00 PM. Design Review Board Members in attendance were Alan Grainger, Carl Yurdin, Jane Rein, Jason Wilkinson and Jim McNett. Peter Perry was absent and excused. City staff present were Aaron Pool Code Compliance Officer, Todd Cunningham Building Official, Heather Wright Planning Manager and Administrative Specialist Carla Lundgren who recorded and prepared minutes.

The agenda was reviewed, and no conflicts were disclosed.

Approval of Minutes: January 7, 2019

Minutes were not approved. Several modifications were requested including adding Planning Commissioner Jon Quitslund to the attendance list, adding a summary of the DRB's recommendations for each checklist, and moving the briefing from Kelly Tayara Senior Planner to New/Old Business, as well as, striking the summary of the conversation. Ms. Lundgren will make the requested changes and resubmit for approval at the February 4, 2019 meeting.

Vice Chair Nomination

No nominations were made at this time.

2019 DRB Work Plan Prioritization

Discussion Only

New Land Use Project Review Process

Heather Wright, Planning Manager

Discussion Only

Green Building Process

Discussion Only

New/Old Business

Annual review & Update DRB member contact info – email to be sent


Adjourn

The meeting adjourned at 4:20 PM.

Approved by:



Joseph Dunstan, Chair



Carla Lundgren, Administrative Specialist